

APP-CSE 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph). All information must be provided accurately.
- 2.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 3.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 4.0 For items not included on the list of PART II, a separate file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- 5.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 6.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 7.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	182	137	137	456	23,237.76	182	137	137	456	23,237.76	182	137	137	456	23,237.76	182	137	137	456	23,237.76	1824	50.96	92,951.04
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	33	22	21	76	34,303.36	33	22	21	76	34,303.36	33	22	21	76	34,303.36	33	22	21	76	34,303.36	304	451.36	137,213.44
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	17	17	17	51	1,803.36	8	8	8	24	848.64	12	12	12	36	1,272.96	8	8	8	24	848.64	135	35.36	4,773.60
4	60121413-CB-P02	CLEARBOOK, Legal size	box	18	13	13	44	1,693.12	8	8	8	24	923.52	13	8	8	29	1,115.92	8	8	8	24	923.52	121	38.48	4,656.08
5	60121534-ER-P01	ERASER, plastic/rubber	piece	34	29	29	92	861.12	25	25	25	75	702.00	34	29	29	92	861.12	25	25	25	75	702.00	334	9.36	3,126.24
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	192	152	152	496	12,896.00	122	122	122	366	9,516.00	122	122	122	366	9,516.00	122	122	122	366	9,516.00	1594	26.00	41,444.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	274	234	224	732	32,735.04	204	204	194	602	26,921.44	194	194	194	582	26,027.04	194	194	194	582	26,027.04	2498	44.72	111,710.56
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	274	274	274	822	47,018.40	314	274	274	862	49,306.40	314	274	274	862	49,306.40	314	274	274	862	49,306.40	3408	57.20	194,937.60
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	89	89	89	267	6,942.00	129	89	89	307	7,982.00	129	89	89	307	7,982.00	129	89	89	307	7,982.00	1188	26.00	30,888.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	110	110	100	320	14,310.40	110	110	100	320	14,310.40	100	100	100	300	13,416.00	100	100	100	300	13,416.00	1240	44.72	55,452.80
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	111	111	111	333	19,047.60	111	111	111	333	19,047.60	111	111	111	333	19,047.60	111	111	111	333	19,047.60	1332	57.20	76,190.40
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	6	6	6	18	1,029.60	6	6	6	18	1,029.60	6	6	6	18	1,029.60	6	6	6	18	1,029.60	72	57.20	4,118.40
15	60121124-WR-P01	WRAPPING PAPER	pack	4	3	3	10	2,142.40	3	3	3	9	1,928.16	3	3	3	9	1,928.16	4	4	4	12	2,570.88	40	214.24	8,569.60
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	135	120	120	375	8,190.00	135	120	120	375	8,190.00	135	120	120	375	8,190.00	135	120	120	375	8,190.00	1500	21.84	32,760.00
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	103	88	88	279	5,513.04	101	86	86	273	5,394.48	103	88	88	279	5,513.04	101	86	86	273	5,394.48	1104	19.76	21,815.04
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
21	47131812-AF-A01	AIR FRESHENER	can	108	97	97	302	26,382.72	100	89	89	278	24,286.08	108	97	97	302	26,382.72	100	89	89	278	24,286.08	1160	87.36	101,337.60	
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	52	46	46	144	18,420.48	50	46	46	142	18,164.64	51	46	46	143	18,292.56	50	46	46	142	18,164.64	571	127.92	73,042.32	
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	29	29	29	87	2,081.04	28	28	28	84	2,009.28	28	28	28	84	2,009.28	30	30	30	90	2,152.80	345	23.92	8,252.40	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	80	70	70	220	9,838.40	76	66	66	208	9,301.76	80	70	70	220	9,838.40	76	66	66	208	9,301.76	856	44.72	38,280.32	
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	19	14	14	47	1,692.00	10	10	10	30	1,080.00	19	14	14	47	1,692.00	10	10	10	30	1,080.00	154	36.00	5,544.00	
26	47131811-DE-B02	DETERGENT BAR	bar	61	56	56	173	1,619.28	44	44	44	132	1,235.52	61	56	56	173	1,619.28	44	44	44	132	1,235.52	610	9.36	5,709.60	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	90	75	75	240	21,216.00	73	63	63	199	17,591.60	90	75	75	240	21,216.00	73	63	63	199	17,591.60	878	88.40	77,615.20	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	106	91	91	288	43,430.40	91	81	81	253	38,152.40	104	89	89	282	42,525.60	91	81	81	253	38,152.40	1076	150.80	162,260.80	
