

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [apccse.helpdesk@ps-philgeps.gov.ph](mailto:apccse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: DPWH-Albay, 3rd DEO  
Region: V  
Address: Paolos, Linao City

Agency Code/UACS: No Code  
Organization Type: National Government Agency (NGA)

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| Item & Specifications                                   |                 |                                                              | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |           |
|---------------------------------------------------------|-----------------|--------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|-----------|
|                                                         |                 |                                                              |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |           |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                           |           |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                           |           |
| 1.                                                      | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL                                       | bottle          | 24                           | 24  | 30  | 78  | 3,732.30  | 0     | 24  | 24   | 48  | 2,296.80  | 0    | 24  | 0    | 24  | 1,148.40  | 0   | 24  | 36  | 60 | 2,671.00  | 210                         | 47.85                                |                           | 10,048.50 |
| 2.                                                      | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon                                     | gallon          | 4                            | 4   | 12  | 20  | 6,611.00  | 0     | 32  | 0    | 32  | 10,577.60 | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 52                          | 330.55                               |                           | 17,188.60 |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES  |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                           |           |
| 3.                                                      | 60121413-CB-P01 | CLEARBOOK, 20 transparent pockets, A4                        | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 32.91                                |                           | 0.00      |
| 4.                                                      | 60121413-CB-P02 | CLEARBOOK, 20 transparent pockets, legal                     | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 36.36                                |                           | 0.00      |
| 5.                                                      | 60121534-ER-P01 | ERASER, plastic/ rubber                                      | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4.47                                 |                           | 0.00      |
| 6.                                                      | 60121524-SP-G01 | SIGN PEN, Black, liquid or gel                               | piece           | 24                           | 100 | 6   | 130 | 2,886.00  | 144   | 6   | 60   | 210 | 4,662.00  | 96   | 30  | 0    | 126 | 2,797.20  | 48  | 4   | 0   | 52 | 1,154.40  | 518                         | 22.20                                |                           | 11,499.60 |
| 7.                                                      | 60121524-SP-G02 | SIGN PEN, Blue, liquid or gel                                | piece           | 48                           | 60  | 6   | 114 | 2,530.80  | 96    | 6   | 60   | 162 | 3,596.40  | 96   | 0   | 0    | 96  | 2,131.20  | 48  | 2   | 0   | 50 | 1,110.00  | 422                         | 22.20                                |                           | 9,368.40  |
| 8.                                                      | 60121524-SP-G03 | SIGN PEN, Red, liquid or gel                                 | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 48  | 0    | 48  | 1,065.60  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 48                          | 22.20                                |                           | 1,065.60  |
| 9.                                                      | 60121124-WR-P01 | WRAPPING PAPER, kraft, 50 sheets per pack                    | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 161.20                               |                           | 0.00      |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                 |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                           |           |
| 10.                                                     | 45121517-DO-C02 | DOCUMENT CAMERA, 8 MP                                        | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 23,623.60                            |                           | 0.00      |
| 11.                                                     | 45111609-MM-P01 | MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)                | unit            | 4                            | 0   | 0   | 4   | 66,352.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 16,588.00                            |                           | 66,352.00 |
| BATTERIES AND CELLS AND ACCESSORIES                     |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                           |           |
| 12.                                                     | 26111702-BT-A02 | BATTERY, dry cell, size AA, Two (2) pieces per blister pack  | pack            | 12                           | 3   | 6   | 21  | 430.29    | 0     | 3   | 0    | 3   | 61.47     | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 24                          | 20.49                                |                           | 491.76    |
| 13.                                                     | 26111702-BT-A01 | BATTERY, dry cell, size AAA, Two (2) pieces per blister pack | pack            | 12                           | 3   | 6   | 21  | 385.14    | 6     | 3   | 0    | 9   | 165.06    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 30                          | 18.34                                |                           | 550.20    |
| 14.                                                     | 26111702-BT-A03 | BATTERY, dry cell, size D, Two (2) pieces per blister pack   | pack            | 0                            | 3   | 0   | 3   | 288.60    | 0     | 3   | 0    | 3   | 288.60    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 6                           | 96.20                                |                           | 577.20    |
| CLEANING EQUIPMENT AND SUPPLIES                         |                 |                                                              |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                           |           |
| 15.                                                     | 47131812-AF-A01 | AIR FRESHENER, Aerosol type, 150g                            | can             | 5                            | 24  | 12  | 41  | 3,347.24  | 29    | 34  | 32   | 95  | 7,755.80  | 29   | 15  | 0    | 44  | 3,592.16  | 5   | 0   | 0   | 5  | 408.20    | 185                         | 81.64                                |                           | 15,103.40 |

| Item & Specifications                       |                 |                                                            | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|---------------------------------------------|-----------------|------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                                             |                 |                                                            |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| 16                                          | 47131604-BR-S01 | BROOM, Soft (Walls Tambo)                                  | piece           | 4                            | 12  | 8   | 24  | 3,269.76  | 6     | 4   | 15   | 25  | 3,406.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 49                          | 136.24                               | 6,675.76                  |
| 17                                          | 47131604-BR-T01 | BROOM, Stick (Walls Ting-ting)                             | piece           | 16                           | 12  | 0   | 28  | 637.84    | 12    | 22  | 6    | 40  | 911.20    | 14   | 6   | 0    | 20 | 455.60    | 0   | 0   | 0   | 0  | 0.00      | 88                          | 22.78                                | 2,004.64                  |
| 18                                          | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL            | bottle          | 6                            | 10  | 10  | 26  | 1,081.60  | 12    | 27  | 144  | 183 | 7,612.80  | 40   | 40  | 0    | 80 | 3,328.00  | 16  | 60  | 0   | 76 | 3,161.60  | 365                         | 41.60                                | 15,184.00                 |
| 19                                          | 47131805-CL-P01 | CLEANSER, Scouring Powder, 350g                            | can             | 144                          | 23  | 12  | 179 | 4,281.68  | 12    | 3   | 24   | 39  | 932.88    | 21   | 23  | 0    | 44 | 1,052.48  | 0   | 3   | 0   | 3  | 71.76     | 265                         | 23.92                                | 6,338.80                  |
| 20                                          | 47131811-DE-B02 | DETERGENT BAR, 140g as packed                              | piece           | 3                            | 12  | 24  | 39  | 323.70    | 24    | 3   | 21   | 48  | 398.40    | 3    | 0   | 0    | 3  | 24.90     | 3   | 0   | 0   | 3  | 24.90     | 93                          | 8.30                                 | 771.90                    |
| 21                                          | 47131811-DE-P03 | DETERGENT POWDER, all purpose, 1kg                         | pouch           | 12                           | 3   | 12  | 27  | 1,460.16  | 22    | 6   | 3    | 31  | 1,676.48  | 0    | 3   | 0    | 3  | 162.24    | 0   | 6   | 0   | 6  | 324.48    | 67                          | 54.08                                | 3,623.36                  |
| 22                                          | 47131803-DS-A01 | DISINFECTANT SPRAY, Aerosol type, 400g                     | can             | 12                           | 13  | 28  | 53  | 7,414.17  | 12    | 14  | 6    | 32  | 4,476.48  | 80   | 3   | 0    | 83 | 11,610.87 | 2   | 0   | 0   | 2  | 279.78    | 170                         | 139.89                               | 23,781.30                 |
| 23                                          | 47131601-DU-P01 | DUST PAN, rigid non-breakable plastic                      | piece           | 8                            | 3   | 2   | 13  | 359.32    | 12    | 12  | 3    | 27  | 746.28    | 0    | 0   | 0    | 0  | 0.00      | 0   | 12  | 0   | 12 | 331.68    | 52                          | 27.64                                | 1,437.28                  |
| 24                                          | 47131802-FW-P02 | FLOOR WAX, paste type, red, 2kg                            | can             | 12                           | 0   | 0   | 12  | 3,717.12  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 12                          | 309.76                               | 3,717.12                  |
| 25                                          | 47131830-FC-A01 | FURNITURE CLEANER, Aerosol type, 300mL                     | can             | 12                           | 3   | 12  | 27  | 3,243.24  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 27                          | 120.12                               | 3,243.24                  |
| 26                                          | 73101612+HS-L01 | LIQUID HAND SOAP, 500mL                                    | bottle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 42.95                                | 0.00                      |
| 27                                          | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic, 30 liters capacity   | unit            | 3                            | 3   | 12  | 18  | 41,184.00 | 2     | 3   | 0    | 5   | 11,440.00 | 0    | 3   | 0    | 3  | 6,864.00  | 0   | 0   | 0   | 0  | 0.00      | 26                          | 2,288.00                             | 59,488.00                 |
| 28                                          | 47131613-MP-H02 | MOPHANDLE, heavy duty                                      | piece           | 5                            | 2   | 12  | 19  | 2,371.20  | 0     | 6   | 0    | 6   | 748.80    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 25                          | 124.80                               | 3,120.00                  |
| 29                                          | 47131619-MP-R01 | MOPHEAD, made of rayon                                     | piece           | 5                            | 2   | 0   | 7   | 857.57    | 0     | 8   | 12   | 20  | 2,450.20  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 27                          | 122.51                               | 3,307.77                  |
| 30                                          | 47131501-RG-C01 | RAGS, all cotton, 1 kilo per bundle                        | bundle          | 6                            | 3   | 12  | 21  | 1,115.94  | 80    | 9   | 84   | 173 | 9,193.22  | 12   | 3   | 0    | 15 | 797.10    | 0   | 0   | 0   | 0  | 0.00      | 209                         | 53.14                                | 11,106.26                 |
| 31                                          | 47131602-SC-N01 | SCOURING PAD, 5 pieces per pack                            | pack            | 8                            | 3   | 12  | 23  | 1,332.39  | 0     | 8   | 12   | 20  | 1,158.60  | 3    | 0   | 0    | 3  | 173.79    | 0   | 0   | 0   | 0  | 0.00      | 46                          | 57.93                                | 2,664.78                  |
| 32                                          | 47121701-TB-P04 | TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack | pack            | 108                          | 3   | 20  | 131 | 18,889.24 | 24    | 12  | 3    | 39  | 5,617.56  | 20   | 0   | 0    | 20 | 2,880.80  | 0   | 0   | 0   | 0  | 0.00      | 190                         | 144.04                               | 27,367.60                 |
| 33                                          | 47121702-WB-P01 | WASTEBASKET, rigid plastic                                 | piece           | 8                            | 3   | 8   | 19  | 606.29    | 6     | 15  | 6    | 27  | 861.57    | 12   | 12  | 0    | 24 | 765.84    | 0   | 0   | 0   | 0  | 0.00      | 70                          | 31.91                                | 2,233.70                  |
| COLOR COMPOUNDS AND DISPERSIONS             |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 34                                          | 12171703-SI-P01 | INK, for stamp pad, 50mL                                   | bottle          | 4                            | 2   | 6   | 12  | 346.92    | 0     | 2   | 10   | 12  | 346.92    | 0    | 4   | 2    | 6  | 173.46    | 0   | 2   | 0   | 2  | 57.82     | 32                          | 28.91                                | 925.12                    |
| CONSUMER ELECTRONICS                        |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 35                                          | 52161535-DV-R01 | DIGITAL VOICE RECORDER                                     | unit            | 2                            | 0   | 0   | 2   | 14,678.32 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 7,339.16                             | 14,678.32                 |
| FACE MASK                                   |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 36                                          | 42131713-SM-M06 | FACE MASK, 3 ply, fifty (50) pieces per box                | box             | 40                           | 16  | 0   | 56  | 4,340.00  | 0     | 16  | 0    | 16  | 1,240.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 72                          | 77.50                                | 5,580.00                  |
| FILMS                                       |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 37                                          | 13111203-AC-F01 | ACETATE, 50 meters                                         | roll            | 14                           | 4   | 4   | 22  | 21,337.36 | 5     | 4   | 4    | 13  | 12,608.44 | 0    | 4   | 0    | 4  | 3,879.52  | 4   | 0   | 0   | 4  | 3,879.52  | 43                          | 969.88                               | 41,704.84                 |
| 38                                          | 13111201-CF-P01 | CARBON FILM, A4, 100 sheets per box                        | box             | 0                            | 4   | 0   | 4   | 884.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 221.00                               | 884.00                    |
| 39                                          | 13111201-CF-P02 | CARBON FILM, Legal, 100 sheets per box                     | box             | 4                            | 4   | 0   | 8   | 1,908.32  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 8                           | 238.54                               | 1,908.32                  |
| FIRE FIGHTING EQUIPMENT                     |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 40                                          | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical                            | unit            | 4                            | 4   | 0   | 8   | 9,152.00  | 0     | 4   | 0    | 4   | 4,576.00  | 4    | 0   | 0    | 4  | 4,576.00  | 0   | 0   | 0   | 0  | 0.00      | 16                          | 1,144.00                             | 18,304.00                 |
| 41                                          | 46191601-FE-H01 | FIRE EXTINGUISHER, pure HCFC                               | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,613.25                             | 0.00                      |
| FLAG OR ACCESSORIES                         |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 42                                          | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG                                   | piece           | 24                           | 0   | 0   | 24  | 6,836.16  | 0     | 24  | 0    | 24  | 6,836.16  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 48                          | 284.84                               | 13,672.32                 |
| FURNITURE AND FURNISHINGS                   |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 43                                          | 56101504-CM-B01 | MONOBLOC CHAIR, beige                                      | piece           | 144                          | 0   | 0   | 144 | 50,027.04 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 144                         | 347.41                               | 50,027.04                 |
| 44                                          | 56101504-CM-W01 | MONOBLOC CHAIR, white                                      | piece           | 144                          | 0   | 0   | 144 | 49,668.48 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 144                         | 344.92                               | 49,668.48                 |
| 45                                          | 56101519-TM-S01 | MONOBLOC TABLE, white, 4 seater capacity                   | unit            | 0                            | 24  | 0   | 24  | 29,952.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 24                          | 1,248.00                             | 29,952.00                 |
| 46                                          | 56101519-TM-S02 | MONOBLOC TABLE, beige, 4 seater capacity                   | unit            | 0                            | 16  | 0   | 16  | 19,968.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 16                          | 1,248.00                             | 19,968.00                 |
| HEATING AND VENTILATION AND AIR CIRCULATION |                 |                                                            |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 47                                          | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type                    | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,222.00                             | 0.00                      |

