

APP-CSE 2025 FORM

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter No. 10, s. 2013, the PS-DBM shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Mechanized Philippine Government Electronic Procurement System (mPHIGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPHIGEPS and Downloads page of PS-DBM website (www.ps-dbm.gov.ph).
- All information must be provided accurately.
- All items must be provided with a valid UNSPSC code.
- Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-dbm.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPHIGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPHIGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954436 (Smart) or 0962-8255199 (Smart), or email appeals.helpdesk@ps-dbm.gov.ph, or visit the PS-DBM website (www.ps-dbm.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DOWA/INCEDE
 Region: REGION VI
 Address: SIBULAN, NEGROS ORIENTAL
PHILIPPINES

Agency Code/UNSC: 180011800121
 Organization Type: NATIONAL GOVERNMENT AGENCY

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Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price	Total Amount for this year	
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12151601-A-BH	ALCOHOL, 80%, 500 mL	box	15	31	45	91	4,589.13	3	15	2	20	1,006.60	3	15	4	22	1,106.46	3	15	2	20	1,006.60	153	50.43	7,715.79
2	12151601-A-BD	ALCOHOL, 80%, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	397.09	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-01	CLEANSER, 44 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16	0.00
4	60121413-CB-02	CLEANSER, 44 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	60121514-BR-01	ERASER, plastic/rubber	piece	0	3	2	5	41.30	0	3	2	5	41.30	0	3	2	5	41.30	0	3	4	7	57.62	22	8.28	181.72
6	60121514-BR-02	ERASER, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
7	60121514-BR-03	ERASER, Extra Fine Tip, Black	piece	20	50	12	82	3,967.04	0	20	50	70	3,130.40	0	20	50	70	3,130.40	0	20	50	70	3,130.40	292	44.72	13,088.34
8	60121514-BR-04	ERASER, Medium Tip, Black	piece	11	100	14	125	7,160.00	0	0	13	13	743.60	0	0	13	13	743.60	0	0	14	14	600.80	168	57.20	9,438.00
9	60121514-BR-05	ERASER, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
10	60121514-BR-06	ERASER, Fine Tip, Blue	piece	0	0	3	3	134.16	0	0	3	3	134.16	0	0	3	3	134.16	0	0	3	3	134.16	12	44.72	536.64
11	60121514-BR-07	ERASER, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121514-BR-08	ERASER, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
13	60121514-BR-09	ERASER, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.76	0.00
14	60121514-BR-10	ERASER, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121414-WR-01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-023	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,625.60	0.00
17	4511809-WH-021	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,586.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-022	BATTERY, dry cell, size AA	pack	0	0	8	8	163.92	0	5	7	12	245.88	0	5	7	12	245.88	0	0	8	8	163.92	40	20.48	816.80
19	26111702-BT-021	BATTERY, dry cell, size AAA	pack	0	5	8	13	238.42	0	0	7	7	138.36	0	5	7	12	220.08	0	0	8	8	163.92	40	18.54	733.60
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-44-01	AIR FRESHENER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	97.31	0.00
21	47131604-BR-021	BROOM (Walls/Tambo)	piece	0	0	1	1	134.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	134.80	134.80
22	47131604-BR-021	BROOM (Walls/Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
23	47131825-TB-021	CLEANSER, Toilet Bowl and Urinal	box	0	0	5	5	208.00	0	0	5	5	208.00	0	0	5	5	208.00	0	0	5	5	208.00	20	41.60	832.00
24	47131805-C-021	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
25	47131811-DE-021	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Price	Total Amount for this year			
Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
26	4713101-DE-P02	DETERGENT POWDER, all purpose	bottle	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00		
27	4713103-SE-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	139.89	0.00		
28	4713101-SU-P01	DUST PAN	piece	0	0	1	1	46.80	0	0	0	0	0	0.00	0	0	0	0	0.00	1	46.80	46.80		
29	4713102-FH-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
30	4713100-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	141.39	0.00		
31	73101011-HS-01	HAND SOAP, liquid, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	42.85	0.00		
