

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

APP-CSE 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service & Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter No. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPs) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

REMINDERS:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPs and Downloads page of PS-DBM website (www.ps-phillips.gov.ph).
- 2.0 The APP-CSE form must be provided accurately.
- 3.0 Kindly report to the PS-DBM website (www.ps-phillips.gov.ph) under the "What We Saw" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the APP-CSE 2025 form will be deemed invalid.
- 5.0 For items not included on the list of Part II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-phillips.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of this form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPs account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPs account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through the mobile numbers 0918-2954326 (Smart) or 0918-9255199 (Smart), or email apoc@philgpep.ph or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DSWR, Pampanga 31000
Organization type: RICA
Address: Tamar, Angeles, Pampanga

Agency Code/UNSC: _____
Organization type: RICA

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.
Contact Person: _____
Position: _____
Email: _____
Telephone/Mobile Nos: _____

MAGDA VENUS S. TORIO, DPA
DIRECTOR
OFFICE OF THE PROPERTY/SUPPLY OFFICER
092 3072393

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year		Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount								
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																														
ALCOHOL OR ACTION BASED ANTISEPTICS																														
1	100ML AL-629	ALCOHOL, 60% ME	3000	35	35	35	105	5,355.15	20	15	15	50	2,521.50	15	15	10	40	2,017.20	15	15	13	43	2,017.20	235	59.43	11,851.05				
2	1000ML AL-603	ALCOHOL, 60%, 1 Gallon	3000	5	5	5	15	5,356.35	5	5	5	15	5,356.35	5	5	5	15	5,356.35	5	5	5	15	5,356.35	60	357.69	21,453.90				
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																														
3	6012131-00-001	CLEANSOCK, 41x52	PRICE	10	20	30	30	1,054.80	10	10	30	30	1,054.80	10	10	30	30	1,054.80	10	10	10	30	1,054.80	120	35.16	4,219.20				
4	6012131-00-002	CLEANSOCK, 40x52	PRICE	20	20	20	60	2,181.60	20	20	20	60	2,181.60	20	20	20	60	2,181.60	20	20	20	60	2,181.60	240	36.35	8,724.40				
5	6012131-00-001	ERASER, PHIL-7/8x21	PRICE	20	20	20	60	495.60	20	20	20	60	495.60	20	20	20	60	495.60	20	20	20	60	495.60	240	8.26	1,982.40				
6	6012131-00-001	STICK PEN, Fine Tip, Blue	PRICE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
7	6012131-00-001	STICK PEN, Fine Tip, Black	PRICE	35	35	30	100	4,472.00	35	35	30	100	4,472.00	35	35	30	100	4,472.00	35	35	30	100	4,472.00	400	44.72	17,888.00				
8	6012131-00-007	STICK PEN, Medium Tip, Black	PRICE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
9	6012131-00-002	STICK PEN, Fine Tip, Blue	PRICE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
10	6012131-00-005	STICK PEN, Fine Tip, Blue	PRICE	35	35	30	100	4,472.00	35	35	30	100	4,472.00	35	35	30	100	4,472.00	35	35	30	100	4,472.00	400	44.72	17,888.00				
11	6012131-00-003	STICK PEN, Medium Tip, Blue	PRICE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
12	6012131-00-003	STICK PEN, Fine Tip, Red	PRICE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
13	6012131-00-006	STICK PEN, Fine Tip, Red	PRICE	35	35	30	100	4,576.00	35	35	30	100	4,576.00	35	35	30	100	4,576.00	35	35	30	100	4,576.00	400	45.76	18,304.00				
14	6012131-00-009	STICK PEN, Medium Tip, Red	PRICE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
15	6012131-00-001	WRITING PAPER	PRICE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																														
16	6012131-00-003	DOCUMENT CAMERA	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00				
17	6012131-00-001	MULTIMEDIA PROJECTOR	UNIT	0	0	0	0	0.00	0	0	1	1	16,588.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,588.00	16,588.00				
BATTERIES AND CELLS AND ACCESSORIES																														
18	6012131-00-002	BATTERY, dry cell, AAA	PACK	10	10	10	30	614.70	10	5	5	20	409.20	15	15	10	40	819.60	15	15	13	43	819.60	120	20.49	2,463.70				
19	6012131-00-001	BATTERY, dry cell, AAAA	PACK	10	5	5	20	366.60	10	10	10	30	550.20	15	15	10	40	733.60	15	15	10	40	733.60	120	18.34	2,204.20				
CLEANING EQUIPMENT AND SUPPLIES																														
20	6012131-00-001	AIR FRESHENER	CAN	15	15	15	45	3,928.95	15	15	15	45	3,928.95	15	15	15	45	3,928.95	15	15	15	45	3,928.95	180	87.31	15,715.80				