| Item & Specifications                                                                |                 |                                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |              |       |     |      |     |            |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|--------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|--------------|-------|-----|------|-----|------------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                                                                                      |                 |                                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT    | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| 48                                                                                   | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type                               | unit            | 0                            | 0   | 0   | 0  | 0.00         | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,109.68                             | 0.00                      |
| 49                                                                                   | 40101604-EF-S01 | ELECTRIC FAN, stand type                                            | unit            | 0                            | 0   | 0   | 0  | 0.00         | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 836.86                               | 0.00                      |
| 50                                                                                   | 40101604-EF-W01 | ELECTRIC FAN, wall mount                                            | unit            | 0                            | 0   | 0   | 0  | 0.00         | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 768.56                               | 0.00                      |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                                     |                 |                              |     |     |    |              |       |     |      |     |            |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 51                                                                                   | 43211507-DSK001 | DESKTOP, for Basic Users                                            | unit            | 0                            | 0   | 0   | 0  | 0.00         | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 24,793.60                            | 0.00                      |
| 52                                                                                   | 43211507-DSK002 | DESKTOP, for Mid-Range Users                                        | unit            | 4                            | 10  | 0   | 14 | 993,465.60   | 0     | 3   | 0    | 3   | 127,171.20 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 17                          | 42,390.40                            | 720,656.80                |
| 53                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1TB                                            | unit            | 12                           | 2   | 3   | 17 | 47,470.80    | 2     | 3   | 8    | 13  | 36,301.20  | 10   | 3   | 0    | 13 | 36,301.20 | 0   | 2   | 0   | 2  | 5,864.80  | 45                          | 2,792.40                             | 125,596.00                |
| 54                                                                                   | 43211503-LAP001 | LAPTOP, for Mid-range Users                                         | unit            | 10                           | 6   | 10  | 26 | 1,101,880.00 | 0     | 6   | 0    | 6   | 254,280.00 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 32                          | 42,380.00                            | 1,356,260.00              |
| 55                                                                                   | 43211503-LAP002 | LAPTOP, Lightweight                                                 | unit            | 0                            | 0   | 0   | 0  | 0.00         | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 46,800.00                            | 0.00                      |
| 56                                                                                   | 43211708-MO-D01 | MOUSE, OPTICAL, USB connection type                                 | unit            | 2                            | 15  | 10  | 27 | 4,043.52     | 24    | 4   | 12   | 40  | 5,990.40   | 20   | 0   | 0    | 20 | 2,995.20  | 0   | 0   | 0   | 0  | 0.00      | 87                          | 149.76                               | 13,059.12                 |
| 57                                                                                   | 43212102-PR-D02 | PRINTER, Impact, Dot Matrix, 24 pins, 136 columns                   | unit            | 4                            | 0   | 2   | 6  | 228,605.82   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 6                           | 38,100.97                            | 228,605.12                |
| 58                                                                                   | 43212102-PR-D01 | PRINTER, Impact, Dot Matrix, 9 pins, 80 columns                     | unit            | 4                            | 0   | 0   | 4  | 40,759.68    | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 10,189.92                            | 40,309.68                 |
| 59                                                                                   | 43212105-PR-L01 | PRINTER, Laser, Monochrome                                          | unit            | 0                            | 4   | 0   | 4  | 10,547.56    | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 2,636.89                             | 10,547.56                 |
| LIGHTING AND FIXTURES AND ACCESSORIES                                                |                 |                                                                     |                 |                              |     |     |    |              |       |     |      |     |            |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 60                                                                                   | 39101628-LB-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts                      | piece           | 8                            | 12  | 0   | 20 | 1,512.20     | 0     | 68  | 20   | 88  | 6,653.68   | 0    | 0   | 0    | 0  | 0.00      | 0   | 12  | 0   | 12 | 907.32    | 120                         | 75.61                                | 9,073.12                  |
| 61                                                                                   | 39101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts                    | piece           | 0                            | 0   | 0   | 0  | 0.00         | 0     | 10  | 0    | 10  | 2,058.20   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 10                          | 205.82                               | 2,058.20                  |
| MANUFACTURING COMPONENTS AND SUPPLIES                                                |                 |                                                                     |                 |                              |     |     |    |              |       |     |      |     |            |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 62                                                                                   | 31201610-GL-J01 | GLUE, all-purpose, 200 grams                                        | jar             | 14                           | 12  | 18  | 44 | 3,111.68     | 6     | 12  | 0    | 18  | 1,272.96   | 20   | 6   | 0    | 26 | 1,838.72  | 0   | 0   | 0   | 0  | 0.00      | 88                          | 70.72                                | 6,223.36                  |
| 63                                                                                   | 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type), 23/13                        | box             | 20                           | 9   | 32  | 61 | 1,375.55     | 10    | 8   | 12   | 30  | 676.50     | 4    | 0   | 0    | 4  | 90.20     | 4   | 8   | 0   | 12 | 270.60    | 107                         | 22.55                                | 2,412.85                  |
| 64                                                                                   | 31151804-SW-S01 | STAPLE WIRE, standard                                               | box             | 13                           | 9   | 12  | 34 | 807.84       | 3     | 6   | 0    | 9   | 213.84     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 43                          | 23.76                                | 1,021.68                  |
| 65                                                                                   | 31201502-TA-E01 | TAPE, electrical                                                    | roll            | 30                           | 5   | 12  | 48 | 933.60       | 0     | 6   | 12   | 18  | 350.10     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 66                          | 19.45                                | 1,283.10                  |
| 66                                                                                   | 31201503-TA-M01 | TAPE, masking, 24mm                                                 | roll            | 18                           | 2   | 6   | 26 | 1,608.88     | 4     | 2   | 5    | 11  | 680.68     | 12   | 0   | 24   | 36 | 2,227.68  | 0   | 12  | 0   | 12 | 742.56    | 85                          | 61.88                                | 5,259.80                  |
| 67                                                                                   | 31201503-TA-M02 | TAPE, masking, 48 mm                                                | roll            | 18                           | 1   | 5   | 24 | 2,907.84     | 2     | 1   | 0    | 3   | 363.48     | 12   | 0   | 24   | 36 | 4,361.76  | 0   | 12  | 0   | 12 | 1,453.92  | 75                          | 121.16                               | 9,087.00                  |
| 68                                                                                   | 31201517-TA-P01 | TAPE, packaging, 48 mm                                              | roll            | 18                           | 4   | 18  | 40 | 894.40       | 12    | 8   | 4    | 24  | 536.64     | 0    | 0   | 0    | 0  | 0.00      | 0   | 12  | 0   | 12 | 268.32    | 76                          | 22.36                                | 1,699.36                  |
| 69                                                                                   | 31201512-TA-T01 | TAPE, transparent, 24mm                                             | roll            | 24                           | 4   | 18  | 46 | 514.28       | 8     | 12  | 5    | 25  | 279.50     | 12   | 0   | 0    | 12 | 134.16    | 0   | 12  | 24  | 36 | 402.48    | 119                         | 11.18                                | 1,330.42                  |
| 70                                                                                   | 31201512-TA-T02 | TAPE, transparent, 48 mm                                            | roll            | 24                           | 6   | 4   | 34 | 767.38       | 8     | 6   | 12   | 26  | 586.82     | 12   | 6   | 0    | 18 | 406.26    | 12  | 6   | 24  | 42 | 947.94    | 120                         | 22.57                                | 2,708.40                  |
| 71                                                                                   | 31151507-TW-P01 | TWINE, plastic                                                      | roll            | 4                            | 2   | 12  | 18 | 1,199.16     | 0     | 0   | 0    | 0   | 0.00       | 0    | 6   | 0    | 6  | 399.72    | 0   | 0   | 0   | 0  | 0.00      | 24                          | 66.62                                | 1,598.88                  |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT                                        |                 |                                                                     |                 |                              |     |     |    |              |       |     |      |     |            |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 72                                                                                   | 41111604-RU-P02 | RULER, plastic, 450 mm                                              | piece           | 4                            | 4   | 0   | 8  | 133.12       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 8                           | 16.64                                | 133.12                    |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES                                        |                 |                                                                     |                 |                              |     |     |    |              |       |     |      |     |            |      |     |      |    |           |     |     |     |    |           |                             |                                      |                           |
| 73                                                                                   | 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife, 10 pieces per tube | tube            | 2                            | 6   | 12  | 20 | 296.40       | 4     | 12  | 8    | 24  | 355.68     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 44                          | 14.82                                | 652.08                    |
| 74                                                                                   | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacity                 | unit            | 1                            | 12  | 1   | 14 | 133,486.08   | 5     | 16  | 0    | 21  | 200,229.12 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 35                          | 9,534.72                             | 333,715.20                |
| 75                                                                                   | 44101807-CA-C01 | CALCULATOR, Compact                                                 | unit            | 8                            | 4   | 40  | 52 | 13,844.48    | 10    | 0   | 4    | 14  | 3,722.36   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 66                          | 266.24                               | 17,571.84                 |
| 76                                                                                   | 44121710-CH-W01 | CHALK, white enamel, 100 pieces per box                             | box             | 0                            | 0   | 0   | 0  | 0.00         | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 32.97                                | 0.00                      |
| 77                                                                                   | 44122105-BF-C01 | CLIP, backfold, 19mm                                                | box             | 5                            | 6   | 0   | 11 | 95.92        | 20    | 12  | 0    | 32  | 279.04     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 43                          | 8.72                                 | 374.96                    |
| 78                                                                                   | 44122105-BF-C02 | CLIP, backfold, 25mm                                                | box             | 5                            | 0   | 0   | 5  | 73.75        | 20    | 12  | 0    | 32  | 472.00     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 37                          | 14.75                                | 545.75                    |
| 79                                                                                   | 44122105-BF-C03 | CLIP, backfold, 32mm                                                | box             | 20                           | 30  | 0   | 50 | 1,278.00     | 20    | 12  | 0    | 32  | 817.92     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 82                          | 25.56                                | 2,095.92                  |
| 80                                                                                   | 44122105-BF-C04 | CLIP, backfold, 50mm                                                | box             | 20                           | 30  | 0   | 50 | 2,802.00     | 20    | 12  | 0    | 32  | 1,793.28   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 82                          | 56.04                                | 4,595.28                  |
| 81                                                                                   | 44121801-CT-R02 | CORRECTION TAPE, 8 meters                                           | piece           | 16                           | 24  | 30  | 70 | 807.10       | 24    | 48  | 144  | 216 | 2,490.48   | 64   | 0   | 0    | 64 | 737.92    | 0   | 0   | 0   | 0  | 0.00      | 350                         | 11.53                                | 4,035.30                  |
| 82                                                                                   | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose                           | piece           | 4                            | 4   | 8   | 16 | 534.88       | 0     | 4   | 0    | 4   | 133.72     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 20                          | 33.43                                | 668.60                    |