32	4713104-WP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,088.00	0.00		
33	4713101-AC-Q01	RAGS	unit	0	0	1	1	69.47	0	0	0	0	0	0.00	0	0	0	0	0.00	1	69.47	69.47		
34	4713102-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	85.63	0.00		
35	4712170-TR-P04	TRASHBAG, 30L size	roll/pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00		
36	4712170-TR-P05	TRASHBAG, large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	56.38	0.00		
37	4712170-TR-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00		
38	4712170-WB-P01	WASTEBASKET	piece	0	0	8	8	349.44	0	0	0	0	0	0.00	0	0	0	0	0.00	8	43.68	349.44		
COLOR COMPOUNDS AND DISPERSIONS																								
39	1217102-SI-P01	INK, for stamp pad	bottle	0	0	7	7	201.53	0	0	6	6	172.74	0	0	6	7	7	201.53	26	28.79	748.54		
CONSUMER ELECTRONICS																								
40	5216102-CN-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,330.16	0.00		
FILMS																								
41	1311103-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00		
42	1311101-CF-P02	CARBON FILM, legal size	box	0	0	2	2	703.66	0	0	2	2	703.66	0	0	4	4	4	1,407.32	10	351.93	3,519.30		
FIRE FIGHTING EQUIPMENT																								
43	4013101-FC-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00		
FLAG OR ACCESSORIES																								
44	5012105-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	1	1	284.84	0	0	0	0	0	0.00	0	0	0	0	0.00	1	284.84	284.84		
FURNITURE AND FURNISHINGS																								
45	5010104-CN-B01	HONOLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00		
46	5010104-CN-W01	HONOLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																								
47	4010104-EF-C01	ELECTRIC FAN, ceiling mount, cord type	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,232.00	0.00		
48	4010104-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,509.98	0.00		
49	4010104-EF-S01	ELECTRIC FAN, arena type	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,400.00	0.00		
50	4010104-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																								
51	4321107-D5K-001	DESKTOP, for Basic Users	unit	0	0	1	1	24,793.60	0	0	1	1	34,793.60	0	0	0	1	1	24,793.60	4	24,793.60	99,174.40		
52	4321107-D5K-004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00		
53	43201027-HD-K02	EXTERNAL HARD DRIVE	unit	0	0	8	8	24,119.06	0	0	0	0	0	0.00	0	0	0	0	0.00	8	3,014.96	34,114.08		
54	4320101-FO-P04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	152.74	0.00		
55	4321103-LAP-004	LAPTOP COMPUTER, for Mid range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00		
56	4321103-LAP-003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	46,000.00	0.00		
57	4321106-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	161.92	0.00		
58	4321105-PH-C01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	3	3	7,910.87	0	0	0	0	0	0.00	3	2,916.89	7,910.87		
LIGHTING AND FIXTURES AND ACCESSORIES																								
59	3510102E-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00		
60	3510102E-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																								
61	31201010-GL-S02	GLUE, all purpose	bottle	2	18	7	27	1,677.76	2	18	7	27	1,677.78	0	2	23	25	1,553.50	2	17	9	28	1,759.52	6,646.98
62	3113104-SH-P01	STAPLE WIRE, heavy duty (blender type), 23/13	box	0	0	10	10	364.00	0	0	10	10	364.00	0	0	10	10	364.00	0	10	10	364.00	1,456.00	4,860.00
63	3113104-SH-S01	STAPLE WIRE, standard	box	24	36	23	77	1,326.62	15	15	21	51	1,211.76	15	15	22	52	1,215.52	15	15	22	52	1,215.52	5,485.56
64	31201020-TA-E02	TAPES, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10.45	0.00	0.00	

Item # & Specifications		Unit of Measure	Monthly Quantity Requirement																				Price	Total Quantity for this Year	Total Amount for this Year	
			Jan												Feb											
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
65	31.201507-TA-H01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
66	31.201507-TA-H02	roll	0	2	5	7	848.12	0	3	6	9	1,090.44	0	0	3	3	363.48	0	0	3	3	363.48	22	121.16	2,665.52	
67	31.201517-TA-P01	roll	0	0	3	3	67.08	0	0	3	3	67.08	0	0	3	3	67.08	0	0	3	3	67.08	12	22.36	268.32	
68	31.201517-TA-P02	roll	0	7	7	14	247.52	0	7	7	14	247.52	0	7	7	14	247.52	0	7	5	16	282.86	58	17.68	1,032.44	
69	31.201517-TA-T02	roll	0	7	15	22	466.64	0	0	15	16	361.12	0	0	5	5	112.85	0	0	5	5	112.85	48	23.97	1,083.36	
70	31.151507-TA-H01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41.11604-BJ-P02	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44.12617-B-H01	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
