

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: DPWH 2ND DEO
Region: IX
Address: POBLACION GUIPOS, ZDS

Agency Code/UACS: 1.80012E+11
Organization Type: GOVERNMENT (NGA)

Contact Person:
Position:
E-mail:
Telephone/Mobile Nos:

RICARDO L. PAANONG
HEAD, BAC SECRETARIAT
carlos.paanong@dpwh.gov.ph
9213985083

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	83	86	88	257	12,297.45	83	86	88	257	12,297.45	83	86	88	257	12,297.45	83	86	88	257	12,297.45	1028	47.85	49,189.80
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	36	35	35	106	35,038.30	36	35	35	106	35,038.30	36	35	35	106	35,038.30	36	35	35	106	35,038.30	424	330.55	140,153.20
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	5	5	5	15	493.65	20	20	25	65	2,139.15	20	20	25	65	2,139.15	5	5	5	15	493.65	160	32.91	5,265.60
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	18	18	23	59	2,145.24	3	3	3	9	327.24	3	3	3	9	327.24	18	18	23	59	2,145.24	136	36.36	4,944.96
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	29	28	33	90	402.30	21	20	24	65	290.55	29	28	33	90	402.30	24	23	28	75	335.25	320	4.47	1,430.40
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	393	396	497	1286	28,549.20	393	396	497	1286	28,549.20	393	396	497	1286	28,549.20	393	396	497	1286	28,549.20	5144	22.20	114,196.80
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	252	255	154	661	14,674.20	252	255	154	661	14,674.20	252	255	154	661	14,674.20	252	255	154	661	14,674.20	2644	22.20	58,696.80
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	72	72	107	251	5,572.20	72	72	107	251	5,572.20	72	72	107	251	5,572.20	72	72	107	251	5,572.20	1004	22.20	22,288.80
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	1	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	23,623.60	23,623.60
11	4511609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	16,588.00	0	0	0	0	0.00	1	16,588.00	16,588.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	44	46	44	134	2,745.66	50	46	46	142	2,909.58	46	46	44	136	2,786.64	44	46	44	134	2,745.66	546	20.49	11,187.54
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	18	20	18	56	1,027.04	34	30	30	94	1,723.96	28	28	28	84	1,540.56	28	28	28	84	1,540.56	318	18.34	5,832.12
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	4	3	4	11	1,058.20	4	3	4	11	1,058.20	3	5	3	11	1,058.20	4	3	4	11	1,058.20	44	96.20	4,232.80
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	35	35	34	104	8,490.56	35	35	34	104	8,490.56	35	35	34	104	8,490.56	35	35	34	104	8,490.56	416	81.64	33,962.24
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	16	8	11	35	4,768.40	16	8	11	35	4,768.40	16	8	11	35	4,768.40	16	8	11	35	4,768.40	140	136.24	19,073.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	14	9	11	34	774.52	14	9	11	34	774.52	17	11	12	40	911.20	17	11	12	40	911.20	148	22.78	3,371.44
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	98	101	97	296	12,313.60	98	101	97	296	12,313.60	98	101	97	296	12,313.60	98	101	97	296	12,313.60	1184	41.60	49,254.40
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	57	82	64	203	4,855.76	82	82	89	253	6,051.76	57	82	64	203	4,855.76	82	82	89	253	6,051.76	912	23.92	21,815.04
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	34	33	34	101	838.30	34	33	34	101	838.30	34	33	34	101	838.30	34	33	34	101	838.30	404	8.30	3,353.20
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	47	47	58	152	8,220.16	47	47	58	152	8,220.16	47	47	58	152	8,220.16	47	47	58	152	8,220.16	608	54.08	32,880.64
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	135	138	133	406	56,795.34	135	138	133	406	56,795.34	135	138	133	406	56,795.34	135	138	133	406	56,795.34	1624	139.89	227,181.36
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	11	6	10	27	746.28	13	8	12	33	912.12	9	3	9	21	580.44	8	3	8	19	525.16	100	27.64	2,764.00
