

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/bos58>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Public Works and Hg
Region: III
Address: Zulum Buhangin, Santa Maria, Bulue

Agency Code/UACS: 180011800046
Organization Type:

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
Contact Person: MARIA FE Z. SANTOS
Position: Adm. Officer III (Supply Officer II)
E-mail: mariafezsantos@gmail.com
Telephone/Mobile Nos: 091 7956246

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																												
ALCOHOL OR ACETONE BASED ANTISEPTICS																												
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	30	30	30	90	4,586.40	24	24	24	72	3,669.12	30	30	30	90	4,586.40	24	24	24	72	3,669.12	324	50.96			16,511.04
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	24	23	23	70	31,595.20	24	20	20	64	28,887.04	24	23	23	70	31,595.20	24	20	20	64	28,887.04	268	451.36			120,964.48
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
3	60121413-CB-P01	CLEARBOOK, A4 size	box	5	5	5	15	530.40	2	2	2	6	212.16	5	0	6	11	388.96	2	2	2	6	212.16	38	35.36			1,343.68
4	60121413-CB-P02	CLEARBOOK, Legal size	box	4	0	4	8	307.84	2	2	2	6	230.88	2	2	2	6	230.88	2	2	2	6	230.88	26	38.48			1,000.48
5	60121534-ER-P01	ERASER, plastic/rubber	piece	23	22	23	68	636.48	15	15	19	49	458.64	18	18	18	54	505.44	15	15	19	49	458.64	220	9.36			2,059.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	50	50	50	150	3,900.00	46	46	46	138	3,588.00	50	50	50	150	3,900.00	46	46	46	138	3,588.00	576	26.00			14,976.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	48	48	48	144	6,439.68	42	42	42	126	5,634.72	46	46	46	138	6,171.36	42	42	42	126	5,634.72	534	44.72			23,880.48
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	38	38	38	114	6,520.80	38	38	38	114	6,520.80	38	38	38	114	6,520.80	38	38	38	114	6,520.80	456	57.20			26,083.20
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	60	50	60	170	4,420.00	62	60	60	182	4,732.00	50	60	54	164	4,264.00	51	50	51	152	3,952.00	668	26.00			17,368.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	45	45	49	139	6,216.08	60	50	50	160	7,155.20	60	55	54	169	7,557.68	60	50	50	160	7,155.20	628	44.72			28,084.16
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	50	50	51	151	8,637.20	50	50	51	151	8,637.20	50	50	51	151	8,637.20	50	50	51	151	8,637.20	604	57.20			34,548.80
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	5	5	10	260.00	5	5	5	10	260.00	5	5	5	10	260.00	5	5	5	10	260.00	40	26.00			1,040.00	
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	10	10	8	28	1,281.28	8	8	8	24	1,098.24	8	8	8	24	1,098.24	4	4	4	12	549.12	88	45.76			4,026.88
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	10	10	12	32	1,830.40	10	10	12	32	1,830.40	10	10	12	32	1,830.40	10	10	12	32	1,830.40	128	57.20			7,321.60
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24			0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																												
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16			0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40			0.00
BATTERIES AND CELLS AND ACCESSORIES																												
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	25	27	25	77	1,683.68	23	22	22	67	1,463.28	25	25	29	79	1,723.36	22	20	23	65	1,419.60	288	21.84			6,289.92
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	24	23	24	71	1,402.96	21	21	21	63	1,244.88	25	25	25	75	1,482.00	20	20	19	59	1,165.94	268	19.76			5,295.68
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56			0.00
