

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

APP-CSE 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter No. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all the CSE requirements.

Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPs) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPs and Download date of PS-DBM website (www.ps-phillips.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 For no delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Download page of PS-DBM website (www.ps-phillips.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/jnss8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPs account on or before the prescribed period of that is assigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPs account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the form shall not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2354326 (Smart), or email apscse@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: _____
Region: _____
Address: _____

Agency Code/LACS: _____
Organization Type: _____

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Contact Person: _____
Position: _____
Telephone/Mobile No.: _____

Item & Specifications

Unit of Measure

Monthly Quantity Requirement

Total Quantity for the year

Price

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR ACETONE BASED ANTISEPTICS

1	12191601-AL-534	ALCOHOL, 70%, 500 mL	box	62	15	62	139	7,081.44	9	20	37	66	1,863.36	14	13	22	51	2,596.96	9	20	47	76	3,872.66	332	50.96
2	12191601-AL-533	ALCOHOL, 70%, 1 gallon	gallon	2	0	0	2	902.72	2	0	0	2	902.72	2	0	0	2	902.72	2	0	0	2	902.72	8	451.36

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

3	60121413-CE-R01	CLEARBOOK, 14 size	box	0	1	0	1	35.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	35.36
4	60121413-CE-R02	CLEARBOOK, legal size	box	0	0	0	0	0.00	1	0	0	1	38.48	0	0	0	0	0.00	0	0	0	0	0.00	1	38.48
5	60121534-ER-R01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2	1	5	46.50	1	0.36
6	60121534-ER-R01	STON PEN, Extra Fine Tip, Black	piece	13	16	15	44	1,144.00	25	14	7	46	1,196.00	13	12	5	30	789.00	14	16	3	33	689.00	153	26.00
7	60121534-ER-R04	STON PEN, Fine Tip, Black	piece	11	6	7	34	1,073.28	8	14	7	29	1,256.68	11	9	7	27	1,207.44	9	15	3	22	1,207.44	107	44.72
8	60121534-ER-R07	STON PEN, Medium Tip, Black	piece	2	2	2	6	343.20	2	2	52	56	3,203.20	2	2	52	56	3,203.20	2	2	2	6	343.20	104	97.20
9	60121534-ER-R02	STON PEN, Extra Fine Tip, Blue	piece	17	12	0	29	754.00	17	0	0	17	482.00	5	6	0	11	286.00	5	0	0	5	130.00	42	26.00
10	60121534-ER-R05	STON PEN, Fine Tip, Blue	piece	10	6	6	22	960.94	7	2	0	9	402.48	3	12	6	21	909.12	5	3	2	10	447.20	62	44.72
11	60121534-ER-R08	STON PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	50	50	2,860.00	0	0	50	50	2,860.00	0	0	0	0	0.00	100	97.20
12	60121534-ER-R03	STON PEN, Extra Fine Tip, Red	piece	5	0	0	5	130.00	5	0	0	5	130.00	5	0	0	5	130.00	5	0	0	5	130.00	20	26.00
13	60121534-ER-R06	STON PEN, Fine Tip, Red	piece	5	0	0	5	228.80	5	0	0	5	228.80	5	0	0	5	228.80	5	0	0	5	228.80	20	45.76
14	60121534-ER-R09	STON PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20
15	6012124-WE-R01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	45121817-DO-R03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,136.16
17	45116094-AR-R01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40

BATTERIES AND CELLS AND ACCESSORIES

18	361110261-R-002	BATTERY, dry cell, size AA	pack	15	4	7	26	567.84	12	4	6	22	480.48	12	4	6	22	480.48	15	7	11	33	720.72	100	21.84
19	361110261-R-001	BATTERY, dry cell, size AAA	pack	2	4	2	8	139.08	2	4	1	7	138.32	2	4	1	7	138.32	5	7	6	18	355.68	40	19.76
20	361110261-R-003	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	82.56