29	47131601-DU-P01	DUST PAN	piece	20	16	16	52	2,433.60	18	15	15	48	2,246.40	19	15	15	49	2,293.20	19	16	16	51	2,386.80	200	46.80	9,360.00	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
31	47131830-FC-A01	FURNITURE CLEANER	can	91	76	76	243	55,092.96	78	68	68	214	48,518.08	91	76	76	243	55,092.96	78	68	68	214	48,518.08	914	226.72	207,222.08	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	108	93	93	294	12,627.30	91	81	81	253	10,866.35	108	93	93	294	12,627.30	91	81	81	253	10,866.35	1094	42.95	46,987.30	
33	47121804-MP-B01	MOP BUCKET	unit	10	6	7	23	52,624.00	8	7	6	21	48,048.00	11	6	7	24	54,912.00	8	7	6	21	48,048.00	89	2,288.00	203,632.00	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	13	8	8	29	3,890.64	10	7	7	24	3,219.84	10	7	7	24	3,219.84	11	8	8	27	3,622.32	104	134.16	13,952.64	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	18	10	10	38	4,333.52	15	10	10	35	3,991.40	17	10	10	37	4,219.48	15	10	10	35	3,991.40	145	114.04	16,535.80	
36	47131501-RG-C01	RAGS	kilo	85	76	76	237	13,556.40	69	66	66	201	11,497.20	89	66	66	221	12,641.20	69	66	66	201	11,497.20	860	57.20	49,192.00	
37	47131602-SC-N01	SCOURING PAD	pack	55	47	47	149	13,326.56	52	47	47	146	13,058.24	52	47	47	146	13,058.24	52	47	47	146	13,058.24	587	89.44	52,501.28	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	94	88	88	270	35,100.00	94	88	88	270	35,100.00	94	88	88	270	35,100.00	94	88	88	270	35,100.00	1080	130.00	140,400.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	63	62	62	187	11,085.36	51	50	50	151	8,951.28	63	62	62	187	11,085.36	51	50	50	151	8,951.28	676	59.28	40,073.28	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	103	102	102	307	28,415.92	91	90	90	271	25,083.76	103	102	102	307	28,415.92	91	90	90	271	25,083.76	1156	92.56	106,999.36	
41	47121702-WB-P01	WASTEBASKET	piece	45	22	22	89	3,887.52	40	22	22	84	3,669.12	40	32	32	104	4,542.72	40	22	22	84	3,669.12	361	43.68	15,768.48	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	52	37	42	131	4,087.20	37	27	27	91	2,839.20	47	37	42	126	3,931.20	37	27	27	91	2,839.20	439	31.20	13,696.80	
CONSUMER ELECTRONICS																											
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	2	1	0	3	14,411.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	4,803.76	14,411.28	
FACE MASK																											
44	42131713-SM-M06	FACE MASK	box	34	0	0	34	1,768.00	34	0	0	34	1,768.00	34	0	0	34	1,768.00	34	0	0	34	1,768.00	136	52.00	7,072.00	
FILMS																											
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
46	13111201-CF-P02	CARBON FILM, Legal size	box	2	1	1	4	1,027.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	256.88	1,027.52	
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	13	11	11	35	48,958.00	11	11	11	33	46,160.40	11	11	11	33	46,160.40	11	11	11	33	46,160.40	134	1,398.80	187,439.20	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	11	11	11	33	185,237.25	11	11	11	33	185,237.25	11	11	11	33	185,237.25	11	11	11	33	185,237.25	132	5,613.25	740,949.00	
FLAG OR ACCESSORIES																											
49	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	1	0	0	1	284.84	1	0	0	1	284.84	1	0	0	1	284.84	4	284.84	1,139.36	
FURNITURE AND FURNISHINGS																											
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	10	10	10	30	11,263.20	10	10	10	30	11,263.20	10	10	10	30	11,263.20	10	10	10	30	11,263.20	120	375.44	45,052.80	
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	10	10	10	30	11,169.60	10	10	10	30	11,169.60	10	10	10	30	11,169.60	10	10	10	30	11,169.60	120	372.32	44,678.40	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	10	10	10	30	40,466.40	10	10	10	30	40,466.40	10	10	10	30	40,466.40	10	10	10	30	40,466.40	120	1,348.88	161,865.60	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	10	10	10	30	40,466.40	10	10	10	30	40,466.40	10	10	10	30	40,466.40	10	10	10	30	40,466.40	120	1,348.88	161,865.60	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00	
