



UPDATED PROJECT PROCUREMENT MANAGEMENT PLAN FY 2020

[illegible]

PREPARED/SUBMITTED BY:

RENEE S. DAVAD
Head, Procurement Unit

¹PR No. = Purchase Request No.

2ABC = Approved Budget for the Contract

RECOMMENDED BY:

VIRGINIA MCCATIPAY
BAC Chairman

APPROVED BY:

ANGEL C. BELTRAN JR.
District Engineer

ITEMIZED LIST OF GOODS
Annex to Common Office Equipment / Devices / Supplies & Consumables
FY 2020

DPWH - Negros Oriental 3rd District Engineering Office

	GOODS Category/ Nature and Description/ Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS												
				QTY	AMOUNT	1 ST QUARTER		2 ND QUARTER		3 RD QUARTER		4 TH QUARTER						
						QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT					
Common Office Equipment/Devices / Supplies & Consumables																		
1	9V PP3 Alcaline Battery	pack	250.00	6	1,500.00													
2	Battery AA	pair	70.00	237	16,590.00	54	3,780.00	54	3,780.00	2	500.00	2	500.00	67	4,340.00		500.00	
3	Battery AAA	pair	75.00	231	17,325.00	54	4,050.00	59	4,425.00	59	4,425.00	59	4,425.00	59	4,425.00		4,425.00	
4	Battery, Rechargeable (AA/AAA)	pair	100.00	30	3,000.00	12	1,200.00											
5	Battery, Rechargeable (AAA)	pair	500.00	2	1,000.00													
6	Bitumen Road Tape (5M/roll)	roll	3,800.00	4	15,200.00	1	3,800.00	1	3,800.00	1	3,800.00	1	3,800.00	1	3,800.00		3,800.00	
7	Brother Ink Cartridge LC-563 (black)	pc	820.00	160	131,200.00	30	24,600.00	30	24,600.00	30	24,600.00	50	41,000.00	50	41,000.00		41,000.00	
8	Calculator (12 digits)	pc	1,000.00	32	32,000.00	8	8,000.00	13	13,000.00	4	4,000.00	7	7,000.00					
9	Calculator (Scientific)	pc	1,300.00	2	2,600.00													
10	Deck Spikes (200mm)	pc	330.00	12	3,960.00	3	990.00	3	990.00	3	990.00	3	990.00	3	990.00		990.00	
11	Developer DV 110 (Ineo 163)	pc	1,600.00	14	22,400.00	3	4,800.00	3	4,800.00	4	6,400.00	4	6,400.00					
12	Developer DV 114	pc	1,470.00	1	1,470.00													
13	Epson L210 Ink (T6641/T6642/T6643/T6644)- 10 each	bottle	450.00	40	18,000.00	10	4,500.00	10	4,500.00	10	4,500.00	10	4,500.00					
14	Epson 003 Ink L3150 (magenta)	bottle	495.00	12	5,940.00	3	1,485.00	3	1,485.00	3	1,485.00	3	1,485.00	3	1,485.00		1,485.00	
15	Epson 003 Ink L3150 (yellow)	bottle	495.00	12	5,940.00	3	1,485.00	3	1,485.00	3	1,485.00	3	1,485.00	3	1,485.00		1,485.00	
16	Epson 003 Ink L3150 (black)	bottle	495.00	48	23,760.00	12	5,940.00	12	5,940.00	12	5,940.00	12	5,940.00	12	5,940.00		5,940.00	
17	Epson 003 Ink L3150 (cyan)	bottle	495.00	12	5,940.00	3	1,485.00	3	1,485.00	3	1,485.00	3	1,485.00	3	1,485.00		1,485.00	
18	Epson Ink #664 (black)	bottle	450.00	69	31,050.00	10	4,500.00	21	9,450.00	21	9,450.00	21	9,450.00	17	7,650.00		7,650.00	
19	Epson Ink #664 (cyan)	bottle	450.00	26	11,700.00	5	2,250.00	7	3,150.00	7	3,150.00	7	3,150.00	7	3,150.00		3,150.00	
20	Epson Ink #664 (magenta)	bottle	450.00	26	11,700.00	5	2,250.00	7	3,150.00	7	3,150.00	7	3,150.00	7	3,150.00		3,150.00	
21	Epson Ink #664 (yellow)	bottle	450.00	26	11,700.00	5	2,250.00	7	3,150.00	7	3,150.00	7	3,150.00	7	3,150.00		3,150.00	
22	Epson L565 (T6641), black	bottle	450.00	20	9,000.00									20	9,000.00		9,000.00	
23	Epson L565 (T6642), cyan	bottle	450.00	20	9,000.00									20	9,000.00		9,000.00	
24	Epson L565 (T6643), magenta	bottle	450.00	20	9,000.00									20	9,000.00		9,000.00	
25	Epson L565 (T6644), yellow	bottle	450.00	20	9,000.00									20	9,000.00		9,000.00	
26	Figure 8 Road Cleat	pc	680.00	8	5,440.00	2	1,360.00	2	1,360.00	2	1,360.00	2	1,360.00	2	1,360.00		1,360.00	
27	Fliers 2 x 100mm (flat type)	pc	200.00	2	400.00									1	200.00		200.00	
28	Fliers Long Nose 200mm (heavy duty)	pc	500.00	2	1,000.00									1	500.00		500.00	
29	Fusing Unit (develop INEO 163)	unit	10,200.00	14	142,800.00	3	30,600.00	3	30,600.00	3	30,600.00	4	40,800.00	4	40,800.00		40,800.00	
	SHEET TOTAL				559,615.00		109,325.00		123,950.00		144,780.00		181,560.00					