CLEANING EQUIPMENT AND SUPPLIES

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price
			Jan												Feb													
			Jan	Feb	Mar	Q1	Q1 Average	April	May	June	Q2	Q2 Average	July	Aug	Sept	Q3	Q3 Average	Oct	Nov	Dec	Q4	Q4 Average						
21	47131812-4F-401	AIR FRESHENER	can	8	9	13	29	2,533.44	12	12	80	104	9,085.44	12	12	80	104	9,085.44	84	16	9	109	9,522.24	346	87.36			
22	4713164-8B-501	BROOM (Wallo Tumbro)	piece	4	2	2	8	1,022.36	3	20	20	49	5,300.56	2	1	0	3	383.76	4	3	40	47	6,012.24	101	127.92			
23	4713164-8B-701	BROOM (Wallo Tng-ty)	piece	2	2	0	4	95.66	1	20	20	41	980.22	1	0	0	1	23.92	1	2	40	43	1,028.96	89	23.92			
24	4713162-7B-001	CLEANER, Toilet Bowl and Urinal	bottle	4	0	4	8	357.76	4	0	4	8	357.76	4	0	4	8	357.76	4	0	4	8	357.76	32	44.72			
25	4713162-2C-401	CLEANER, Scenting Powder	can	0	0	4	4	144.00	0	0	4	4	144.00	0	0	4	4	144.00	0	0	4	4	144.00	16	36.00			
26	4713161-4E-602	DETERGENT BAR	bar	4	0	5	9	84.24	0	0	5	5	46.80	4	0	5	9	84.24	0	0	5	5	46.80	26	9.36			
27	4713161-4E-602	DETERGENT POWDER, all purpose	pouch	6	0	5	11	972.40	2	60	6	68	6,011.20	6	0	5	11	972.40	2	1	65	68	6,011.20	158	89.40			
28	4713169-2S-401	DISINFECTANT SPRAY	can	8	8	3	19	2,665.20	7	8	28	49	6,494.40	7	8	3	19	2,714.40	7	31	8	46	6,836.60	128	152.80			
29	4713160-2J-501	DUST PAN	piece	2	2	1	5	234.00	1	0	1	2	93.60	1	0	1	2	93.60	1	0	1	2	93.60	11	46.80			
30	4713160-2J-501	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	128.20			
31	4713160-2C-401	FURNITURE CLEANER	can	4	3	10	17	3,894.24	4	53	6	69	14,283.36	4	53	6	69	14,283.36	4	3	96	63	14,283.36	206	228.72			
32	731061245-101	HAND SOAP, liquid	bottle	2	2	2	6	297.70	2	2	2	6	297.70	2	2	2	6	297.70	2	2	2	6	297.70	24	42.96			
33	47121804-4P-501	MOP BUCKET	unit	3	0	3	6	13,726.80	0	0	1	1	2,288.00	3	0	2	5	11,440.00	0	0	1	1	2,288.00	13	2,288.00			
34	4713163-4P-402	MOPHANDLE, heavy duty	piece	3	0	1	4	536.64	0	0	1	1	134.16	3	0	1	4	536.64	0	0	2	2	268.32	11	134.16			
35	4713169-4P-401	MOPHEAD, made of rayon	piece	0	0	1	1	114.04	0	0	1	1	114.04	0	0	1	1	114.04	0	0	2	2	228.08	5	114.04			
36	4713150-4G-001	RAGS	box	14	14	22	50	2,660.00	11	10	18	39	2,230.60	11	10	16	37	2,116.40	13	15	18	46	2,631.20	172	57.20			
37	47131602-8C-401	SCOURING PAD	pack	8	0	0	8	715.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	89.44			
38	47121701-7B-404	TRASHBAG, XXL size	pack/roll	7	7	8	22	2,860.00	4	3	5	12	1,560.00	4	3	5	12	1,560.00	4	3	3	10	1,300.00	56	130.00			
39	47121701-7B-405	TRASHBAG, Large size	pack/roll	9	14	8	31	1,837.68	6	10	5	21	1,344.88	6	10	5	21	1,344.88	6	10	7	23	1,363.44	86	99.28			
40	47121701-7B-406	TRASHBAG, XL size	pack/roll	5	0	2	7	647.92	5	25	25	55	5,090.80	5	0	25	30	2,776.80	7	25	25	37	5,275.62	149	82.95			
41	47121702-7B-401	WASTEBASKET	piece	0	0	5	5	216.40	0	5	0	5	216.40	0	0	5	5	216.40	0	0	5	5	216.40	30	49.68			
COLOR COMPOUNDS AND DISPERSIONS																												
42	12171203-S4-401	INK, for stamp pad	bottle	8	2	3	13	455.60	10	5	7	22	666.40	7	4	2	13	455.60	7	2	2	11	343.20	59	31.20			
CONSUMER ELECTRONICS																												
43	52161535-DV-401	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76			
FACE MASK																												
44	42131712-SH4406	FACE MASK	box	2	1	1	4	268.00	2	1	1	4	268.00	2	1	1	4	268.00	2	1	1	4	268.00	16	59.20			
FILMS																												
45	13111203-AC-401	ACETATE	roll	0	1	5	6	6,299.92	1	0	5	6	6,299.92	0	0	5	5	5,241.60	0	0	5	5	5,241.60	22	1,048.32			
46	13111201-CF-402	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	1	1	256.88	0	0	1	1	256.88	0	0	0	0	0.00	2	256.88			
FIRE FIGHTING EQUIPMENT																												
47	46191601-FE-401	FIRE EXTINGUISHER, dry chemical	unit	1	0	0	1	1,298.80	1	0	0	1	1,298.80	0	0	0	0	0.00	0	0	0	0	0.00	2	1,298.80			
48	46191601-FE-401	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25			
FLAG OR ACCESSORIES																												
49	55121055-BH-401	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	20	20	5,696.80	0	0	10	10	2,946.40	0	20	0	20	5,696.80	50	284.84			
FURNITURE AND FURNISHINGS																												
50	56101504-CH-401	MONOLOLOC CHAIR, beige	piece	2	0	0	2	750.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	375.44			
51	56101504-CH-401	MONOLOLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.22			
52	56101519-TM-401	MONOLOLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,298.80			
53	56101519-TM-502	MONOLOLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,298.80			
HEATING AND VENTILATION AND AIR CIRCULATION																												
54	40101604-FE-001	ELECTRIC FAN, ceiling mount, odd type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08			
55	40101604-FE-501	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68			
56	40101604-FE-501	ELECTRIC FAN, stand type	unit	2	0	0	2	2,013.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,006.72			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price								