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	4	0	0	4	4,026.88	4	0	0	4	4,026.88	4	0	0	4	4,026.88	4	0	0	4	4,026.88	16	1,006.72	16,107.52	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00	

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-DSK003	DESKTOP, for Basic Users	unit	4	0	0	4	99,174.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	24,793.60	99,174.40
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	10	0	0	10	423,904.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	42,390.40	423,904.00
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	17	4	4	25	75,452.00	8	2	2	12	36,216.96	4	2	2	8	24,144.64	4	2	2	8	24,144.64	53	3,018.08	159,958.24
61	43202010-FD-U04	FLASH DRIVE	piece	75	53	53	181	40,659.84	29	25	25	79	17,746.56	55	33	33	121	27,181.44	29	25	25	79	17,746.56	460	224.64	103,334.40
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	3	0	0	3	127,140.00	0	0	0	0	0.00	1	0	0	1	42,380.00	0	0	0	0	0.00	4	42,380.00	169,520.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	30	22	17	69	11,696.88	7	7	7	21	3,559.92	14	7	12	33	5,594.16	7	7	7	21	3,559.92	144	169.52	24,410.88
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	2	0	0	2	66,031.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	33,015.84	66,031.68
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	4	0	0	4	92,252.16	0	0	0	0	0.00	3	0	0	3	69,189.12	0	0	0	0	0.00	7	23,063.04	161,441.28
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	8	8	8	24	1,946.88	8	8	8	24	1,946.88	8	8	8	24	1,946.88	8	8	8	24	1,946.88	96	81.12	7,787.52
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	30	10	10	50	10,291.00	10	10	10	30	6,174.60	30	10	10	50	10,291.00	10	10	10	30	6,174.60	160	205.82	32,931.20
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-X01	GLUE, all-purpose	jar	39	27	27	93	6,576.96	20	13	13	46	3,253.12	20	13	13	46	3,253.12	30	23	23	76	5,374.72	261	70.72	18,457.92
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	35	24	24	83	1,871.65	22	21	21	64	1,443.20	32	21	21	74	1,668.70	36	21	21	78	1,758.90	299	22.55	6,742.45
72	31151804-SW-S01	STAPLE WIRE, standard	box	79	47	47	173	4,110.48	62	35	35	132	3,136.32	74	47	47	168	3,991.68	62	35	35	132	3,136.32	605	23.76	14,374.80
73	31201502-TA-E01	TAPE, electrical	roll	45	30	30	105	2,042.25	42	28	28	98	1,906.10	43	28	28	99	1,925.55	42	28	28	98	1,906.10	400	19.45	7,780.00
74	31201503-TA-M01	TAPE, masking, 24mm	roll	74	47	47	168	10,395.84	57	35	35	127	7,858.76	72	45	45	162	10,024.56	57	35	35	127	7,858.76	584	61.88	36,137.92
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	67	35	35	137	16,598.92	60	33	33	126	15,266.16	57	35	35	127	15,387.32	60	33	33	126	15,266.16	516	121.16	62,518.56
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	55	38	38	131	3,950.96	46	34	34	114	3,438.24	53	36	36	125	3,770.00	44	32	32	108	3,257.28	478	30.16	14,416.48
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	102	75	75	252	2,882.88	85	63	63	211	2,413.84	117	75	75	267	3,054.48	85	63	63	211	2,413.84	941	11.44	10,765.04
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	63	45	45	153	3,659.76	50	37	37	124	2,966.08	63	45	45	153	3,659.76	50	37	37	124	2,966.08	554	23.92	13,251.68
79	31151507-TW-P01	TWINE, plastic	roll	26	16	16	58	4,101.76	18	15	15	48	3,394.56	24	15	15	54	3,818.88	18	15	15	48	3,394.56	208	70.72	14,709.76
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	60	41	42	143	2,974.40	32	28	28	88	1,830.40	42	28	28	98	2,038.40	32	28	28	88	1,830.40	417	20.80	8,673.60
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	25	20	20	65	1,040.00	19	15	15	49	784.00	20	15	15	50	800.00	19	15	15	49	784.00	213	16.00	3,408.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44101807-CA-C01	CALCULATOR, Compact	unit	36	15	15	66	18,944.64	15	15	15	45	12,916.80	31	15	15	61	17,509.44	15	15	15	45	12,916.80	217	287.04	62,287.68
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	102	78	78	258	2,414.88	94	70	70	234	2,190.24	92	68	68	228	2,134.08	84	60	60	204	1,909.44	924	9.36	8,648.64
86	44122105-BF-C02	CLIP, backfold, 25mm	box	102	78	78	258	4,024.80	94	70	70	234	3,650.40	92	68	68	228	3,556.80	84	60	60	204	3,182.40	924	15.60	14,414.40
87	44122105-BF-C03	CLIP, backfold, 32mm	box	88	64	64	216	5,840.64	80	56	56	192	5,191.68	88	64	64	216	5,840.64	80	56	56	192	5,191.68	816	27.04	22,064.64