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	5	5	3	13	4,026.88	5	5	3	13	4,026.88	5	5	3	13	4,026.88	5	5	3	13	4,026.88	52	309.76	16,107.52
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	29	25	26	80	9,609.60	29	25	26	80	9,609.60	29	25	26	80	9,609.60	29	25	26	80	9,609.60	320	120.12	38,438.40
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	36	36	42	114	4,896.30	36	36	42	114	4,896.30	36	36	42	114	4,896.30	36	36	42	114	4,896.30	456	42.95	19,585.20
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	6	1	8	15	34,320.00	5	1	6	12	27,456.00	6	1	8	15	34,320.00	5	1	7	13	29,744.00	55	2,288.00	125,840.00
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	6	3	9	18	2,246.40	5	2	8	15	1,872.00	5	2	7	14	1,747.20	5	2	7	14	1,747.20	61	124.80	7,612.80
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	6	2	8	16	1,960.16	5	1	7	13	1,592.63	6	2	8	16	1,960.16	5	1	7	13	1,592.63	58	122.51	7,105.58
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	16	15	13	44	2,338.16	21	20	18	59	3,135.26	12	11	11	34	1,806.76	17	16	16	49	2,603.86	186	53.14	9,884.04
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	7	2	9	18	1,042.74	7	2	9	18	1,042.74	7	2	9	18	1,042.74	7	2	9	18	1,042.74	72	57.93	4,170.96
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	26	25	20	71	10,226.84	26	25	20	71	10,226.84	26	25	20	71	10,226.84	26	25	20	71	10,226.84	284	144.04	40,907.36
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	10	7	14	31	989.21	9	6	13	28	893.48	10	7	14	31	989.21	9	6	13	28	893.48	118	31.91	3,765.38
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	16	16	15	47	1,358.77	21	21	20	62	1,792.42	16	16	15	47	1,358.77	21	21	20	62	1,792.42	218	28.91	6,302.38
CONSUMER ELECTRONICS																										
35	52161535-OV-R01	DIGITAL VOICE RECORDER	unit	0	0	1	1	7,339.16	0	0	1	1	7,339.16	0	0	1	1	7,339.16	0	0	1	1	7,339.16	4	7,339.16	29,356.64
FACE MASK																										
36	42131713-SH-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	230	225	179	634	49,135.00	230	225	179	634	49,135.00	230	225	179	634	49,135.00	230	225	179	634	49,135.00	2536	77.50	196,540.00
FILMS																										
37	13111203-AC-P01	ACETATE, 50 meters	roll	1	1	2	4	3,879.52	1	0	2	3	2,909.64	1	1	2	4	3,879.52	1	0	2	3	2,909.64	14	969.88	13,578.32
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	1	1	4	6	1,326.00	1	0	4	5	1,105.00	1	1	4	6	1,326.00	1	0	4	5	1,105.00	22	221.00	4,862.00
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	1	1	3	5	1,192.70	1	0	3	4	954.16	1	1	3	5	1,192.70	1	0	3	4	954.16	18	238.54	4,293.72
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	0	7	8	9,152.00	1	1	7	9	10,296.00	1	0	7	8	9,152.00	0	0	7	7	8,008.00	32	1,144.00	36,608.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	2	2	11,226.50	1	1	2	4	22,453.00	0	0	2	2	11,226.50	0	0	1	1	5,613.25	9	5,613.25	50,519.25
FLAG OR ACCESSORIES																										
42	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00
FURNITURE AND FURNISHINGS																										
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	13	13	16	42	14,591.22	11	11	14	36	12,506.76	8	8	8	24	8,337.84	10	10	10	30	10,422.30	132	347.41	45,858.12
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	2	2	2	6	2,069.52	2	2	2	6	2,069.52	0	0	0	0	0.00	12	344.92	4,139.04
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	3	3	3,744.00	0	0	1	1	1,248.00	0	0	2	2	2,496.00	0	0	1	1	1,248.00	7	1,248.00	8,736.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	1	0	2	3	3,744.00	0	0	0	0	0.00	0	0	2	2	2,496.00	0	0	0	0	0.00	5	1,248.00	6,240.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	1	1	1,222.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,222.00	1,222.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	1	1	1,109.68	0	0	0	0	0.00	0	0	0	0	0.00	1	1,109.68	1,109.68
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	1	1	856.86	1	1	1	3	2,570.58	0	0	2	2	1,713.72	0	0	2	2	1,713.72	8	856.86	6,854.88