CLEANING EQUIPMENT AND SUPPLIES																												
21	47131812-AF-A01	AIR FRESHENER	can	20	20	20	60	5,241.60	20	20	20	60	5,241.60	20	20	20	60	5,241.60	20	20	20	60	5,241.60	240	87.36			20,966.40
22	47131604-BR-S01	BROOM (Walls Tambo)	piece	15	0	0	15	1,918.80	15	0	0	15	1,918.80	15	0	0	15	1,918.80	2	2	2	6	767.52	51	127.92			6,523.92
23	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	12	0	0	12	287.04	12	0	0	12	287.04	12	0	0	12	287.04	12	0	0	12	287.04	48	23.92			1,148.16
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	40	40	40	120	5,366.40	40	40	40	120	5,366.40	40	40	40	120	5,366.40	40	40	40	120	5,366.40	480	44.72			21,465.60
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	50	50	50	150	5,400.00	50	50	50	150	5,400.00	50	50	50	150	5,400.00	50	50	50	150	5,400.00	600	36.00			21,600.00
26	47131811-DE-P02	DETERGENT BAR	bar	30	30	30	90	842.40	30	30	30	90	842.40	30	30	30	90	842.40	30	30	30	90	842.40	360	9.36			3,369.60
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	50	50	50	150	13,260.00	13	13	13	39	3,447.60	15	15	15	45	3,978.00	13	13	13	39	3,447.60	273	88.40			24,133.20
28	47131803-DS-A01	DISINFECTANT SPRAY	can	20	20	20	60	9,048.00	9	9	9	27	4,071.60	14	14	13	41	6,182.80	9	9	9	27	4,071.60	155	150.80			23,374.00
29	47131601-DU-P01	DUST PAN	piece	20	0	0	20	936.00	0	0	0	0	0.00	20	0	0	20	936.00	0	0	0	0	0.00	40	46.80			1,872.00
30	47131802-FW-P03	FLOOR WAX, paste type, red	can				0	0.00				0	0.00				0	0.00				0	0.00	0	135.20			0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
31	47131830-FC-A01	FURNITURE CLEANER	can	10	10	10	30	6,801.60	10	10	10	30	6,801.60	10	10	10	30	6,801.60	10	10	10	30	6,801.60	120	226.72	27,206.40	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	40	40	40	120	5,154.00	40	40	40	120	5,154.00	40	40	40	120	5,154.00	40	40	40	120	5,154.00	480	42.95	20,616.00	
33	47121804-MP-B01	MOP BUCKET	unit	20	0	0	20	45,760.00	5	0	0	5	11,440.00	20	0	0	20	45,760.00	5	0	0	5	11,440.00	50	2,288.00	114,400.00	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	30	0	0	30	4,024.80	5	0	0	5	670.80	30	0	0	30	4,024.80	5	0	0	5	670.80	70	134.16	9,391.20	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	10	10	10	30	3,421.20	10	10	10	30	3,421.20	10	10	10	30	3,421.20	10	10	10	30	3,421.20	120	114.04	13,684.80	
36	47131501-RG-C01	RAGS	kit	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	600	57.20	34,320.00	
37	47131602-SC-N01	SCOURING PAD	pack	30	30	30	90	8,049.60	30	30	30	90	8,049.60	30	30	30	90	8,049.60	30	30	30	90	8,049.60	360	89.44	32,198.40	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	50	50	50	150	19,500.00	50	50	50	150	19,500.00	50	50	50	150	19,500.00	50	50	50	150	19,500.00	600	130.00	78,000.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	20	20	20	60	3,556.80	20	20	20	60	3,556.80	20	20	20	60	3,556.80	20	20	20	60	3,556.80	240	59.28	14,227.20	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	20	20	20	60	5,553.60	20	20	20	60	5,553.60	20	20	20	60	5,553.60	20	20	20	60	5,553.60	240	92.56	22,214.40	
41	47121702-WB-P01	WASTEBASKET	piece	75	0	0	75	3,276.00	0	0	0	0	0.00	0	0	0	0	0.00	75	0	0	75	3,276.00	150	43.68	6,552.00	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	20	15	15	50	1,560.00	12	13	12	37	1,154.40	13	13	13	39	1,216.80	10	10	10	30	936.00	156	31.20	4,867.20	
CONSUMER ELECTRONICS																											
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00	
FACE MASK																											
44	42131713-SM-M06	FACE MASK	box	20	15	15	50	2,600.00	20	15	15	50	2,600.00	20	15	15	50	2,600.00	20	15	15	50	2,600.00	200	52.00	10,400.00	