73	44.12602-B-H01	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
74	44.122037-BB-P10	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
75	41.03807-CA-C01	unit	0	2	3	5	1,176.85	0	0	5	5	1,176.85	0	0	3	3	707.31	0	0	5	5	1,176.85	18	238.77	4,243.86	
76	44.12170-CI-H01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
77	44.12105-BF-C01	box	0	0	2	2	16.72	0	0	0	0	0.00	0	0	3	3	28.08	0	0	0	0	0	0	0	0.00	0.00
78	44.12105-BF-C02	box	0	0	13	13	202.80	0	0	12	12	187.20	0	0	12	12	187.20	0	0	13	13	202.80	60	16.60	780.00	
79	44.12105-BF-C03	box	12	12	25	49	1,630.72	12	5	24	41	1,364.48	0	12	24	36	1,198.08	12	17	13	42	1,367.76	108	32.28	3,514.72	
80	44.12105-BF-C04	box	12	24	13	49	2,895.68	0	24	17	41	2,473.12	0	24	17	41	2,473.12	0	24	18	42	2,533.44	173	60.32	10,435.36	
81	44.121801-CT-B02	piece	12	25	100	141	1,805.50	30	37	29	96	1,296.00	0	15	17	32	432.00	15	10	18	43	580.50	312	13.90	4,112.00	
82	44.12617-CI-H01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
83	44.111515-DF-B01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
84	44.122011-DF-F01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
85	44.10202-DS-H01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
86	44.12106-EN-C01	box	0	0	4	4	3,316.68	0	0	4	4	3,316.68	0	0	4	4	3,316.68	0	0	4	4	3,316.68	16	829.92	13,278.72	
87	44.12106-EN-C02	box	0	2	3	5	5,287.90	0	2	3	5	5,287.90	0	2	3	5	5,287.90	0	0	5	5	5,287.90	20	1,007.88	21,151.60	
88	44.12106-EN-C03	box	0	0	1	1	939.95	0	0	1	1	939.95	0	0	1	1	939.95	0	0	0	0	0	3	939.96	2,918.86	
89	44.12106-EN-C02	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
90	44.12106-EN-H02	box	0	0	1	1	432.53	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	1	432.52	432.52	
91	44.12106-EN-H02	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
92	44.11912-ER-B01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
93	44.12118-FA-P01	box	16	46	27	83	7,455.12	0	0	18	18	1,798.16	4	15	19	1,798.16	1,798.16	4	10	17	31	2,933.64	191	94.64	14,290.64	
94	44.111515-FO-P01	piece	0	25	25	90	4,510.00	0	25	25	90	4,510.00	0	0	25	25	2,255.00	0	0	25	25	2,255.00	190	90.20	13,330.00	
95	44.122018-FT-C01	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
96	44.122018-FT-C02	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
97	44.122011-FO-P01	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
98	44.122011-FO-P02	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
99	44.122011-FO-P03	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
100	44.122011-FO-P02	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
101	44.122027-FO-P01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
102	44.122011-FO-P01	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
103	44.122011-FO-T02	pack	0	0	2	2	827.84	0	0	2	2	827.84	0	0	2	2	827.84	0	0	2	2	827.84	8	413.92	3,311.36	
104	44.122008-T-T01	box	0	0	3	3	202.80	0	0	3	3	202.80	0	0	0	0	0.00	0	0	0	0	0	6	87.60	406.40	
105	44.121716-MH-P02	set	5	11	11	27	839.97	5	9	5	19	591.09	0	5	9	14	435.34	5	9	6	20	617.20	80	31.11	2,488.80	
106	44.121706-MH-B01	piece	25	12	14	52	430.04	0	0	22	22	181.84	0	0	22	22	181.84	0	0	26	26	215.02	132	8.27	1,008.84	
107	44.121706-MH-B02	piece	0	0	23	23	190.31	0	0	22	22	181.84	0	0	22	22	181.84	0	0	25	25	215.02	93	8.27	799.11	
108	44.121706-MH-B03	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
109	44.121706-MH-B01	piece	0	15	0	15	144.75	0	15	0	15	144.75	0	20	0	20	193.00	0	10	0	10	96.50	60	9.85	876.00	
110	44.121706-MH-B02	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
111	44.121706-MH-B03	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Price	Total Amount for the year											
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug			Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Total Quantity for the year		
112	4412104-PC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	12	12	10	34	299.88	0	5	4	9	79.38	0	5	4	9	79.38	0	5	7	12	105.84	64	8.82	864.48	
113	4412104-PC-002	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	10	10	20	389.20	0	10	10	20	389.20	0	10	10	20	389.20	0	10	10	20	389.20	80	19.46	1,556.80	
114	4410103-PS-002	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	18,718.90	0.00	
115	4410101-PT-002	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	9,297.90	0.00	
116	4412106-PE-001	PENCIL, lead/graphite, with eraser	box	0	5	3	8	357.68	0	0	3	3	134.13	0	0	3	3	134.13	0	0	5	5	223.55	19	44.71	846.40	
117	4412103-PE-001	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	236.08	0.00	
