

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE (UACS):

AGENCY NAME:

Department of Public Works and Highways - Alsan District Engineering Office

ORGANIZATION TYPE:

Government

REGION:

VI

ADDRESS:

Tobing Reyes Street, Kalibo, Aklan

CONTACT PERSON:

JALUIS I. MASIGON

DESIGNATION:

ENGINEER II

EMAIL:

bactaygalan@gmail.com

CONTACT NUMBER:

266-3269

INTRODUCTION:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMARKS:
1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is other than the prescribed format which can be downloaded in the PS-DBM website (www.pps-phillips.gov.ph).

2. All information must be provided accurately.

3. To fill-out, find the item in the "Use of Items - 1" tab of this file, then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the descriptions, right-click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "Use of Items - 2" then PASTE AS VALUES in the dedicated column of the form "Item Description". The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.

4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/9p6o6>

5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through the mobile numbers 0918-2554426 (Smart) or 0962-8235199 (Smart), or email appeals.philips@ps-phillips.gov.ph, or visit the PS-DBM website (www.pps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE

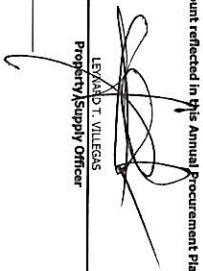
6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification (Text specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year										
					Jan	Feb	Mar	Q1	Est Amount	April	May	June	Q2	Est Amount	July	Aug				Sept	Q3	Est Amount	Oct	Nov	Dec	Q4	Est Amount		
					1	1	1	2	4	0	2	2	4	10,000.00	0	2				2	4	10,000.00	5	0	2	7	35	135,000.00	
1	43212105	User Printers	Multi-function	Unit	1	1	1	2	4	100,000.00	0	2	2	4	100,000.00	0	2	2	4	100,000.00	5	0	2	7	35	135,000.00	19	25,000.00	475,000.00
2	44102001	Lamination Film	Lamination film	Roll	10	10	10	30	54,000.00	15	10	10	35	63,000.00	15	10	10	35	63,000.00	15	10	10	35	35	63,000.00	140	1,480.00	252,000.00	
3	14111826	Birth Certificate	Certificate	Page	10	10	10	30	1,400.00	10	10	10	30	1,400.00	10	10	10	30	1,400.00	10	10	10	30	30	1,400.00	120	60.00	7,200.00	
4	52161505	Televisions	Smart television	Unit	0	0	1	1	50,000.00	1	0	0	1	50,000.00	1	0	1	2	100,000.00	1	0	0	1	1	50,000.00	5	50,000.00	250,000.00	
5	52161520	Microphones	Microphone	Unit	1	0	2	3	6,000.00	2	0	0	2	6,000.00	2	0	3	5	15,000.00	2	3	0	5	5	15,000.00	15	3,000.00	45,000.00	
6	47131610	Dishwashing products	Dishwashing liquid	Bottle	16	6	8	32	3,840.00	11	15	5	31	3,720.00	20	15	10	45	5,400.00	20	10	13	43	43	5,400.00	131	129.00	16,130.00	
7	31162400	Miscellaneous fixtures	Practicaster	Box	17	12	12	41	1,640.00	15	12	12	39	1,640.00	20	15	15	50	2,000.00	20	15	12	47	47	1,800.00	177	42.00	7,080.00	
8	56101530	Storage cabinets	Steel Cabinet	Piece	0	0	5	5	55,000.00	0	0	5	5	55,000.00	2	0	5	7	77,000.00	2	0	5	7	7	77,000.00	24	11,000.00	264,000.00	
9	86131502	Painting	Paint (Gallon)	Gallon	3	3	3	9	5,400.00	3	3	3	9	5,400.00	3	3	3	9	5,400.00	3	3	3	9	9	5,400.00	36	600.00	41,600.00	
10	56101504	Chairs	Office Chairs	Piece	21	0	0	21	105,000.00	20	0	0	20	100,000.00	20	0	0	20	100,000.00	20	0	0	20	20	100,000.00	81	5,000.00	405,000.00	
11	52161512	Loudspeakers	Speakers	Unit	1	0	0	1	45,000.00	0	0	0	0	0	2	0	0	2	90,000.00	2	0	0	2	2	90,000.00	5	45,000.00	225,000.00	
12	44102000	Laminating supplies	Laminating Machine	Unit	1	0	0	1	7,000.00	0	0	0	0	0	2	0	0	2	14,000.00	0	0	0	0	0	0	3	7,000.00	21,000.00	
13	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
14	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
15	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
16	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
17	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
18	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
19	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
20	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
21	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
22	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
23	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
24	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
25	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
26	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
27	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
28	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
29	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
30	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
31	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
32	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
33	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
34	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
35	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
36	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
37	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
38	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
39	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
40	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
41	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
42	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
43	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
44	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
45	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
46	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
47	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
48	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
49	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
50	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
51	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
52	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
53	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	
54	-	-	-	-	-	-	-	-	0	0.00	-	-	-	0	0.00	-	-	0	0.00	-	-	-	0	0	0.00	-	0.00	-	

No.	UNSPSC	Item Description	Specification (Next specific features or composition of the item such as dimensions, color, or factors)	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year							
					Jan	Feb	Mar	Q1	1 st Amount	April	May	June	Q2	1 st Amount	July	Aug				Sept	Q3	1 st Amount	Oct	Nov	Dec	Q4
OTHER ITEMS NOT AVAILABLE AT PS-DEM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
35	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
36	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
37	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
38	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
39	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
40	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
41	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
42	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
43	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
44	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
45	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
46	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
47	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
48	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
49	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
50	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
51	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
52	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
53	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
54	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
55	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
56	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
57	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
58	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
59	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
60	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
61	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
62	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
63	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
64	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
65	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
66	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
67	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
68	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
69	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
70	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
71	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
72	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
73	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
74	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
75	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
76	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
77	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
78	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
79	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
80	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
81	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
82	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
83	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
84	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
85	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
86	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
87	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
88	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
89	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
90	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
91	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
92	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
93	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
94	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
95	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00
96	-								0	0.00				0	0.00				0	0.00				0	0.00	0.00

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


LEYARD T. VILLEGAS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


REYNALDE N. VILLEGAS
Accountant / Budget Officer

Date Prepared:

Approved by:


GENERAL VILLEGAS
Head of Office/Agency