

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Annexes:

- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incomplete or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads menu of PS-DBM website (www.ps-dbm.gov.ph).
- 2.0 To fill-in, use the list of items indicated in the UNPSC tab of this form. Otherwise, the items that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 3.0 To fill-in, use the list of items indicated in the UNPSC tab of this form. Otherwise, the items that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://ps-dbm.gov.ph> (Please copy the link and paste it in your browser).
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-878245 (Globe) or 0918-295428 (Smart), or email appsales@ps-dbm.gov.ph, or visit the PS-DBM website (www.ps-dbm.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Notes: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department Bureau/Office: DPWH-MACED
Address: STA. MARIA RASAL, TANGAL CITY, MISAMIS OCCIDENTAL

Agency Code (UNPSC): G-3147
Organization Year: 2023

Contact Person: CARMENITA P. FUENTES
Position: ADMINISTRATIVE OFFICER III
Email: cfuentes@ps-dbm.gov.ph
Telephone/Mobile No: (088) 520-9762

No.	UNPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
				Jan	Feb	Mar	Q1	II	April	May	June	Q2	III	July	Aug				Sept	Q3	IV	Oct	Nov	Dec	Q4	in Amount
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	3011800	Aggravated	unit	20			20	40,000.00				0	0.00				0	0.00				0	0.00	2,000.00	40,000.00	
2	4016102	Air cleaners	unit	20			20	15,000.00				0	0.00				0	0.00				0	0.00	750.00	15,000.00	
3	4010170	Air conditioners	unit	5			5	375,000.00				0	0.00				0	0.00				0	0.00	5	75,000.00	375,000.00
4	3012600	Armchairs	unit	20			20	600,000.00				0	0.00				0	0.00				0	0.00	20	30,000.00	600,000.00
5	4412003	Binders	unit	20			20	7,000.00				0	0.00				0	0.00				0	0.00	20	700.00	7,000.00
6	43011714	Biochemical identification equipment	unit	3			3	600,000.00				0	0.00				0	0.00				0	0.00	3	200,000.00	600,000.00
7	4713807	Blenders	unit	20			20	7,000.00				0	0.00				0	0.00				0	0.00	20	700.00	7,000.00
8	5213600	Bricks and shingles	unit	20			20	400,000.00				0	0.00				0	0.00				0	0.00	20	20,000.00	400,000.00
9	4713604	Brooms	unit	20			20	2,700.00				0	0.00				0	0.00				0	0.00	20	135.00	2,700.00
10	4713600	Brooms and mops and brushes and accessories	unit	20			20	50,000.00				0	0.00				0	0.00				0	0.00	20	2,500.00	50,000.00
11	90101700	Cable services	unit	3			3	300,000.00				0	0.00				0	0.00				0	0.00	3	300,000.00	300,000.00
12	4111621	Calendars	unit	20			20	20,000.00				0	0.00				0	0.00				0	0.00	20	1,800.00	20,000.00
13	2410191	Cans	unit	5			5	30,000.00				0	0.00				0	0.00				0	0.00	5	5,000.00	30,000.00
14	4010609	Ceiling fan	unit	2			2	30,000.00				0	0.00				0	0.00				0	0.00	2	5,000.00	10,000.00
15	3011601	Cement	unit	20			20	11,200.00				0	0.00				0	0.00				0	0.00	20	960.00	11,200.00
16	3010194	Chairs	unit	20			20	90,000.00				0	0.00				0	0.00				0	0.00	20	4,500.00	90,000.00
17	4713605	Chairs	unit	20			20	3,700.00				0	0.00				0	0.00				0	0.00	20	185.00	3,700.00
18	4713102	Chairs	unit	20			20	2,800.00				0	0.00				0	0.00				0	0.00	20	100.00	2,800.00
19	4712801	Chairs	unit	20			20	2,400.00				0	0.00				0	0.00				0	0.00	20	120.00	2,400.00
20	4712804	Chairs	unit	20			20	7,000.00				0	0.00				0	0.00				0	0.00	20	350.00	7,000.00
21	4712810	Chairs	unit	20			20	1,800.00				0	0.00				0	0.00				0	0.00	20	90.00	1,800.00
22	4713100	Chairs	unit	20			20	1,800.00				0	0.00				0	0.00				0	0.00	20	90.00	1,800.00
23	4712812	Chairs	unit	20			20	2,800.00				0	0.00				0	0.00				0	0.00	20	650.00	2,800.00
24	4412012	Chairs	unit	20			20	1,500.00				0	0.00				0	0.00				0	0.00	20	75.00	1,500.00
25	4412107	Chairs	unit	20			20	400.00				0	0.00				0	0.00				0	0.00	20	20.00	400.00
26	4320617	Chairs	unit	20			20	1,500.00				0	0.00				0	0.00				0	0.00	20	75.00	1,500.00
27	4321200	Chairs	unit	10			10	250,000.00				0	0.00				0	0.00				0	0.00	10	25,000.00	250,000.00
28	1411610	Chairs	unit	20			20	7,000.00				0	0.00				0	0.00				0	0.00	20	350.00	7,000.00
29	4412801	Chairs	unit	20			20	500.00				0	0.00				0	0.00				0	0.00	20	26.00	500.00
30	4412805	Chairs	unit	5			5	7,300.00				0	0.00				0	0.00				0	0.00	5	1,500.00	7,300.00
31	4412602	Chairs	unit	20			20	1,700.00				0	0.00				0	0.00				0	0.00	20	85.00	1,700.00
32	4411902	Chairs	unit	20			20	7,800.00				0	0.00				0	0.00				0	0.00	20	360.00	7,800.00
33	4411153	Chairs	unit	20			20	7,400.00				0	0.00				0	0.00				0	0.00	20	370.00	7,400.00
34	3010194	Chairs	unit	10			10	75,000.00				0	0.00				0	0.00				0	0.00	10	7,500.00	75,000.00
35	44101809	Chairs	unit	20			20	85,600.00				0	0.00				0	0.00				0	0.00	20	990.00	85,600.00
36	43211507	Chairs	unit	10			10	1,850,000.00				0	0.00				0	0.00				0	0.00	10	181,000.00	1,810,000.00
37	1510195	Chairs	unit	1			1	1,200,000.00				0	0.00				0	0.00				0	0.00	1	1,200,000.00	1,200,000.00
38	4512194	Chairs	unit	3			3	750,000.00				0	0.00				0	0.00				0	0.00	3	250,000.00	750,000.00
39	2017113	Chairs	unit	10			10	20,000.00				0	0.00				0	0.00				0	0.00	10	2,000.00	20,000.00