	GOODS Category/ Nature and Description/ Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS								Page 2 of 6				
				QTY	AMOUNT	1 ST QUARTER		2 ND QUARTER		3 RD QUARTER		4 TH QUARTER						
						QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT					
	Common Office Equipment/Devices / Supplies & Consumables																	
	BALANCE FORWARDED																	
30	Hammer (good quality)	unit	500.00	4	559,615.00			1	500.00			1	500.00			1	500.00	181,560.00
31	HP Design Jet T830 Printer Head	pc	35,000.00	1	35,000.00				-				-			1		500.00
32	HP Toner CE 310A (black)	pc	3,500.00	5	17,500.00				-			2	7,000.00			2	7,000.00	3,500.00
33	HP Toner CE 310A (cyan)	pc	3,500.00	1	3,500.00				-				-			1		3,500.00
34	HP Toner CE 310A (magenta)	pc	4,000.00	1	4,000.00				-				-			1		4,000.00
35	HP Toner CE 310A (yellow)	pc	3,500.00	1	3,500.00				-				-			1		3,500.00
36	HP Laserjet 85A Ink	pc	4,000.00	40	160,000.00			10	40,000.00			10	40,000.00			10	40,000.00	40,000.00
37	HP Officejet 7612 (933), black	bottle	450.00	10	4,500.00				-			10	4,500.00				-	-
38	HP Officejet 7612 (933), cyan	bottle	450.00	5	2,250.00				-			5	2,250.00				-	-
39	HP Officejet 7612 (933), magenta	bottle	450.00	5	2,250.00				-			5	2,250.00				-	-
40	HP Officejet 7612 (933), yellow	bottle	450.00	5	2,250.00				-			5	2,250.00				-	-
41	HP Printer Laserjet Imaging Unit	pc	5,500.00	8	44,000.00			2	11,000.00			2	11,000.00			2	11,000.00	11,000.00
42	HP 728 Design Jet Ink Cartridge (black)	pc	10,820.00	4	43,280.00			1	10,820.00			1	10,820.00			1	10,820.00	10,820.00
43	HP 728 Design Jet Ink Cartridge (matte black)	pc	11,500.00	6	69,000.00				-			6	69,000.00				-	-
44	HP 728 Design Jet Ink Cartridge (cyan)	pc	10,920.00	4	43,680.00			1	10,920.00			1	10,920.00			1	10,920.00	10,920.00
45	HP 728 Design Jet Ink Cartridge(yellow)	pc	10,920.00	4	43,680.00			1	10,920.00			1	10,920.00			1	10,920.00	10,920.00
46	HP 728 Design Jet Ink Cartridge (magenta)	pc	10,920.00	4	43,680.00			1	10,920.00			1	10,920.00			1	10,920.00	10,920.00
47	Imaging Unit, Drum & Dveloper DR114	unit	22,500.00	15	337,500.00			3	67,500.00			3	67,500.00			5	112,500.00	90,000.00
48	Ink Cartridge #678 (black)	pc	600.00	78	46,800.00			12	7,200.00			24	14,400.00			24	14,400.00	10,800.00
49	Ink Cartridge #678 (colored)	pc	600.00	37	22,200.00			12	7,200.00			8	4,800.00			8	4,800.00	5,400.00
50	Ink Cartridge #704 (black)	pc	600.00	63	37,800.00			12	7,200.00			17	10,200.00			17	10,200.00	10,200.00
51	Ink Cartridge #704 (colored)	pc	600.00	23	13,800.00			3	1,800.00			7	4,200.00			6	3,600.00	4,200.00
52	Ink Cartridge #810 (black)	pc	1,000.00	36	36,000.00				-			12	12,000.00			12	12,000.00	12,000.00
53	Ink Cartridge #811 (colored)	pc	1,000.00	18	18,000.00				-			6	6,000.00			6	6,000.00	6,000.00
54	Konika Minolta Magicolor 1690 MF Toner Cartridge (black)	pc	2,600.00	8	20,800.00			2	5,200.00			2	5,200.00			2	5,200.00	5,200.00
55	Konika Minolta Magicolor 1690 MF Toner Cartridge (cyan)	pc	5,500.00	8	44,000.00			2	11,000.00			2	11,000.00			2	11,000.00	11,000.00
56	Konika Minolta Magicolor 1690 MF Toner Cartridge (yellow)	pc	5,500.00	8	44,000.00			2	11,000.00			2	11,000.00			2	11,000.00	11,000.00
57	Konika Minolta Magicolor 1690 MF Toner Cartridge (magenta)	pc	5,500.00	8	44,000.00			2	11,000.00			2	11,000.00			2	11,000.00	11,000.00
58	Long Tape, Rider Glass room good quality	pc	5,500.00	4	22,000.00			1	5,500.00			1	5,500.00			1	5,500.00	5,500.00
59	Long Tape	pc	2,000.00	23	46,000.00			4	8,000.00			4	8,000.00			11	22,000.00	8,000.00
60	Pantum P2500W, PC 210 Black (Toner)	pc	3,500.00	20	70,000.00				-			10	35,000.00				-	35,000.00
61	Paper Trimmer	unit	4,000.00	1	4,000.00				-				-				-	4,000.00
	SHEET TOTAL				1,890,585.00				347,005.00				512,080.00				476,060.00	555,440.00