FILMS																											
45	13111201-AC-F01	ACETATE	roll	2	3	2	7	7,338.24	0	0	0	0	0.00	2	2	1	5	5,241.60	0	0	0	0	0.00	12	1,048.32	12,579.84	
46	13111201-CF-P02	CARSON FILM, Legal size	box	1	1	1	3	770.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	256.88	770.64	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	2	2	2	6	8,792.80	0	0	0	0	0.00	1	1	1	3	4,196.40	0	0	0	0	0.00	9	1,398.80	12,589.20	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	1	0	1	2	11,226.50	0	0	0	0	0.00	1	0	0	1	5,613.25	0	0	0	0	0.00	3	5,613.25	16,839.75	
FLAG OR ACCESSORIES																											
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	12	284.84	3,418.08	
FURNITURE AND FURNISHINGS																											
50	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	15	15	20	50	18,616.00	0	0	0	0	0.00	6	6	8	20	7,446.40	0	0	0	0	0.00	70	372.32	26,062.40	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	15	15	20	50	67,444.00	0	0	0	0	0.00	2	0	0	2	2,697.76	0	0	0	0	0.00	52	1,348.88	70,141.76	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00	
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	5	0	0	5	5,548.40	0	0	0	0	0.00	5	0	0	5	5,548.40	0	0	0	0	0.00	10	1,109.68	11,096.80	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	5	5	15	15,100.80	0	0	0	0	0.00	4	3	3	10	10,067.20	0	0	0	0	0.00	25	1,006.72	25,168.00	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	5	5	5	15	13,712.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	914.16	13,712.40	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-D5K003	DESKTOP, for Basic Users	unit	2	2	2	6	148,761.60	0	0	0	0	0.00	0	0	0	0	0.00				0	0.00	6	24,793.60	148,761.60	
59	43211507-D5K004	DESKTOP, for Mid-Range Users	unit	6	6	5	17	720,636.80	2	0	0	2	84,780.80	2	2	2	6	254,342.40	1	0	0	1	42,390.40	26	41,390.40	1,102,150.40	
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	15	15	19	49	147,885.92	4	4	3	11	33,198.88	10	10	3	23	69,415.84	4	3	3	10	30,180.80	93	3,018.08	280,681.44	
61	43202010-FD-U04	FLASH DRIVE	piece	45	45	41	131	29,427.84	5	5	10	20	4,492.80	31	31	31	93	20,891.52	7	7	6	20	4,492.80	264	224.64	59,304.96	
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	4	4	3	11	466,180.00	0	0	0	0	0.00	0	0	0	0	0.00				0	0.00	11	41,390.00	466,180.00	
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00				0	0.00	0	46,800.00	0.00	
64	43211709-MO-002	COMPUTER MOUSE, Wireless	unit	12	12	13	37	6,272.24	0	0	0	0	0.00	2	2	2	6	1,017.12	0	0	0	0	0.00	43	169.52	7,289.36	
65	43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	1	0	0	1	33,015.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,015.84	33,015.84	
66	43212102-PR-003	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00				0	0.00	0	11,014.64	0.00	
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	1	1	1	3	69,189.12	0	0	0	0	0.00	1	1	1	3	69,189.12	0	0	0	0	0.00	6	23,063.04	138,378.24	
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	30	30	30	90	7,300.80	30	30	30	90	7,300.80	30	30	30	90	7,300.80	30	30	30	90	7,300.80	360	81.12	29,203.20	
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	30	30	30	90	18,523.80	30	30	30	90	18,523.80	30	30	30	90	18,523.80	30	30	30	90	18,523.80	360	205.82	74,095.20	
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GL-X01	GLUE, all-purpose	jar	18	18	17	53	3,748.16	15	15	13	43	3,040.96	15	15	13	43	3,040.96	15	15	13	43	3,040.96	182	70.72	12,871.94	