No.	UNWPPC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year						
				Jan	Feb	Mar	Q1	at amount	April	May	June	Q2	at amount	July	Aug				Sept	Q3	at amount	Oct	Nov	Dec
40	4320213	Disc motor drive	sets	20			20	18,000.00				0	0.00		0	0.00				0	0.00	20	900.00	18,000.00
41	5215200	Debiting and debit storage accessories	units	5			5	22,500.00				0	0.00		0	0.00				0	0.00	5	4,500.00	22,500.00
42	47131810	Debiting products	bottles	20			20	3,400.00				0	0.00		0	0.00				0	0.00	20	139.00	3,400.00
43	7651300	Debiting	bottles	20			20	7,800.00				0	0.00		0	0.00				0	0.00	20	360.00	7,800.00
44	2181802	Quakers	pcs	20			20	2,800.00				0	0.00		0	0.00				0	0.00	20	185.00	2,800.00
45	2517400	Engine coolant system	bottles	20			20	3,000.00				0	0.00		0	0.00				0	0.00	20	150.00	2,800.00
46	1512301	Engine oil	bottles	20			20	5,200.00				0	0.00		0	0.00				0	0.00	20	150.00	5,200.00
47	4412804	Engine	pcs	20			20	300.00				0	0.00		0	0.00				0	0.00	20	260.00	5,200.00
48	5651302	Filing details or accessories	units	5			5	18,000.00				0	0.00		0	0.00				0	0.00	5	3,000.00	18,000.00
49	3911610	Footlight	pcs	5			5	12,000.00				0	0.00		0	0.00				0	0.00	5	2,500.00	12,000.00
50	4412211	Folders	units	10			10	25,000.00				0	0.00		0	0.00				0	0.00	10	2,400.00	25,000.00
51	4810106	Folding table	units	5			5	15,000.00				0	0.00		0	0.00				0	0.00	5	3,000.00	15,000.00
52	26511746	Fuel injectors	units	3			3	30,000.00				0	0.00		0	0.00				0	0.00	3	3,450.00	30,000.00
53	13000000	Full and Full Address and Local Area Network	units	20			20	18,000.00				0	0.00		0	0.00				0	0.00	20	940.00	18,000.00
54	5651300	Furniture	units	10			10	45,000.00				0	0.00		0	0.00				0	0.00	10	4,500.00	45,000.00
55	5600000	Furniture and Furnishings	units	10			10	26,000.00				0	0.00		0	0.00				0	0.00	10	2,600.00	26,000.00
56	5601515	Furniture sets	units	10			10	65,000.00				0	0.00		0	0.00				0	0.00	10	6,500.00	65,000.00
57	5601532	Furniture set	units	10			10	13,000.00				0	0.00		0	0.00				0	0.00	10	1,300.00	13,000.00
58	7613603	Furniture storage	units	10			10	15,000.00				0	0.00		0	0.00				0	0.00	10	1,000.00	15,000.00
59	31400000	Gasoline	pcs	10			10	2,800.00				0	0.00		0	0.00				0	0.00	10	360.00	2,800.00
60	1301306	Gasoline or kerosene	liters	1			1	80.00				0	0.00		0	0.00				0	0.00	1	80.00	80.00
61	47131824	Glass or window cleaners	bottles	20			20	3,200.00				0	0.00		0	0.00				0	0.00	20	165.00	3,200.00
62	2401012	Jobs	units	5			5	3,750.00				0	0.00		0	0.00				0	0.00	5	750.00	3,750.00
63	4311706	Keyboards	pcs	20			20	5,000.00				0	0.00		0	0.00				0	0.00	20	280.00	5,000.00
64	4432400	Labeling machine	units	2			2	7,120.00				0	0.00		0	0.00				0	0.00	2	3,560.00	7,120.00
65	3091500	Ladders and scaffolding	units	3			3	26,000.00				0	0.00		0	0.00				0	0.00	3	9,260.00	26,000.00
66	4432001	Lamination film	rolls	20			20	7,800.00				0	0.00		0	0.00				0	0.00	20	360.00	7,800.00
67	4412112	Motor refills	bottles	5			5	450.00				0	0.00		0	0.00				0	0.00	5	90.00	450.00