GOODS Category/ Nature and Description/ Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		1 ST QUARTER				2 ND QUARTER				3 RD QUARTER				4 TH QUARTER			
					AMOUNT		QTY		AMOUNT		QTY		AMOUNT		QTY		AMOUNT		QTY	
			AMOUNT		QTY		AMOUNT		QTY		AMOUNT		QTY		AMOUNT		QTY		AMOUNT	
Common Office Equipment/Devices / Supplies & Consumables																				
BALANCE FORWARDED																				
62 RoadPod VP 5910 Plus ATC-2 lanes	unit	192,000.00	1	192,000.00																
63 Rubber Boots (for survey team)	pc	300.00	100	30,000.00																
64 Safety Vest	pc	500.00	48	24,000.00																
65 Screw Driver 2 x 100mm (plate type)	pc	200.00	2	400.00																
66 Search Light	pc	4,500.00	4	18,000.00																
67 Steel Tape	pc	1,000.00	50	50,000.00																
68 Swivel Chair	pc	5,000.00	4	20,000.00																
69 Toner (for INEO 360i) Black	tube	9,750.00	2	19,500.00																
70 Toner (for INEO 360i) Cyan	tube	17,000.00	1	17,000.00																
71 Toner (for INEO 360i) Yellow	tube	17,000.00	1	17,000.00																
72 Toner (for INEO 360i) Magenta	tube	17,000.00	1	17,000.00																
73 Toner Cartridge TN 321 - cyan	pc	15,100.00	2	30,200.00																
74 Toner Cartridge TN 321 - magenta	pc	15,200.00	2	30,400.00																
75 Toner Cartridge TN 321 - yellow	pc	15,200.00	2	30,400.00																
76 Toner Cartridge TN 321 - black	pc	8,700.00	5	43,500.00																
77 Toner 221 Black (for INEO 287)	pc	9,500.00	9	85,500.00																
78 Toner 221 Cyan (for INEO 287)	pc	18,500.00	6	111,000.00																
79 Toner 221 Magenta (for INEO 287)	pc	18,500.00	6	111,000.00																
80 Toner 221 Yellow (for INEO 287)	pc	18,500.00	10	185,000.00																
81 Toner Develop (INEO 163)	tube	3,500.00	6	21,000.00																
82 Toner HP #285A	pc	4,000.00	4	16,000.00																
83 Toner HP #CE285A (85A)	pc	4,000.00	4	16,000.00																
84 Toner INEO 163	tube	3,500.00	18	63,000.00																
85 Toner PC 210 Black Cartridge	pc	3,200.00	185	592,000.00																
86 Toner TN112	pc	5,200.00	9	46,800.00																
87 Toner TN118 (black) for INEO 226	pc	3,200.00	10	32,000.00																
88 Toner TN220 (black) for INEO 281	pc	10,500.00	42	441,000.00																
89 Toner TN220 (cyan) for INEO 281	pc	18,500.00	18	333,000.00																
90 Toner TN220 (magenta) for INEO 281	pc	18,500.00	18	333,000.00																
91 Toner TN220 (yellow) for INEO 281	pc	18,500.00	14	259,000.00																
92 Tool Box (22"x10"x9") Heavy Duty	pc	1,700.00	1	1,700.00																
93 Umbrella big (good quality)	pc	500.00	12	6,000.00																
94 Vent (end) Plug	pc	150.00	4	600.00																
95 Vernier Caliper	pc	5,000.00	0	-																
SHEET TOTAL				5,083,585.00					958,705.00				1,281,080.00				1,045,860.00			1,797,940.00