71	31151804-SW-H01	STAPLE WIRE, heavy duty (blinder type), 23/13	box	15	15	20	50	1,127.50	20	20	19	59	1,330.45	20	20	19	59	1,330.45	20	20	19	59	1,330.45	227	22.55	5,118.85	
72	31151804-SW-S01	STAPLE WIRE, standard	box	63	63	63	189	4,490.64	60	60	60	180	4,276.80	55	55	56	166	3,944.16	55	55	56	166	3,944.16	701	23.76	16,655.76	
73	31201502-TA-E01	TAPE, electrical	roll	5	5	5	15	291.75	5	5	5	15	291.75	5	5	5	15	291.75	5	5	5	15	291.75	60	19.45	1,167.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
74	31201503-TA-M01	TAPE, masking, 24mm	roll	20	18	20	58	3,589.04	12	12	12	36	2,227.68	12	12	12	36	2,227.68	12	12	10	34	2,103.92	164	61.88	10,148.32	
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	8	8	8	24	2,907.84	3	3	3	9	1,990.44	5	5	3	13	1,575.08	3	3	2	8	969.28	54	121.16	6,542.64	
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	10	5	10	25	754.00	5	5	5	15	452.40	7	5	8	20	603.20	5	5	5	15	452.40	75	30.16	2,262.00	
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	28	28	28	84	960.96	30	30	22	82	938.08	25	25	23	73	835.12	27	27	27	81	926.64	320	11.44	3,660.80	
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	15	15	17	47	1,124.24	12	12	10	34	813.28	10	10	8	28	669.76	10	10	8	28	669.76	137	23.92	3,277.94	
79	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	15	15	15	45	936.00	0	0	0	0	0.00	5	5	4	14	291.20	0	0	0	0	0.00	59	20.80	1,227.20	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	10	10	8	28	448.00	4	4	3	11	176.00	6	6	7	19	304.00	5	0	0	5	80.00	63	16.00	1,008.00	
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	2	0	2	20,209.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,104.64	20,209.28	
83	44101807-CA-C01	CALCULATOR, Compact	unit	12	12	13	37	10,630.48	1	1	1	3	861.12	4	5	4	13	3,731.52	0	2	0	2	574.08	55	287.04	15,787.20	
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	2	0	0	2	65.94	0	0	0	0	0.00	0	2	0	2	65.94	4	32.97	131.88	
85	44121205-BF-C01	CLIP, backfold, 19mm	box	19	19	19	57	533.52	13	13	13	39	365.04	15	14	18	47	439.92	15	17	15	47	439.92	190	9.36	1,778.40	
86	44121205-BF-C02	CLIP, backfold, 25mm	box	20	22	20	62	967.20	19	19	19	57	889.20	19	19	19	57	889.20	19	19	19	57	889.20	233	15.60	3,634.80	
87	44121205-BF-C03	CLIP, backfold, 32mm	box	23	23	23	69	1,865.76	20	20	19	59	1,595.36	25	25	17	67	1,811.68	19	19	19	57	1,541.28	252	27.04	6,814.08	
88	44121205-BF-C04	CLIP, backfold, 50mm	box	20	19	20	59	3,558.88	20	20	15	55	3,317.60	20	20	15	55	3,317.60	20	20	15	55	3,317.60	224	60.32	13,511.68	
89	44121801-CT-R02	CORRECTION TAPE	piece	65	65	60	190	2,190.70	50	50	54	154	1,775.62	56	56	56	168	1,937.04	50	50	48	148	1,706.44	660	11.53	7,609.80	
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	10	10	10	30	951.60	0	0	0	0	0.00	4	4	2	10	317.20	0	0	0	0	0.00	40	31.72	1,268.80	
91	44111515-DF-B01	DATA FILE BOX	piece	5	5	3	13	1,003.60	1	0	0	1	77.20	5	5	1	11	849.20	0	1	0	1	77.20	26	77.20	2,007.20	
92	44122011-DF-F01	DATA FOLDER	piece	20	20	20	60	4,118.40	20	20	20	60	4,118.40	20	20	20	60	4,118.40	20	20	20	60	4,118.40	240	68.64	16,473.60	
93	44103202-DS-H01	DATER STAMP	piece	4	4	3	11	5,167.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	469.78	5,167.58	
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	112	112	112	336	282,347.52	106	106	106	318	267,221.76	110	110	110	330	277,305.60	105	105	107	317	266,381.44	1301	840.32	1,093,256.32	
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	109	109	109	327	352,662.96	105	105	105	315	339,721.20	110	100	110	320	345,113.60	110	104	100	314	338,642.72	1276	1,078.48	1,376,140.48	