| Item & Specifications |                 |                                                           | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |     |            |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |          |            |
|-----------------------|-----------------|-----------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|------------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|--------------------------------------|---------------------------|----------|------------|
|                       |                 |                                                           |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                      |                           | Q4       | Q4 AMOUNT  |
| 83                    | 4411515-DF-B01  | DATA FILE BOX                                             | piece           | 2                            | 30  | 0   | 32  | 2,470.40   | 4     | 2   | 80   | 86  | 6,639.20   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 118                       | 77.20    | 9,109.60   |
| 84                    | 44122011-DF-F01 | DATA FOLDER                                               | piece           | 80                           | 2   | 38  | 120 | 8,236.80   | 300   | 0   | 2    | 302 | 20,729.28  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 422                       | 68.64    | 28,966.08  |
| 85                    | 44103202-DG-M01 | DATING AND STAMPING MACHINE                               | piece           | 5                            | 16  | 12  | 33  | 14,980.68  | 0     | 12  | 0    | 12  | 5,447.32   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 45                        | 453.96   | 20,428.20  |
| 86                    | 44121506-EN-D01 | ENVELOPE, Documentary, A4, 500 pieces per box             | box             | 12                           | 2   | 0   | 14  | 10,701.60  | 4     | 12  | 0    | 16  | 12,230.40  | 2    | 0   | 0    | 2  | 1,528.80  | 0   | 0   | 0   | 0                           | 0.00                                 | 32                        | 764.40   | 24,460.80  |
| 87                    | 44121506-EN-D02 | ENVELOPE, Documentary, legal, 500 pieces per box          | box             | 2                            | 1   | 12  | 15  | 14,710.80  | 4     | 12  | 0    | 16  | 15,691.52  | 1    | 0   | 0    | 1  | 980.72    | 0   | 0   | 0   | 0                           | 0.00                                 | 32                        | 980.72   | 31,383.04  |
| 88                    | 44121506-EN-X01 | ENVELOPE, Expanding, Kraft, 100 pieces per box            | box             | 48                           | 2   | 0   | 50  | 36,920.00  | 0     | 12  | 0    | 12  | 8,860.80   | 0    | 2   | 0    | 2  | 1,476.80  | 0   | 0   | 0   | 0                           | 0.00                                 | 64                        | 738.40   | 47,257.60  |
| 89                    | 44121506-EN-X02 | ENVELOPE, Expanding, Plastic                              | piece           | 26                           | 0   | 0   | 26  | 792.74     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 26                        | 30.49    | 792.74     |
| 90                    | 44121506-EN-M02 | ENVELOPE, Mailing, 500 pieces per box                     | box             | 13                           | 4   | 12  | 29  | 12,543.08  | 0     | 12  | 12   | 24  | 10,380.48  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 53                        | 432.52   | 22,923.56  |
| 91                    | 44121504-EN-W02 | ENVELOPE, Mailing, with window, 500 pieces per box        | box             | 13                           | 2   | 12  | 27  | 13,197.60  | 2     | 12  | 12   | 26  | 12,708.80  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 53                        | 488.80   | 25,906.40  |
| 92                    | 44111912-ER-B01 | ERASER, felt, for blackboard/whitboard                    | piece           | 3                            | 30  | 8   | 41  | 467.81     | 12    | 24  | 12   | 48  | 547.68     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 89                        | 11.41    | 1,015.49   |
| 93                    | 44101714-FX-M01 | FACSIMILE MACHINE                                         | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 0                         | 5,642.00 | 0.00       |
| 94                    | 44122118-FA-P01 | FASTENER, metal, non-sharp edges, 50 sets per box         | box             | 4                            | 0   | 0   | 4   | 378.56     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 4                         | 94.64    | 378.56     |
| 95                    | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal                 | piece           | 12                           | 12  | 0   | 24  | 2,044.80   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 24                        | 85.20    | 2,044.80   |
| 96                    | 44122018-FT-D01 | FILE TAB/INDEX DIVIDER, bristol board, A4                 | set             | 12                           | 24  | 12  | 48  | 534.24     | 6     | 0   | 0    | 6   | 66.78      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 54                        | 11.13    | 601.02     |
| 97                    | 44122018-FT-D02 | FILE TAB/INDEX DIVIDER, bristol board, legal              | set             | 0                            | 12  | 0   | 12  | 170.76     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 12                        | 14.23    | 170.76     |
| 98                    | 44122011-FO-F01 | FOLDER, Fancy with slide, A4, 50 pieces per bundle        | bundle          | 3                            | 12  | 12  | 27  | 7,300.80   | 12    | 0   | 0    | 12  | 3,244.80   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 39                        | 270.40   | 10,545.60  |
| 99                    | 44122011-FO-F02 | FOLDER, Fancy with slide, legal, 50 pieces per bundle     | bundle          | 12                           | 48  | 0   | 60  | 17,191.20  | 12    | 12  | 0    | 24  | 6,876.48   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 84                        | 286.52   | 24,067.68  |
| 100                   | 44122011-FO-L01 | FOLDER, L-type, A4, 50 pieces per pack                    | pack            | 12                           | 0   | 0   | 12  | 2,250.48   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 12                        | 187.54   | 2,250.48   |
| 101                   | 44122011-FO-L02 | FOLDER, L-type, legal, 50 pieces per pack                 | pack            | 12                           | 24  | 0   | 36  | 8,388.52   | 0     | 0   | 24   | 24  | 5,725.68   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 60                        | 238.57   | 14,314.20  |
| 102                   | 44122027-FO-P01 | FOLDER, pressboard, 100 pieces per box                    | box             | 12                           | 6   | 0   | 18  | 17,147.52  | 0     | 0   | 6    | 6   | 5,715.84   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 24                        | 952.64   | 22,863.36  |
| 103                   | 44122011-FO-T03 | FOLDER with tab, A4, 100 pieces per pack                  | pack            | 12                           | 0   | 0   | 12  | 3,469.44   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 12                        | 289.12   | 3,469.44   |
| 104                   | 44122011-FO-T04 | FOLDER with tab, legal, 100 pieces per pack               | pack            | 48                           | 3   | 0   | 51  | 16,996.26  | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 51                        | 333.26   | 16,996.26  |
| 105                   | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent, 5 sets per box     | box             | 12                           | 4   | 12  | 28  | 1,767.08   | 0     | 40  | 0    | 40  | 2,524.40   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 68                        | 63.11    | 4,291.48   |
| 106                   | 44111515-MF-B02 | MAGAZINE FILE BOX, Large                                  | piece           | 12                           | 48  | 0   | 60  | 2,496.00   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 60                        | 41.60    | 2,496.00   |
| 107                   | 44121716-MA-F01 | MARKER, Fluorescent, 3 colors per set                     | set             | 2                            | 24  | 96  | 122 | 4,472.52   | 8     | 48  | 12   | 68  | 2,492.88   | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 190                       | 36.66    | 6,963.40   |
| 108                   | 44121708-MP-B01 | MARKER, Permanent, Black                                  | piece           | 6                            | 6   | 96  | 108 | 806.76     | 24    | 96  | 4    | 124 | 926.28     | 12   | 0   | 0    | 12 | 89.64     | 0   | 0   | 0   | 0                           | 0.00                                 | 244                       | 7.47     | 1,822.68   |
| 109                   | 44121708-MP-B02 | MARKER, Permanent, Blue                                   | piece           | 12                           | 6   | 10  | 28  | 209.16     | 0     | 0   | 0    | 0   | 0.00       | 12   | 0   | 0    | 12 | 89.64     | 0   | 0   | 0   | 0                           | 0.00                                 | 40                        | 7.47     | 298.80     |
| 110                   | 44121708-MP-B03 | MARKER, Permanent, Red                                    | piece           | 12                           | 10  | 12  | 34  | 253.98     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 34                        | 7.47     | 253.98     |
| 111                   | 44121708-MW-B01 | MARKER, Whitboard, Black                                  | piece           | 4                            | 96  | 10  | 110 | 1,061.30   | 0     | 48  | 0    | 48  | 463.20     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 138                       | 9.65     | 1,524.70   |
| 112                   | 44121708-MW-B02 | MARKER, Whitboard, Blue                                   | piece           | 0                            | 12  | 0   | 12  | 115.80     | 0     | 12  | 0    | 12  | 115.80     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 24                        | 9.65     | 231.60     |
| 113                   | 44121708-MW-B03 | MARKER, Whitboard, Red                                    | piece           | 0                            | 12  | 12  | 24  | 231.60     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 24                        | 9.65     | 231.60     |
| 114                   | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm                    | box             | 6                            | 6   | 10  | 22  | 194.04     | 24    | 5   | 6    | 35  | 308.70     | 12   | 12  | 0    | 24 | 211.68    | 0   | 0   | 0   | 0                           | 0.00                                 | 81                        | 8.82     | 714.42     |
| 115                   | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm             | box             | 8                            | 5   | 24  | 37  | 509.86     | 10    | 5   | 6    | 21  | 289.38     | 12   | 12  | 0    | 24 | 330.72    | 0   | 0   | 0   | 0                           | 0.00                                 | 82                        | 13.78    | 1,129.96   |
| 116                   | 44101601-PT-M01 | PAPER TRIMMER/CUTTING MACHINE, table top                  | unit            | 8                            | 1   | 4   | 13  | 120,868.80 | 1     | 0   | 16   | 17  | 158,059.20 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 30                        | 9,297.60 | 278,928.00 |
| 117                   | 44121706-PE-L01 | PENCIL, lead/graphite, with eraser, one (1) dozen per box | box             | 4                            | 7   | 4   | 15  | 311.85     | 13    | 24  | 24   | 61  | 1,268.19   | 8    | 3   | 0    | 11 | 228.69    | 0   | 0   | 0   | 0                           | 0.00                                 | 87                        | 20.79    | 1,808.73   |
| 118                   | 44126619-PS-M01 | PENCIL SHARPENER, manual, single cutter head              | piece           | 10                           | 4   | 2   | 16  | 3,405.92   | 20    | 12  | 16   | 48  | 10,217.76  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 64                        | 212.87   | 13,623.68  |
| 119                   | 44101602-PU-P01 | PUNCHER, paper, heavy duty                                | piece           | 2                            | 2   | 42  | 46  | 6,936.80   | 8     | 1   | 8    | 17  | 2,563.60   | 12   | 4   | 0    | 16 | 2,412.80  | 0   | 0   | 0   | 0                           | 0.00                                 | 79                        | 130.80   | 11,913.20  |
| 120                   | 44122037-RB-P10 | RING BINDER, plastic, 32 mm, 10 pieces per bundle         | bundle          | 8                            | 6   | 12  | 26  | 7,129.98   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 26                        | 274.23   | 7,129.98   |
| 121                   | 44122101-RU-B01 | RUBBER BAND No. 16, 350g                                  | box             | 12                           | 6   | 8   | 26  | 3,515.20   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                 | 26                        | 135.20   | 3,515.20   |
| 122                   | 44121905-SP-F01 | STAMP PAD, felt                                           | piece           | 12                           | 6   | 12  | 30  | 1,197.60   | 4     | 27  | 4    | 35  | 1,397.20   | 12   | 0   | 0    | 12 | 479.04    | 8   | 0   | 0   | 8                           | 319.36                               | 85                        | 39.92    | 3,393.20   |