				Jan	Feb	Mar	Q1	Q1 Average	April	May	June	Q2	Q2 Average	July	Aug			Sept	Q3	Q3 Average	Oct	Nov	Dec	Q4	Q4 Average
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
57	4010104-ET-M01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16
58	43211907-05R-003	DESKTOP, for Basic Users	unit	1	1	2	4	99,124.40	2	1	0	3	74,300.50	0	1	0	1	24,793.60	0	1	0	1	24,793.60	9	24,793.60
59	43211907-05R-004	DESKTOP, for Mid-range Users	unit	1	1	0	2	84,780.30	6	0	0	8	339,121.30	0	0	0	0	0.00	0	0	0	0	0.00	10	42,800.49
60	43201827-0-002	EXTERNAL HARD DRIVE	unit	4	5	2	11	33,199.88	1	1	3	5	15,099.49	0	3	1	4	12,072.32	3	1	1	5	15,099.49	25	3,018.08
61	43200010-0D-L04	FLASH DRIVE	pieces	17	3	2	22	4,942.08	19	3	3	25	5,616.00	17	3	1	21	4,717.44	49	1	2	52	11,681.29	120	224.64
62	43211903-LAP04	LAPTOP, for Mid-range Users	unit	2	1	2	5	211,900.00	5	0	1	6	254,280.00	0	0	1	1	42,380.00	0	0	0	0	0.00	12	42,380.00
63	43211903-LAP03	LAPTOP, Lightweight	unit	2	0	0	2	99,900.00	3	1	1	5	234,000.00	0	0	0	0	0.00	0	0	0	0	0.00	7	46,860.00
64	43211909-AD-002	COMPUTER MOUSE, Wireless	unit	2	0	0	2	339.04	2	0	0	2	339.04	2	0	0	2	339.04	2	0	0	2	339.04	8	686.52
65	43211902-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84
66	43211902-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.84
67	43211905-PR-001	PRINTER, Laser, Monochrome	unit	1	0	0	1	23,063.04	3	0	0	3	69,189.12	0	0	0	0	0.00	0	0	0	0	0.00	4	23,063.04
LIGHTING AND FIXTURES AND ACCESSORIES																									
68	39101639-LE-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12
69	39101639-L-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.92
MANUFACTURING COMPONENTS AND SUPPLIES																									
70	31201610-Q-301	GLUE, all-purpose	kg	7	1	3	11	777.92	6	5	6	19	1,343.68	7	2	2	11	777.92	4	2	0	6	424.32	47	70.72
71	31151804-SW-401	STAPLE WIRE, heavy duty (binder type), 23/13	box	22	0	5	27	608.85	12	0	5	17	383.35	12	0	10	22	466.10	22	0	0	22	466.10	66	22.55
72	31151804-SW-301	STAPLE WIRE, standard	box	26	12	15	53	1,279.28	22	15	29	66	1,588.16	21	19	27	67	1,591.92	31	19	14	64	1,520.64	250	23.76
73	31201502-TA-B01	TAPE, electrical	roll	8	0	0	0	155.60	0	0	0	0	155.60	0	0	0	6	156.70	0	0	0	6	156.70	28	19.45
74	31201503-TA-A01	TAPE, masking, 26mm	roll	11	13	7	31	1,918.28	13	18	9	40	2,475.30	15	10	7	32	1,980.16	13	0	15	36	2,227.68	139	61.88
75	31201503-TA-A02	TAPE, masking, 48 mm	roll	12	10	2	24	2,007.84	4	10	5	19	2,402.04	5	6	4	17	2,629.72	7	9	15	31	3,755.06	91	121.16
76	31201517-TA-A01	TAPE, packaging, 48 mm	roll	5	4	2	11	331.76	5	4	2	11	331.76	5	4	2	11	331.76	5	4	2	11	331.76	44	30.15
77	31201512-TA-101	TAPE, transparent, 26mm	roll	24	19	13	56	640.64	17	16	17	30	572.00	17	18	17	52	594.88	22	16	15	53	604.32	211	11.44
78	31201512-TA-102	TAPE, transparent, 48 mm	roll	12	10	2	24	574.08	9	9	19	37	689.04	5	8	4	17	436.64	14	13	9	32	765.44	110	23.92
79	31151503-TW-A01	TYNIE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
80	41111604-RI-A02	RULER, flexible, plastic, 455mm	pieces	16	5	0	21	436.93	14	3	3	20	416.00	10	0	0	10	206.00	10	0	0	10	206.00	61	20.80
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
81	44121612-BL-A01	BLADE, for general purpose utility knife	blades	4	3	3	10	160.00	0	0	0	0	0.00	2	2	1	5	80.00	0	0	0	0	0.00	15	16.00
82	44101602-FB-A01	BIDDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64
83	44101807-CA-A01	CALCULATOR, Compact	unit	2	0	0	2	574.08	5	3	0	8	2,286.32	0	0	0	0	0.00	0	0	0	0	0.00	10	287.04
84	44121710-QA-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.27
85	4412105-FB-C01	CLIP, binder, 19mm	box	6	6	3	17	159.12	2	2	4	8	74.88	7	6	5	18	168.48	2	2	2	6	56.16	43	9.36
86	4412105-FB-C02	CLIP, binder, 25mm	box	7	7	3	17	265.20	2	2	4	8	124.80	7	6	5	18	260.80	2	2	2	6	93.60	49	15.60
87	4412105-FB-C03	CLIP, binder, 32mm	box	8	6	3	17	459.88	2	6	4	12	324.48	7	6	5	19	486.72	2	2	2	6	162.24	53	27.04
88	4412105-FB-C04	CLIP, binder, 50mm	box	9	6	3	18	1,095.76	2	7	2	11	665.52	7	7	3	17	1,026.44	2	5	2	9	546.88	55	60.32
89	44121801-CT-R02	CORRECTION TAPE	pieces	24	19	44	87	1,003.11	21	19	46	88	1,014.64	20	20	49	86	991.38	23	21	41	85	980.05	346	11.53
90	44121612-QA-H01	CUTTER/UTILITY KNIFE, for general purpose	pieces	7	8	21	36	1,141.92	7	8	24	39	1,237.08	7	8	11	26	804.72	7	8	1	16	907.52	117	31.72
91	44111515-CP-B01	DATA FILE BOX	pieces	17	17	16	50	3,860.00	22	27	281	330	26,478.00	22	17	271	310	22,832.00	27	22	21	70	5,479.00	780	77.20
92	44122011-CP-F01	DATA FOLDER	pieces	72	72	71	215	14,757.60	72	72	71	215	14,757.60	71	71	71	213	14,603.32	71	71	71	213	14,603.32	886	66.64
93	44103302-OS-A01	DATER, STAMP	pieces	2	0	0	2	939.56	1	1	0	2	939.56	0	0	0	0	0.00	1	1	1	3	1,409.34	7	489.28
94	44121336-BN-C01	ENVELOPE, Documentary, A4	box	4	2	2	8	6,722.56	9	8	6	23	19,327.36	4	2	1	7	5,882.24	4	1	1	6	5,041.92	44	649.32
95	44121336-BN-C02	ENVELOPE, Documentary, legal	box	7	4	3	14	15,088.72	7	8	3	18	19,412.64	4	4	1	9	9,706.32	4	4	1	9	9,706.32	50	1,078.48