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	25	25	19	68	93,491.84	20	20	20	60	82,492.80	22	22	22	66	90,742.08	20	20	20	60	81,492.80	254	1,374.88	349,219.52	
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
98	44121506-EN-H02	ENVELOPE, Mailing	box	20	20	24	64	29,885.44	25	25	24	74	34,555.04	20	20	24	64	29,885.44	20	20	20	60	26,017.60	262	466.96	122,343.52	
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00	
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	4	4	4	12	147.96	0	0	2	2	24.66	0	5	0	5	61.65	0	0	0	0	0.00	19	12.33	234.27	
101	44122118-FA-P01	FASTENER	box	65	65	65	195	16,454.80	55	55	65	175	16,562.00	55	55	65	175	16,562.00	55	55	65	175	16,562.00	720	94.64	68,140.80	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	3	3	3	9	766.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9	85.20	766.80	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	4	4	4	12	274.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	22.88	274.56	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	4	4	4	12	312.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	26.00	312.00	
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00	
107	44122013-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00	
110	44122011-FO-T03	FOLDER with tab, A4	pack	10	12	16	38	14,780.48	10	12	10	32	12,446.72	10	12	16	38	14,780.48	11	11	11	33	12,835.68	141	388.96	54,843.36	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	12	12	12	35	14,960.40	10	10	10	30	12,823.20	12	12	12	36	15,387.84	10	10	10	30	12,823.20	131	427.44	55,994.64	
112	44122009-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	5	1	5	11	1,395.68	5	0	5	10	1,268.80	5	0	5	10	1,268.80	5	0	5	10	1,268.80	41	126.88	5,202.08	
114	44121716-MH-P01	MARKER, Fluorescent	set	15	15	19	49	2,089.36	15	17	15	47	2,004.08	15	15	19	49	2,089.36	15	17	15	47	2,004.08	192	42.84	8,186.88	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	30	30	30	90	1,404.00	24	22	22	68	1,060.80	21	21	22	64	998.40	21	21	21	63	982.80	285	15.60	4,446.00	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	20	20	20	60	936.00	15	15	15	45	702.00	18	18	18	54	842.40	15	15	15	45	702.00	204	15.60	3,182.40	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	1	0	1	2	31.20	1	0	1	2	31.20	1	0	1	2	31.20	1	0	1						

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
126	44121619-PS-M01	PENCIL SHARPENER	piece	6	6	6	18	3,837.60	0	1	0	1	213.30	3	2	0	5	1,066.00	0	0	0	0	0.00	24	213.20	5,116.80
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	12	13	12	37	6,002.80	2	0	2	4	648.96	8	6	6	18	2,920.32	0	0	0	0	0.00	59	162.24	9,572.16
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	6	6	6	18	4,936.14	5	5	5	15	4,113.45	3	2	0	5	1,371.15	3	2	0	5	1,371.15	43	274.23	11,791.89
129	44122101-RU-B01	RUBBER BAND No. 18	box	12	10	12	34	5,622.24	1	1	1	3	496.08	10	10	6	26	4,299.36	1	1	1	3	496.08	66	165.36	10,913.76
130	44121955-SP-F01	STAMP PAD, felt	piece	12	10	12	34	1,449.76	1	1	1	3	127.92	5	5	6	16	682.24	1	1	1	3	127.92	56	42.64	2,387.84
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	16	16	17	49	2,038.40	5	3	5	13	540.80	7	7	7	21	873.60	5	3	5	13	540.80	96	41.60	3,993.60
132	44121613-ST-S01	STAPLER, standard type	piece	17	17	17	51	7,425.60	5	5	1	11	1,601.60	6	6	7	19	2,766.40	5	5	1	11	1,601.60	92	145.60	13,395.20
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	6	6	6	18	17,184.96	0	0	0	0	0.00	5	5	1	11	10,501.92	0	0	0	0	0.00	29	994.72	27,686.88
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	12	10	10	32	1,530.88	3	3	3	9	430.56	4	4	4	12	574.08	3	3	3	9	430.56	62	47.84	2,966.08