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	768.56	1	768.56	768.56
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	1	1	24,793.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	24,793.60	24,793.60
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	5	3	9	17	47,470.80	4	2	9	15	41,886.00	4	3	7	14	39,093.60	4	2	8	14	39,093.60	60	2,792.40	167,544.00
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	12	5	11	28	4,193.28	7	4	8	19	2,845.44	11	4	10	25	3,744.00	10	5	7	22	3,294.72	94	149.76	14,077.44
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	1	1	38,100.97	0	0	1	1	38,100.97	0	0	1	1	38,100.97	0	0	1	1	38,100.97	4	38,100.97	152,403.88
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	1	1	2,636.89	0	0	1	1	2,636.89	0	0	2	2	5,273.78	0	0	2	2	5,273.78	6	2,636.89	15,821.34
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	19	17	16	52	3,931.72	20	17	16	53	4,007.33	19	17	16	52	3,931.72	19	17	16	52	3,931.72	209	75.61	15,802.49
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	9	9	8	26	5,351.32	9	9	7	25	5,145.50	9	9	8	26	5,351.32	9	9	8	26	5,351.32	103	205.82	21,199.46
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-X01	GLUE, all-purpose, 200 grams	jar	16	13	12	41	2,899.52	15	13	11	39	2,758.08	15	13	12	40	2,828.80	15	13	12	40	2,828.80	160	70.72	11,315.20
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	24	24	21	69	1,555.95	24	24	21	69	1,555.95	24	24	21	69	1,555.95	24	24	21	69	1,555.95	276	22.55	6,223.80
64	31151804-SW-S01	STAPLE WIRE, standard	box	36	34	37	107	2,542.32	38	34	37	129	3,065.04	36	34	36	106	2,518.56	36	34	37	107	2,542.32	449	23.76	10,668.24
65	31201502-TA-E01	TAPE, electrical	roll	24	24	19	67	1,303.15	23	22	18	63	1,225.35	25	24	20	69	1,342.05	23	22	18	63	1,225.35	262	19.45	5,095.00
66	31201503-TA-M01	TAPE, masking, 24mm	roll	28	31	29	88	5,445.44	30	33	31	94	5,816.72	30	33	31	94	5,816.72	28	31	29	88	5,445.44	364	61.88	22,524.32
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	29	29	26	84	10,177.44	29	29	26	84	10,177.44	29	29	26	84	10,177.44	29	29	26	84	10,177.44	336	121.16	40,709.76
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	29	30	30	89	1,990.04	29	30	30	89	1,990.04	29	30	30	89	1,990.04	29	30	30	89	1,990.04	356	22.36	7,960.16
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	30	30	29	89	995.02	33	33	35	101	1,129.18	30	30	29	89	995.02	30	30	29	89	995.02	368	11.18	4,114.24
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	29	29	26	84	1,895.88	33	36	33	102	2,302.14	30	61	27	118	2,663.26	30	61	27	118	2,663.26	422	22.57	9,524.54
71	31151507-TW-P01	TWINE, plastic	roll	19	17	14	50	3,331.00	19	17	14	50	3,331.00	19	17	14	50	3,331.00	19	17	14	50	3,331.00	200	66.62	13,324.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	7	8	6	21	349.44	7	8	6	21	349.44	6	7	5	18	299.52	6	7	5	18	299.52	78	16.64	1,297.92
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	8	7	8	23	340.86	8	7	8	23	340.86	8	7	8	23	340.86	8	7	8	23	340.86	92	14.82	1,363.44
74	44101602-PB-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	1	1	9,534.72	0	0	1	1	9,534.72	0	0	1	1	9,534.72	0	0	0	0	0.00	3	9,534.72	28,604.16
75	44101807-CA-C01	CALCULATOR, Compact	unit	3	1	6	10	2,662.40	3	1	6	10	2,662.40	3	1	6	10	2,662.40	3	1	6	10	2,662.40	40	266.24	10,649.60
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	1	1	32.97	0	0	0	0	0.00	0	0	1	1	32.97	0	0	0	0	0.00	2	32.97	65.94
77	44122105-BF-C01	CLIP, backfold, 19mm	box	36	36	39	111	967.92	36	36	39	111	967.92	36	36	39	111	967.92	36	36	39	111	967.92	444	8.72	3,871.68
78	44122105-BF-C02	CLIP, backfold, 25mm	box	36	36	39	111	1,637.25	36	36	39	111	1,637.25	36	36	39	111	1,637.25	36	36	39	111	1,637.25	444	14.75	6,549.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	36	36	39	111	2,837.16	36	36	39	111	2,837.16	36	36	39	111	2,837.16	36	36	39	111	2,837.16	444	25.56	11,348.64
80	44122105-BF-C04	CLIP, backfold, 50mm	box	36	36	24	96	5,379.84	36	36	24	96	5,379.84	36	36	24	96	5,379.84	36	36	24	96	5,379.84	384	56.04	21,519.36
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	111	114	119	344	3,966.32	111	114	119	344	3,966.32	111	114	119	344	3,966.32	111	114	119	344	3,966.32	1376	11.53	15,865.28
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	3	4	7	14	468.02	4	4	8	16	534.88	4	4	8	16	534.88	4	4	8	16	534.88	62	33.43	2,072.66
83	44111515-OF-B01	DATA FILE BOX	piece	34	24	32	90	6,948.00	34	24	32	90	6,948.00	34	24	32	90	6,948.00	34	24	32	90	6,948.00	360	77.20	27,792.00
84	44122011-OF-P01	DATA FOLDER	piece	96	101	98	295	20,248.80	96	101	98	295	20,248.80	96	101	98	295	20,248.80	96	101	98	295	20,248.80	1180	68.64	80,995.20
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	1	0	5	6	2,723.76	1	0	6	7	3,177.72	1	0	6	7	3,177.72	1	0	6	7	3,177.72	27	453.96	12,256.92