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Q1												Q2														
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
21	471304-08-001	BROOM (with Tines)	piece	15	15	15	45	5,615.00	15	15	15	45	5,615.00	15	15	15	45	5,615.00	15	15	15	45	5,615.00	180	124.50	22,455.00			
22	471304-08-002	BROOM (with Tines)	piece	15	15	15	45	1,170.00	15	15	15	45	1,170.00	15	15	15	45	1,170.00	15	15	15	45	1,170.00	180	26.00	4,680.00			
23	471304-08-003	GLASS, Round Bowl and Lined	bottle	25	25	25	75	3,120.00	25	25	25	75	3,120.00	25	25	25	75	3,120.00	25	25	25	75	3,120.00	300	44.00	12,480.00			
24	471304-08-004	CLEANER, Staining Powder	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00			
25	471304-08-005	DEFENSIVE BARR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00			
26	471304-08-006	DEFENSIVE POWDER, all Purpose	box	25	25	25	75	4,955.00	25	25	25	75	4,955.00	25	25	25	75	4,955.00	25	25	25	75	4,955.00	300	54.00	16,350.00			
27	471304-08-007	DISINFECTANT SPRAY	can	25	25	25	75	10,491.75	25	25	25	75	10,491.75	25	25	25	75	10,491.75	25	25	25	75	10,491.75	300	139.69	41,897.25			
28	471304-08-008	DISC PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.50	0.00			
29	471304-08-009	FLOOR WAX, 100% Non-ox	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	353.76	0.00			
30	471304-08-010	FURNITURE CLEANER	can	10	10	10	30	4,241.70	10	10	10	30	4,241.70	10	10	10	30	4,241.70	10	10	10	30	4,241.70	120	161.29	19,354.80			
31	471304-08-011	HAIR DRESS, 100% Scent	bottle	20	20	20	60	3,855.50	20	20	20	60	3,855.50	20	20	20	60	3,855.50	20	20	20	60	3,855.50	240	42.95	10,308.00			
32	471304-08-012	HAND BUCKET	unit	10	10	10	30	66,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	7,488.00	69,148.00			
33	471304-08-013	SHOES	pair	10	10	10	30	2,084.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	69.47	2,084.10			
34	471304-08-014	SCISSORS PAD	piece	20	20	20	60	7,756.70	20	20	20	60	7,756.70	20	20	20	60	7,756.70	20	20	20	60	7,756.70	240	85.63	20,468.00			
35	471304-08-015	SHOES, 100% Scent	pair	20	20	20	60	15,500.00	20	20	20	60	15,500.00	20	20	20	60	15,500.00	20	20	20	60	15,500.00	240	130.00	31,200.00			
36	471304-08-016	SHOES, 100% Scent	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00			
37	471304-08-017	SHOES, 100% Scent	pair	20	20	20	60	11,854.00	20	20	20	60	11,854.00	20	20	20	60	11,854.00	20	20	20	60	11,854.00	240	92.56	22,413.60			
38	471304-08-018	WATERBUCKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00			
COLOR COMPOUNDS AND REPAIRS																													
39	471304-08-019	INK, for stamp pad	bottle	10	10	10	30	65.70	10	10	10	30	65.70	10	10	10	30	65.70	10	10	10	30	65.70	120	28.79	3,454.80			