Item & Specifications			Monthly Quantity Requirement												Total Quantity for the year		Price								
Item No	Description	Unit of Measure	Month												Total Qty	Price									
			Jan	Feb	Mar	Q1	10	April	May	June	Q2	11	July	Aug			Sept	Q3	12	Yearly					
96	4412105-EN-01	ENVELOPE, Expanding, Kraft	box	5	5	4	14	19,28.32	0	1	3	4	5,492.52	5	4	13	17,673.44	0	1	1	2	2,749.76	33	1,374.88	
97	4412105-EN-02	ENVELOPE, Expanding, Plastic	box	0	1	1	2	60.66	0	1	2	3	91.47	0	1	2	91.47	1	1	1	3	91.47	11	30.49	
98	4412105-EN-02	ENVELOPE, Mailing	box	2	2	21	25	11,574.00	0	1	21	22	10,273.12	0	2	21	10,740.08	0	1	1	21	10,273.12	92	465.96	
99	4412104-EN-02	ENVELOPE, Mailing, with window	box	0	1	1	2	1,056.64	5	4	4	13	6,896.16	0	1	1	1,056.64	0	1	1	2	1,056.64	19	528.32	
100	4411912-ER-01	ERASER, blk, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	12.33	
101	4412218-FA-R01	FASTENER	box	20	10	10	40	3,765.60	17	14	56	67	8,203.68	20	10	60	8,517.60	17	12	6	35	3,312.40	229	94.64	
102	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	3	0	3	255.60	0	3	0	3	255.60	3	0	0	8,517.60	3	0	0	3	255.60	12	85.20	
103	4412208-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	22.88	
104	4412208-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	26.00	
105	4412201-FO-R01	FOLDER, heavy with side, A4	bundle	4	2	1	7	2,026.40	4	1	51	56	16,307.20	4	1	51	16,307.20	4	1	1	6	1,747.20	128	291.20	
106	4412201-FO-R02	FOLDER, heavy with side, legal	bundle	4	2	31	37	11,428.56	4	2	32	38	11,773.44	4	3	31	11,737.44	4	3	31	38	11,737.44	151	306.88	
107	4412201-FO-L01	FOLDER, L-type, A4	pack	3	3	2	8	1,350.32	3	3	32	38	10,877.32	3	3	32	10,877.32	3	3	2	8	1,500.32	132	187.54	
108	4412201-FO-L02	FOLDER, L-type, Legal	pack	4	3	32	39	9,304.23	4	3	32	39	9,304.23	4	3	32	9,304.23	6	4	34	44	10,497.08	161	228.57	
109	4412202-FO-R01	FOLDER, preboard	box	5	2	3	10	9,526.40	7	4	2	13	12,384.32	5	1	3	8,573.76	5	1	3	9	8,573.76	41	922.64	
110	4412201-FO-R03	FOLDER with div, A4	pack	1	2	3	6	2,331.76	1	1	2	4	1,555.84	1	1	2	1,555.84	1	1	2	4	1,555.84	18	388.96	
111	4412201-FO-R04	FOLDER with div, legal	pack	1	2	4	7	2,992.08	1	1	2	4	1,709.76	1	3	2	2,564.64	1	3	2	6	2,564.64	23	427.44	
112	4412208-FT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	63.11	
113	4411515-FA-R02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	126.88	
114	4412176-WA-R01	MARKER, Fluorescent	set	6	10	6	22	938.08	17	9	6	32	1,344.48	10	8	24	1,023.36	17	10	6	33	1,407.12	111	42.64	
115	4412176-WA-R01	MARKER, Permanent, Black	piece	14	8	5	27	421.20	60	11	10	81	1,265.60	12	11	7	30	468.00	13	8	7	28	486.00	166	13.60
116	4412176-WA-R02	MARKER, Permanent, Blue	piece	13	6	5	24	374.40	59	9	10	77	1,201.20	11	9	29	452.40	8	7	5	20	312.00	150	15.60	
117	4412176-WA-R03	MARKER, Permanent, Red	piece	0	1	0	1	15.60	24	0	0	24	374.40	24	2	0	408.00	0	0	0	0	0.00	0	15.60	
118	4412176-WA-R01	MARKER, Whiteboard, Black	piece	15	12	15	42	456.80	9	15	17	41	426.40	13	10	18	436.40	9	17	15	41	426.40	155	10.40	
119	4412176-WA-R02	MARKER, Whiteboard, Blue	piece	14	6	22	42	456.80	8	8	27	49	447.20	8	5	17	312.00	8	17	15	40	416.00	155	10.40	
120	4412176-WA-R03	MARKER, Whiteboard, Red	piece	6	0	1	7	72.80	6	0	0	6	62.40	6	2	0	83.20	6	4	0	10	104.00	31	10.40	
121	44122104-FC-001	PAPER CLIP, vsh/plastic coated, 33mm	box	21	15	23	39	582.34	10	14	23	47	489.92	12	20	18	468.00	10	12	7	29	271.44	285	9.36	
122	44122104-FC-302	PAPER CLIP, vsh/plastic coated, Junior, 50mm	box	22	11	13	46	1,100.16	13	13	10	36	661.12	15	16	10	980.72	13	9	5	27	645.04	150	23.92	
123	4410603-PS-402	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	
124	4410603-PT-401	PAPER THINNER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	
125	44121706-RE-L01	PERKIT, hand/graphic, with eraser	box	23	2	12	37	1,599.20	26	18	30	63	3,452.80	22	19	43	1,786.80	22	2	18	42	1,747.20	205	41.60	
126	44121619-PS-X01	PERKIT, SHARPENER	piece	3	1	0	4	652.80	0	1	1	2	426.40	0	0	0	0.00	0	0	0	0	0.00	0	213.20	
127	4410603-PL-R01	PLACER, paper, heavy duty	piece	5	0	1	6	973.44	4	3	4	11	1,794.64	3	0	2	811.20	3	0	1	4	640.96	26	162.24	
128	4412037-AB-R10	BINDING RING/COIL, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	7	7	0	3,019.12	7	7	6	20	5,484.60	34	274.23	
129	4412101-RL-R01	RUBBER BAND No. 18	box	1	2	0	3	496.08	0	2	0	2	390.72	0	4	0	661.44	0	0	0	0	0.00	0	165.36	
130	4412195-SP-R01	STAPLE PAD, felt	piece	2	2	3	7	266.46	3	3	2	8	341.12	2	2	10	526.06	1	1	1	3	127.92	32	42.64	
131	44121616-SS-001	SCISSORS, symmetrical/asymmetrical	pair	7	2	5	14	552.40	13	8	22	43	1,788.80	10	6	15	1,289.60	5	0	3	8	332.80	96	41.60	
132	44121615-ST-001	STAPLER, standard type	piece	12	5	4	21	3,057.60	2	5	2	9	1,310.40	12	7	6	3,600.00	2	4	2	8	1,164.80	63	145.60	
133	44121615-ST-001	STAPLER, heavy duty (bride)	unit	1	1	0	2	1,509.44	0	0	10	10	9,547.20	0	0	5	4,773.60	0	0	0	0	0.00	0	954.72	
134	44121613-RP-R02	STAPLE REMOVER, pin-type	piece	12	2	2	16	765.44	6	5	5	16	765.44	2	2	6	478.40	2	2	2	6	287.04	48	47.94	
135	44121605-TD-T01	TAB DISPENSER, table top	piece	0	0	0	0	0.00	0	0	5	5	390.00	0	0	0	0.00	0	0	0	0	0.00	0	79.00	
PAPER MATERIALS AND PRODUCTS																									
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	30.48	
137	14111506-CA-11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	959.68	