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	8	8	9	25	19,110.00	8	8	9	25	19,110.00	8	8	9	25	19,110.00	8	8	9	25	19,110.00	100	764.40	76,440.00
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	5	5	6	16	15,691.52	5	5	6	16	15,691.52	5	5	6	16	15,691.52	5	5	6	16	15,691.52	64	960.72	62,766.08
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	3	2	4	9	6,645.60	3	2	5	10	7,384.00	3	2	4	9	6,645.60	3	2	4	9	6,645.60	37	738.40	27,320.80
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	69	64	54	187	5,701.63	69	64	54	187	5,701.63	69	64	54	187	5,701.63	69	64	54	187	5,701.63	748	30.49	22,806.52
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	8	6	7	21	9,082.92	8	6	6	20	8,650.40	8	6	5	19	8,217.88	8	6	5	19	8,217.88	79	432.52	34,169.08
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	8	6	6	20	9,776.00	8	6	6	20	9,776.00	8	6	5	19	9,287.20	8	6	5	19	9,287.20	78	488.80	38,126.40
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	10	8	10	28	319.48	7	5	3	15	171.15	7	5	3	15	171.15	7	5	3	15	171.15	73	11.41	832.93
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	26	21	23	70	6,624.80	26	21	23	70	6,624.80	26	21	23	70	6,624.80	26	21	23	70	6,624.80	280	94.64	26,499.20
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	9	9	9	27	2,300.40	9	9	9	27	2,300.40	9	9	9	27	2,300.40	9	9	9	27	2,300.40	158	85.20	13,461.60
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	22	22	25	69	767.97	22	22	25	69	767.97	22	22	25	69	767.97	22	22	25	69	767.97	276	11.13	3,071.88
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	22	22	25	69	981.87	22	22	25	69	981.87	22	22	25	69	981.87	22	22	25	69	981.87	276	14.23	3,927.48
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	9	12	8	29	7,841.60	9	12	8	29	7,841.60	9	12	8	29	7,841.60	9	12	8	29	7,841.60	116	270.40	31,366.40
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	12	17	11	40	11,460.80	12	17	11	40	11,460.80	12	17	11	40	11,460.80	12	17	11	40	11,460.80	160	286.52	45,843.20
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	9	12	8	29	5,438.66	9	12	8	29	5,438.66	9	12	8	29	5,438.66	9	12	8	29	5,438.66	116	187.54	21,754.64
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	15	18	12	45	10,735.65	15	18	12	45	10,735.65	15	18	12	45	10,735.65	15	18	12	45	10,735.65	180	238.57	42,942.60
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	4	3	5	12	11,431.68	4	3	5	12	11,431.68	4	3	5	12	11,431.68	4	3	5	12	11,431.68	48	952.64	46,726.72
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	10	12	9	31	8,962.72	10	12	9	31	8,962.72	10	12	9	31	8,962.72	10	12	9	31	8,962.72	124	289.12	35,850.88
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	13	15	12	40	13,330.40	13	15	12	40	13,330.40	13	15	12	40	13,330.40	13	15	12	40	13,330.40	160	333.26	53,321.60
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	22	17	18	57	3,597.27	22	17	18	57	3,597.27	22	17	18	57	3,597.27	22	17	18	57	3,597.27	228	63.11	14,389.08
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	7	5	8	20	832.00	7	5	8	20	832.00	7	5	8	20	832.00	7	5	8	20	832.00	80	41.60	3,328.00