118	4410102-RJ-002	PUNCHER, paper, heavy duty	piece	0	5	6	13	2,000.96	0	0	7	7	1,077.44	0	0	7	7	1,077.44	0	0	10	10	1,239.20	37	153.92	5,695.04	
119	4412101-RJ-001	RUBBER BAND No. 18	box	0	0	3	3	405.60	0	0	3	3	405.60	0	0	3	3	405.60	0	0	7	7	946.40	18	135.20	2,163.20	
120	4412105-SF-001	STAMP PAD, Ink	piece	0	1	3	4	159.68	0	0	1	1	38.92	0	0	1	1	38.92	0	0	1	1	39.92	7	39.92	276.44	
121	4412101-SF-001	SCISSORS, symmetrical/asymmetrical	pair	0	4	5	9	849.68	0	4	5	9	849.68	0	3	4	7	468.64	0	2	6	8	524.16	33	66.52	2,182.16	
122	4412105-SF-001	STAPLER, standard type	piece	5	19	6	30	5,928.00	15	5	7	27	5,335.20	0	15	8	23	4,844.80	15	4	6	25	4,940.00	108	197.60	20,746.00	
123	4412103-SF-001	STAPLER, heavy duty (binder)	unit	0	0	5	5	3,465.76	0	0	5	5	3,465.76	0	0	0	0	0.00	0	0	0	0	0	0	693.15	6,931.50	
124	4412103-SR-002	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	46.51	0.00	
125	4412105-TD-001	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	77.58	0.00	
PAPER MATERIALS AND PRODUCTS																											
126	1411105-CA-001	CARTOLINA, assorted colors	pack	0	200	0	200	15,744.00	0	200	0	200	15,744.00	0	0	0	0	0.00	0	0	0	0	0	0	400	83.72	33,468.00
127	1411106-CF-011	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	946.36	0.00
128	1411106-CF-012	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	1,973.92	0.00
129	1411104-AP-002	NOTEPAD, stick-on, 50mm x 76mm	pad	0	5	7	12	444.72	0	5	5	10	370.60	0	5	4	9	333.54	0	5	6	11	407.66	42	37.06	1,558.52	
130	1411104-AP-004	NOTEPAD, stick-on, 76mm x 100mm	pad	12	2	5	19	1,126.32	0	0	5	5	296.40	0	0	4	4	237.12	0	0	6	6	335.68	34	59.28	2,011.52	
131	1411104-AP-003	NOTEPAD, stick-on, 76mm x 76mm	pad	0	5	5	10	520.00	0	5	5	10	520.00	0	5	4	9	468.00	0	5	6	11	572.00	40	52.00	2,080.00	
132	1411104-AB-002	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	14.04	0.00	
133	1411107-AP-001	PAPER, MULTICOPI A4	ream	0	18	68	86	18,386.80	0	18	68	86	18,386.80	0	0	50	50	10,690.00	0	0	50	50	10,690.00	272	213.80	58,133.60	
134	1411107-AP-002	PAPER, MULTICOPI LEGAL	ream	0	0	15	15	3,494.40	0	0	15	15	3,494.40	0	0	15	15	3,494.40	0	0	15	15	3,494.40	60	323.96	13,877.60	
135	1411107-AP-001	PAPER, MULTICOPI A4	ream	250	275	175	800	110,192.00	250	495	205	900	123,866.00	0	50	150	200	27,548.00	0	50	150	200	27,548.00	2100	137.74	289,354.00	
136	1411107-AP-002	PAPER, MULTICOPI LEGAL	ream	0	12	23	35	5,561.85	0	12	22	34	5,402.94	0	12	22	34	5,402.94	0	12	23	35	5,561.85	138	158.91	21,928.58	
137	1411103-AP-001	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	34.82	0.00
138	1411103-AP-001	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	154.21	0.00
139	1411103-AP-001	RECORD BOOK, 300 PAGES	book	0	10	10	20	1,834.00	0	12	10	22	2,017.40	0	10	9	19	1,742.30	0	12	6	18	1,950.60	79	91.70	7,244.30	
140	1411103-AP-002	RECORD BOOK, 100 PAGES	book	0	10	13	23	2,864.88	0	10	13	23	2,864.88	0	10	12	22	2,740.32	0	10	9	19	2,366.64	87	124.86	10,836.72	
141	1411104-IT-004	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	33.80	0.00
142	1411104-IT-002	TOWEL TISSUE PAPER, 2 ply	pack	0	2	4	6	599.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	99.04	990.04
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	1531036-PS-001	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	85.08	0.00
PESTICIDES OR PEST REPELLENTS																											
144	1018105-3H-001	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	139.36	0.00
PRINTED PUBLICATIONS																											
145	5010124-PA-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 5184 and Its Rules)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	37.31	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	4410109-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	6,947.20	0.00
2	4410109-CA-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	1,126.32	0.00
3	4410109-CA-002	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	1,176.32	0.00
4	4410109-CA-004	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	861.12	0.00
5	4410109-CA-002	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	892.32	0.00
6	4410109-EP-017	INK CARTRIDGE, EPSON CL1764100 (T6641), Black	cart	0	13	10	28	5,797.60	0	13	10	28	5,797.60	0	0	15	15	3,478.50	0	15	15	3,478.50	80	231.90	18,532.00		
7	4410109-EP-017	INK CARTRIDGE, EPSON CL1764100 (T6641), Cyan	cart	0	8	10	18	4,339.60	0	8	10	18	4,339.60	0	0	8	8	1,937.60	0	8	8	8	1,937.60	52	242.20	12,944.40	