CONSUMER ELECTRONICS																													
40	471304-08-020	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	2	14,678.32	0	0	0	0	0.00	0	0	0	0	0.00	2	7,339.16	14,678.32			
FILING																													
41	471304-08-021	ACTIVATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,743.84	0.00			
42	471304-08-022	CRACKED PAINT, 100% Scent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00			
FIRE FIGHTING EQUIPMENT																													
43	471304-08-023	FIRE EXTINGUISHER, dry chemical	unit	100	0	0	100	114,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	1,144.00	114,400.00			
FILING OR ACCESSORIES																													
44	471304-08-024	PHILIPPINE NATIONAL FLAG	piece	5	0	0	5	1,424.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	204.84	1,424.30			
FURNITURE AND FURNISHINGS																													
45	471304-08-025	PHOTOGRAPH, 8x10	piece	200	0	0	200	66,234.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	341.12	66,234.00			
46	471304-08-026	PHOTOGRAPH, 8x10	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00			
HEATING AND VENTILATION AND AIR CIRCULATION																													
47	471304-08-027	ELECTRIC FAN, ceiling mount, electric	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00			
48	471304-08-028	ELECTRIC FAN, pedestal, grounded type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,169.88	0.00			
49	471304-08-029	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,540.00	0.00			
50	471304-08-030	ELECTRIC FAN, wall mount	unit	10	0	0	10	9,916.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	991.60	9,916.00			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
51	471304-08-031	DESKTOP, for 10.4" screen	unit	20	0	0	20	455,871.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	24,793.60	480,664.60			
52	471304-08-032	DESKTOP, for 12.1" screen	unit	20	0	0	20	847,008.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	42,350.40	889,358.40			
53	471304-08-033	EXTERNAL HARD DRIVE	unit	20	0	0	20	60,399.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	3,014.96	63,414.16			
54	471304-08-034	FLASH DRIVE	piece	20	0	0	20	7,637.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	122.74	2,519.74			
55	471304-08-035	LAPTOP COMPUTER, for 14.1" screen	unit	20	0	0	20	847,008.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	42,350.40	889,358.40			
56	471304-08-036	LAPTOP COMPUTER, 14.1" screen	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,500.00	0.00			
57	471304-08-037	COMPUTER MOUSE, wireless	unit	50	0	0	50	8,636.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	161.52	8,097.52			