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	38	36	28	102	3,739.32	39	37	29	105	3,849.30	38	36	28	102	3,739.32	38	36	28	102	3,739.32	411	36.66	15,067.26
108	44121708-MP-B01	MARKER, Permanent, Black	piece	30	37	35	102	761.94	34	39	34	107	799.29	37	37	37	111	829.17	34	39	34	107	799.29	427	7.47	3,189.69
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	32	37	32	101	754.47	35	35	33	103	769.41	35	35	33	103	769.41	35	35	33	103	769.41	410	7.47	3,062.70
110	44121708-MP-B03	MARKER, Permanent, Red	piece	14	17	12	43	321.21	14	17	12	43	321.21	14	17	12	43	321.21	14	17	12	43	321.21	172	7.47	1,284.84
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	25	25	27	77	743.05	28	28	26	82	791.30	23	23	21	67	646.55	28	28	26	82	791.30	308	9.65	2,972.20
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	21	21	19	61	588.65	21	21	19	61	588.65	21	21	19	61	588.65	21	21	19	61	588.65	244	9.65	2,354.60
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	8	6	6	20	193.00	8	6	6	20	193.00	8	6	6	20	193.00	8	6	6	20	193.00	80	9.65	772.00
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	36	31	33	100	882.00	36	31	33	100	882.00	36	31	33	100	882.00	36	31	33	100	882.00	400	8.82	3,528.00
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	38	33	35	106	1,460.68	38	33	35	106	1,460.68	38	33	35	106	1,460.68	38	33	35	106	1,460.68	424	13.78	5,842.72
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	2	2	18,595.20	0	0	1	1	9,297.60	0	0	1	1	9,297.60	0	0	0	0	0.00	4	9,297.60	37,190.40
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	16	14	12	42	873.18	16	14	12	42	873.18	16	14	12	42	873.18	16	14	12	42	873.18	168	20.79	3,492.72
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	5	3	9	17	3,618.79	4	3	7	14	2,980.18	4	3	7	14	2,980.18	4	3	7	14	2,980.18	59	212.87	12,559.33
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	9	6	10	25	3,770.00	10	6	13	29	4,373.20	10	6	13	29	4,373.20	10	6	10	26	3,920.80	109	150.80	16,437.20
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	1	1	274.23	2	2	2	6	1,645.38	0	0	1	1	274.23	0	0	1	1	274.23	9	274.23	2,468.07
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	20	17	18	55	7,436.00	21	18	18	57	7,706.40	21	18	18	57	7,706.40	20	17	17	54	7,300.80	223	135.20	30,149.60
122	44121905-SP-F01	STAMP PAD, felt	piece	10	11	9	30	1,197.60	13	11	10	34	1,357.28	11	11	10	32	1,277.44	10	11	9	30	1,197.60	126	39.92	5,029.92
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	13	11	12	36	1,201.32	12	11	11	34	1,134.58	12	11	10	33	1,101.21	11	10	9	30	1,001.10	133	33.37	4,438.21
124	44121615-ST-S01	STAPLER, standard type	piece	13	8	14	35	5,096.00	16	14	16	46	6,697.60	14	10	15	39	5,678.40	14	9	15	38	5,532.80	158	145.60	23,004.80
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	7	5	16	28	24,868.48	7	6	15	28	24,868.48	8	6	17	31	27,532.96	6	5	14	25	22,204.00	112	888.16	99,473.92
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	14	12	16	42	1,170.54	15	13	17	45	1,254.15	15	13	17	45	1,254.15	14	12	16	42	1,170.54	174	27.87	4,849.38