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	7	6	6	19	1,482.00	3	0	2	5	390.00	2	2	2	6	468.00	3	3	2	8	624.00	38	78.00	2,964.00
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.96	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00
143	14111609-LL-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	25	27	25	77	3,043.94	25	25	23	73	2,884.96	28	25	30	83	3,280.16	25	25	23	73	2,884.96	306	39.52	12,093.12
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	28	28	28	84	5,328.96	25	25	20	70	4,440.80	30	24	26	80	5,075.20	25	25	20	70	4,440.80	304	63.44	19,285.76
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	25	25	20	70	4,222.40	20	20	16	56	3,377.92	22	22	22	66	3,981.12	20	20	16	56	3,377.92	248	60.32	14,959.36
147	14111514-NB-S02	STENO NOTEBOOK	piece	7	7	6	20	478.40	5	6	5	16	382.72	9	9	9	27	645.84	7	7	7	21	502.32	84	23.92	2,009.28
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	350	350	400	1100	197,912.00	350	350	400	1100	197,912.00	350	350	400	1100	197,912.00	350	350	400	1100	197,912.00	4400	179.92	791,648.00
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	200	200	200	600	126,672.00	200	200	200	600	126,672.00	200	200	200	600	126,672.00	200	200	200	600	126,672.00	2400	211.12	506,688.00
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	35	35	35	105	17,144.40	35	35	35	105	17,144.40	35	35	35	105	17,144.40	35	35	35	105	17,144.40	420	163.28	68,577.60
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	5	5	6	16	2,961.92	5	5	6	16	2,961.92	5	5	6	16	2,961.92	5	5	6	16	2,961.92	64	183.12	11,847.68
152	14111531-PP-R01	PAD PAPER, ruled	pad	8	8	6	22	777.92	4	4	4	12	424.32	3	4	3	10	353.60	0	0	0	0	0.00	44	35.36	1,555.84
153	14111503-PA-P01	PAPER, parchment	box	3	4	3	10	1,892.80	2	2	1	5	946.40	5	5	5	15	2,839.20	5	5	5	15	2,839.20	45	189.28	8,517.60
154	14111531-RE-001	RECORD BOOK, 300 PAGES	book	24	24	24	72	5,241.60	20	19	20	59	4,295.20	25	25	21	71	5,168.80	20	19	20	59	4,295.20	261	72.80	19,000.80
155	14111531-RE-002	RECORD BOOK, 500 PAGES	book	35	35	37	107	11,239.28	26	26	26	78	8,193.12	35	35	31	101	10,609.04	26	26	26	78	8,193.12	364	105.04	38,234.56
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	147	147	147	441	12,841.92	147	147	147	441	12,841.92	145	131	145	421	12,259.52	145	131	145	421	12,259.52	1724	29.12	50,202.88
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	52	52	52	156	15,737.28	45	46	45	136	13,719.68	45	46	45	136	13,719.68	45	46	45	136	13,719.68	564	100.88	56,896.32
PERFUMES OR COLOGNES OR FRAGRANCES																										
158	53131626-HS-S01	HAND SANITIZER	bottle	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	360	87.36	31,449.60
PESTICIDES OR PEST REPELLENTS																										
159	10191509-IN-A01	INSECTICIDE	can	20	20	20	60	15,475.20	20	20	20	60	15,475.20	20	20	20	60	15,475.20	20	20	20	60	15,475.20	240	257.92	61,900.80
PRINTED PUBLICATIONS																										
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	2	0	2	4	148.84	0	0	0	0	0.00	0	1	0	1	37.21	0	0	0	0	0.00	5	37.21	186.05
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D03	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	1	0	1	2	463.80	1	0	1	2	463.80	1	0	1	2	463.80	1	0	1	2	463.80	8	231.90	1,855.20
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	1	0	1	2	484.40	1	0	1	2	484.40	1	0	1	2	484.40	1	0	1	2	484.40	8	242.20	1,937.60
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	1	0	1	2	484.40	1	0	1	2	484.40	1	0	1	2	484.40	1	0	1	2	484.40	8	242.20	1,937.60