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year		Price	Total Amount for this year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3			Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
LIGHTING AND FIXTURES AND ACCESSORIES																										
58	4412103-PR-001	PRINTER, LATEX, Microform	Unit	20	0	0	20	52,777.80	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	20	2,652.85	5,292.40	
59	3101023-LED-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	20	15	15	50	3,700.50	20	15	15	50	3,700.50	20	15	15	50	3,700.50	20	15	15	50	3,700.50	200	75.61	15,122.00
60	3101023-LED-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 15 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	285.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	3101013-DR-001	DRUM, 4000psi	box	15	15	15	45	2,796.30	15	15	15	45	2,796.30	15	15	15	45	2,796.30	15	15	15	45	2,796.30	180	62.14	11,185.2
62	3101023-DR-001	STAKE WIRE, heavy duty (Grade 70), 2913	box	2	2	2	6	216.40	2	2	2	6	216.40	2	2	2	6	216.40	2	2	2	6	216.40	24	36.40	871.16
63	3101023-DR-001	STAKE WIRE, standard	box	20	20	20	60	2,119.40	20	20	20	60	2,119.40	20	20	20	60	2,119.40	20	20	20	60	2,119.40	360	23.16	8,351.6
64	3101023-DR-002	TYPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
65	3101023-DR-001	TYPE, mining, 20mm	roll	30	30	30	90	5,011.20	30	30	30	90	5,011.20	30	30	30	90	5,011.20	30	30	30	90	5,011.20	360	55.65	20,047.6
66	3101023-DR-002	TYPE, mining, 40 mm	roll	30	30	30	90	10,504.40	30	30	30	90	10,504.40	30	30	30	90	10,504.40	30	30	30	90	10,504.40	360	131.16	43,017.6
67	3101017-TR-001	TYPE, mining, 40 mm	roll	20	20	20	60	2,012.40	20	20	20	60	2,012.40	20	20	20	60	2,012.40	20	20	20	60	2,012.40	360	22.36	8,059.6
68	3101023-TR-001	TYPE, mining, 20mm	roll	20	20	20	60	1,591.20	20	20	20	60	1,591.20	20	20	20	60	1,591.20	20	20	20	60	1,591.20	360	17.68	6,384.6
69	3101017-TR-002	TYPE, mining, 40 mm	roll	20	20	20	60	2,011.20	20	20	20	60	2,011.20	20	20	20	60	2,011.20	20	20	20	60	2,011.20	360	23.57	8,125.2
70	3101023-TR-001	TYPE, mining	roll	10	10	10	30	1,098.60	10	10	10	30	1,098.60	10	10	10	30	1,098.60	10	10	10	30	1,098.60	120	66.62	7,994.4
MEASURING AND CENSING AND TESTING EQUIPMENT																										
71	4412103-PR-002	RULER, plastic, 400mm	piece	10	10	10	30	597.90	10	10	10	30	597.90	10	10	10	30	597.90	10	10	10	30	597.90	120	19.93	2,391.6
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	4412103-PR-001	BLADE, for general purpose cutting/utility knife	blade	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.37	0.00
73	4412103-PR-001	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,534.72	9,534.72
74	4412103-PR-001	BINDING NON-CONC, 20mm	box	1	0	0	1	259.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	259.80	259.80
75	4412103-PR-001	CALCULATOR, Compact	unit	10	10	10	30	7,073.10	10	10	10	30	7,073.10	10	10	10	30	7,073.10	10	10	10	30	7,073.10	120	235.77	28,292.4
76	4412103-PR-001	CHUCK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.97	0.00
77	4412103-PR-001	CHUCK, black, 10mm	box	30	30	30	90	842.40	30	30	30	90	842.40	30	30	30	90	842.40	30	30	30	90	842.40	360	9.36	3,369.6
78	4412103-PR-001	CHUCK, black, 20mm	box	20	20	20	60	1,404.00	20	20	20	60	1,404.00	20	20	20	60	1,404.00	20	20	20	60	1,404.00	360	15.60	5,616.0
79	4412103-PR-001	CHUCK, black, 30mm	box	20	20	20	60	2,995.20	20	20	20	60	2,995.20	20	20	20	60	2,995.20	20	20	20	60	2,995.20	360	31.38	11,500.8
80	4412103-PR-001	CHUCK, black, 40mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.31	0.00
81	4412103-PR-002	CONNECTION TUBE	piece	20	20	20	60	1,215.00	20	20	20	60	1,215.00	20	20	20	60	1,215.00	20	20	20	60	1,215.00	360	13.50	4,860.0
82	4412103-PR-001	CUTTING UTILITY KNIFE, for general purpose	piece	15	15	15	45	1,417.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	31.72	1,427.4
83	4412103-PR-001	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.89	0.00
84	4412103-PR-001	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.01	0.00
85	4412103-PR-001	DATA GRIP	piece	10	10	10	30	11,608.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	434.95	13,040.55