| Item & Specifications                                      |                 |                                                                      | Unit of Measure | Monthly Quantity Requirement |     |      |      |            |       |     |      |     |            |      |     |      |     |           |      |     |     |      |            | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|------------------------------------------------------------|-----------------|----------------------------------------------------------------------|-----------------|------------------------------|-----|------|------|------------|-------|-----|------|-----|------------|------|-----|------|-----|-----------|------|-----|-----|------|------------|-----------------------------|--------------------------------------|---------------------------|
|                                                            |                 |                                                                      |                 | Jan                          | Feb | Mar  | Q1   | Q1 AMOUNT  | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct  | Nov | Dec | Q4   | Q4 AMOUNT  |                             |                                      |                           |
| 123                                                        | 44121618-S5-S01 | SCISSORS, symmetrical or asymmetrical                                | pair            | 8                            | 14  | 4    | 26   | 867.62     | 4     | 12  | 24   | 40  | 1,334.80   | 6    | 0   | 0    | 6   | 200.22    | 0    | 0   | 0   | 0    | 0.00       | 72                          | 33.37                                | 2,402.64                  |
| 124                                                        | 44121615-ST-S01 | STAPLER, standard type                                               | piece           | 12                           | 16  | 12   | 40   | 5,824.00   | 2     | 8   | 30   | 40  | 5,824.00   | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 80                          | 145.60                               | 11,648.00                 |
| 125                                                        | 44121615-ST-B01 | STAPLER, heavy duty (binder type), desktop                           | unit            | 1                            | 3   | 12   | 16   | 14,210.36  | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 16                          | 888.16                               | 14,210.36                 |
| 126                                                        | 44121613-SR-P01 | STAPLE REMOVER, plier type                                           | piece           | 12                           | 7   | 30   | 49   | 1,365.63   | 0     | 12  | 0    | 12  | 334.44     | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 61                          | 27.87                                | 1,700.07                  |
| 127                                                        | 44121605-TD-T01 | TAPE DISPENSER, table top                                            | piece           | 4                            | 6   | 24   | 34   | 2,475.20   | 2     | 4   | 30   | 36  | 2,620.80   | 12   | 2   | 0    | 14  | 1,019.20  | 0    | 0   | 0   | 0    | 0.00       | 84                          | 72.80                                | 6,115.20                  |
| PAPER MATERIALS AND PRODUCTS                               |                 |                                                                      |                 |                              |     |      |      |            |       |     |      |     |            |      |     |      |     |           |      |     |     |      |            |                             |                                      |                           |
| 128                                                        | 14111525-CA-A01 | CARTOLINA, assorted colors, 20 pieces of assorted colors per pack    | pack            | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 83.72                                | 0.00                      |
| 129                                                        | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box | box             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 882.53                               | 0.00                      |
| 130                                                        | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box | box             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 1,166.88                             | 0.00                      |
| 131                                                        | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box   | box             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 1,328.80                             | 0.00                      |
| 132                                                        | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box   | box             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 1,026.48                             | 0.00                      |
| 133                                                        | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box     | box             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 790.40                               | 0.00                      |
| 134                                                        | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box     | box             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 1,508.00                             | 0.00                      |
| 135                                                        | 14111609-LI-C01 | LOOSELEAF COVER, 50 sets per bundle                                  | bundle          | 2                            | 8   | 0    | 10   | 7,949.60   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 10                          | 794.96                               | 7,949.60                  |
| 136                                                        | 14111514-NP-S02 | NOTE PAD, stick on, 2" x 3", 100 sheets per pad                      | pad             | 24                           | 20  | 6    | 50   | 1,853.00   | 24    | 20  | 24   | 68  | 2,520.08   | 0    | 20  | 0    | 20  | 741.20    | 0    | 20  | 0   | 20   | 741.20     | 158                         | 37.06                                | 5,855.48                  |
| 137                                                        | 14111514-NP-S04 | NOTE PAD, stick on, 3" x 4", 100 sheets per pad                      | pad             | 24                           | 15  | 0    | 39   | 2,311.92   | 24    | 15  | 24   | 63  | 3,731.64   | 0    | 15  | 0    | 15  | 889.20    | 0    | 15  | 0   | 15   | 889.20     | 132                         | 59.28                                | 7,824.96                  |
| 138                                                        | 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3", 100 sheets per pad                      | pad             | 0                            | 25  | 20   | 45   | 2,340.00   | 24    | 0   | 25   | 49  | 2,548.00   | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 94                          | 52.00                                | 4,888.00                  |
| 139                                                        | 14111514-NB-S01 | NOTEBOOK, stenographer                                               | piece           | 40                           | 0   | 0    | 40   | 481.60     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 40                          | 12.04                                | 481.60                    |
| 140                                                        | 14111507-PP-M01 | PAPER, MULTICOPY A4, 500 sheets per ream                             | ream            | 32                           | 208 | 125  | 365  | 60,462.25  | 320   | 125 | 8    | 453 | 75,039.45  | 125  | 30  | 80   | 235 | 38,927.75 | 1200 | 125 | 30  | 1355 | 224,455.75 | 2408                        | 165.65                               | 398,885.20                |
| 141                                                        | 14111507-PP-M02 | PAPER, MULTICOPY LEGAL, 500 sheets per ream                          | ream            | 32                           | 308 | 185  | 525  | 99,319.50  | 240   | 300 | 8    | 548 | 103,670.64 | 100  | 30  | 60   | 190 | 35,944.20 | 430  | 100 | 0   | 530  | 100,265.40 | 1793                        | 189.18                               | 339,199.74                |
| 142                                                        | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4, 500 sheets per ream                          | ream            | 200                          | 100 | 370  | 670  | 92,285.80  | 0     | 100 | 0    | 100 | 13,774.00  | 100  | 0   | 0    | 100 | 13,774.00 | 1200 | 0   | 0   | 1200 | 165,268.00 | 2070                        | 137.74                               | 285,121.80                |
| 143                                                        | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream                       | ream            | 0                            | 0   | 1000 | 1000 | 158,910.00 | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 1000                        | 158.91                               | 158,910.00                |
| 144                                                        | 14111531-PP-R01 | PAD PAPER, ruled                                                     | pad             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 21.53                                | 0.00                      |
| 145                                                        | 14111503-PA-P01 | PAPER, parchment, 100 sheets per box                                 | box             | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 98.05                                | 0.00                      |
| 146                                                        | 14111531-RE-B01 | RECORD BOOK, 300 PAGES                                               | book            | 38                           | 3   | 4    | 45   | 2,808.00   | 12    | 12  | 24   | 48  | 2,995.20   | 0    | 3   | 0    | 3   | 187.20    | 0    | 0   | 0   | 0    | 0.00       | 96                          | 62.40                                | 5,990.40                  |
| 147                                                        | 14111531-RE-B02 | RECORD BOOK, 500 PAGES                                               | book            | 12                           | 39  | 5    | 56   | 5,824.00   | 240   | 13  | 12   | 265 | 27,560.00  | 0    | 3   | 0    | 3   | 312.00    | 12   | 0   | 0   | 12   | 1,248.00   | 336                         | 104.00                               | 34,944.00                 |
| 148                                                        | 14111818-TH-P02 | THERMAL PAPER, 216mm                                                 | roll            | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 55.64                                | 0.00                      |
| 149                                                        | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack                  | pack            | 40                           | 0   | 0    | 40   | 1,352.00   | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 40                          | 33.80                                | 1,352.00                  |
| 150                                                        | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack                       | pack            | 12                           | 20  | 24   | 56   | 4,833.92   | 20    | 36  | 16   | 72  | 6,215.04   | 20   | 12  | 0    | 32  | 2,762.24  | 20   | 40  | 0   | 60   | 5,179.20   | 220                         | 86.32                                | 18,990.40                 |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                                      |                 |                              |     |      |      |            |       |     |      |     |            |      |     |      |     |           |      |     |     |      |            |                             |                                      |                           |
| 151                                                        | 53131626-HS-S01 | LIQUID HAND SANITIZER, 500mL                                         | bottle          | 0                            | 12  | 0    | 12   | 970.20     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 12                          | 80.85                                | 970.20                    |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                                      |                 |                              |     |      |      |            |       |     |      |     |            |      |     |      |     |           |      |     |     |      |            |                             |                                      |                           |
| 152                                                        | 10191509-IN-A01 | INSECTICIDE, 600mL                                                   | can             | 4                            | 3   | 36   | 43   | 5,992.48   | 4     | 10  | 11   | 25  | 3,484.00   | 24   | 3   | 0    | 27  | 3,762.72  | 0    | 3   | 0   | 3    | 418.08     | 98                          | 139.36                               | 13,657.28                 |
| PRINTED PUBLICATIONS                                       |                 |                                                                      |                 |                              |     |      |      |            |       |     |      |     |            |      |     |      |     |           |      |     |     |      |            |                             |                                      |                           |
| 153                                                        | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)              | book            | 12                           | 0   | 0    | 12   | 446.52     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 12                          | 37.21                                | 446.52                    |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                                      |                 |                              |     |      |      |            |       |     |      |     |            |      |     |      |     |           |      |     |     |      |            |                             |                                      |                           |
| 1                                                          | 44103109-BR-D05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                               | cart            | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 6,947.20                             | 0.00                      |
| 2                                                          | 44103105-BR-B04 | INK CARTRIDGE, BROTHER LC67B, Black                                  | cart            | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 910.00                               | 0.00                      |
| 3                                                          | 44103105-BR-B05 | INK CARTRIDGE, BROTHER LC67HYBK, Black                               | cart            | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 1,601.60                             | 0.00                      |
| 4                                                          | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                                 | cart            | 0                            | 0   | 0    | 0    | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00      | 0    | 0   | 0   | 0    | 0.00       | 0                           | 1,126.32                             | 0.00                      |

| Item & Specifications |                 |                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |     |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 Jan 2022) | Total Amount for the year |
|-----------------------|-----------------|-----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|-----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-------------------------------------|---------------------------|
|                       |                 |                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                     |                           |
| 5                     | 44103105-CA-002 | INK CARTRIDGE, CANON CL-B11, Colored                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,178.32                            | 0.00                      |
| 6                     | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 861.12                              | 0.00                      |
| 7                     | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-B10, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 892.32                              | 0.00                      |
| 8                     | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black      | cart            | 4                            | 12  | 12  | 28 | 6,988.80  | 40    | 12  | 0    | 52  | 12,979.20 | 60   | 0   | 0    | 60 | 14,976.00 | 0   | 0   | 0   | 0  | 0.00      | 140                         | 249.60                              | 34,944.00                 |
| 9                     | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan       | cart            | 6                            | 12  | 24  | 42 | 10,483.20 | 20    | 12  | 0    | 32  | 7,987.20  | 40   | 0   | 0    | 40 | 9,984.00  | 0   | 0   | 0   | 0  | 0.00      | 114                         | 249.60                              | 28,454.40                 |
| 10                    | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta    | cart            | 6                            | 24  | 24  | 54 | 13,478.40 | 20    | 0   | 0    | 20  | 4,992.00  | 40   | 0   | 0    | 40 | 9,984.00  | 0   | 0   | 0   | 0  | 0.00      | 114                         | 249.60                              | 28,454.40                 |
| 11                    | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow     | cart            | 6                            | 24  | 0   | 30 | 7,488.00  | 120   | 20  | 0    | 140 | 34,944.00 | 40   | 0   | 0    | 40 | 9,984.00  | 0   | 0   | 0   | 0  | 0.00      | 210                         | 249.60                              | 52,416.00                 |
| 12                    | 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 852.80                              | 0.00                      |
| 13                    | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,048.32                            | 0.00                      |
| 14                    | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 910.00                              | 0.00                      |
| 15                    | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,053.52                            | 0.00                      |
| 16                    | 44103105-HP-P48 | INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                            | 0.00                      |
| 17                    | 44103105-HP-C48 | INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                            | 0.00                      |
| 18                    | 44103105-HP-M48 | INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                            | 0.00                      |
| 19                    | 44103105-HP-Y48 | INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                            | 0.00                      |
| 20                    | 44103105-HP-G48 | INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,996.80                            | 0.00                      |
| 21                    | 44103105-HP-B48 | INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,016.00                            | 0.00                      |
| 22                    | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 880.88                              | 0.00                      |
| 23                    | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,047.28                            | 0.00                      |
| 24                    | 44103105-HP-B35 | INK CARTRIDGE, HP CD887AA (HP703), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                              | 0.00                      |
| 25                    | 44103105-HP-T35 | INK CARTRIDGE, HP CD888AA (HP703), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                              | 0.00                      |
| 26                    | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68                              | 0.00                      |
| 27                    | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68                              | 0.00                      |
| 28                    | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 823.68                              | 0.00                      |
| 29                    | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,541.28                            | 0.00                      |
| 30                    | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 865.28                              | 0.00                      |
| 31                    | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,066.00                            | 0.00                      |
| 32                    | 44103105-HP-B49 | INK CARTRIDGE, HP CH565A (HP82), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 935.00                              | 0.00                      |
| 33                    | 44103105-HP-C49 | INK CARTRIDGE, HP CH566A (HP82), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00                              | 0.00                      |
| 34                    | 44103105-HP-M49 | INK CARTRIDGE, HP CH567A (HP82), Magenta            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00                              | 0.00                      |
| 35                    | 44103105-HP-Y49 | INK CARTRIDGE, HP CH568A (HP82), Yellow             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 740.00                              | 0.00                      |
| 36                    | 44103105-HX-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,970.80                            | 0.00                      |
| 37                    | 44103105-HX-C43 | INK CARTRIDGE, HP CN046AA (HP951XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36                            | 0.00                      |
| 38                    | 44103105-HX-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36                            | 0.00                      |
| 39                    | 44103105-HX-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,517.36                            | 0.00                      |
| 40                    | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                              | 0.00                      |
| 41                    | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 419.12                              | 0.00                      |
| 42                    | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56                              | 0.00                      |
| 43                    | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 404.56                              | 0.00                      |
| 44                    | 44103105-HP-B42 | INK CARTRIDGE, HP CZ121A (HP685A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 312.00                              | 0.00                      |