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	1	0	1	2	484.40	1	0	1	2	484.40	1	0	1	2	484.40	1	0	1	2	484.40	8	242.20	1,937.60
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP42), Black	cart																							

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15	44103105-HP-T17	INK CARTRIDGE, HP C6649WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HP-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HP-B43	INK CARTRIDGE, HP CH645AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HP-C43	INK CARTRIDGE, HP CH646AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-M43	INK CARTRIDGE, HP CH647AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HP-Y43	INK CARTRIDGE, HP CH648AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	44103105-HP-B36	INK CARTRIDGE, HP CH692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CH693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HP-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HP-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HP-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HP-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6N01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart																							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,013.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HP-B28	TONER CARTRIDGE, HP CE505V, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92	44103103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	44103103-HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112	44103103-HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	44103103-HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart																							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	100	100	100	300	4,500.00	100	100	100	300	4,500.00	100	100	100	300	4,500.00	100	100	100	300	4,500.00	1200	15.00	18,000.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	2	2	3	7	175,000.00	2	0	0	2	50,000.00	2	1	1	4	100,000.00	0	0	0	0	0.00	13	25,000.00	325,000.00
3	80141505-TS-003	LAMINATING FILM	pack	30	30	43	103	30,900.00	11	11	11	33	9,900.00	30	30	43	103	30,900.00	11	11	11	33	9,900.00	272	300.00	81,600.00
4	80141505-TS-004	STICKER PAPER	pack	22	22	26	70	7,000.00	10	8	7	25	2,500.00	20	18	15	53	5,300.00	6	6	5	17	1,700.00	165	100.00	16,500.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	23	23	23	69	5,520.00	20	20	12	52	4,160.00	15	15	19	49	3,920.00	13	13	13	39	3,120.00	209	80.00	16,720.00
6	80141505-TS-006	PHOTO PAPER	pack	50	45	50	145	36,250.00	45	45	45	135	33,750.00	46	50	50	146	36,500.00	46	50	50	146	36,500.00	572	250.00	143,000.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	120	50.00	6,000.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	5	0	0	5	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	120.00	600.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	5	4	5	14	96,000.00	2	0	2	4	28,000.00	2	1	2	5	35,000.00	2	0	2	4	28,000.00	27	7,000.00	189,000.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	4	3	3	10	1,000,000.00	0	0	0	0	0.00	1	1	1	3	300,000.00	0	0	0	0	0.00	13	100,000.00	1,300,000.00
12	80141505-TS-012	SMART TELEVISION	unit	2	2	1	5	250,000.00	0	0	0	0	0.00	1	1	0	2	100,000.00	0	0	0	0	0.00	7	50,000.00	350,000.00
13	80141505-TS-013	WHITE BOARD	piece	3	2	2	7	3,500.00	0	0	0	0	0.00	1	1	0	2	1,000.00	0	0	0	0	0.00	9	500.00	4,500.00
14	80141505-TS-014	MICROPHONE	unit	2	0	2	4	8,000.00	0	0	0	0	0.00	2	2	0	4	8,000.00	0	0	0	0	0.00	8	2,000.00	16,000.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