88	44122105-BF-C04	CLIP, backfold, 50mm	box	70	56	56	182	10,978.24	52	38	38	128	7,720.96	60	46	46	152	9,168.64	62	48	48	158	9,530.56	620	60.32	37,398.40
89	44121801-CT-R02	CORRECTION TAPE	piece	167	121	121	409	4,715.77	125	79	79	283	3,262.99	137	91	91	319	3,678.07	125	79	79	283	3,262.99	1294	11.53	14,919.82
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	33	18	18	69	2,188.68	18	18	18	54	1,712.88	31	18	18	67	2,125.24	18	18	18	54	1,712.88	244	31.72	7,739.68
91	44111515-DF-B01	DATA FILE BOX	piece	89	62	62	213	16,443.60	60	50	50	160	12,352.00	79	62	62	203	15,671.60	60	50	50	160	12,352.00	736	77.20	56,819.20
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
93	44103202-DS-M01	DATER STAMP	piece	35	15	15	65	30,535.70	15	15	15	45	21,140.10	18	15	15	48	22,549.44	15	15	15	45	21,140.10	203	469.78	95,365.34
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	4	0	0	4	3,361.28	1	0	0	1	840.32	2	0	0	2	1,680.64	0	0	0	0	0.00	7	840.32	5,882.24
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	10	6	5	21	22,648.08	0	0	0	0	0.00	0	0	0	0	0.00	1	1	1	3	3,235.44	24	1,078.48	25,883.52
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	6	1	1	8	10,999.04	1	0	0	1	1,374.88	0	0	0	0	0.00	1	1	1	3	4,124.64	12	1,374.88	16,498.56
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	15	1	1	17	518.33	0	0	0	0	0.00	0	0	0	0	0.00	1	1	1	3	91.47	20	30.49	609.80

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
98	44121506-EN-M02	ENVELOPE, Mailing	box	11	3	3	17	7,938.32	4	2	2	8	3,735.68	5	2	2	9	4,202.64	5	3	3	11	5,136.56	45	466.96	21,013.20	
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00	
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	6	4	4	14	172.62	3	3	3	9	110.97	5	3	3	11	135.63	3	3	3	9	110.97	43	12.33	530.19	
101	44122118-FA-P01	FASTENER	box	99	48	48	195	18,454.80	89	48	48	185	17,508.40	89	38	38	165	15,615.60	79	38	38	155	14,669.20	700	94.64	66,248.00	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	3	0	0	3	255.60	0	0	0	0	0.00	0	0	2	2	170.40	0	0	2	2	170.40	7	85.20	596.40	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	14	6	6	26	594.88	11	6	6	23	526.24	14	6	6	26	594.88	11	6	6	23	526.24	98	22.88	2,242.24	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	9	6	6	21	546.00	6	6	6	18	468.00	9	6	6	21	546.00	6	6	6	18	468.00	78	26.00	2,028.00	
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	10	6	6	22	6,406.40	8	6	6	20	5,824.00	9	6	6	21	6,115.20	8	6	6	20	5,824.00	83	291.20	24,169.60	
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	9	6	6	21	6,486.48	6	6	6	18	5,559.84	8	6	6	20	6,177.60	6	6	6	18	5,559.84	77	308.88	23,783.76	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	16	4	4	24	4,500.96	5	4	4	13	2,438.02	17	4	4	25	4,688.50	4	4	4	12	2,250.48	74	187.54	13,877.96	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	30	18	18	66	15,745.62	6	6	6	18	4,294.26	30	18	18	66	15,745.62	6	6	6	18	4,294.26	168	238.57	40,079.76	
109	44122027-FO-P01	FOLDER, pressboard	box	2	0	0	2	1,905.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	952.64	1,905.28	
110	44122011-FO-T03	FOLDER with tab, A4	pack	12	6	6	24	9,335.04	7	6	6	19	7,390.24	12	6	6	24	9,335.04	7	6	6	19	7,390.24	86	388.96	33,450.56	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	12	6	6	24	10,258.56	6	6	6	18	7,693.92	11	6	6	23	9,831.12	6	6	6	18	7,693.92	83	427.44	35,477.52	
112	44122008-IT-T01	INDEX TAB	box	1	0	0	1	63.11	0	0	0	0	0.00	1	0	0	1	63.11	0	0	0	0	0.00	2	63.11	126.22	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	4	0	0	4	507.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	126.88	507.52	
