

Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE REGIONAL DIRECTOR
Region V, Rawis, Legazpi City

**UPDATED ANNUAL PROCUREMENT PLAN FOR CONSULTANCY FY 2021
(BASED ON GAA FOR FY 2021)**

Contract ID	PROCUREMENT Program/Project	IO	Is this an Early Procurement Activity	PMO/ End User	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (PhP)			REMARKS Brief Description of Program/ Project
						Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total (P'000)	MOOE	CO	
1. Regional Office No. V														
21CSF001	Conduct of Feasibility Studies/Preliminary and Detailed Engineering/Economic Analysis/Technical Studies/Traffic Impact Assessment San Isidro-Florista-Panoy-poy-Bascaran Road, Albay and 3rd Legislative District	ROV	YES	Planning	Public Bidding	4/7-13/2021	5/26/2021	6/9/2021	7/8/2021	GAA 2021	7,500.00			Feasibility Studies
21CSF002	Conduct of Feasibility Studies/Preliminary and Detailed Engineering/Economic Analysis/Technical Studies/Traffic Impact Assessment of Sipocot ByPass Road, Sipocot, Camarines Sur	ROV	YES	Planning	Public Bidding	4/7-13/2021	5/26/2021	6/9/2021	7/8/2021	GAA 2021	14,200.00			Feasibility Studies
21CSF003	Consultin Services for the Geotechnical and Geological Surveys/Investigations for Proposed FY 2022 Bridge, Building and Water Projects	ROV	YES	Planning	Public Bidding	10/27/2021-11/02/2021	11/23/2021	12/9/2021		GAA 2021	14,200.00			Feasibility Studies

Prepared/Submitted by:

HARLEY PETER M. PARAS
Engineer IV
Head, Procurement Unit

Checked by:

BENJAMIN G. BUITRE, JR
BAC, Chairman

Approved by:

VIRGILIO C. EDUARTE, CESO IV
Regional Director

Republic of the Philippines
Department of Public Works and Highways
REGIONAL OFFICE NO. V
Regional Center Site, Rawis, Legazpi City

INDICATIVE ANNUAL PROCUREMENT PLAN FOR GOODS & SERVICES FY 2021

Ref. No.	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (Php)			REMARKS Brief Description of Program/ Project
					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
FUND 101													
COMMON OFFICE SUPPLIES													
	1st Quarter	ROV	No	Public Bidding/ Gov't to Gov't.									
	2nd Quarter	ROV	No						EAO	1,015,502.40			
	3rd Quarter	ROV	No						EAO	1,015,502.40			
	4th Quarter	ROV	No						EAO	1,015,502.40			
	Total								EAO	1,015,502.40			
COMMON OFFICE DEVICE													
	1st Quarter	ROV	No	Small Value									
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total								EAO	25,000.00			
JANITORIAL SUPPLIES													
	1st Quarter	ROV	No	Small Value									
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total								EAO	25,000.00			
COMMON COMPUTER SUPPLIES & PERIPHERALS & CONSUMABLES													
	1st Quarter	ROV	No	Small Value/									
	2nd Quarter	ROV	No	Direct Contracting					EAO	250,000.00			
	3rd Quarter	ROV	No	Small Value/					EAO	250,000.00			
	4th Quarter	ROV	No	Direct Contracting					EAO	250,000.00			
	Total								EAO	250,000.00			
I.T SUPPLY & EQUIPMENT													
	1st Quarter	ROV	No	Public Bidding/									
	2nd Quarter	ROV	No	Direct Contracting					EAO	125,000.00			
	3rd Quarter	ROV	No	Public Bidding/					Others	125,000.00			
	4th Quarter	ROV	No	Direct Contracting					EAO	125,000.00			
	Total								EAO	125,000.00			
Sub total of Page 1													
										500,000.00		500,000.00	As the need arises
										5,762,009.60		5,762,009.60	

Ref. No.	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (PhP)			REMARKS Brief Description of Program/ Project
					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
COPIER MACHINE/SUPPLIES													
	1st Quarter	ROV	No	Small Value/					EAO	250,000.00			
	2nd Quarter	ROV	No	Direct Contracting					EAO	250,000.00			
	3rd Quarter	ROV	No	Small Value/					EAO	250,000.00			
	4th Quarter	ROV	No	Direct Contracting					EAO	250,000.00			
	Total												
										1,000,000.00		1,000,000.00	
GENERAL FORMS (printing)													
	1st Quarter	ROV	No	Small Value/					EAO	25,000.00			
	2nd Quarter	ROV	No	Gov't to gov't.					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value/					EAO	25,000.00			
	4th Quarter	ROV	No	Gov't to gov't.					EAO	25,000.00			
	Total												
										100,000.00		100,000.00	As the need arises
EQUIPMENT & FURNITURE													
	1st Quarter	ROV	No						EAO				
	2nd Quarter	ROV	No	Public Bidding/					EAO				
	3rd Quarter	ROV	No	Small Value					EAO	1,000,000.00			
	4th Quarter	ROV	No	Public Bidding					EAO	1,000,000.00			
	Total									2,000,000.00		2,000,000.00	As the need arises
MEDICINES SUPPLIES & EQUIPMENT													
	1st Quarter	ROV	No	Small Value					EAO	59,091.50			
	2nd Quarter	ROV	No										
	3rd Quarter	ROV	No	Small Value					EAO	59,091.50			
	4th Quarter	ROV	No										
	Total												
										118,183.00		118,183.00	
FUELS & LUBRICANTS & CHANGE OIL (inc. labor/ Materials)													
	1st Quarter	ROV	No	Public Bidding/					EAO	1,484,125.00			
	2nd Quarter	ROV	No	Direct						1,484,125.00			
	3rd Quarter	ROV	No	Contracting					EAO	1,484,125.00			
	4th Quarter	ROV	No							1,484,125.00			
	Total												
										5,936,500.00		5,936,500.00	As the need arises
AUTO/SERVICE VEHICLE PARTS & ACCESSORIES (TIRES, BATTERIES)													
	1st Quarter	ROV	No	Small Value					EAO	1,500,000.00			
	2nd Quarter	ROV	No										
	3rd Quarter	ROV	No	Small Value					EAO	1,500,000.00			
	4th Quarter	ROV	No										
	Total												
										3,000,000.00		3,000,000.00	As the need arises
Sub total of Page 2										12,154,683.00			