16	80141505-TS-016	DESHWASHING LIQUID	bottle	20	20	19	59	2,950.00	20	20	19	59	2,950.00	20	20	19	59	2,950.00	20	20	19	59	2,950.00	236	50.00	11,800.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	2	0	2	190.00	0	2	0	2	190.00	0	2	0	2	190.00	0	2	0	2	190.00	8	95.00	760.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	1	1	1	3	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15,000.00	45,000.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	3	2	3	8	2,000.00	0	5	0	5	1,250.00	0	5	0	5	1,250.00	0	5	0	5	1,250.00	23	250.00	5,750.00
20	80141505-TS-020	EXTENSION CORD	piece	10	10	10	30	7,500.00	1	1	1	3	750.00	5	5	3	13	3,250.00	0	0	0	0	0.00	46	250.00	11,500.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
22	80141505-TS-022	COLORLED PAPER	pack	5	4	2	11	2,750.00	0	1	1	2	500.00	0	1	1	2	500.00	0	1	1	2	500.00	17	250.00	4,250.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
24	80141505-TS-024	PUSH PIN	pack	15	15	15	45	2,250.00	15	15	15	45	2,250.00	15	15	15	45	2,250.00	15	15	15	45	2,250.00	180	50.00	9,000.00
25	80141505-TS-025	DOOR MAT	piece	15	15	17	47	7,050.00	15	15	17	47	7,050.00	15	15	14	44	6,600.00	15	15	14	44	6,600.00	182	150.00	27,300.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	8	9	8	25	500.00	7	7	7	21	420.00	7	7	7	21	420.00	7	7	7	21	420.00	88	20.00	1,760.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	4	4	4	12	180.00	1	1	1	3	45.00	0	0	0	0	0.00	1	1	1	3	45.00	18	15.00	270.00
28	80141505-TS-028	DECORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
30	80141505-TS-030	OFFICE CHAIR	piece	20	25	20	65	975,000.00	15	15	20	50	750,000.00	0	0	0	0	0.00	0	0	0	0	0.00	115	15,000.00	1,725,000.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	1	1	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,000.00
33	80141505-TS-033	PADLOCK	piece	6	6	6	18	2,700.00	2	2	2	6	900.00	4	4	4	12	1,800.00	2	2	2	6	900.00	42	150.00	6,300.00
34	80141505-TS-034	MOBILE PHONE	unit	4	4	4	12	360,000.00	4	4	0	8	240,000.00	0	0	0	0	0.00	0	0	0	0	0.00	20	30,000.00	600,000.00
35	80141505-TS-035	COMPACT DISC	piece	0	5	5	10	1,500.00	0	5	5	10	1,500.0													

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
45	80141505-TS-045	POVIDONE IODINE	bottle	3	3	3	9	405.00	0	5	0	5	225.00	2	2	2	6	270.00	0	5	0	5	225.00	25	45.00	1,125.00
46	80141505-TS-046	KEYBOARD	unit	5	5	5	15	15,000.00	0	0	0	0	0.00	1	2	2	5	5,000.00	0	0	0	0	0.00	20	1,000.00	20,000.00
47	80141505-TS-047	DSLR CAMERA	unit	0	2	0	2	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	50,000.00	100,000.00
48	80141505-TS-048	STEEL RACK	unit	5	0	0	5	75,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	15,000.00	75,000.00
49	80141505-TS-049	LAMINATING MACHINE	unit	2	0	2	4	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,000.00	12,000.00
50	80141505-TS-050	FUEL FILTERS	piece	2	2	1	5	20,000.00	1	2	1	4	16,000.00	1	2	1	4	16,000.00	1	2	1	4	16,000.00	17	4,000.00	68,000.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																								P	14,052,896.63	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	1,405,289.66	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P	-	
D. GRAND TOTAL (A + B + C)																								P	15,458,186.29	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

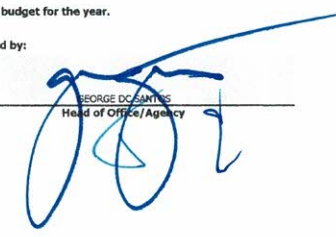
Prepared by:


MARIA PEZ SANTOS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

JEREMIAH M. SUN
Accountant / Budget Officer

Approved by:


GEORGE DC SANTOS
Head of Office/Agency

Date Prepared: 7/26/2023