| Item & Specifications |                 |                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|-----------------------|-----------------|-----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                       |                 |                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| 45                    | 44103105+P-C33  | INK CARTRIDGE, HP CZ122A (HP685A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88                               | 0.00                      |
| 46                    | 44103105+P-M33  | INK CARTRIDGE, HP CZ123A (HP685A), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88                               | 0.00                      |
| 47                    | 44103105+P-Y33  | INK CARTRIDGE, HP CZ124A (HP685A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 256.88                               | 0.00                      |
| 48                    | 44103105+P-T43  | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color        | cart            | 20                           | 0   | 0   | 20 | 8,486.40  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 20                          | 424.32                               | 8,486.40                  |
| 49                    | 44103105+P-B43  | INK CARTRIDGE, HP F6V27AA (HP680), Black            | cart            | 20                           | 0   | 0   | 20 | 8,486.40  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 20                          | 424.32                               | 8,486.40                  |
| 50                    | 44103105+P-C50  | INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80                               | 0.00                      |
| 51                    | 44103105+P-M50  | INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80                               | 0.00                      |
| 52                    | 44103105+P-Y50  | INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80                               | 0.00                      |
| 53                    | 44103105+P-B50  | INK CARTRIDGE, HP L0S60AA (HP955), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 982.80                               | 0.00                      |
| 54                    | 44103105+X-C46  | INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,294.80                             | 0.00                      |
| 55                    | 44103105+X-M46  | INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52                             | 0.00                      |
| 56                    | 44103105+X-Y46  | INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52                             | 0.00                      |
| 57                    | 44103105+X-B46  | INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,339.52                             | 0.00                      |
| 58                    | 44103105+P-C51  | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00                               | 0.00                      |
| 59                    | 44103105+P-M51  | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00                               | 0.00                      |
| 60                    | 44103105+P-Y51  | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00                               | 0.00                      |
| 61                    | 44103105+P-B51  | INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00                               | 0.00                      |
| 62                    | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 774.80                               | 0.00                      |
| 63                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C135015632, Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 77.94                                | 0.00                      |
| 64                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C135015531 (5015086)        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 818.48                               | 0.00                      |
| 65                    | 44103109-BR-D06 | TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,760.00                             | 0.00                      |
| 66                    | 44103103-BR-B03 | TONER CARTRIDGE, BROTHER TN-2025, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,683.28                             | 0.00                      |
| 67                    | 44103103-BR-B04 | TONER CARTRIDGE, BROTHER TN-2130, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,892.80                             | 0.00                      |
| 68                    | 44103103-BR-B05 | TONER CARTRIDGE, BROTHER TN-2150, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,683.28                             | 0.00                      |
| 69                    | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3320, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,567.20                             | 0.00                      |
| 70                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,002.40                             | 0.00                      |
| 71                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,575.44                             | 0.00                      |
| 72                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,564.56                             | 0.00                      |
| 73                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80                             | 0.00                      |
| 74                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80                             | 0.00                      |
| 75                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80                             | 0.00                      |
| 76                    | 44103103-CA-B00 | TONER CARTRIDGE, CANON CRG-324 II                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 13,399.36                            | 0.00                      |
| 77                    | 44103103+P-B12  | TONER CARTRIDGE, HP CB435A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,099.20                             | 0.00                      |
| 78                    | 44103103+P-B14  | TONER CARTRIDGE, HP CB540A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,603.60                             | 0.00                      |
| 79                    | 44103103+P-B18  | TONER CARTRIDGE, HP CE255A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,942.00                             | 0.00                      |
| 80                    | 44103103+P-B21  | TONER CARTRIDGE, HP CE278A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,741.92                             | 0.00                      |
| 81                    | 44103103+P-B22  | TONER CARTRIDGE, HP CE285A (HP85A), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,242.72                             | 0.00                      |
| 82                    | 44103103+P-B23  | TONER CARTRIDGE, HP CE310A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,350.40                             | 0.00                      |
| 83                    | 44103103+P-C23  | TONER CARTRIDGE, HP CE311A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,610.40                             | 0.00                      |
| 84                    | 44103103+P-Y23  | TONER CARTRIDGE, HP CE312A, Yellow                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,610.40                             | 0.00                      |

| Item & Specifications |                |                                                       | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|-----------------------|----------------|-------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                       |                |                                                       |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
| B5                    | 44103103+P-M23 | TONER CARTRIDGE, HP CE313A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,610.40                             | 0.00                      |
| B6                    | 44103103+P-B24 | TONER CARTRIDGE, HP CE320A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,192.80                             | 0.00                      |
| B7                    | 44103103+P-C24 | TONER CARTRIDGE, HP CE321A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,083.60                             | 0.00                      |
| B8                    | 44103103+P-Y24 | TONER CARTRIDGE, HP CE322A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,083.60                             | 0.00                      |
| B9                    | 44103103+P-M24 | TONER CARTRIDGE, HP CE323A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,083.60                             | 0.00                      |
| B0                    | 44103103+P-B25 | TONER CARTRIDGE, HP CE390A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,872.80                             | 0.00                      |
| B1                    | 44103103+P-B26 | TONER CARTRIDGE, HP CE400A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,786.00                             | 0.00                      |
| B2                    | 44103103+P-C26 | TONER CARTRIDGE, HP CE401A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.60                            | 0.00                      |
| B3                    | 44103103+P-Y26 | TONER CARTRIDGE, HP CE402A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.04                            | 0.00                      |
| B4                    | 44103103+P-M26 | TONER CARTRIDGE, HP CE403A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,103.60                            | 0.00                      |
| B5                    | 44103103+P-B27 | TONER CARTRIDGE, HP CE410A, (HP305), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,837.60                             | 0.00                      |
| B6                    | 44103103+P-C27 | TONER CARTRIDGE, HP CE411A, (HP305), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,011.20                             | 0.00                      |
| B7                    | 44103103+P-Y27 | TONER CARTRIDGE, HP CE412A, (HP305), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,460.00                             | 0.00                      |
| B8                    | 44103103+P-M27 | TONER CARTRIDGE, HP CE413A, (HP305), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,011.20                             | 0.00                      |
| B9                    | 44103103+P-B28 | TONER CARTRIDGE, HP CE505A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,050.80                             | 0.00                      |
| B0                    | 44103103+X-B28 | TONER CARTRIDGE, HP CE505X, Black, high cap           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,332.00                             | 0.00                      |
| B1                    | 44103103+P-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,878.72                             | 0.00                      |
| B2                    | 44103103+P-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,246.80                             | 0.00                      |
| B3                    | 44103103+P-B55 | TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,690.40                             | 0.00                      |
| B4                    | 44103103+P-B51 | TONER CARTRIDGE, HP CF280XC                           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,359.52                             | 0.00                      |
| B5                    | 44103103+P-B56 | TONER CARTRIDGE, HP CF281A (HP61A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,800.00                             | 0.00                      |
| B6                    | 44103103+P-B57 | TONER CARTRIDGE, HP CF283A (HP63A), LaserJet Black    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,031.72                             | 0.00                      |
| B7                    | 44103103+X-B51 | TONER CARTRIDGE, HP CF283XC (HP63X), Black Contract L | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,796.00                             | 0.00                      |
| B8                    | 44103103+P-B58 | TONER CARTRIDGE, HP CF287A (HP67), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,828.00                             | 0.00                      |
| B9                    | 44103103+X-B52 | TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 13,728.00                            | 0.00                      |
| B0                    | 44103103+P-B60 | TONER CARTRIDGE, HP CF350A, Black LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,574.00                             | 0.00                      |
| B1                    | 44103103+P-C60 | TONER CARTRIDGE, HP CF351A, Cyan LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,652.00                             | 0.00                      |
| B2                    | 44103103+P-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LaserJet           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,652.00                             | 0.00                      |
| B3                    | 44103103+P-M60 | TONER CARTRIDGE, HP CF353A, Magenta LaserJet          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,652.00                             | 0.00                      |
| B4                    | 44103103+P-B61 | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,030.40                             | 0.00                      |
| B5                    | 44103103+P-C61 | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00                             | 0.00                      |
| B6                    | 44103103+P-Y61 | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00                             | 0.00                      |
| B7                    | 44103103+P-M61 | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,814.00                             | 0.00                      |
| B8                    | 44103103+P-B62 | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,099.20                             | 0.00                      |
| B9                    | 44103103+P-C62 | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80                             | 0.00                      |
| B0                    | 44103103+P-Y62 | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80                             | 0.00                      |
| B1                    | 44103103+P-M62 | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,660.80                             | 0.00                      |
| B2                    | 44103103+P-B63 | TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,900.00                             | 0.00                      |
| B3                    | 44103103+X-B54 | TONER CARTRIDGE, HP CF410XC (HP410XC), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,848.40                             | 0.00                      |
| B4                    | 44103103+P-C63 | TONER CARTRIDGE, HP CF411A (HP410A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80                             | 0.00                      |

| Item & Specifications                                                                                                              |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for this year |  |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|----------------------------|--|
|                                                                                                                                    |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                            |  |
| 125                                                                                                                                | 44103103+K-C34   | TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,522.00                             | 0.00                       |  |
| 126                                                                                                                                | 44103103+P-Y63   | TONER CARTRIDGE, HP CF412A (HP410A), Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80                             | 0.00                       |  |
| 127                                                                                                                                | 44103103+K-Y54   | TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,522.80                             | 0.00                       |  |
| 128                                                                                                                                | 44103103+P-M63   | TONER CARTRIDGE, HP CF413A (HP410A), Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,038.80                             | 0.00                       |  |
| 129                                                                                                                                | 44103103+K-M54   | TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,522.80                             | 0.00                       |  |
| 130                                                                                                                                | 44103103+P-B34   | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,744.00                             | 0.00                       |  |
| 131                                                                                                                                | 44103103+P-B48   | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,680.00                             | 0.00                       |  |
| 132                                                                                                                                | 44103103-SA-B03  | TONER CARTRIDGE, SAMSUNG ML-D2850B, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,116.80                             | 0.00                       |  |
| 133                                                                                                                                | 44103103-SA-B06  | TONER CARTRIDGE, SAMSUNG MLT-D101S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,484.00                             | 0.00                       |  |
| 134                                                                                                                                | 44103103-SA-B07  | TONER CARTRIDGE, SAMSUNG MLT-D103S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,689.44                             | 0.00                       |  |
| 135                                                                                                                                | 44103103-SA-B08  | TONER CARTRIDGE, SAMSUNG MLT-D104S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,454.40                             | 0.00                       |  |
| 136                                                                                                                                | 44103103-SA-B09  | TONER CARTRIDGE, SAMSUNG MLT-D105L, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,380.00                             | 0.00                       |  |
| 137                                                                                                                                | 44103103-SA-B14  | TONER CARTRIDGE, SAMSUNG MLT-D108S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,289.52                             | 0.00                       |  |
| 138                                                                                                                                | 44103103-SA-B21  | TONER CARTRIDGE, SAMSUNG MLT-D203E, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,304.40                             | 0.00                       |  |
| 139                                                                                                                                | 44103103-SA-B18  | TONER CARTRIDGE, SAMSUNG MLT-D203L, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,956.16                             | 0.00                       |  |
| 140                                                                                                                                | 44103103-SA-B20  | TONER CARTRIDGE, SAMSUNG MLT-D203U, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 6,442.80                             | 0.00                       |  |
| 141                                                                                                                                | 44103103-SA-B12  | TONER CARTRIDGE, SAMSUNG MLT-D205E, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,321.14                             | 0.00                       |  |
| 142                                                                                                                                | 44103103-SA-B05  | TONER CARTRIDGE, SAMSUNG MLT-D205L, Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,533.36                             | 0.00                       |  |
| 143                                                                                                                                | 44103103-SA-B10  | TONER CARTRIDGE, SAMSUNG SCX-D6355A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,066.40                             | 0.00                       |  |
| SOFTWARE                                                                                                                           |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                            |  |
| 1                                                                                                                                  | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 2                                                                                                                                  | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 10                                                                                                                                 | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 11                                                                                                                                 | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 12                                                                                                                                 | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 13                                                                                                                                 | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 14                                                                                                                                 | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 15                                                                                                                                 | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| 16                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00                                 | 0.00                       |  |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |     |           |      |     |      |     |           |     |     |     |    |           |                             |                                      |                            |  |
|                                                                                                                                    |                  | Construction Paper                                               | Books           |                              | 12  |     | 12 | 28,512.00 |       | 12  |      | 12  | 28,512.00 |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 24                          | 2,376.00                             | 57,024.00                  |  |
|                                                                                                                                    |                  | Construction Logbook                                             | Books           |                              |     |     | 0  | 0.00      |       | 250 |      | 250 | 78,750.00 |      | 250 |      | 250 | 78,750.00 |     |     |     | 0  | 0.00      | 500                         | 315.00                               | 157,500.00                 |  |
|                                                                                                                                    |                  | Engineer's Field Book                                            | Books           |                              | 12  |     | 12 | 1,908.00  |       | 12  |      | 12  | 1,908.00  |      | 32  |      | 32  | 5,088.00  |     |     |     | 0  | 0.00      | 56                          | 159.00                               | 8,904.00                   |  |