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	9	5	5	19	1,383.20	9	5	5	19	1,383.20	10	5	6	21	1,528.80	9	5	5	19	1,383.20	78	72.80	5,678.40
PAPER MATERIALS AND PRODUCTS																										
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	1	1	83.72	0	0	1	1	83.72	3	3	7	13	1,088.36	3	3	7	13	1,088.36	28	83.72	2,344.16
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00
135	14111609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	1	1	794.96	0	0	1	1	794.96	0	0	1	1	794.96	0	0	1	1	794.96	4	794.96	3,179.84
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	40	34	30	104	3,854.24	37	34	28	99	3,668.94	37	34	28	99	3,668.94	40	34	30	104	3,854.24	406	37.06	15,046.36
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	27	23	20	70	4,149.60	28	26	21	75	4,446.00	23	21	16	60	3,556.80	33	26	26	85	5,038.80	290	59.28	17,191.20
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	30	27	23	80	4,160.00	20	17	18	55	2,860.00	30	27	23	80	4,160.00	20	17	18	55	2,860.00	270	52.00	14,040.00
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	5	5	5	15	180.60	5	5	5	15	180.60	5	5	5	15	180.60	5	5	5	15	180.60	60	12.04	722.40
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	160	155	158	473	78,352.45	160	155	158	473	78,352.45	160	155	158	473	78,352.45	160	155	158	473	78,352.45	1892	165.65	313,409.80
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	76	75	67	218	41,241.24	76	75	67	218	41,241.24	76	75	67	218	41,241.24	76	75	67	218	41,241.24	872	189.18	164,964.96
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	207	207	201	615	84,710.10	207	207	201	615	84,710.10	207	207	201	615	84,710.10	207	207	201	615	84,710.10	2460	137.74	338,840.40
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	111	91	97	299	47,514.09	111	91	97	299	47,514.09	111	91	97	299	47,514.09	111	91	97	299	47,514.09	1196	158.91	190,056.36
144	14111531-PP-R01	PAD PAPER, ruled	pad	91	87	91	269	5,791.57	91	87	91	269	5,791.57	91	87	91	269	5,791.57	91	87	91	269	5,791.57	1076	21.53	23,166.28
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	4	5	8	17	1,666.85	4	5	8	17	1,666.85	4	5	8	17	1,666.85	4	5	8	17	1,666.85	68	98.05	6,667.40
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	59	52	50	161	10,046.40	59	52	50	161	10,046.40	59	52	50	161	10,046.40	59	52	50	161	10,046.40	644	62.40	40,185.60
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	47	42	45	134	13,936.00	47	42	45	134	13,936.00	47	42	45	134	13,936.00	47	42	45	134	13,936.00	536	104.00	55,744.00
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	91	89	58	238	8,044.40	91	89	58	238	8,044.40	91	89	58	238	8,044.40	91	89	58	238	8,044.40	952	33.89	32,177.80
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	93	96	82	271	23,392.72	93	96	82	271	23,392.72	93	96	82	271	23,392.72	93	96	82	271	23,392.72	1084	86.32	93,570.88
PERFUMES OR COLOGNES OR FRAGRANCES																										
151	52131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	31	30	27	88	7,114.80	31	30	27	88	7,114.80	31	30	27	88	7,114.80	31	30	27	88	7,114.80	352	80.85	28,459.20
PESTICIDES OR PEST REPELLENTS																										
152	10191509-IN-A01	INSECTICIDE, 600mL	can	41	41	39	121	16,862.56	41	41	39	121	16,862.56	41	41	39	121	16,862.56	41	41	39	121	16,862.56	484	139.36	67,450.24
PRINTED PUBLICATIONS																										
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	4	2	2	8	297.68	4	2	2	8	297.68	1	1	1	3	111.63	1	1	1	3	111.63	22	37.21	818.62
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	1	1	6,947.20	0	0	1	1	6,947.20	0	0	1	1	6,947.20	0	0	1	1	6,947.20	4	6,947.20	27,788.80
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC578, Black	cart	0	0	1	1	910.00	0	0	1	1	910.00	0	0	1	1	910.00	0	0	1	1	910.00	4	910.00	3,640.00
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC57HYBK, Black	cart	0	0	1	1	1,601.60	0	0	1	1	1,601.60	0	0	1	1	1,601.60	0	0	1	1	1,601.60	4	1,601.60	6,406.40
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	160	249.60	39,936.00
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	160	249.60	39,936.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	160	249.60	39,936.00
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	13	14	13	40	9,984.00	160	249.60	39,936.00
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	1	1	1,053.52	0	0	1	1	1,053.52	0	0	1	1	1,053.52	0	0	1	1	1,053.52	4	1,053.52	4,214.08
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
23	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-B35	INK CARTRIDGE, HP C0887AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
25	44103105-HP-T35	INK CARTRIDGE, HP C0888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