138	14111506-CA-12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 370mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price
			Jan												Feb													
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
139	141150-C-422	COMPUTER CONTINUOUS FORM, 2 p/; 28mm x 37mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,652.56	
140	141150-C-421	COMPUTER CONTINUOUS FORM, 2 p/; 28mm x 241mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,108.64	
141	141150-C-431	COMPUTER CONTINUOUS FORM, 3 p/; 28mm x 241mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	853.84	
142	141150-C-432	COMPUTER CONTINUOUS FORM, 3 p/; 28mm x 37mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,629.69	
143	141160-L-001	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	794.96	
144	141154-H-E-502	NOTEBOOK, 486x-09, 50mm x 76mm	pad	1	3	1	5	157.60	1	1	1	3	118.56	1	1	3	118.56	1	1	1	3	118.56	14	30.52	14	30.52		
145	141154-H-E-504	NOTEBOOK, 486x-09, 76mm x 106mm	pad	21	3	1	25	1,596.00	21	1	1	23	1,459.12	21	1	23	1,459.12	21	1	1	23	1,459.12	94	63.44				
146	141154-H-E-503	NOTEBOOK, 486x-09, 76mm x 76mm	pad	5	6	4	15	904.80	5	4	4	13	784.16	5	4	13	784.16	8	8	7	23	1,387.36	64	60.32				
147	141154-H-E-502	STENO NOTEBOOK	pieces	4	3	3	10	239.20	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	23.92				
148	141150-PP-001	PAPER, MULTICOPI A4	ream	60	30	100	210	37,783.20	50	60	100	210	37,783.20	50	60	100	210	37,783.20	50	60	100	210	37,783.20	840	179.82			
149	141150-PP-002	PAPER, MULTICOPI LEGAL	ream	59	73	268	400	84,448.00	58	73	268	399	84,286.88	64	73	268	405	85,503.60	60	70	265	395	81,392.40	1399	211.12			
150	141150-PP-001	PAPER, MULTIPURPOSE A4	ream	144	93	83	300	52,249.00	129	82	328	539	88,007.92	134	97	333	564	92,089.92	127	81	61	269	43,922.32	1692	162.28			
151	141150-PP-002	PAPER, MULTIPURPOSE LEGAL	ream	90	40	40	170	31,470.40	90	44	40	174	32,210.88	90	44	40	174	32,210.88	90	44	40	174	32,210.88	692	188.12			
152	141153-PP-801	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36			
153	141150-PP-001	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28			
154	141153-HE-801	RECORD BOOK, 300 PAGES	book	42	27	71	140	10,192.00	42	32	61	135	9,628.00	24	26	85	135	9,628.00	18	26	15	59	4,295.20	469	72.80			
155	141153-HE-802	RECORD BOOK, 500 PAGES	book	25	10	30	65	6,827.60	5	15	35	55	5,777.20	5	10	55	70	7,352.80	5	10	5	20	2,100.80	260	105.04			
156	141170-TT-504	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.12			
157	141170-TT-502	TOWEL TISSUE PAPER, 2 p/	pack	31	29	22	82	8,272.16	26	25	45	96	9,694.48	26	25	23	76	7,666.88	26	25	43	96	9,694.48	320	100.89			
PENPILERS OR COLICONS OR PENCILS																												
158	531065-HS-501	HAND SANITIZER	bottle	12	2	2	16	1,397.76	2	2	2	6	524.16	2	2	2	6	524.16	12	2	2	16	1,397.76	44	87.36			
PBTICIDES OR PEST REPELLENTS																												
159	10191509-NH-401	INSECTICIDE	can	5	9	30	44	11,348.48	18	14	103	135	34,619.20	18	12	26	58	14,959.36	7	7	103	117	30,176.64	264	257.92			
PRINTED PUBLICATIONS																												
160	55101524-R4-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 919)	book	1	0	0	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	37.21			
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																												
1	4410109-BK-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.28			
2	4410105-CA-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32			
3	4410105-CA-002	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32			
4	4410105-CA-004	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12			
5	4410105-CA-002	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32			
6	4410105-B-617	INK CARTRIDGE, EPSON C13T644-100 (T6641), Black	cart	44	7	10	61	14,483.60	40	18	18	76	17,654.40	24	12	10	46	10,667.40	34	7	13	54	12,522.60	237	231.90			
7	4410105-B-617	INK CARTRIDGE, EPSON C13T644-200 (T6642), Cyan	cart	29	9	4	42	10,172.40	28	18	7	53	12,836.00	28	12	7	47	11,393.40	24	9	7	40	9,688.00	182	242.20			
8	4410105-B-617	INK CARTRIDGE, EPSON C13T644-300 (T6643), Magenta	cart	29	9	4	42	10,172.40	24	19	7	50	12,110.00	28	12	7	47	11,393.40	24	9	7	40	9,688.00	179	242.20			
9	4410105-B-617	INK CARTRIDGE, EPSON C13T644-400 (T6644), Yellow	cart	29	9	4	42	10,172.40	28	15	7	50	12,110.00	28	12	7	47	11,393.40	24	9	7	40	9,688.00	179	242.20			
10	4410105-HP-840	INK CARTRIDGE, HP CP904A (HP92), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.00			
11	4410105-HP-740	INK CARTRIDGE, HP CP963A (HP92), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32			
12	4410105-HP-809	INK CARTRIDGE, HP C9351A (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00			
13	4410105-HP-710	INK CARTRIDGE, HP C9352A (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52			
14	4410105-HP-817	INK CARTRIDGE, HP CG640VA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88			
15	4410105-HP-717	INK CARTRIDGE, HP CG633VA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28			
16	4410105-HP-C03	INK CARTRIDGE, HP C9724A (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68			
17	4410105-HP-C03	INK CARTRIDGE, HP C9724A (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68			
18	4410105-HP-Y03	INK CARTRIDGE, HP C9724A (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68			