86	4412103-PR-001	ENVELOPE, Document, A4	box	2	2	2	6	4,979.52	2	2	2	6	4,979.52	2	2	2	6	4,979.52	2	2	2	6	4,979.52	24	899.92	10,918.66
87	4412103-PR-001	ENVELOPE, Document, legal	box	2	2	2	6	6,315.48	2	2	2	6	6,315.48	2	2	2	6	6,315.48	2	2	2	6	6,315.48	24	1,057.58	25,381.9
88	4412103-PR-001	ENVELOPE, Envelope, legal	box	4	3	3	10	9,399.50	4	3	3	10	9,399.50	4	3	3	10	9,399.50	4	3	3	10	9,399.50	40	939.95	37,598.00
89	4412103-PR-002	ENVELOPE, Envelope, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.69	0.00
90	4412103-PR-002	ENVELOPE, Envelope, legal	box	1	1	1	3	1,297.56	1	1	1	3	1,297.56	1	1	1	3	1,297.56	1	1	1	3	1,297.56	12	432.32	5,190.24
91	4412103-PR-002	ENVELOPE, Envelope, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00
92	4412103-PR-001	FASTENER, for 3-hole punch/3-hole punch	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.68	0.00
93	4412103-PR-001	FASTENER	box	20	20	20	60	5,678.40	20	20	20	60	5,678.40	20	20	20	60	5,678.40	20	20	20	60	5,678.40	240	96.64	22,713.6
94	4412103-PR-001	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00
95	4412103-PR-001	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
96	4412103-PR-002	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
97	4412103-PR-001	FOLDER, Fanny with sides, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
98	4412103-PR-002	FOLDER, Fanny with sides, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
99	441201-00-01	FOLDER, L-100, A4	box	10	10	10	30	6,000.40	10	10	10	30	6,000.40	10	10	10	30	6,000.40	10	10	10	30	6,000.40	120	200.38	24,045.60
100	441201-00-02	FOLDER, L-100, legal	box	10	10	10	30	7,472.40	10	10	10	30	7,472.40	10	10	10	30	7,472.40	10	10	10	30	7,472.40	120	249.60	29,952.00
101	441202-00-01	FOLDER, pre-bound	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.64	0.00
102	441201-00-04	FOLDER with tab, A4	box	10	10	10	30	11,388.00	10	10	10	30	11,388.00	10	10	10	30	11,388.00	10	10	10	30	11,388.00	120	379.60	45,552.00
103	441201-00-12	FOLDER with tab, legal	box	10	10	10	30	12,417.60	10	10	10	30	12,417.60	10	10	10	30	12,417.60	10	10	10	30	12,417.60	120	413.82	49,658.40
104	441200-01-01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	67.60	0.00
105	441211-00-01	MARKER, Permanent	box	10	10	10	30	933.30	10	10	10	30	933.30	10	10	10	30	933.30	10	10	10	30	933.30	120	311.1	37,332.00
106	441202-00-01	MARKER, Permanent, Black	box	10	10	10	30	827.00	10	10	10	30	827.00	10	10	10	30	827.00	10	10	10	30	827.00	120	272.50	32,700.00
107	441202-00-02	MARKER, Permanent, Blue	box	10	10	10	30	248.10	10	10	10	30	248.10	10	10	10	30	248.10	10	10	10	30	248.10	120	82.7	9,924.00
108	441202-00-03	MARKER, Permanent, Red	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.27	0.00
109	441203-00-01	MARKER, Whiteboard, Black	piece	5	5	5	15	144.75	5	5	5	15	144.75	5	5	5	15	144.75	5	5	5	15	144.75	60	9.65	579.00
110	441203-00-02	MARKER, Whiteboard, Blue	piece	5	5	5	15	144.75	5	5	5	15	144.75	5	5	5	15	144.75	5	5	5	15	144.75	60	9.65	579.00
111	441203-00-03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
112	441204-00-01	PAPER CLIP, anti-static coated, 2mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.82	0.00
113	441204-00-02	PAPER CLIP, anti-static coated, 2mm, 50mm	box	10	10	10	30	591.00	10	10	10	30	591.00	10	10	10	30	591.00	10	10	10	30	591.00	120	19.46	2,335.20
114	441203-00-02	PAPER SHREDDER	unit	2	0	0	2	37,417.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	18,718.96	37,417.92
115	441203-00-02	PAPER THERMOGRAPHIC MACHINE	unit	5	0	0	5	46,488.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	9,297.60	46,488.00
116	441203-00-04	PENCIL, Ballpoint, with eraser	unit	10	10	10	30	1,341.30	10	10	10	30	1,341.30	10	10	10	30	1,341.30	10	10	10	30	1,341.30	120	44.71	5,365.20
117	441203-00-01	PENCIL, SHARPER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.58	0.00
118	441203-00-01	PUNCHER, Paper, heavy duty	piece	20	20	20	60	9,235.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	153.92	9,235.30
119	441203-00-01	RUBBER BAND 100 LB	box	10	10	10	30	4,056.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	135.20	4,056.60