114	44121716-MA-P01	MARKER, Flourescent	set	76	64	64	204	8,698.56	76	72	72	220	9,380.80	84	72	72	228	9,721.92	76	72	72	220	9,380.80	872	42.64	37,182.08	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	78	49	49	176	2,745.60	53	35	35	123	1,918.80	64	35	35	134	2,090.40	53	35	35	123	1,918.80	556	15.60	8,673.60	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	58	32	32	122	1,903.20	43	32	32	107	1,669.20	57	32	32	121	1,887.60	42	32	32	106	1,653.60	456	15.60	7,113.60	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	8	3	3	14	218.40	3	3	3	9	140.40	4	3	3	10	156.00	3	3	3	9	140.40	42	15.60	655.20	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	49	27	27	103	1,071.20	40	27	27	94	977.60	49	27	27	103	1,071.20	40	27	27	94	977.60	394	10.40	4,097.60	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	37	22	22	81	842.40	32	22	22	76	790.40	37	22	22	81	842.40	32	22	22	76	790.40	314	10.40	3,265.60	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	7	5	5	17	176.80	5	5	5	15	156.00	8	6	6	20	208.00	6	6	6	18	187.20	70	10.40	728.00	
121	44122104-PC-G01	PAPER CLIP, viny/plastic coated, 33mm	box	36	21	21	78	730.08	34	19	19	72	673.92	36	21	21	78	730.08	34	19	19	72	673.92	300	9.36	2,808.00	
122	44122104-PC-J02	PAPER CLIP, viny/plastic coated, jumbo, 50mm	box	38	23	23	84	2,009.28	36	21	21	78	1,865.76	33	18	18	69	1,650.48	31	16	16	63	1,506.96	294	23.92	7,032.48	
123	44101603-PS-M02	PAPER SHREDDER	unit	4	0	0	4	22,796.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	5,699.20	22,796.80	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	4	0	0	4	37,190.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	9,297.60	37,190.40	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	69	29	29	127	5,283.20	52	17	17	86	3,577.60	65	29	29	123	5,116.80	22	17	17	56	2,329.60	392	41.60	16,307.20	
126	44121619-PS-M01	PENCIL SHARPENER	piece	29	18	18	65	13,858.00	17	17	17	51	10,873.20	19	17	17	53	11,299.60	47	17	17	81	17,269.20	250	213.20	53,300.00	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	44	24	24	92	14,926.08	21	20	20	61	9,896.64	23	20	20	63	10,221.12	21	20	20	61	9,896.64	277	162.24	44,940.48	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	1	1	1	3	822.69	1	1	1	3	822.69	1	1	1	3	822.69	1	1	1	3	822.69	12	274.23	3,290.76	
129	44122101-RU-B01	RUBBER BAND No. 18	box	15	1	1	17	2,811.12	7	0	0	7	1,157.52	8	0	0	8	1,322.88	7	0	0	7	1,157.52	39	165.36	6,449.04	
130	44121905-SP-P01	STAMP PAD, felt	piece	31	20	20	71	3,027.44	16	16	16	48	2,046.72	22	20	20	62	2,643.68	16	16	16	48	2,046.72	229	42.64	9,764.56	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	74	48	48	170	7,072.00	38	38	38	114	4,742.40	59	46	46	151	6,281.60	38	38	38	114	4,742.40	549	41.60	22,838.40	
132	44121615-ST-S01	STAPLER, standard type	piece	88	47	47	182	26,499.20	67	37	37	141	20,529.60	79	45	45	169	24,606.40	67	37	37	141	20,529.60	633	145.60	92,164.80	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	8	0	0	8	7,637.76	3	0	0	3	2,864.16	6	0	0	6	5,728.32	4	0	0	4	3,818.88	21	954.72	20,049.12	
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	36	16	16	68	3,253.12	16	16	16	48	2,296.32	32	16	16	64	3,061.76	16	16	16	48	2,296.32	228	47.84	10,907.52	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	34	22	21	77	6,006.00	11	11	11	33	2,574.00	12	11	11	34	2,652.00	11	11	11	33	2,574.00	177	78.00	13,806.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	10	4	4	18	1,628.64	3	3	3	9	814.32	8	4	4	16	1,447.68	3	3	3	9	814.32	52	90.48	4,704.96	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	2	2	2	6	9,778.08	2	2	2	6	9,778.08	2	2	2	6	9,778.08	2	2	2	6	9,778.08	24	1,629.68	39,112.32	
143	14111609-LL-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	86	66	66	218	8,615.36	74	54	54	182	7,192.64	84	64	64	212	8,378.24	74	54	54	182	7,192.64	794	39.52	31,378.88	
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	86	66	66	218	13,829.92	74	54	54	182	11,546.08	84	64	64	212	13,449.28	74	54	54	182	11,546.08	794	63.44	50,371.36	
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	86	66	66	218	13,149.76	64	54	54	172	10,375.04	84	64	64	212	12,787.84	74	54	54	182	10,978.24	784	60.32	47,290.88	
147	14111514-NB-S02	STENO NOTEBOOK	piece	3	0	0	3	71.76	1	0	0	1	23.92	1	0	0	1	23.92	1	0	0	1	23.92	6	23.92	143.52	
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	400	240	240	880	158,329.60	390	240	240	870	156,530.40	400	240	240	880	158,329.60	390	240	240	870	156,530.40	3500	179.92	629,720.00	