| Item & Specifications |  |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |     |              |       |     |      |     |              |      |     |      |     |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|-----------------------|--|---------------------------------------------------|-----------------|------------------------------|-----|-----|-----|--------------|-------|-----|------|-----|--------------|------|-----|------|-----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                       |  |                                                   |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT    | April | May | June | Q2  | Q2 AMOUNT    | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
|                       |  | Yellow Pad                                        | Pack            |                              | 2   |     | 2   | 514.00       | 24    | 2   | 12   | 38  | 9,766.00     |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 40                          | 257.00                               | 10,268.00                 |
|                       |  | Battery Lithium CR 2016 (For CPU)                 | Pack            |                              | 2   |     | 2   | 398.00       |       | 3   |      | 3   | 597.00       |      | 3   |      | 3   | 597.00    |     | 3   |     | 3  | 597.00    | 11                          | 199.00                               | 2,189.00                  |
|                       |  | Battery Lithium CR 2032 (For Car Remote)          | Pack            |                              | 2   |     | 2   | 306.00       |       | 2   |      | 2   | 306.00       |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 4                           | 153.00                               | 612.00                    |
|                       |  | Flourescent Lamp, 18 watts, linear tubular (TB)   | Piece           |                              | 12  |     | 12  | 3,360.00     |       | 12  |      | 12  | 3,360.00     |      | 20  |      | 20  | 5,600.00  |     |     |     | 0  | 0.00      | 44                          | 280.00                               | 12,320.00                 |
|                       |  | Ruler Metal (12")                                 | Piece           |                              | 30  |     | 30  | 3,120.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 30                          | 104.00                               | 3,120.00                  |
|                       |  | Ruler Plastic (12")                               | Piece           |                              | 10  |     | 10  | 790.00       |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 10                          | 79.00                                | 790.00                    |
|                       |  | Wheel Meter                                       | Piece           |                              | 10  |     | 10  | 128,000.00   |       |     |      | 0   | 0.00         |      | 2   |      | 2   | 25,600.00 |     |     |     | 0  | 0.00      | 12                          | 12,800.00                            | 153,600.00                |
|                       |  | Measuring Tape 5mtrs                              | Piece           |                              | 30  |     | 30  | 9,300.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 30                          | 310.00                               | 9,300.00                  |
|                       |  | Measuring Tape 50mtrs                             | Piece           |                              | 15  |     | 15  | 10,800.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 15                          | 720.00                               | 10,800.00                 |
|                       |  | Measuring Tape 20mtrs                             | Piece           |                              | 15  |     | 15  | 7,800.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 15                          | 520.00                               | 7,800.00                  |
|                       |  | Vernier Caliper Digital                           | Piece           |                              | 20  |     | 20  | 12,980.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 20                          | 649.00                               | 12,980.00                 |
|                       |  | DVD Rewritable, Speed, 4x min, 4.7GB Capacity min | Piece           | 100                          | 60  |     | 160 | 4,480.00     | 52    | 48  |      | 100 | 2,800.00     |      | 100 |      | 100 | 2,800.00  |     |     |     | 0  | 0.00      | 360                         | 28.00                                | 10,080.00                 |
|                       |  | Flash Drive, 64Gb Capacity                        | Piece           |                              | 30  | 4   | 34  | 12,410.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 34                          | 365.00                               | 12,410.00                 |
|                       |  | Flash Drive, 128Gb Capacity                       | Piece           |                              | 30  | 4   | 34  | 20,706.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 34                          | 609.00                               | 20,706.00                 |
|                       |  | Flash Drive, 32Gb Capacity                        | Piece           |                              | 70  |     | 70  | 14,700.00    |       | 16  |      | 16  | 3,360.00     | 26   |     |      | 26  | 5,460.00  |     |     |     | 0  | 0.00      | 112                         | 210.00                               | 23,520.00                 |
|                       |  | Printer, Epson, L300 (A3) Wifi Ready              | Unit            |                              | 4   |     | 4   | 38,000.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 4                           | 9,500.00                             | 38,000.00                 |
|                       |  | Printer, Laser, Color (A3) Wifi Ready             | Unit            |                              | 2   |     | 2   | 70,000.00    |       | 2   |      | 2   | 70,000.00    |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 4                           | 35,000.00                            | 140,000.00                |
|                       |  | Printer, Inkjet, Color (A3) Wifi Ready            | Unit            |                              | 2   |     | 2   | 48,000.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 2                           | 24,000.00                            | 48,000.00                 |
|                       |  | Router (Mesh Type/Dual Band)                      | Unit            |                              | 2   |     | 2   | 9,940.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 2                           | 4,970.00                             | 9,940.00                  |
|                       |  | M2-SSD 500GB                                      | Piece           |                              | 2   |     | 2   | 6,110.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 2                           | 3,055.00                             | 6,110.00                  |
|                       |  | SATA SSD 500GB                                    | Piece           |                              | 2   |     | 2   | 6,898.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 2                           | 3,449.00                             | 6,898.00                  |
|                       |  | 2400mhz SODIMM RAM 16GB                           | Piece           |                              | 2   |     | 2   | 3,200.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 2                           | 1,600.00                             | 3,200.00                  |
|                       |  | 2400mhz DIMM RAM 16GB                             | Piece           |                              | 2   |     | 2   | 3,900.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 2                           | 1,950.00                             | 3,900.00                  |
|                       |  | External Storage Hard Case (Hard Disk Carry Case) | Piece           |                              | 12  |     | 12  | 4,560.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 12                          | 380.00                               | 4,560.00                  |
|                       |  | Computer Desktop (Specialized Application Used)   | Piece           |                              | 10  |     | 10  | 1,700,000.00 |       | 30  |      | 30  | 5,100,000.00 |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 40                          | 170,000.00                           | 6,800,000.00              |
|                       |  | UPS                                               | Piece           |                              | 20  |     | 20  | 256,000.00   |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 20                          | 12,800.00                            | 256,000.00                |
|                       |  | UPS Battery                                       | Piece           |                              | 27  |     | 27  | 32,400.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 27                          | 1,200.00                             | 32,400.00                 |
|                       |  | Spiral Binder                                     | Unit            |                              | 1   |     | 1   | 7,200.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 1                           | 7,200.00                             | 7,200.00                  |
|                       |  | Plotter                                           | Unit            |                              | 1   |     | 1   | 155,000.00   |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 1                           | 155,000.00                           | 155,000.00                |
|                       |  | Wifi Wireless Adaptor (USB)                       | Piece           |                              | 20  |     | 20  | 36,000.00    |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 20                          | 1,800.00                             | 36,000.00                 |
|                       |  | Binder Clip 3"                                    | Box             | 6                            | 10  |     | 16  | 1,520.00     |       | 28  |      | 28  | 2,560.00     |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 44                          | 95.00                                | 4,180.00                  |
|                       |  | Binder Clip 2"                                    | Box             | 6                            | 10  | 12  | 28  | 1,260.00     |       | 24  |      | 24  | 1,080.00     |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 52                          | 45.00                                | 2,340.00                  |
|                       |  | Binder Clip 1 5/8" (41mm)                         | Box             |                              | 10  | 12  | 22  | 704.00       |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 22                          | 32.00                                | 704.00                    |
|                       |  | Binder Clip 1" (25mm)                             | Box             |                              | 10  | 12  | 22  | 396.00       |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 22                          | 19.00                                | 396.00                    |
|                       |  | Fastener, Plastic                                 | Box             | 48                           | 20  | 3   | 71  | 5,538.00     |       | 12  | 20   | 32  | 2,496.00     |      | 8   |      | 8   | 624.00    |     |     |     | 0  | 0.00      | 111                         | 78.00                                | 8,658.00                  |
|                       |  | Post pin                                          | Box             |                              | 10  |     | 10  | 680.00       |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 10                          | 68.00                                | 680.00                    |
|                       |  | Double Sided Tape                                 | Piece           |                              | 10  |     | 10  | 2,500.00     |       | 20  |      | 20  | 5,000.00     |      | 18  |      | 18  | 4,500.00  |     |     |     | 0  | 0.00      | 48                          | 250.00                               | 12,000.00                 |
|                       |  | Cork Board, 2ft x 3ft                             | Piece           |                              | 2   |     | 2   | 3,070.00     |       | 4   |      | 4   | 6,140.00     |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 6                           | 1,535.00                             | 9,210.00                  |
|                       |  | Cork Board, 18ft x 3ft                            | Piece           |                              | 10  |     | 10  | 4,000.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 10                          | 400.00                               | 4,000.00                  |
|                       |  | Whiteboard 8"x 12"                                | Piece           |                              | 6   |     | 6   | 2,100.00     |       |     |      | 0   | 0.00         |      |     |      | 0   | 0.00      |     |     |     | 0  | 0.00      | 6                           | 350.00                               | 2,100.00                  |

| Item & Specifications |  |                                      | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |     |            |      |     |      |    |            |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 29 July 2022) | Total Amount for the year |
|-----------------------|--|--------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|------------|------|-----|------|----|------------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
|                       |  |                                      |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT  | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                      |                           |
|                       |  | Whiteboard 4'x 16"                   | Piece           |                              | 6   |     | 6   | 1,548.00   |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 6                           | 258.00                               | 1,548.00                  |
|                       |  | Scotch Tape (1")                     | Piece           | 16                           | 60  |     | 76  | 3,420.00   |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 76                          | 45.00                                | 3,420.00                  |
|                       |  | Scotch Tape (1/2")                   | Piece           | 16                           | 60  |     | 76  | 1,900.00   |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 76                          | 25.00                                | 1,900.00                  |
|                       |  | Brother BT5000C Cyan (49.8 ml)       | BU              | 24                           | 50  |     | 74  | 62,160.00  |       | 12  | 10   | 22  | 18,480.00  |      | 40  |      | 40 | 33,600.00  |     |     |     | 0  | 0.00      | 136                         | 840.00                               | 114,240.00                |
|                       |  | Brother BT5000M Magenta (49.8 ml)    | BU              | 24                           | 50  |     | 74  | 62,160.00  |       | 12  | 10   | 22  | 18,480.00  |      | 40  |      | 40 | 33,600.00  |     |     |     | 0  | 0.00      | 136                         | 840.00                               | 114,240.00                |
|                       |  | Brother BT5000Y Yellow (49.8 ml)     | BU              | 24                           | 50  |     | 74  | 62,160.00  |       | 12  | 10   | 22  | 18,480.00  |      | 40  |      | 40 | 33,600.00  |     |     |     | 0  | 0.00      | 136                         | 840.00                               | 114,240.00                |
|                       |  | Brother BT60BK Black (109 ml)        | BU              | 24                           | 80  |     | 104 | 87,360.00  |       | 28  | 16   | 44  | 36,960.00  |      | 80  |      | 80 | 67,200.00  |     |     |     | 0  | 0.00      | 228                         | 840.00                               | 191,520.00                |
|                       |  | Toner, Taskalfa (TK-7119)            | Kit             | 24                           | 4   |     | 28  | 350,000.00 | 24    |     |      | 24  | 300,000.00 |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 52                          | 12,500.00                            | 650,000.00                |
|                       |  | Toner, Kyocera                       | Kit             |                              | 50  |     | 50  | 875,000.00 |       | 12  |      | 12  | 210,000.00 |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 62                          | 17,500.00                            | 1,085,000.00              |
|                       |  | Electronics Fluorescent , 12watts    | Set             | 18                           | 18  |     | 36  | 7,920.00   |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 36                          | 220.00                               | 7,920.00                  |
|                       |  | Electronics Fluorescent , 28watts    | Set             | 48                           | 18  |     | 66  | 35,640.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 66                          | 540.00                               | 35,640.00                 |
|                       |  | Extension Cord (4gang 12m cord)      | Mtr             | 12                           | 21  | 18  | 51  | 17,850.00  |       | 20  | 4    | 24  | 8,400.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 75                          | 350.00                               | 26,250.00                 |
|                       |  | One Gang Switch                      | Piece           | 12                           | 6   |     | 18  | 3,780.00   |       | 18  |      | 18  | 3,780.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 36                          | 210.00                               | 7,560.00                  |
|                       |  | PDX Wire #12                         | Mtr             | 54                           | 18  |     | 72  | 4,824.00   |       | 18  |      | 18  | 1,206.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 90                          | 67.00                                | 6,030.00                  |
|                       |  | Receptacle                           | Piece           | 12                           | 6   |     | 18  | 1,170.00   |       | 18  |      | 18  | 1,170.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 36                          | 65.00                                | 2,340.00                  |
|                       |  | THHN Wire#14 (Black) Stranded        | Mtr             | 22                           | 32  |     | 54  | 1,512.00   |       | 18  |      | 18  | 504.00     |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 72                          | 28.00                                | 2,016.00                  |
|                       |  | THHN Wire#14 (Red) Stranded          | Mtr             |                              | 32  |     | 32  | 896.00     |       | 18  |      | 18  | 504.00     |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 50                          | 28.00                                | 1,400.00                  |
|                       |  | Universal Outlet (1 gang w/ ground)  | Piece           | 12                           | 2   |     | 14  | 3,500.00   |       | 18  |      | 18  | 4,500.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 32                          | 250.00                               | 8,000.00                  |
|                       |  | Universal Outlet (2 gang )           | Piece           | 12                           | 2   |     | 14  | 3,080.00   |       | 18  |      | 18  | 3,960.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 32                          | 220.00                               | 7,040.00                  |
|                       |  | Universal Outlet (3 gang )           | Piece           | 12                           | 4   |     | 16  | 6,240.00   |       | 18  |      | 18  | 7,020.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 34                          | 390.00                               | 13,360.00                 |
|                       |  | Copier Machine                       | Unit            |                              | 3   |     | 3   | 795,000.00 | 1     | 1   |      | 2   | 530,000.00 | 1    |     |      | 1  | 265,000.00 |     |     |     | 0  | 0.00      | 6                           | 265,000.00                           | 1,590,000.00              |
|                       |  | Airconditioner, Split Type           | Unit            | 2                            | 2   |     | 4   | 208,000.00 |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 4                           | 52,000.00                            | 208,000.00                |
|                       |  | Airconditioner, Window Type          | Unit            | 2                            | 2   |     | 4   | 154,000.00 |       | 4   |      | 4   | 154,000.00 |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 8                           | 38,500.00                            | 308,000.00                |
|                       |  | Smartphone (for Geotagging)          | Unit            |                              | 6   |     | 6   | 312,000.00 |       | 4   |      | 4   | 208,000.00 |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 10                          | 52,000.00                            | 520,000.00                |
|                       |  | Standfan (standard)                  | Unit            | 3                            | 12  |     | 15  | 25,500.00  |       | 2   | 2    | 4   | 6,800.00   | 4    | 12  |      | 16 | 27,200.00  |     |     |     | 0  | 0.00      | 35                          | 1,700.00                             | 59,500.00                 |
|                       |  | Office Chair                         | Piece           |                              | 15  |     | 15  | 97,500.00  |       | 6   | 4    | 10  | 65,000.00  |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 25                          | 6,500.00                             | 162,500.00                |
|                       |  | Long Tape (50mtrs)                   | Piece           |                              | 4   |     | 4   | 2,880.00   |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 4                           | 720.00                               | 2,880.00                  |
|                       |  | Boots/Safety Shoes                   | Pair            |                              | 30  |     | 30  | 36,000.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 30                          | 1,200.00                             | 36,000.00                 |
|                       |  | Raincoat                             | Piece           |                              | 30  |     | 30  | 11,550.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 30                          | 385.00                               | 11,550.00                 |
|                       |  | Umbrella                             | Piece           |                              | 30  |     | 30  | 12,750.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 30                          | 425.00                               | 12,750.00                 |
|                       |  | Universal Adaptor                    | Piece           |                              | 4   | 14  | 18  | 3,060.00   |       | 4   |      | 4   | 680.00     |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 22                          | 170.00                               | 3,740.00                  |
|                       |  | SSD, 1TB, 2.5"Sata                   | Piece           |                              | 3   | 2   | 5   | 27,000.00  |       | 2   |      | 2   | 10,800.00  |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 7                           | 5,400.00                             | 37,800.00                 |
|                       |  | Ballpen (Assorted Color)             | Box             | 20                           | 36  | 48  | 104 | 15,600.00  | 4     | 42  | 72   | 118 | 17,700.00  | 8    | 26  | 30   | 64 | 9,500.00   |     |     |     | 0  | 0.00      | 286                         | 150.00                               | 42,900.00                 |
|                       |  | Photo Paper, Glossy, 20 pcs/pack     | Pack            | 24                           | 4   | 48  | 68  | 15,980.00  | 40    | 4   | 12   | 56  | 13,160.00  | 40   |     |      | 40 | 9,400.00   |     | 24  |     | 24 | 5,640.00  | 188                         | 235.00                               | 44,100.00                 |
|                       |  | Paper Towels, Pull-Ups,1Ply,175pulls | Box             |                              | 48  |     | 48  | 3,552.00   |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 48                          | 74.00                                | 3,552.00                  |
|                       |  | Small Plate, Bulb                    | Doz             |                              |     |     | 0   | 0.00       |       | 2   |      | 2   | 470.00     |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 2                           | 235.00                               | 470.00                    |
|                       |  | Spoons & Forks                       | Doz             |                              |     |     | 0   | 0.00       |       | 2   |      | 2   | 1,258.00   |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 2                           | 629.00                               | 1,258.00                  |
|                       |  | Saucers                              | Doz             |                              |     |     | 0   | 0.00       |       | 2   |      | 2   | 300.00     |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 2                           | 150.00                               | 300.00                    |
|                       |  | Triangle, 45 degrees                 | Piece           |                              | 2   |     | 2   | 756.00     |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0  | 0.00      | 2                           | 378.00                               | 756.00                    |
|                       |  | Bathroom Deodorizer                  | Piece           |                              | 24  |     | 24  | 2,952.00   |       | 10  |      | 10  | 1,280.00   | 20   |     |      | 20 | 2,460.00   |     |     |     | 0  | 0.00      | 54                          | 123.00                               | 6,642.00                  |