120	441203-00-01	STAMP PAD, Ink	piece	10	10	10	30	1,197.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	39.92	1,197.60
121	441203-00-01	SCISSORS, Symmetrical/Asymmetrical	pair	15	15	15	45	2,984.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	65.52	2,984.40
122	441203-00-01	STAPLER, standard type	piece	35	35	35	105	10,740.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	105	101.40	10,740.00
123	441203-00-01	STAPLER, heavy duty (metal)	unit	5	0	0	5	3,463.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	69.115	3,463.75
124	441203-00-02	STAPLER REMOVER, 200-200	piece	35	35	35	105	4,803.55	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	105	46.51	4,803.55
125	441203-00-01	TRAY DISPENSER, 1000-100	piece	15	15	15	45	3,463.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	77.55	3,491.10
PAPER MATERIALS AND PRODUCTS																										
126	441102-00-01	CARTON, standard sizes	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
127	441102-00-01	COMPUTER CONTROLS, 1000, 1000	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	918.35	0.00
128	441102-00-01	COMPUTER CONTROLS, 1000, 1000	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,073.92	0.00
129	441101-00-02	NOTEBOOK, spiral-bound, 8 1/2" x 11", 20mm x 37mm	box	20	20	20	60	2,231.60	20	20	20	60	2,231.60	20	20	20	60	2,231.60	20	20	20	60	2,231.60	240	37.66	8,634.40
130	441101-00-03	NOTEBOOK, spiral-bound, 8 1/2" x 11", 20mm x 37mm	box	20	20	20	60	3,556.80	20	20	20	60	3,556.80	20	20	20	60	3,556.80	20	20	20	60	3,556.80	240	59.18	14,227.20
131	441101-00-03	NOTEBOOK, spiral-bound, 8 1/2" x 11", 20mm x 37mm	box	20	20	20	60	3,120.00	20	20	20	60	3,120.00	20	20	20	60	3,120.00	20	20	20	60	3,120.00	240	52.00	12,480.00
132	441101-00-02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.64	0.00
133	441102-00-01	PAPER, MULTICOPIER A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.00	0.00
134	441102-00-01	PAPER, MULTICOPIER A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.00	0.00
135	441102-00-01	PAPER, MULTICOPIER A4	ream	100	100	100	300	206,410.00	100	100	100	300	206,410.00	100	100	100	300	206,410.00	100	100	100	300	206,410.00	600	317.74	826,440.00
136	441102-00-02	PAPER, MULTICOPIER A4	ream	100	100	100	300	47,673.00	100	100	100	300	47,673.00	100	100	100	300	47,673.00	100	100	100	300	47,673.00	1,200	158.91	190,616.00
137	441102-00-01	PAD PAPER, legal	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.82	0.00
138	441102-00-01	PAPER, permanent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00
139	441102-00-01	RECORD BOOK, 200 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	91.10	0.00
140	441103-00-01	RECORD BOOK, 500 PAGES	book	20	20	20	60	11,210.40	20	20	20	60	11,210.40	20	20	20	60	11,210.40	20	20	20	60	11,210.40	240	124.56	44,434.40
141	441103-00-01	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00
142	441103-00-01	TOWEL, TISSUE PAPER, 2 Ply	box	20	20	20	60	5,590.40	20	20	20	60	5,590.40	20	20	20	60	5,590.40	20	20	20	60	5,590.40	240	99.58	40,734.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year																										
			Jan	Feb	Mar	Q1	1st Amount	April	May	June	Q2	2nd Amount	July	Aug				Sept	Q3	3rd Amount	Oct	Nov	Dec	Q4	4th Amount																		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year												
			Jan												Feb															Mar											
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount																			
04	4010101-IP-102	TOKEN CARTRIDGE, IP CH131 (IP-100A), 100pins	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,592.00	0.00											
05	4010102-IP-104	TOKEN CARTRIDGE, IP Q012A, 60K	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,155.54	0.00											
06	4010103-IP-106	TOKEN CARTRIDGE, IP Q013A, 60K	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,468.00	0.00											
SOFTWARE																																									
1	4010104-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
2	4010105-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
3	4010106-SPT-003	Customer service and e-commerce software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