Ref. No.	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (Php)			REMARKS Brief Description of Program/ Project
					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
ASSESSMENT TOOLS FOR PREVENTIVE MAINT. OF SERVICE EQUIPMENT													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	As the need arises
CATERING SERVICES													
	1st Quarter	ROV	No	Small Value					EAO	125,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	125,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	125,000.00			
	4th Quarter	ROV	No	Small Value					EAO	125,000.00			
	Total									500,000.00		500,000.00	As the need arises
CONTINGENCY FOR UNSEEN EXPENDITURES													
	1st Quarter	ROV	No	Small Value					EAO	500,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	500,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	500,000.00			
	4th Quarter	ROV	No	Small Value					EAO	500,000.00			
	Total									2,000,000.00		2,000,000.00	As the need arises
JOB ORDER REPAIR/MAINT OF SERVICE VEHICLE/SERVICE EQUIPT(inc.EMD&AES)													
	1st Quarter	ROV	No	Small Value					EAO	750,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	750,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	750,000.00			
	4th Quarter	ROV	No	Small Value					EAO	750,000.00			
	Total									3,000,000.00		3,000,000.00	
JOB ORDER REPAIR/MAINT OF I.T EQUIPMENT/COMPUTER/ACCESSORIES/GADGETS													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	As the need arises
JOB ORDER REPAIR OF COPIER/PRINTING MACHINE/COMPUTER													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	
Sub total of Page 3										5,800,000.00			

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					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
JOB ORDER REPAIR OF AIRCONDITIONING UNITS													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	As the need arises
LABORATORY EQUIPT/CHEMICAL/SOIL/CEMENT/PHYSICAL APPARATUS													
	1st Quarter	ROV	No	Public Bidding					EAO	1,300,000.00			
	2nd Quarter	ROV	No										
	3rd Quarter	ROV	No										
	4th Quarter	ROV	No										
	Total									1,300,000.00		1,300,000.00	As the need arises
LABORATORY EQUIPT. SPAREPARTS& ACCESSORIES/CHEMICAL SUPPLIES													
	1st Quarter	ROV	No	Small Value					EAO				
	2nd Quarter	ROV	No						EAO	75,000.00			
	3rd Quarter	ROV	No						EAO				
	4th Quarter	ROV	No						EAO	75,000.00			
	Total									150,000.00		150,000.00	
VARIOUS MECHANICAL & ELECTRICAL SUPPLIES/TOOLS/ACCESSORIES													
	1st Quarter	ROV	No	Small Value					EAO				
	2nd Quarter	ROV	No						EAO	50,000.00			
	3rd Quarter	ROV	No										
	4th Quarter	ROV	No										
	Total									50,000.00			As the need arises
VARIOUS PLUMBING MATERIALS & SUPPLIES													
	1st Quarter	ROV	No	Small Value					EAO	50,000.00			
	2nd Quarter	ROV	No	Small Value					EAO				
	3rd Quarter	ROV	No	Small Value					EAO				
	4th Quarter	ROV	No	Small Value					EAO				
	Total									50,000.00		50,000.00	As the need arises
Sub total of Page 4										1,650,000.00			
GRAND TOTAL FOR COMMON USE SUPPLIES										25,366,692.60			

Prepared by:

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Head, Procurement

Submitted by:

HAZEL N. SALIMBAO
BAC, Chairman

Approved by:

MELVIN B. NAVARRO, MNSA, CESO IV
Regional Director

For & in the absence of the
Regional Director:
MARILOU N. LAGUNA
Chief, PDD
Caretaker, Office of the Regional

DPWH-G&S-02: The Annual Procurement Plan is a breakdown of all the requirements for goods and services for the coming year as consolidated by the BAC Secretariat based on the submitted PPMPs from the End-User/Implementing Unit and the final budget as approved under the General Appropriations Act (GAA). The BAC Secretariat shall extract the common use supplies to be procured through the DBM-PS into an APP for Common Use Supplies and Equipment. This is submitted to the Head of Procuring Entity for approval. The APP should also include provisions for unforeseen based on historical records.