68	4412708	Motors	pcs	20			20	300.00				0	0.00		0	0.00				0	0.00	20	150.00	300.00
69	4114602	Measuring rods	pcs	10			10	40,000.00				0	0.00		0	0.00				0	0.00	10	4,000.00	40,000.00
70	4114001	Measuring tapes	pcs	20			20	90,000.00				0	0.00		0	0.00				0	0.00	20	2,540.00	90,000.00
71	4111816	Measuring wheels for distance	units	10			10	36,000.00				0	0.00		0	0.00				0	0.00	10	3,690.00	36,000.00
72	4412105	Medical phones	pcs	20			20	5,300.00				0	0.00		0	0.00				0	0.00	20	265.00	5,300.00
73	4391501	Mobile phones	units	20			20	90,000.00				0	0.00		0	0.00				0	0.00	20	45,000.00	90,000.00
74	2512512	Motorcycle tire	pcs	20			20	13,000.00				0	0.00		0	0.00				0	0.00	20	300.00	13,000.00
75	2512514	Motorcycle tire inner tube	pcs	20			20	5,000.00				0	0.00		0	0.00				0	0.00	20	500.00	5,000.00
76	2150701	Motors	units	20			20	39,000.00				0	0.00		0	0.00				0	0.00	20	250.00	39,000.00
77	4361504	Oil filters	pcs	20			20	11,200.00				0	0.00		0	0.00				0	0.00	20	15,500.00	11,200.00
78	1412104	Packaging paper	rolls	20			20	1,800.00				0	0.00		0	0.00				0	0.00	20	90.00	1,800.00
79	4410127	Preconditioner	units	2			2	30,000.00				0	0.00		0	0.00				0	0.00	2	10,000.00	30,000.00
80	4410125	Printer maintenance kit	units	1			1	39,000.00				0	0.00		0	0.00				0	0.00	1	150,000.00	39,000.00
81	4010101	Refrigerators	units	2			2	20,000.00				0	0.00		0	0.00				0	0.00	2	10,000.00	20,000.00
82	4713301	Refrigerators	units	20			20	1,700.00				0	0.00		0	0.00				0	0.00	20	85.00	1,700.00
83	4412201	Refrigerators	bottles	20			20	7,200.00				0	0.00		0	0.00				0	0.00	20	265.00	7,200.00
84	5201900	Rugs and mats	pcs	20			20	3,800.00				0	0.00		0	0.00				0	0.00	20	15.00	3,800.00
85	4111804	Rugs	pcs	20			20	300.00				0	0.00		0	0.00				0	0.00	20	2,900.00	300.00
86	1111700	Sand	cubic m	20			20	30,000.00				0	0.00		0	0.00				0	0.00	20	3,000.00	30,000.00
87	4412101	Security guard services	units	20			20	2,600.00				0	0.00		0	0.00				0	0.00	20	130.00	2,600.00
88	5211204	Shoes	units	1			1	39,000.00				0	0.00		0	0.00				0	0.00	1	3,900,000.00	39,000.00
89	5311800	Shoes	pairs	20			20	14,000.00				0	0.00		0	0.00				0	0.00	20	7,000.00	14,000.00
90	4615101	Smoke detectors	pcs	20			20	900.00				0	0.00		0	0.00				0	0.00	20	45.00	900.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Price Catalogue	Total Quantity for the year	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct				Nov	Dec	Q4	Q4 amount	
91	4610400	Staple remover	units	20			20	30,000.00					0	0.00				0	0.00				0	0.00			30,000.00
92	5311600	Staples	pcs.	20			20	1,200.00					0	0.00				0	0.00				0	0.00			1,200.00
93	2610700	Staple remover	pcs.	20			20	5,000.00					0	0.00				0	0.00				0	0.00			5,000.00
94	4711600	Staples	pcs.	20			20	1,100.00					0	0.00				0	0.00				0	0.00			1,100.00
95	4621500	Staple remover	LS	1			1	100,000.00					0	0.00				0	0.00				0	0.00			100,000.00
96	4621505	Staple remover	pcs.	2			2	3,000.00					0	0.00				0	0.00				0	0.00			3,000.00
97	4621501	Staple remover	sets	2			2	3,200.00					0	0.00				0	0.00				0	0.00			3,200.00