GOODS Category/ Nature and Description/ Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS				Page 4 of 6			
			QTY	AMOUNT	1 ST QUARTER		2 ND QUARTER		3 RD QUARTER		4 TH QUARTER	
					QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
Common Office Equipment/Devices / Supplies & Consumables												
BALANCE FORWARDED												
96 Walking Meter	pc	5,000.00	20	5,083,585.00	5	958,705.00	5	1,281,080.00	5	1,045,860.00	5	1,797,940.00
97 Wheel Meter	pc	6,500.00	3	19,500.00					3	19,500.00		25,000.00
98 Waste Toner Box (for INEO+224e)	pc	3,300.00	1	3,300.00							1	3,300.00
99 Waste Toner Box (for INEO+281)	pc	3,300.00	5	16,500.00							3	9,900.00
100 Welded Battery Pack - 6V	pc	5,000.00	2	10,000.00							1	5,000.00
101 Wire Cutter 200mm	pc	1,500.00	2	3,000.00							1	1,500.00
Devices												
Brand New Diesel Generator Set w/ Powerhouse and Upgrading of Transformers	set	11,014,016.67	1	11,014,016.67					1	11,014,016.67		
102 Digital Voice Recorder (4GB)	unit	2,000.00	0									
104 Digital Thermometer/ Hygrometer	unit	1,000.00	1	1,000.00			1	1,000.00				
105 Emergency Light (good quality)	pc	2,500.00	12	30,000.00	3	7,500.00	3	7,500.00	3	7,500.00	3	7,500.00
106 Fire Extinguisher (5kg)	pc	4,000.00	15	60,000.00					15	60,000.00		
Global Navigation Satellite (GNSS) Rover Receiver with Integrated Laser Distance and complete set of accessories + Infinity Software	set	6,200,000.00	1	6,200,000.00							1	6,200,000.00
107 Radio	unit	1,000.00	0									
109 Television 40"	unit	18,000.00	1	18,000.00			1	18,000.00				
110 Biometric	unit	40,000.00	2	80,000.00			2	80,000.00				
111 Computer Cleaning Air Blower	unit	5,000.00	0									
112 2HP Split Type Airconditioning Unit	unit	43,000.00	2	86,000.00					2	86,000.00		
113 3TR Floor Mounted Airconditioning Unit and Accessories	unit	91,000.00	1	91,000.00					1	91,000.00		
114 3TR 230V Cassette Type Airconditioner	unit	200,000.00	1	200,000.00					1	200,000.00		
115 Air Conditioner (5 tonner Floor Mounted)	unit	200,000.00	1	200,000.00					1	200,000.00		
Multi-Media System Installation: 1 unit 2000 watts Amplifier; 16 Ports Mixer; 10 pcs Lapel (table stand type/wireless) microphone; 1 set projector; 1 spole speaker wire cable #14; 2 sets Speaker with box (2 speakers/box) with HIGH and 20 pcs Connector (male & female)	lot	350,000.00	1	350,000.00					1	350,000.00		
Furniture & Fixtures												
High Back Office Chair w/ arm rest & steel base	pc	7,500.00	30	225,000.00								
117 Leatherette Sofa Set (1- 3 seaters, 2- 1 seater) with Center and Side Table	set	50,000.00	3	150,000.00								
SHEET TOTAL				23,940,901.67		991,205.00		1,412,580.00		13,486,976.67		8,050,140.00