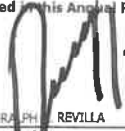
| Item & Specifications |  |                                           | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |            |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 29.11.2022) | Total Amount for the year |
|-----------------------|--|-------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|------------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|------------------------------------|---------------------------|
|                       |  |                                           |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                    |                           |
|                       |  | Bleach,1000ml                             | Btl             |                              | 6   |     | 6   | 1,008.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 6                           | 168.00                             | 1,008.00                  |
|                       |  | Dishwashing Paste                         | Piece           |                              | 12  |     | 12  | 1,836.00  | 4     | 24  |      | 28  | 4,284.00   |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 40                          | 153.00                             | 6,120.00                  |
|                       |  | Dishwashing Liquid                        | Piece           |                              | 14  |     | 14  | 2,128.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 14                          | 152.00                             | 2,128.00                  |
|                       |  | Door Mat                                  | Piece           |                              | 16  |     | 16  | 2,224.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 16                          | 139.00                             | 2,224.00                  |
|                       |  | Fabric Softener                           | Doz             |                              | 8   |     | 8   | 2,960.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 8                           | 370.00                             | 2,960.00                  |
|                       |  | Glass Cleaner                             | Btl             |                              | 8   |     | 8   | 1,992.00  |       | 6   | 5    | 11  | 2,739.00   |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 19                          | 249.00                             | 4,731.00                  |
|                       |  | Multi Insect Killer                       | Can             |                              | 6   |     | 6   | 2,052.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 6                           | 342.00                             | 2,052.00                  |
|                       |  | Pail                                      | Piece           |                              | 4   |     | 4   | 472.00    |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 118.00                             | 472.00                    |
|                       |  | Pot Holder                                | Pair            |                              | 12  |     | 12  | 600.00    |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 12                          | 50.00                              | 600.00                    |
|                       |  | Rubber Gloves                             | Pair            |                              | 12  |     | 12  | 2,388.00  |       | 30  |      | 30  | 5,970.00   |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 42                          | 199.00                             | 8,388.00                  |
|                       |  | Flash Drive, 8gb                          | Piece           |                              | 2   |     | 2   | 1,900.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 2                           | 950.00                             | 1,900.00                  |
|                       |  | Folder Expandable (Assorted Color)        | Pack            |                              | 2   | 8   | 10  | 2,040.00  |       | 20  |      | 20  | 4,080.00   |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 30                          | 204.00                             | 6,120.00                  |
|                       |  | Folder Tagboard (Assorted Color)          | Pack            |                              | 4   |     | 4   | 596.00    | 12    | 40  |      | 52  | 7,748.00   | 18   | 24  |      | 42 | 6,256.00  |     |     |     | 0  | 0.00      | 98                          | 149.00                             | 14,004.00                 |
|                       |  | Ink Brother MFC-3990DW (LC3619XL) Black   | Piece           |                              | 16  |     | 16  | 12,048.00 |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 16                          | 753.00                             | 12,048.00                 |
|                       |  | Ink Brother MFC-3990DW (LC3619XL) Cyan    | Piece           |                              | 8   |     | 8   | 6,024.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 8                           | 753.00                             | 6,024.00                  |
|                       |  | Ink Brother MFC-3990DW (LC3619XL) Magenta | Piece           |                              | 8   |     | 8   | 6,024.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 8                           | 753.00                             | 6,024.00                  |
|                       |  | Ink Brother MFC-3990DW (LC3619XL) Yellow  | Piece           |                              | 8   |     | 8   | 6,024.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 8                           | 753.00                             | 6,024.00                  |
|                       |  | Ink for Sharp DX 2500, Black              | Piece           |                              | 4   |     | 4   | 4,200.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 1,050.00                           | 4,200.00                  |
|                       |  | Ink for Sharp DX 2500, Cyan               | Piece           |                              | 2   |     | 2   | 2,100.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 2                           | 1,050.00                           | 2,100.00                  |
|                       |  | Ink for Sharp DX 2500, Magenta            | Piece           |                              | 3   |     | 3   | 3,150.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 3                           | 1,050.00                           | 3,150.00                  |
|                       |  | Ink for Sharp DX 2500, Yellow             | Piece           |                              | 2   |     | 2   | 2,100.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 2                           | 1,050.00                           | 2,100.00                  |
|                       |  | Sign Here Sticky Notes                    | Pad             |                              | 10  |     | 10  | 920.00    |       | 20  |      | 20  | 1,840.00   |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 30                          | 92.00                              | 2,760.00                  |
|                       |  | Ink Epson # 0001, Black (127 ml)          | Btl             |                              | 7   | 12  | 19  | 15,960.00 |       | 7   |      | 7   | 5,880.00   |      | 7   |      | 7  | 5,880.00  |     | 7   |     | 7  | 5,880.00  | 40                          | 840.00                             | 33,600.00                 |
|                       |  | Ink Epson # 0001, Cyan (70 ml)            | Btl             |                              | 3   | 12  | 15  | 7,950.00  |       | 3   |      | 3   | 1,590.00   |      | 3   |      | 3  | 1,590.00  |     | 3   |     | 3  | 1,590.00  | 24                          | 530.00                             | 12,720.00                 |
|                       |  | Ink Epson # 0001, Magenta (70 ml)         | Btl             |                              | 3   | 12  | 15  | 7,950.00  |       | 3   |      | 3   | 1,590.00   |      | 3   |      | 3  | 1,590.00  |     | 3   |     | 3  | 1,590.00  | 24                          | 530.00                             | 12,720.00                 |
|                       |  | Ink Epson # 0001, Yellow (70 ml)          | Btl             |                              | 3   | 12  | 15  | 7,950.00  |       | 3   |      | 3   | 1,590.00   |      | 3   |      | 3  | 1,590.00  |     | 3   |     | 3  | 1,590.00  | 24                          | 530.00                             | 12,720.00                 |
|                       |  | Paper , A3 Premium Grade                  | Rm              | 6                            |     | 100 | 106 | 55,120.00 |       | 24  | 100  | 124 | 64,480.00  | 50   |     |      | 50 | 26,000.00 |     |     |     | 0  | 0.00      | 280                         | 520.00                             | 145,600.00                |
|                       |  | Quality Logbook (50 pages)                | Piece           |                              | 200 |     | 200 | 31,400.00 |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 200                         | 157.00                             | 31,400.00                 |
|                       |  | Quality Logbook (75 pages)                | Piece           |                              | 200 |     | 200 | 47,000.00 |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 200                         | 235.00                             | 47,000.00                 |
|                       |  | Quality Logbook (100 pages)               | Piece           |                              | 200 |     | 200 | 63,000.00 |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 200                         | 315.00                             | 63,000.00                 |
|                       |  | Quality Logbook (150 pages)               | Piece           |                              | 200 |     | 200 | 94,400.00 |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 200                         | 472.00                             | 94,400.00                 |
|                       |  | Paste                                     | Piece           |                              | 6   |     | 6   | 780.00    |       | 12  |      | 12  | 1,560.00   |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 18                          | 130.00                             | 2,340.00                  |
|                       |  | Plastic Straw                             | Piece           |                              |     |     | 8   | 0.00      |       | 8   |      | 8   | 192.00     |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 8                           | 24.00                              | 192.00                    |
|                       |  | Empty Sack                                | Piece           |                              |     |     | 0   | 0.00      |       | 20  |      | 20  | 500.00     |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 20                          | 25.00                              | 500.00                    |
|                       |  | Blue Binder                               | Piece           |                              | 200 |     | 200 | 30,000.00 |       | 500 |      | 500 | 125,000.00 |      |     |      | 0  | 0.00      |     | 50  |     | 50 | 12,500.00 | 750                         | 250.00                             | 187,500.00                |
|                       |  | First Aid Kit                             | Set             |                              |     |     | 0   | 0.00      |       | 2   |      | 2   | 5,000.00   | 2    |     |      | 2  | 5,000.00  |     |     |     | 0  | 0.00      | 4                           | 2,500.00                           | 10,000.00                 |
|                       |  | Brush (Floor)                             | Piece           |                              | 4   |     | 4   | 1,400.00  |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 350.00                             | 1,400.00                  |
|                       |  | Brush (Toilet Bowl)                       | Piece           |                              | 4   |     | 4   | 380.00    |       | 6   |      | 6   | 570.00     |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 10                          | 95.00                              | 590.00                    |
|                       |  | Muriatic Acid                             | Btl             |                              | 4   |     | 4   | 300.00    |       |     |      | 0   | 0.00       |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 4                           | 75.00                              | 300.00                    |
|                       |  | External Hard Disk (2TB)                  | Piece           |                              | 4   |     | 4   | 11,200.00 |       | 2   |      | 2   | 5,600.00   |      |     |      | 0  | 0.00      |     |     |     | 0  | 0.00      | 6                           | 2,800.00                           | 16,800.00                 |