8	4410109-EP-017	INK CARTRIDGE, EPSON CL1764100 (T6641), Magenta	cart	0	8	10	18	4,339.60	0	8	10	18	4,339.60	0	0	8	8	1,937.60	0	8	8	8	1,937.60	52	242.20	12,944.40	
9	4410109-EP-017	INK CARTRIDGE, EPSON CL1764100 (T6641), Yellow	cart	0	8	10	18	4,339.60	0	8	10	18	4,339.60	0	0	8	8	1,937.60	0	8	8	8	1,937.60	52	242.20	12,944.40	
10	4410109-EP-040	INK CARTRIDGE, HP C3904AA (HP42), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	852.80	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for this year	Price	Total Amount for this year
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			
11	4403105-HP-T40 INK CARTRIDGE, HP C2706AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00
12	4403105-HP-810 INK CARTRIDGE, HP C2351AA (HP71), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	4403105-HP-T10 INK CARTRIDGE, HP C2352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	4403105-HP-817 INK CARTRIDGE, HP C264MA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	860.88	0.00
15	4403105-HP-T17 INK CARTRIDGE, HP C264MA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	4403105-HP-C40 INK CARTRIDGE, HP C2973AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	823.88	0.00
17	4403105-HP-840 INK CARTRIDGE, HP C2973AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	823.88	0.00
18	4403105-HP-840 INK CARTRIDGE, HP C2973AA (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	823.88	0.00
19	4403105-HP-840 INK CARTRIDGE, HP C2973AA (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,641.28	0.00
20	4403105-HP-820 INK CARTRIDGE, HP C1651MA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	865.36	0.00
21	4403105-HP-T20 INK CARTRIDGE, HP C265MA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.00	0.00
22	4403105-HP-843 INK CARTRIDGE, HP C265MA (HP950X), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.40	0.00
23	4403105-HP-C43 INK CARTRIDGE, HP C265MA (HP950X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,917.36	0.00
24	4403105-HP-843 INK CARTRIDGE, HP C265MA (HP950X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,917.36	0.00
25	4403105-HP-843 INK CARTRIDGE, HP C265MA (HP950X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,917.36	0.00
26	4403105-HP-836 INK CARTRIDGE, HP C2697AA (HP705), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	4403105-HP-T38 INK CARTRIDGE, HP C2697AA (HP705), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	4403105-HP-833 INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	406.56	0.00
29	4403105-HP-T33 INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	406.56	0.00
30	4403105-HP-843 INK CARTRIDGE, HP C2108AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	4403105-HP-C50 INK CARTRIDGE, HP C2108AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	4403105-HP-860 INK CARTRIDGE, HP C265MA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	4403105-HP-850 INK CARTRIDGE, HP C265MA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	4403105-HP-880 INK CARTRIDGE, HP C265MA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	4403105-HP-C48 INK CARTRIDGE, HP C265MA (HP955X), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	4403105-HP-848 INK CARTRIDGE, HP C265MA (HP955X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	4403105-HP-848 INK CARTRIDGE, HP C265MA (HP955X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	4403105-HP-848 INK CARTRIDGE, HP C265MA (HP955X), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,617.92	0.00
40	4403105-HP-C51 INK CARTRIDGE, HP C2697AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	4403105-HP-851 INK CARTRIDGE, HP C2697AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	4403105-HP-851 INK CARTRIDGE, HP C2697AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	4403105-HP-851 INK CARTRIDGE, HP C2697AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	4403112-HP-805 RIBBON CARTRIDGE, EPSON C1301551E (88750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
46	4403112-HP-812 RIBBON CARTRIDGE, EPSON C13015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
47	4403112-HP-807 RIBBON CARTRIDGE, EPSON C13015531 (5015086),	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	4403103-HP-809 TONER CARTRIDGE, BROTHER TN-3300, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,467.20	0.00
48	4403103-HP-811 TONER CARTRIDGE, BROTHER TN-3300, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	4403103-HP-815 TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,376.44	0.00