26	44103105-HX-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HX-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HX-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HX-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-B20	INK CARTRIDGE, HP C0561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-T20	INK CARTRIDGE, HP C0562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
32	44103105-HP-B49	INK CARTRIDGE, HP C0565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
33	44103105-HP-C49	INK CARTRIDGE, HP C0566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-M49	INK CARTRIDGE, HP C0567A (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-Y49	INK CARTRIDGE, HP C0568A (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HX-B43	INK CARTRIDGE, HP C0645AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HX-C43	INK CARTRIDGE, HP C0646AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
38	44103105-HX-M43	INK CARTRIDGE, HP C0647AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
39	44103105-HX-Y43	INK CARTRIDGE, HP C0648AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP C0692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP C0693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP P6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP P6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
51	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	10	10	10	30	2,322.90	10	10	10	30	2,322.90	10	10	10	30	2,322.90	10	10	10	30	2,322.90	120	77.43	9,291.60
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	10	10	10	30	2,338.20	10	10	10	30	2,338.20	10	10	10	30	2,338.20	10	10	10	30	2,338.20	120	77.94	9,352.80
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	5	5	5	15	12,277.20	5	5	5	15	12,277.20	5	5	5	15	12,277.20	5	5	5	15	12,277.20	60	818.48	49,108.80
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	1	1	6,760.00	0	0	1	1	6,760.00	0	0	1	1	6,760.00	0	0	1	1	6,760.00	4	6,760.00	27,040.00
66	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	1	1	2,685.28	0	0	1	1	2,685.28	0	0	1	1	2,685.28	0	0	1	1	2,685.28	4	2,685.28	10,741.12
67	44103103-BR-804	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-805	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	1	1	4,564.56	0	0	1	1	4,564.56	0	0	1	1	4,564.56	0	0	1	1	4,564.56	4	4,564.56	18,258.24
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	1	1	7,716.80	0	0	1	1	7,716.80	0	0	1	1	7,716.80	0	0	1	1	7,716.80	4	7,716.80	30,867.20
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	1	1	7,716.80	0	0	1	1	7,716.80	0	0	1	1	7,716.80	0	0	1	1	7,716.80	4	7,716.80	30,867.20
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	1	1	7,716.80	0	0	1	1	7,716.80	0	0	1	1	7,716.80	0	0	1	1	7,716.80	4	7,716.80	30,867.20
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
100	44103103-XX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,876.72	0.00
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103-XX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-XX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-XX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-XX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-XX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-XX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-803	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
133	44103103-SA-806	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-807	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00
135	44103103-SA-808	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00
136	44103103-SA-809	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-814	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00
138	44103103-SA-821	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00
139	44103103-SA-818	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00
140	44103103-SA-820	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00
141	44103103-SA-812	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00
142	44103103-SA-805	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00
143	44103103-SA-810	TONER CARTRIDGE, SAMSUNG SCX-D655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40	0.00
A. TOTAL																							P	5,022,060.13		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	502,206.01		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P	-		
D. GRAND TOTAL (A + B+ C)																							P	5,524,266.14		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


ARLENE C. DAFE
Property/Supply Officer

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available:


ROLANDO E. M...
Accountant / Budget Officer

Approved by:


INNOCENT P. S...
Head of Property Supply