| Item & Specifications |  |                                   | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 28.12.2022) | Total Amount for this year |           |            |
|-----------------------|--|-----------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|------------------------------------|----------------------------|-----------|------------|
|                       |  |                                   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                    |                            | Q4        | Q4 AMOUNT  |
|                       |  | Flash Light                       | Piece           | 2                            |     |     | 2  | 1,444.00   |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 2                          | 722.00    | 1,444.00   |
|                       |  | Megaphone                         | Unit            |                              | 2   |     | 2  | 10,400.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 2                          | 5,200.00  | 10,400.00  |
|                       |  | Office Table                      | Unit            |                              | 4   |     | 4  | 78,000.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 4                          | 19,500.00 | 78,000.00  |
|                       |  | Electronics Fluorescent , 18watts | Piece           |                              | 18  |     | 18 | 7,560.00   |       | 20  |      | 20 | 8,400.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 38                         | 420.00    | 15,960.00  |
|                       |  | Television                        | Unit            |                              | 1   |     | 1  | 19,500.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 1                          | 19,500.00 | 19,500.00  |
|                       |  | Refrigerator , 7 cu.ft            | Unit            |                              | 1   |     | 1  | 30,000.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 1                          | 30,000.00 | 30,000.00  |
|                       |  | Downey, Pink                      | Doz             |                              | 24  |     | 24 | 3,600.00   |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 24                         | 150.00    | 3,600.00   |
|                       |  | Flash Drive, 64Gb Capacity        | Piece           |                              | 6   |     | 6  | 7,800.00   |       | 4   |      | 4  | 5,200.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 10                         | 1,300.00  | 13,000.00  |
|                       |  | Cabinet, Steel                    | Unit            |                              | 15  |     | 15 | 630,000.00 |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 15                         | 42,000.00 | 630,000.00 |
|                       |  | Ink Brother MFC-T4500DW, Black    | Btl             |                              | 6   |     | 6  | 5,040.00   |       | 6   |      | 6  | 5,040.00  |      | 6   |      | 6  | 5,040.00  |     |     | 6   | 6                           | 5,040.00                           | 24                         | 840.00    | 20,160.00  |
|                       |  | Ink Brother MFC-T4500DW, Cyan     | Btl             |                              | 6   |     | 6  | 5,040.00   |       | 6   |      | 6  | 5,040.00  |      | 6   |      | 6  | 5,040.00  |     |     | 6   | 6                           | 5,040.00                           | 24                         | 840.00    | 20,160.00  |
|                       |  | Ink Brother MFC-T4500DW, Magenta  | Btl             |                              | 6   |     | 6  | 5,040.00   |       | 6   |      | 6  | 5,040.00  |      | 6   |      | 6  | 5,040.00  |     |     | 6   | 6                           | 5,040.00                           | 24                         | 840.00    | 20,160.00  |
|                       |  | Ink Brother MFC-T4500DW, Yellow   | Btl             |                              | 6   |     | 6  | 5,040.00   |       | 6   |      | 6  | 5,040.00  |      | 6   |      | 6  | 5,040.00  |     |     | 6   | 6                           | 5,040.00                           | 24                         | 840.00    | 20,160.00  |
|                       |  | Toner, Ineo 367                   | Tube            |                              | 6   |     | 6  | 5,040.00   |       | 6   | 3    | 9  | 7,560.00  |      | 6   |      | 6  | 5,040.00  |     |     | 6   | 6                           | 5,040.00                           | 27                         | 840.00    | 22,680.00  |
|                       |  | Correction Pen, Disposable        | Piece           |                              | 10  |     | 10 | 300.00     |       | 10  |      | 10 | 300.00    |      | 20  |      | 20 | 600.00    |     |     |     | 0                           | 0.00                               | 40                         | 30.00     | 1,200.00   |
|                       |  | Scotch Tape (2")                  | Roll            |                              | 6   |     | 6  | 1,194.00   |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 6                          | 199.00    | 1,194.00   |
|                       |  | Numbering Machine (12 Digits)     | Piece           |                              | 2   |     | 2  | 2,590.00   |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 2                          | 1,345.00  | 2,690.00   |
|                       |  | Numbering Machine Ink             | Btl             |                              | 3   |     | 3  | 360.00     |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 3                          | 120.00    | 360.00     |
|                       |  | Magnifying Glass                  | Piece           |                              | 2   |     | 2  | 340.00     |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 2                          | 170.00    | 340.00     |
|                       |  | Fan, Industrial                   | Unit            |                              | 12  |     | 12 | 18,000.00  |       | 1   |      | 1  | 1,500.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 13                         | 1,500.00  | 19,500.00  |
|                       |  | Fan, Orbit                        | Unit            |                              | 12  |     | 12 | 16,200.00  |       | 1   |      | 1  | 1,350.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 13                         | 1,350.00  | 17,550.00  |
|                       |  | Fan, Wall Type                    | Unit            |                              | 12  |     | 12 | 14,400.00  |       | 1   |      | 1  | 1,200.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 13                         | 1,200.00  | 15,600.00  |
|                       |  | Flash Drive, 16Gb Capacity        | Piece           |                              | 24  |     | 24 | 12,960.00  |       | 17  |      | 17 | 9,180.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 41                         | 540.00    | 22,140.00  |
|                       |  | Ink Epson # 0003, Black (127 ml)  | Btl             |                              | 24  |     | 24 | 22,800.00  |       |     |      | 0  | 0.00      |      | 80  |      | 80 | 76,000.00 |     |     |     | 0                           | 0.00                               | 104                        | 950.00    | 98,800.00  |
|                       |  | Ink Epson # 0003, Cyan (70 ml)    | Btl             |                              | 24  |     | 24 | 18,720.00  |       |     |      | 0  | 0.00      |      | 40  |      | 40 | 31,200.00 |     |     |     | 0                           | 0.00                               | 64                         | 780.00    | 49,920.00  |
|                       |  | Ink Epson # 0003, Magenta (70 ml) | Btl             |                              | 24  |     | 24 | 18,720.00  |       |     |      | 0  | 0.00      |      | 40  |      | 40 | 31,200.00 |     |     |     | 0                           | 0.00                               | 64                         | 780.00    | 49,920.00  |
|                       |  | Ink Epson # 0003, Yellow (70 ml)  | Btl             |                              | 24  |     | 24 | 18,720.00  |       |     |      | 0  | 0.00      |      | 40  |      | 40 | 31,200.00 |     |     |     | 0                           | 0.00                               | 64                         | 780.00    | 49,920.00  |
|                       |  | Rechargeable Spot Light           | Piece           |                              | 14  |     | 14 | 44,800.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 14                         | 3,200.00  | 44,800.00  |
|                       |  | Yellow Paper                      | pads            |                              | 24  |     | 24 | 2,184.00   |       | 12  |      | 12 | 1,092.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 36                         | 91.00     | 3,276.00   |
|                       |  | Ineo 226                          | Kit             |                              |     | 12  | 12 | 62,400.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 12                         | 5,200.00  | 62,400.00  |
|                       |  | Sharp Toner DX-20FTBA             | Kit             |                              | 12  |     | 12 | 216,000.00 |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 12                         | 18,000.00 | 234,000.00 |
|                       |  | Sharp Toner DX-20FTCA             | Kit             |                              | 6   |     | 6  | 108,000.00 |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 6                          | 18,000.00 | 108,000.00 |
|                       |  | Sharp Toner DX-20FTTA             | Kit             |                              | 6   |     | 6  | 108,000.00 |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 6                          | 18,000.00 | 108,000.00 |
|                       |  | Sharp Toner DX-20FTMA             | Kit             |                              | 6   |     | 6  | 108,000.00 |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 6                          | 18,000.00 | 108,000.00 |
|                       |  | Hub/Switches                      | Unit            |                              |     |     | 0  | 0.00       |       | 1   |      | 1  | 5,200.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 1                          | 5,200.00  | 5,200.00   |
|                       |  | Network Routers                   | Unit            |                              |     |     | 0  | 0.00       |       | 1   |      | 1  | 1,200.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 1                          | 1,200.00  | 1,200.00   |
|                       |  | Chalk                             | Box             |                              | 12  |     | 12 | 480.00     |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 12                         | 40.00     | 480.00     |
|                       |  | Vacuum Cleaner, 30L               | Unit            |                              | 2   |     | 2  | 15,000.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 2                          | 7,500.00  | 15,000.00  |
|                       |  | Humidifier                        | Unit            |                              | 2   |     | 2  | 1,960.00   |       | 2   |      | 2  | 1,960.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 4                          | 980.00    | 3,920.00   |
|                       |  | Essential Oil                     | Liter           |                              | 1   |     | 1  | 220.00     |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                               | 1                          | 220.00    | 220.00     |

| Item & Specifications                                                  |  |                                                           | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |    |            |      |     |      |    |            |     |     |     | Total Quantity for the year | Price Catalogue (as of 28 Jan 2022) | Total Amount for the year |               |            |
|------------------------------------------------------------------------|--|-----------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|----|------------|------|-----|------|----|------------|-----|-----|-----|-----------------------------|-------------------------------------|---------------------------|---------------|------------|
|                                                                        |  |                                                           |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT  | Oct | Nov | Dec |                             |                                     |                           | Q4            | Q4 AMOUNT  |
|                                                                        |  | sponge                                                    | Pack            |                              | 10  |     | 10  | 750.00     |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 10                        | 75.00         | 750.00     |
|                                                                        |  | External DVD Room                                         | Piece           |                              | 5   |     | 5   | 4,600.00   |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 5                         | 920.00        | 4,600.00   |
|                                                                        |  | Laptop (Specialized Application Used)                     | Unit            |                              | 4   |     | 4   | 680,000.00 |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 4                         | 170,000.00    | 680,000.00 |
|                                                                        |  | Keyboard, USB Connection type                             | Piece           |                              | 10  |     | 10  | 3,300.00   |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 10                        | 350.00        | 3,500.00   |
|                                                                        |  | USB Cable Extender Male to Female Data Transmission Cable | Piece           |                              | 2   |     | 2   | 304.00     |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 2                         | 152.00        | 304.00     |
|                                                                        |  | Clipboard, Hard Plastic                                   | Packs           |                              | 10  |     | 10  | 1,520.00   |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 10                        | 152.00        | 1,520.00   |
|                                                                        |  | Fastener, Plastic (Long)                                  | Box             |                              | 8   |     | 8   | 1,760.00   |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 8                         | 220.00        | 1,760.00   |
|                                                                        |  | nylar film                                                | Roll            |                              | 120 |     | 120 | 294,000.00 |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 120                       | 2,450.00      | 294,000.00 |
|                                                                        |  | Toner TK 8349 (Cyan)                                      | Cart            |                              | 12  |     | 12  | 114,000.00 |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 12                        | 9,500.00      | 114,000.00 |
|                                                                        |  | Toner TK 8349 (Magenta)                                   | Cart            |                              | 12  |     | 12  | 114,000.00 |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 12                        | 9,500.00      | 114,000.00 |
|                                                                        |  | Toner TK 8349 (Yellow)                                    | Cart            |                              | 12  |     | 12  | 114,000.00 |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 12                        | 9,500.00      | 114,000.00 |
|                                                                        |  | Toner TK 8349 (Black)                                     | Cart            |                              | 20  |     | 20  | 190,000.00 |       |     |      | 0  | 0.00       |      |     |      | 0  | 0.00       |     |     |     | 0                           | 0.00                                | 20                        | 9,500.00      | 190,000.00 |
|                                                                        |  | Ink Tank, Canon, PFI 8030MBK                              | Cart            |                              | 20  |     | 20  | 110,000.00 |       | 20  |      | 20 | 110,000.00 | 20   |     |      | 20 | 110,000.00 |     | 20  |     | 20                          | 110,000.00                          | 80                        | 5,500.00      | 440,000.00 |
|                                                                        |  | Ink Tank, Canon, PFI 8030BK                               | Cart            |                              | 20  |     | 20  | 110,000.00 |       | 20  |      | 20 | 110,000.00 | 20   |     |      | 20 | 110,000.00 |     | 20  |     | 20                          | 110,000.00                          | 80                        | 5,500.00      | 440,000.00 |
|                                                                        |  | Ink Tank, Canon, PFI 8030C                                | Cart            |                              | 20  |     | 20  | 110,000.00 |       | 20  |      | 20 | 110,000.00 | 20   |     |      | 20 | 110,000.00 |     | 20  |     | 20                          | 110,000.00                          | 80                        | 5,500.00      | 440,000.00 |
|                                                                        |  | Ink Tank, Canon, PFI 8030M                                | Cart            |                              | 20  |     | 20  | 110,000.00 |       | 20  |      | 20 | 110,000.00 | 20   |     |      | 20 | 110,000.00 |     | 20  |     | 20                          | 110,000.00                          | 80                        | 5,500.00      | 440,000.00 |
|                                                                        |  | Ink Tank, Canon, PFI 8030Y                                | Cart            |                              | 20  |     | 20  | 110,000.00 |       | 20  |      | 20 | 110,000.00 | 20   |     |      | 20 | 110,000.00 |     | 20  |     | 20                          | 110,000.00                          | 80                        | 5,500.00      | 440,000.00 |
| A. TOTAL                                                               |  |                                                           |                 |                              |     |     |     |            |       |     |      |    |            |      |     |      |    |            |     |     |     |                             |                                     | P                         | 25,544,035.00 |            |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |  |                                                           |                 |                              |     |     |     |            |       |     |      |    |            |      |     |      |    |            |     |     |     |                             |                                     | P                         | 2,554,403.50  |            |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |  |                                                           |                 |                              |     |     |     |            |       |     |      |    |            |      |     |      |    |            |     |     |     |                             |                                     | P                         |               |            |
| D. GRAND TOTAL (A + B + C)                                             |  |                                                           |                 |                              |     |     |     |            |       |     |      |    |            |      |     |      |    |            |     |     |     |                             |                                     | P                         | 28,098,438.50 |            |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |  |                                                           |                 |                              |     |     |     |            |       |     |      |    |            |      |     |      |    |            |     |     |     |                             |                                     |                           |               |            |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
RALPH REVILLA  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
ROSELYN S. CETE  
Accountant/Budget Officer

Approved by:

  
SALOME M. CARTILLO  
Head of Office/Agency

Date Prepared:

September 5, 2022