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug			Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
19	44103105-F-X-900	INK CARTRIDGE, HP CP075A (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,541.38	
20	44103105-F-P-800	INK CARTRIDGE, HP CH515VA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	865.28	
21	44103105-F-P-720	INK CARTRIDGE, HP CH523VA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,066.00	
22	44103105-F-P-660	INK CARTRIDGE, HP CH555A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	955.00	
23	44103105-F-P-660	INK CARTRIDGE, HP CH555A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	740.00	
24	44103105-F-P-643	INK CARTRIDGE, HP CN0454A (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	
25	44103105-F-P-643	INK CARTRIDGE, HP CN0464A (HP950XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	
26	44103105-F-P-643	INK CARTRIDGE, HP CN0464A (HP950XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	
27	44103105-F-P-743	INK CARTRIDGE, HP CN0674A (HP951XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	
28	44103105-F-P-656	INK CARTRIDGE, HP CN0632A (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	
29	44103105-F-P-756	INK CARTRIDGE, HP CN0633A (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	
30	44103105-F-P-833	INK CARTRIDGE, HP C2107A (HP970), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56	
31	44103105-F-P-733	INK CARTRIDGE, HP C2108A (HP970), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56	
32	44103105-F-P-842	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	312.00	
33	44103105-F-P-833	INK CARTRIDGE, HP C2121A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	
34	44103105-F-P-803	INK CARTRIDGE, HP C2121A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	
35	44103105-F-P-773	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	
36	44103105-F-P-713	INK CARTRIDGE, HP R6120A (HP600), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	
37	44103105-F-P-613	INK CARTRIDGE, HP R6120A (HP600), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	
38	44103105-F-P-620	INK CARTRIDGE, HP R6120A (HP600), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	
39	44103105-F-P-450	INK CARTRIDGE, HP R6120A (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	
40	44103105-F-P-750	INK CARTRIDGE, HP R6120A (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	
41	44103105-F-P-850	INK CARTRIDGE, HP R6120A (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	
42	44103105-F-P-808	INK CARTRIDGE, HP R6120A (HP955A), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,294.80	
43	44103105-F-P-848	INK CARTRIDGE, HP R6120A (HP955A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,294.80	
44	44103105-F-P-848	INK CARTRIDGE, HP R6120A (HP955A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,294.80	
45	44103105-F-P-848	INK CARTRIDGE, HP R6120A (HP955A), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,294.80	
46	44103105-F-P-851	INK CARTRIDGE, HP R6120A (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	
47	44103105-F-P-851	INK CARTRIDGE, HP R6120A (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	
48	44103105-F-P-851	INK CARTRIDGE, HP R6120A (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	
49	44103105-F-P-851	INK CARTRIDGE, HP R6120A (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	
50	44103112-BP-005	REBORN CARTRIDGE, EPSON C135015516 (HP750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43	
51	44103112-BP-013	REBORN CARTRIDGE, EPSON C135015516 (HP750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43	
52	44103112-BP-007	REBORN CARTRIDGE, EPSON C135015516 (HP750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43	
53	44103105-BP-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	818.48	
54	44103105-BP-009	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	11	4	4	19	67,776.90	11	4	4	19	67,776.90	7	4	4	15	53,908.00	7	4	4	15	53,908.00	98	6,760.00
55	44103105-BP-011	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	4	4	4	12	60,028.90	4	4	4	12	60,028.90	4	4	4	12	60,028.90	4	4	4	12	60,028.90	48	3,560.20
56	44103105-BP-015	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	4	4	4	12	66,005.38	4	4	4	12	66,005.38	4	4	4	12	60,028.90	4	4	4	12	60,028.90	48	5,002.40
57	44103105-BP-016	TONER CARTRIDGE, BROTHER TN-455, Black, High Yield	cart	4	4	4	12	66,005.38	4	4	4	12	66,005.38	4	4	4	12	60,028.90	4	4	4	12	60,028.90	48	5,002.40
58	44103105-BP-013	TONER CARTRIDGE, BROTHER TN-456, Cyan, High Yield	cart	7	4	4	14	102,920.00	11	9	4	24	102,920.00	11	9	4	24	102,920.00	12	9	4	25	102,920.00	96	7,716.80
59	44103105-BP-043	TONER CARTRIDGE, BROTHER TN-456, Magenta, High Yield	cart	7	4	4	14	102,920.00	11	9	4	24	102,920.00	11	9	4	24	102,920.00	12	9	4	25	102,920.00	96	7,716.80
60	44103105-BP-013	TONER CARTRIDGE, BROTHER TN-456, Yellow, High Yield	cart	7	4	4	14	102,920.00	11	9	4	24	102,920.00	11	9	4	24	102,920.00	12	9	4	25	102,920.00	96	7,716.80
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,399.36	
62	44103103-F-B12	TONER CARTRIDGE, HP C0435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year		Price
				Q1												Q2														
				Jan	Feb	Mar	Q1	Q1 Average	April	May	June	Q2	Q2 Average	July	Aug	Sept	Q3	Q3 Average	Oct	Nov	Dec	Q4	Q4 Average							
53	44103103-F-114	TONER CARTRIDGE, HP CE340A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60		
54	44103103-F-118	TONER CARTRIDGE, HP CE253A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,342.00		
55	44103103-F-121	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92		
56	44103103-F-122	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,342.72		
57	44103103-F-123	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,380.40		
58	44103103-F-123	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		
59	44103103-F-123	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		
60	44103103-F-123	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		
61	44103103-F-124	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		
62	44103103-F-124	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,102.80		
63	44103103-F-124	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.60		
64	44103103-F-124	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.60		
65	44103103-F-125	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,088.60		
66	44103103-F-125	TONER CARTRIDGE, HP CE400A, Black	cart	1	0	0	1	6,786.00	1	0	0	1	6,786.00	1	0	0	1	6,786.00	1	0	0	1	6,786.00	1	0	0	1	6,786.00	4	6,786.00
67	44103103-F-126	TONER CARTRIDGE, HP CE402A, Yellow	cart	1	0	0	1	10,103.60	0	0	0	1	10,103.60	0	0	0	1	10,103.60	0	0	0	1	10,103.60	0	0	0	1	10,103.60	2	10,103.60
68	44103103-F-146	TONER CARTRIDGE, HP CE410A, Magenta	cart	1	0	0	1	10,103.60	0	0	0	1	10,103.60	0	0	0	1	10,103.60	0	0	0	1	10,103.60	0	0	0	1	10,103.60	2	10,103.60
69	44103103-F-147	TONER CARTRIDGE, HP CE411A, (HP205), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,681.60		
70	44103103-F-147	TONER CARTRIDGE, HP CE412A, (HP205), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00		
71	44103103-F-147	TONER CARTRIDGE, HP CE413A, (HP205), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00		
72	44103103-F-148	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,111.20		
73	44103103-F-148	TONER CARTRIDGE, HP CE390X, Black, High Cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,950.80		
74	44103103-F-152	TONER CARTRIDGE, HP CE312A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,330.00		
75	44103103-F-153	TONER CARTRIDGE, HP CE320A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,879.72		
76	44103103-F-155	TONER CARTRIDGE, HP CE380A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,346.80		
77	44103103-F-155	TONER CARTRIDGE, HP CE380X	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,620.40		
78	44103103-F-156	TONER CARTRIDGE, HP CE381A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,339.52		
79	44103103-F-157	TONER CARTRIDGE, HP CE382A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,600.00		
80	44103103-F-158	TONER CARTRIDGE, HP CE383X (HP83X), Black Compact L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,094.72		
81	44103103-F-158	TONER CARTRIDGE, HP CE387A (HP97), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00		
82	44103103-F-160	TONER CARTRIDGE, HP CE380A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	9,628.00		
83	44103103-F-160	TONER CARTRIDGE, HP CE381A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00		
84	44103103-F-160	TONER CARTRIDGE, HP CE382A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00		
85	44103103-F-160	TONER CARTRIDGE, HP CE383A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,682.00		
86	44103103-F-161	TONER CARTRIDGE, HP CE380A (HP508A), Black LaserJet	cart	1	0	0	1	7,000.40	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,682.00		
87	44103103-F-161	TONER CARTRIDGE, HP CE381A (HP508A), Cyan LaserJet	cart	1	0	0	1	8,814.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00		
88	44103103-F-161	TONER CARTRIDGE, HP CE382A (HP508A), Yellow LaserJet	cart	1	0	0	1	8,814.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00		
89	44103103-F-161	TONER CARTRIDGE, HP CE383A (HP508A), Magenta LaserJet	cart	1	0	0	1	8,814.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00		
90	44103103-F-162	TONER CARTRIDGE, HP CE401A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20		
91	44103103-F-162	TONER CARTRIDGE, HP CE401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		
92	44103103-F-162	TONER CARTRIDGE, HP CE402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		
93	44103103-F-162	TONER CARTRIDGE, HP CE402A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		
94	44103103-F-162	TONER CARTRIDGE, HP CE403A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0					