4	4010107-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
5	4010108-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
6	4010109-SPT-006	CRM management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
7	4010110-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
8	4010111-SPT-008	Documentation or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
9	4010112-SPT-009	Productivity specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
10	4010113-SPT-010	Information security software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
11	4010114-SPT-011	Network application software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
12	4010115-SPT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
13	4010116-SPT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
14	4010117-SPT-014	Operating system and server software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
15	4010118-SPT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
16	4010119-SPT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0.00	0.00											
PART II: OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of items)																																									
1	001-40201-75-001	BALLPEN	piece	70	70	60	200	2,400.00	70	70	60	200	2,400.00	110	110	110	350	4,200.00	70	70	60	200	2,400.00	950	12,600	11,400.00															
2	001-40201-75-002	MULTIFUNCTION PRINTER	unit	10	0	0	10	477,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	477,450.00	477,450.00															
3	001-40201-75-003	LAN/WIRING RACK	piece	5	5	5	15	17,350.00	5	5	5	15	17,350.00	5	5	5	15	17,350.00	5	5	5	15	17,350.00	60	1,041.00	6,261.00															
4	001-40201-75-004	STORAGE SERVER	piece	10	10	10	30	2,100.00	10	10	10	30	2,100.00	10	10	10	30	2,100.00	10	10	10	30	2,100.00	120	2,520.00	2,520.00															
5	001-40201-75-005	DOUBLE PROTECTOR	pc	10	10	10	30	2,400.00	10	10	10	30	2,400.00	10	10	10	30	2,400.00	10	10	10	30	2,400.00	120	2,880.00	2,880.00															
6	001-40201-75-006	PROTECTOR	piece	10	10	10	30	6,240.00	10	10	10	30	6,240.00	10	10	10	30	6,240.00	10	10	10	30	6,240.00	120	7,488.00	7,488.00															
7	001-40201-75-007	ELECTRONIC SOLUTION	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
8	001-40201-75-008	ELECTRONIC FRAME	piece	10	10	10	30	7,350.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
9	001-40201-75-009	ELECTRONIC MONITOR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
10	001-40201-75-010	ONLINE/INSTRUMENT POWER SUPPLY	unit	20	0	0	20	240,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	7,200.00	7,200.00															
11	001-40201-75-011	AIR CONDITIONING UNIT	unit	10	0	0	10	600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	600,000.00	600,000.00															
12	001-40201-75-012	SMART TELEVISION	unit	1	0	0	1	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,000.00	25,000.00															
13	001-40201-75-013	WHITE BOARD	board	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
14	001-40201-75-014	MULTI-MEDIA	unit	10	0	0	10	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	20,000.00	20,000.00															
15	001-40201-75-015	WHEEL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
16	001-40201-75-016	ONLINE/INSTRUMENT	board	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
17	001-40201-75-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
18	001-40201-75-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
19	001-40201-75-019	WELDM FRAMES POWER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
20	001-40201-75-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	3,450.00	0.00											
21	001-40201-75-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
22	001-40201-75-022	COLORED PAPER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											
23	001-40201-75-023	COLORED PAPER	sheet	500	500	500	1500	433,500.00	500	500	500	1500	433,500.00	500	500	500	1500	433,500.00	500	500	500	1500	433,500.00	6000	2,601,000.00	2,601,000.00															
24	001-40201-75-024	FLUORIN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0	0.00	0	0.00	0.00											