98	5310207	Staple remover	pcs.				0	0.00	400				400	300,000.00				0	0.00				0	0.00			300,000.00
99	3117100	Staples	pcs.	5			5	7,500.00					0	0.00				0	0.00				0	0.00			7,500.00
100	4412104	Staples	pcs.	20			20	15,100.00					0	0.00				0	0.00				0	0.00			15,100.00
101	4412106	Standard envelopes	boxes	10			10	10,000.00					0	0.00				0	0.00				0	0.00			10,000.00
102	4412103	Single envelopes	pcs.	20			20	1,700.00					0	0.00				0	0.00				0	0.00			1,700.00
103	4412105	Staplers	pcs.	20			20	30,000.00					0	0.00				0	0.00				0	0.00			30,000.00
104	4412107	Staples	boxes	20			20	1,900.00					0	0.00				0	0.00				0	0.00			1,900.00
105	5310100	Sweepers	pcs.	20			20	7,800.00					0	0.00				0	0.00				0	0.00			7,800.00
106	5610159	Trucks	units	10			10	90,000.00					0	0.00				0	0.00				0	0.00			90,000.00
107	3120100	Trucks	rolls	20			20	1,800.00					0	0.00				0	0.00				0	0.00			1,800.00
108	4412105	Truck dispensers	pcs.	20			20	3,000.00					0	0.00				0	0.00				0	0.00			3,000.00
117	2711801	Truck removers	pcs.	20			20	32,000.00					0	0.00				0	0.00				0	0.00			32,000.00
118	2611506	Truck drivers	sets	20			20	10,000.00					0	0.00				0	0.00				0	0.00			10,000.00
119	1310200	Truck repair parts	bags	20			20	9,800.00					0	0.00				0	0.00				0	0.00			9,800.00
120	2517200	Truck and tire tires	pcs.	20			20	360,000.00					0	0.00				0	0.00				0	0.00			360,000.00
121	1412100	Truck parts	packs	20			20	5,000.00					0	0.00				0	0.00				0	0.00			5,000.00
122	3212100	Towels	rolls	20			20	1,760.00					0	0.00				0	0.00				0	0.00			1,760.00
123	4712101	Truck bags	LS	1			1	250,000.00					0	0.00				0	0.00				0	0.00			250,000.00
124	5310800	Truck tires	units	20			20	240,000.00					0	0.00				0	0.00				0	0.00			240,000.00
125	2611103	Truck batteries	units	20			20	7,800.00					0	0.00				0	0.00				0	0.00			7,800.00
126	5411801	Well docks	pcs.	20			20	5,400.00					0	0.00				0	0.00				0	0.00			5,400.00
127	2517307	Well docks	boxes	20			20	1,300.00					0	0.00				0	0.00				0	0.00			1,300.00
128	4412104	Paper cups	pcs.	20			20	3,000.00					0	0.00				0	0.00				0	0.00			3,000.00
129	4412102	Paper coffee or milk	pcs.	20			20	105,000.00					0	0.00				0	0.00				0	0.00			105,000.00
130	1411510	Truck paper	sets	50			50	125,000.00					0	0.00				0	0.00				0	0.00			125,000.00
131	5512000	Staples and accessories	sets	50			50	125,000.00					0	0.00				0	0.00				0	0.00			125,000.00
132							0	0.00					0	0.00				0	0.00				0	0.00			0.00

A. TOTAL																								
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								
E. APPROVED BUDGET BY THE AGENCY HEAD																								
F. APPROVED BUDGET BY THE AGENCY HEAD																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


CARMELITA B. SANTOS
Property/Supply Officer

Date Prepared: 8-24-2023

Certified Funds Available / Certified Appropriate Funds Available:


NIDA B. ABELLANA
Accountant / Budget Officer

Approved by:


VYTAN E. LUMINGSIT
Head of Office/Agency