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price
			Q1												Q2													
			Jan	Feb	Mar	Q1	21	Apr	May	June	Q2	22	July	Aug	Sept	Q3	23	Oct	Nov	Dec	Q4	24						
17	80141505-15-017	PLASTIC FASTENER	box	20	10	62	92	0.00	20	13	60	93	0.00	20	13	60	93	0.00	20	12	60	92	0.00	370	0.00			
18	80141505-15-018	STEEL FILMS CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
19	80141505-15-019	VELUM BOARD PAPER	pack	0	0	0	0	0.00	0	20	0	20	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0.00			
20	80141505-15-020	EXTENSION CONO	piece	0	0	0	0	0.00	0	0	1	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	2	0.00			
21	80141505-15-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
22	80141505-15-022	COLORS PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
23	80141505-15-023	BOARD PAPER	ream	25	25	65	115	0.00	15	20	65	100	0.00	15	35	65	115	0.00	15	20	60	95	0.00	425	0.00			
24	80141505-15-024	PAPER-PIN	pack	20	0	0	20	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0.00			
25	80141505-15-025	DOOR MAT	piece	0	0	0	0	0.00	0	10	30	30	0.00	0	0	0	0	0.00	10	10	0	20	0.00	40	0.00			
26	80141505-15-026	GLE STICK (PAPER)	piece	0	0	0	0	0.00	0	0	10	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
27	80141505-15-027	GLE STICK (FOR GLE GLN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
28	80141505-15-028	RECOGNANT CME	piece	0	0	0	0	0.00	25	25	70	70	0.00	0	10	10	20	0.00	25	20	25	70	0.00	160	0.00			
29	80141505-15-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
30	80141505-15-030	OFFICE CHAIR	piece	2	2	2	6	0.00	1	1	2	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	0.00			
31	80141505-15-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
32	80141505-15-032	AUTOCOUNT BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
33	80141505-15-033	POLYLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
34	80141505-15-034	MOBILE PHONE	unit	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00			
35	80141505-15-035	COMPACT DISC	piece	5	10	10	25	0.00	5	25	111	139	0.00	19	29	123	165	0.00	5	10	10	25	0.00	355	0.00			
36	80141505-15-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
37	80141505-15-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
38	80141505-15-038	PLASTIC BANGLE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
39	80141505-15-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
40	80141505-15-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
41	80141505-15-041	PACKET ANAL	pack	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	24	0.00			
42	80141505-15-042	GLE GLN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
43	80141505-15-043	INKJET PRINTER	unit	0	0	1	1	0.00	0	0	1	1	0.00	0	0	2	2	0.00	0	0	1	1	0.00	5	0.00			
44	80141505-15-044	SEWERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
45	80141505-15-045	POLYLOCK	box	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	24	0.00			
46	80141505-15-046	REBOARD	unit	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	24	0.00			
47	80141505-15-047	DATA CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
48	80141505-15-048	STEEL RACK	set	0	0	0	0	0.00	2	2	7	7	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	0.00			
49	80141505-15-049	LAUNDRY MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
50	80141505-15-050	R.F.L. FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
51	80141505-15-051	AIRLINE TICKETS (DOMESTIC)	seat	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
52	80141505-15-052	AIRLINE TICKETS (INTERNATIONAL)	seat	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
53	80141505-15-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
54	80141505-15-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
55	80141505-15-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
56	80141505-15-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
57	80141505-15-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
58	80141505-15-058	TRAILER VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
59	80141505-15-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			
60	80141505-15-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00			