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	46	20	20	86	18,156.32	31	15	15	61	12,878.32	46	20	20	86	18,156.32	31	15	15	61	12,878.32	294	211.12	62,069.28	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	313	294	294	901	147,115.28	258	244	244	746	121,806.88	313	294	294	901	147,115.28	258	244	244	746	121,806.88	3294	163.28	537,844.32	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	26	23	23	72	13,328.64	21	18	18	57	10,551.84	26	23	23	72	13,328.64	21	18	18	57	10,551.84	258	185.12	47,760.96	
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00	
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00	
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	113	55	55	223	16,234.40	45	45	40	130	9,464.00	98	50	50	198	14,414.40	40	40	40	120	8,736.00	671	72.80	48,848.80	
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	58	45	45	148	15,545.92	30	30	30	90	9,453.60	43	40	40	123	12,919.92	30	30	30	90	9,453.60	451	105.04	47,373.04	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	81	58	58	197	5,736.64	71	48	48	167	4,863.04	61	38	38	137	3,989.44	61	38	38	137	3,989.44	638	29.12	18,578.56	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	123	107	107	337	33,996.56	98	83	83	264	26,632.32	123	107	107	337	33,996.56	98	83	83	264	26,632.32	1202	100.88	121,257.76	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	71	50	54	175	15,288.00	61	50	46	157	13,715.52	71	50	50	171	14,938.56	65	46	46	157	13,715.52	660	87.36	57,657.60	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	89	47	51	187	48,231.04	75	41	37	153	39,461.76	83	49	45	177	45,651.84	79	37	41	157	40,493.44	674	257.92	173,838.08	
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	24	0	0	24	893.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	37.21	893.04	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	231.90	0.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	242.20	0.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	242.20	0.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	242.20	0.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,047.28	0.00	
16	44103105-IX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	823.68	0.00	
17	44103105-IX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	823.68	0.00	
18	44103105-IX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	823.68	0.00	
19	44103105-IX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,541.28	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,066.00	0.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	935.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	740.00	0.00
24	44103105-IX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,970.80	0.00
25	44103105-IX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,517.36	0.00
26	44103105-IX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,517.36	0.00
27	44103105-IX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,517.36	0.00
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	419.12	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	419.12	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	404.56	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,294.80	0.00
42	44103105-IX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,339.52	0.00
43	44103105-IX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,339.52	0.00
44	44103105-IX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,339.52	0.00
45	44103105-IX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,242.72	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,350.40	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,050.80	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,034.72	0.00
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,796.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,828.00	0.00
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	13,728.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,652.00	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,030.40	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,814.00	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,099.20	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,660.80	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,900.00	0.00
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,038.80	0.00
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,522.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,038.00	0.00