GOODS Category/ Nature and Description/ Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS						Page 5 of 6	
			QTY	AMOUNT	1 ST QUARTER		2 ND QUARTER		3 RD QUARTER		4 TH QUARTER	
					QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
Common Office Equipment/Devices / Supplies & Consumables												
BALANCE FORWARDED												
119 Leatherette Sofa Set (1- 3 seaters, 2- 1 seater) with Center	set	40,000.00	8	320,000.00								
120 Executive High Back Office Chair w/ arm rest & steel base	pc	9,000.00	1	9,000.00								
121 5 ft. Rectangular Fold-in-Half Table	pc	4,500.00	2	9,000.00								
122 Executive Table (1- center drawer & 3 side drawers with locks), Hard wood	pc	15,000.00	1	15,000.00								
123 Dish Organizer	pc	4,000.00	5	20,000.00								
124 Cabinet Clear Glass Sliding Door 1/4"	set	3,100.00	124	384,400.00								
125 Steel Filing Cabinet (4 drawers)	pc	8,000.00	4	32,000.00								
126 Sliding Full Glass Door Steel Cabinet (4 layers)	pc	10,000.00	68	680,000.00								
127 Plastic Chairs	pc	600.00	12	7,200.00								
128 Floor Stand Water Dispenser (Hot and Cold)	unit	8,000.00	3	24,000.00								
129 Stand Fan	pc	3,500.00	5	17,500.00								
130 Movable vertical Cabinet with Glass Door; Powder Coated Gray, H185cm x W90cm X D40cm, Sliding glass Door with Lock	pc	12,000.00	35	420,000.00								
131 5 layers Steel Shelves	pc	6,000.00	45	270,000.00								
132 Hi Grade 340 Stainless Steel working Table, 4ft. X 2ft. (rectangular)	pc	30,000.00	6	180,000.00								
133 Dish Cabinet	pc	2,000.00	2	4,000.00								
134 Steel Ladder 6ft.	pc	3,500.00	1	3,500.00								
135 Office Table (1- center drawer & 3 side drawers with locks)	pc	7,500.00	4	30,000.00								
136 Office Table (1- center drawer & 3 side drawers with locks)	pc	7,500.00	4	30,000.00								
137 Cubicle (6-seater)	set	100,000.00	1	100,000.00								
138 20 seaters Conference Table (24'x4')	set	176,500.00	1	176,500.00								
139 6 seaters Dining Table	set	48,450.00	1	48,450.00								
140 Console Table	set	28,850.00	1	28,850.00								
141 3.0 x 1.50 Vertical Blinds	pc	6,100.00	3	18,300.00								
142 2.9 x 1.50 Vertical Blinds	pc	5,896.00	22	129,712.00								
143 2.5 x 1.50 Vertical Blinds	pc	5,000.00	4	20,000.00								
144 2.4 x 1.50 Vertical Blinds	pc	4,830.00	19	91,770.00								
145 2.0 x 1.50 Vertical Blinds	pc	3,990.00	2	7,980.00								
146 1.50 x 1.50 Vertical Blinds	pc	3,000.00	1	3,000.00								
SHEET TOTAL				27,021,063.67		991,205.00		1,412,580.00		16,567,138.67		8,050,140.00