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price
			Jan												Feb													
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
53	8014105-15-001	ASSEMBLED OWNER-TYPE JEP	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00				
50	8014105-15-002	ASSEMBLED PASSENGER JERPER-TYPE VEHICLE	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00				
51	8014105-15-003	MOTORCYCLE	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00				
52	8014105-15-004	BUS	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00				
53	8014105-15-005	MID BUS	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00				
A. TOTAL																												
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																												
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																												
D. GRAND TOTAL (A + B+ C)																												
E. APPROVED BUDGET BY THE AGENCY HEAD																												
In Figures and Words:																												

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: Olivia F. Amadio *Olivia F. Amadio*
 CHONA F. AMADIO
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:
1000000 *1000000*
 ROJANE M. RACKIN
 Accountant / Budget Officer

Approved by: SHERIDAN BENTO *Sheridan Bento*
 Head of Office/Agency

Date Prepared: 08-14-2023

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price
			Jan												Feb													
			Jan	Feb	Mar	Q1	100 Amount	April	May	June	Q2	100 Amount	July	Aug	Sept	Q3	100 Amount	Oct	Nov	Dec	Q4	100 Amount						
107	44103D3-P-663	TONER CARTRIDGE, HP CM10A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	3,000.00		
108	44103D3-K-654	TONER CARTRIDGE, HP CM10XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	6,506.40		
109	44103D3-P-663	TONER CARTRIDGE, HP CM11A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	5,028.80		
110	44103D3-K-654	TONER CARTRIDGE, HP CM11XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	5,028.80		
111	44103D3-P-663	TONER CARTRIDGE, HP CM12A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	8,322.00		
112	44103D3-K-654	TONER CARTRIDGE, HP CM12XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	5,028.00		
113	44103D3-P-663	TONER CARTRIDGE, HP CM13A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	8,322.80		
114	44103D3-K-654	TONER CARTRIDGE, HP CM13XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	5,028.80		
115	44103D3-P-664	TONER CARTRIDGE, HP CM12A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	8,322.80		
116	44103D3-P-666	TONER CARTRIDGE, HP CM13A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	3,744.00		
SOFTWARE																												
1	43231913-9FT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
2	4323102-9FT-002	Printer accounting and integration technology B2B software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
3	4323004-9FT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
4	4323210-9FT-004	Content delivery and editing software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
5	4323202-9FT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
6	4323204-9FT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
7	4323202-9FT-007	Development software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
8	4323205-9FT-008	Editorial or reference software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
9	4323003-9FT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
10	4323901-9FT-016	Information and news software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
11	4323201-9FT-010	Network applications software	license	1	0	0	1	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
12	4323003-9FT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
13	4323003-9FT-012	Networked software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
14	4323004-9FT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
15	4323003-9FT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
16	4323003-9FT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DSM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of item)																												
1	80141505-15-001	BALLEN	piece	49	37	25	111	0.00	53	42	34	129	0.00	46	27	27	100	0.00	46	27	27	100	0.00	440	0.00			
2	80141505-15-002	MULTIFUNCTION PRINTER	unit	1	1	2	4	0.00	1	3	1	5	0.00	1	0	1	1	0.00	1	1	0	2	0.00	12	0.00			
3	80141505-15-003	LAN PRINTING RUM	pack	1	0	0	1	0.00	1	0	251	252	0.00	2	0	252	252	0.00	0	0	0	0	0.00	505	0.00			
4	80141505-15-004	STOCK PAPER	pack	1	0	50	51	0.00	1	0	50	51	0.00	1	0	50	51	0.00	1	0	50	51	0.00	264	0.00			
5	80141505-15-005	DOUBLE SIDED TAPE	roll	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	24	0.00			
6	80141505-15-006	PHOTO PAPER	pack	15	2	103	120	0.00	12	2	102	116	0.00	12	2	102	116	0.00	12	4	2	18	0.00	370	0.00			
7	80141505-15-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
8	80141505-15-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
9	80141505-15-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
10	80141505-15-010	UNIVERSAL PRINTABLE POWER SUPPLY	unit	0	2	3	5	0.00	1	1	1	3	0.00	0	1	2	0	0.00	0	0	0	0	0.00	11	0.00			
11	80141505-15-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	2	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00			
12	80141505-15-012	SMART TELEVISION	unit	1	0	0	1	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	1	0.00		
13	80141505-15-013	WHITE BOARD	piece	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00			
14	80141505-15-014	WASHPHONE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
15	80141505-15-015	MENUL	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00		
16	80141505-15-016	DISHWASHING LIQUID	bottle	24	4	4	32	0.00	4	4	4	12	0.00	4	4	4	12	0.00	24	4	4	32	0.00	88	0.00			