50	4403103-HP-816 TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	4403103-HP-823 TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	4403103-HP-803 TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	4403103-HP-813 TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
54	4403103-HP-800 TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
55	4403103-HP-812 TONER CARTRIDGE, HP CM15A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,705.96	0.00
56	4403103-HP-818 TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,132.72	0.00
57	4403103-HP-821 TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
58	4403103-HP-822 TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,698.32	0.00
59	4403103-HP-823 TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year							
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4
60	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
61	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
62	4403103-HP-C23	TONER CARTRIDGE, HP CE311A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
63	4403103-HP-C23	TONER CARTRIDGE, HP CE350A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
64	4403103-HP-302	TONER CARTRIDGE, HP CF211A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
65	4403103-HP-303	TONER CARTRIDGE, HP CF216A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
66	4403103-HP-306	TONER CARTRIDGE, HP CF281A (HP18A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
67	4403103-HP-307	TONER CARTRIDGE, HP CF283A (HP18A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
68	4403103-HP-308	TONER CARTRIDGE, HP CF287A (HP17), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
69	4403103-HP-360	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
70	4403103-HP-360	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
71	4403103-HP-360	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
72	4403103-HP-360	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
73	4403103-HP-361	TONER CARTRIDGE, HP CF360A (HP360A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
74	4403103-HP-361	TONER CARTRIDGE, HP CF361A (HP360A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
75	4403103-HP-361	TONER CARTRIDGE, HP CF362A (HP360A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
76	4403103-HP-361	TONER CARTRIDGE, HP CF363A (HP360A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
77	4403103-HP-362	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
78	4403103-HP-362	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
79	4403103-HP-362	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
80	4403103-HP-362	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
81	4403103-HP-363	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
82	4403103-HP-363	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
83	4403103-HP-363	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
84	4403103-HP-363	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
85	4403103-HP-363A	TONER CARTRIDGE, HP Q6612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
86	4403103-HP-368	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
SOFTWARE																									
1	4323131-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
2	4323602-SFT-002	Physical accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
3	4323204-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
5	4323203-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
6	4323204-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
8	4323209-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
10	43232901-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
11	43232701-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
12	43232802-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
13	43232905-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
14	4323204-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
15	4323205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
16	4323205-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DHW BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	8014105-TS-001	SALE/EN	price	10	20	22	52	530.00	0	0	13	13	130.00	0	0	13	13	130.00	2	0	23	25	250.00	103	103.00
2	8014105-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
3	8014105-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
4	8014105-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
	8014105-TS-005	DOUBLE SIDED TAPE	roll	0	2	15	17	1,050.00	0	3	15	18	1,050.00	0	10	6	18	940.00	0	0	10	10	600.00	81	40.00