GOODS Category/ Nature and Description/ Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
			QTY	AMOUNT	1 ST QUARTER		2 ND QUARTER		3 RD QUARTER		4 TH QUARTER	
					QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
Common Office Equipment/Devices / Supplies & Consumables												
BALANCE FORWARDED				27,021,063.67		991,205.00		1,412,580.00		16,567,138.67		8,050,140.00
147 5.80 x 2.80 Vertical Blinds	pc	21,500.00	1	21,500.00					1	21,500.00		
148 3.70 x 2.80 Vertical Blinds	pc	13,600.00	1	13,600.00					1	13,600.00		
149 2.60 x 2.80 Vertical Blinds	pc	9,600.00	1	9,600.00					1	9,600.00		
150 1.30 x 2.80 Vertical Blinds	pc	4,800.00	1	4,800.00					1	4,800.00		
151 1.00 x 2.80 Vertical Blinds	pc	2,500.00	1	2,500.00					1	2,500.00		
152 0.70 x 2.80 Vertical Blinds	pc	2,700.00	1	2,700.00					1	2,700.00		
153 0.70 x 2.80 Vertical Blinds	pc	2,700.00	1	2,700.00					1	2,700.00		
154 Fabrication and installation of 22 cubicles and 2 laboratory tables	ls	322,709.40	1	322,709.40					1	322,709.40		
155 Labor for Outside Job Order	lot			1,313,368.00						1,313,368.00		
156 Unforeseen Contingencies	ls			1,785,000.00		340,000.00		495,000.00		475,000.00		475,000.00
TOTAL PROGRAM AMOUNT				30,499,541.07		1,331,205.00		1,907,580.00		18,735,616.07		8,525,140.00

PREPARED/SUBMITTED BY:

RECOMMENDED BY:

APPROVED BY:

Renée S. Davad
RENEE S. DAVAD
 Head, Procurement Unit

Virgilio C. Catipay
VIRGILIO C. CATIPAY
 BAC CHAIRMAN

Angel C. Beltran, Jr.
ANGEL C. BELTRAN, JR.
 District Engineer