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,522.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,038.80	0.00
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,522.80	0.00
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,744.00	0.00
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	83	66	71	220	6,600.00	48	41	36	125	3,750.00	78	71	66	215	6,450.00	48	36	36	120	3,600.00	680	30.00	20,400.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	5	5	5	15	7,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	60	500.00	30,000.00
4	80141505-TS-004	STICKER PAPER	pack	31	25	25	81	16,200.00	17	17	17	51	10,200.00	31	25	25	81	16,200.00	17	17	22	56	11,200.00	269	200.00	53,800.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	66	47	49	162	24,300.00	35	27	32	94	14,100.00	61	39	44	144	21,600.00	35	27	32	94	14,100.00	494	150.00	74,100.00
6	80141505-TS-006	PHOTO PAPER	pack	51	40	40	131	19,650.00	32	27	32	91	13,650.00	46	35	35	116	17,400.00	27	27	32	86	12,900.00	424	150.00	63,600.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	52	47	47	146	36,500.00	35	35	35	105	26,250.00	52	47	47	146	36,500.00	35	35	35	105	26,250.00	502	250.00	125,500.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	5	5	5	15	3,750.00	5	5	5	15	3,750.00	5	5	5	15	3,750.00	5	5	5	15	3,750.00	60	250.00	15,000.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	2	1	1	4	0.00	1	1	1	3	0.00	1	1	1	3	0.00	1	1	1	3	0.00	13	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	4	2	2	8	14,400.00	2	2	2	6	10,800.00	3	2	2	7	12,600.00	2	2	2	6	10,800.00	27	1,800.00	48,600.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	67	61	61	189	28,350.00	59	53	53	165	24,750.00	67	61	61	189	28,350.00	59	53	53	165	24,750.00	708	150.00	106,200.00
17	80141505-TS-017	PLASTIC FASTENER	box	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	0	0	0	0	0.00	3	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	9	7	7	23	9,200.00	7	7	7	21	8,400.00	7	7	7	21	8,400.00	7	7	7	21	8,400.00	86	400.00	34,400.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	7	5	5	17	1,700.00	5	5	5	15	1,500.00	5	5	5	15	1,500.00	5	5	5	15	1,500.00	62	100.00	6,200.00
23	80141505-TS-023	BOND PAPER	ream	150	150	150	450	225,000.00	100	100	100	300	150,000.00	150	150	150	450	225,000.00	100	100	100	300	150,000.00	1500	500.00	750,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
24	80141505-TS-024	PUSH PIN	pack	12	10	10	32	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	38	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece	17	6	4	27	13,500.00	6	6	6	18	9,000.00	14	6	6	26	13,000.00	6	6	6	18	9,000.00	89	500.00	44,500.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	9	4	4	17	0.00	5	0	0	5	0.00	9	4	4	17	0.00	5	0	0	5	0.00	44	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	14	13	13	40	0.00	5	5	5	15	0.00	13	13	13	39	0.00	5	5	5	15	0.00	109	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	48	43	43	134	8,710.00	44	39	39	122	7,930.00	48	43	43	134	8,710.00	44	39	39	122	7,930.00	512	65.00	33,280.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	24	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	8	8	8	24	0.00	0	0	0	0	0.00	8	8	8	24	0.00	0	0	0	0	0.00	48	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	8	6	6	20	10,000.00	6	6	6	18	9,000.00	8	6	6	20	10,000.00	6	6	6	18	9,000.00	76	500.00	38,000.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	3	3	3	9	0.00	3	3	3	9	0.00	3	3	3	9	0.00	3	3	3	9	0.00	36	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	12	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	12	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	2	2	2	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	9,472,660.88
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	947,266.09
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B+ C)		P	10,419,926.97
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

DENNIS DAVE M. PABILLARAN
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

GRITCHEL C. EJEM
Accountant / Budget Officer

Approved by:

FLORDELIS C. ENRIQUEZ, CES E
Head of Office/Agency

Date Prepared: 31-Jul-23