3,460.00																									

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for this year	Price	Total Amount for this year
			Jan	Feb	Mar	Q1	on amount	April	May	June	Q2	on amount	July	Aug	Sept	Q3	on amount	Oct	Nov	Dec	Q4			
6	80141505-TS-006	PHOTO PAPER	0	0	5	5	375.00	0	0	10	10	750.00	0	0	5	5	375.00	0	0	0	0	0.00	1,500.00	
7	80141505-TS-007	BLEACHING SOLUTION	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
13	80141505-TS-013	WHITE BOARD	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
14	80141505-TS-014	MICROPHONE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
15	80141505-TS-015	MISAL	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
17	80141505-TS-017	PLASTIC FASTENER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
18	80141505-TS-018	STEEL FILING CABINET	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
20	80141505-TS-020	EXTENSION CORD	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
21	80141505-TS-021	PAINT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
22	80141505-TS-022	COLORLED PAPER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
23	80141505-TS-023	BOND PAPER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
24	80141505-TS-024	PUSH PIN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
25	80141505-TS-025	DOOR MAT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
26	80141505-TS-026	GLUE STICK (PASTE)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
28	80141505-TS-028	DEODORANT CAKE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
29	80141505-TS-029	DISPOSABLE GLOVES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
30	80141505-TS-030	OFFICE CHAIR	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
31	80141505-TS-031	MANILA PAPER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
33	80141505-TS-033	PAID LOCK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
34	80141505-TS-034	MOBILE PHONE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
35	80141505-TS-035	COMPACT DISC	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
36	80141505-TS-036	AMPLIFIER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
37	80141505-TS-037	STORAGE BOX	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
38	80141505-TS-038	PLASTIC ENVELOPE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
39	80141505-TS-039	DOCUMENT SCANNER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
40	80141505-TS-040	WATER DISPENSER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
41	80141505-TS-041	PACKET TAPOL	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
42	80141505-TS-042	GLUE GUN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
43	80141505-TS-043	INKJET PRINTER	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
44	80141505-TS-044	SPEAKERS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
45	80141505-TS-045	POYDORNE EGGHIE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
46	80141505-TS-046	KEYBOARD	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
47	80141505-TS-047	USJE CAMERA	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
48	80141505-TS-048	STEEL RACK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
49	80141505-TS-049	LAMINATING MACHINE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
50	80141505-TS-050	AIR FILTERS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
53	80141505-TS-053	Car (Sedan or Hatchback)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price	Total Amount for this year
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
48	80141505-TS-056	PASSENGER VAN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRU-WHEEL VEHICLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSIGNABLE OWNER-TYPE JEEP	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSIGNABLE PASSENGER, ZEPHYR-TYPE VEHICLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BMX	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL																							932,364.13
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							85,228.41
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							
D. GRAND TOTAL (A + B + C)																							918,513.51
E. APPROVED BUDGET BY THE AGENCY HEAD																							
In Figures and Words:																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:  VINCENT J. NABORADO
Property/Supply Officer

Approved by:  AGUSTINA S. CADORNA
Accountant / Budget Officer

Date Prepared: 07/23/2024