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
			Jan												Feb														
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
25	02141002-75-005	COOP MAT	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
26	02141002-75-008	GLUE STICK (7x27x)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
27	02141002-75-007	GLUE STICK (10x10x 60x)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
28	02141002-75-003	DECK CHAIR CASE	piece	20	20	20	60	0.00	20	20	20	60	0.00	20	20	20	60	0.00	20	20	20	60	0.00	240	0.00	0.00	0.00	0.00	
29	02141002-75-002	DISPOSABLE CLOTHES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
30	02141002-75-000	OFFICE CHAIR	piece	10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	10	0.00	0.00	0.00	0.00	
31	02141002-75-001	WINDA SEPER	sheet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
32	02141002-75-002	AUTOMATIC PARTS/ETS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
33	02141002-75-003	PAIDLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
34	02141002-75-001	MOBILE PHONE	unit	1	0	0	1	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1	30,000.00	1	30,000.00	30,000.00	
35	02141002-75-005	CONTRACT CLIC	piece	15	15	15	45	620.00	15	15	15	45	620.00	15	15	15	45	620.00	15	15	15	45	620.00	180	14,000	2,520.00	2,520.00	2,520.00	
36	02141002-75-000	ARMCHAIR	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1	0.00	0.00	0.00	0.00	
37	02141002-75-007	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
38	02141002-75-005	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
39	02141002-75-009	DOORWAY SEPARER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
40	02141002-75-000	WATER DISPENSER	unit	8	0	0	8	29,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	8	3,500.00	8	3,500.00	28,000.00	
41	02141002-75-001	WAGON/INCL	unit	20	20	20	60	0.00	20	20	20	60	0.00	20	20	20	60	0.00	20	20	20	60	0.00	240	0.00	0.00	0.00	0.00	
42	02141002-75-002	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
43	02141002-75-001	INJECT PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
44	02141002-75-004	STAPLER	unit	2	0	0	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	2	10,000.00	2	10,000.00	20,000.00	
45	02141002-75-005	POUNDS/STONE	unit	5	0	0	5	1,500.00	5	0	0	5	1,500.00	5	0	0	5	1,500.00	5	0	0	5	5	1,500.00	20	30,000.00	7,500.00	7,500.00	
46	02141002-75-006	RECORD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
47	02141002-75-007	DESK COVERA	unit	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1	60,000.00	1	60,000.00	60,000.00	
48	02141002-75-005	STILL PADK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
49	02141002-75-009	ILLUMINATION PADK/NE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
50	02141002-75-003	FILE FOLDER	piece	30	0	0	30	45,720.00	30	0	0	30	45,720.00	30	0	0	30	45,720.00	30	0	0	30	60	45,720.00	240	10,762.00	10,762.00	10,762.00	
51	02141002-75-001	ACTIVE TICKETS (CONVENTION)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
52	02141002-75-002	AGUINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
53	02141002-75-003	CAR (35000 or more)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
54	02141002-75-004	MULTI-PURPOSE (PAPER)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
55	02141002-75-005	SPECIALTY UTILITY (HOLD BUS)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
56	02141002-75-006	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
57	02141002-75-007	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
58	02141002-75-008	TRUCK/VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
59	02141002-75-009	PICKUP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
60	02141002-75-000	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
61	02141002-75-001	ASSISTIBLE OWNER TYPE SEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
62	02141002-75-002	ASSISTIBLE PASSENGER SEATING TYPE SEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
63	02141002-75-003	PHOTOGRAPH	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
64	02141002-75-004	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
65	02141002-75-005	TRUCK BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0.00	
A. TOTAL																											8,624,993.64		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																											862,499.36		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year							
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P	
D. GRAND TOTAL (A + B + C)																						P	9,487,416.50
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriately Fund Available:

Approved by:

MARIO ANDRUEZ, JR.

Accountant / Budget Officer

MARIA VENUS S. TORRES

Head of Office / Director

Date Prepared: