

Republic of the Philippines  
**Department of Public Works and Highways**  
**OFFICE OF THE DISTRICT ENGINEER**  
ALBAY 2ND DISTRICT ENGINEERING OFFICE  
Regional Equipment Services V Compound  
Airport Site, Legazpi City

**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2022**

INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2022												
Ref. No.	Procurement Program/Project	PMO/ IU/EU	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (PhP)			REMARKS Brief Description of Program/ Project
				Advertisement/ Posting of IB	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
FUND 101												
I. COMMONLY USED OFFICE SUPPLIES												
	1st Quarter		public bidding					GAA 2022	3,241,119.60			by quarter/public bidding
	2nd Quarter		public bidding					GAA 2022	2,741,180.20			
	3rd Quarter		public bidding					GAA 2022	2,582,789.10			
	4th Quarter		public bidding					GAA 2022	2,289,501.80			
	Total								10,854,590.70			
II. OFFICE EQUIPMENT, FURNITURE & FIXTURE												
	1st Quarter		public bidding					GAA 2022	2,050,270.60			As the need arises
	2nd Quarter		small value					GAA 2022	357,649.00			
	3rd Quarter		small value					GAA 2022	270,699.00			
	4th Quarter		small value					GAA 2022	191,549.00			
	Total								2,870,167.60			
III. OTHER SUPPLIES AND MATERIALS												
	1st Quarter		small value					GAA 2022	100,000.00			As the need arises
	2nd Quarter		small value					GAA 2022	12,136.00			
	3rd Quarter		small value					GAA 2022	7,568.00			
	4th Quarter		small value					GAA 2022	5,358.00			
	Total								125,062.00			
IV. OTHER MACHINERY AND EQUIPMENT												
	1st Quarter		small value					GAA 2022	16,000.00			As the need arises
	2nd Quarter							GAA 2022	-			
	3rd Quarter							GAA 2022	-			
	4th Quarter							GAA 2022	-			
	Total								16,000.00			
V. JANITORIAL SUPPLIES/MATERIALS												
	1st Quarter		public bidding					GAA 2022	620,771.00			As the need arises
	2nd Quarter		public bidding					GAA 2022	489,512.00			
	3rd Quarter		public bidding					GAA 2022	599,905.00			
	4th Quarter		public bidding					GAA 2022	491,836.00			
	Total								2,202,024.00			
Sub total of Page 1									16,067,844.30			

VI. ELECTRICAL SUPPLIES											
1st Quarter		small value					GAA 2022	291,227.00			As the need arises
2nd Quarter		small value					GAA 2022	87,867.00			
3rd Quarter		small value					GAA 2022	111,722.00			
4th Quarter		small value					GAA 2022	84,860.00			
Total								575,676.00			
VII. I.T. EQUIPMENT AND SOFTWARES											
1st Quarter		public bidding					GAA 2022	12,661,876.00			As the need arises
2nd Quarter		public bidding					GAA 2022	2,861,242.00			
3rd Quarter		public bidding					GAA 2022	795,100.00			
4th Quarter		public bidding					GAA 2022	549,500.00			
Total								16,867,718.00			
VIII. I.T. SUPPLIES CONSUMABLES											
1st Quarter		public bidding					GAA 2022	2,827,171.00			As the need arises
2nd Quarter		public bidding					GAA 2022	2,646,582.00			
3rd Quarter		public bidding					GAA 2022	2,537,662.00			
4th Quarter		public bidding					GAA 2022	2,296,577.00			
Total								10,307,992.00			
IX. CONSTRUCTION MATERIALS											
1st Quarter		public bidding					GAA 2022	2,180,555.98			As the need arises
2nd Quarter		public bidding					GAA 2022	2,045,352.90			
3rd Quarter		public bidding					GAA 2022	2,045,352.90			
4th Quarter		public bidding					GAA 2022	2,045,352.90			
Total								8,316,614.68			
(a) PAINTS											
1st Quarter		small value					GAA 2022	572,740.25			As the need arises
2nd Quarter		small value					GAA 2022	555,798.50			
3rd Quarter		small value					GAA 2022	555,798.50			
4th Quarter		small value					GAA 2022	555,798.50			
Total								2,240,135.75			
(b) HAND TOOLS FOR LIGHT & HEAVY EQUIPMENT											
1st Quarter		small value					GAA 2022	207,210.00			As the need arises
2nd Quarter		small value					GAA 2022	99,600.00			
3rd Quarter		small value					GAA 2022	99,600.00			
4th Quarter		small value					GAA 2022	99,600.00			
Total								506,010.00			
Sub total of Page 2								38,814,146.43			



(c) BRUSH CUTTER											
1st Quarter		small value					GAA 2022	438,034.60			As the need arises
2nd Quarter		small value					GAA 2022	180,634.60			
3rd Quarter		small value					GAA 2022	180,634.60			
4th Quarter		small value					GAA 2022	180,634.60			
Total								979,938.40			
(d) CHAINSAW											
1st Quarter		small value					GAA 2022	255,031.00			As the need arises
2nd Quarter		small value					GAA 2022	65,531.00			
3rd Quarter		small value					GAA 2022	65,531.00			
4th Quarter		small value					GAA 2022	65,531.00			
Total								451,624.00			
(e) PLATE COMPACTOR and											
1st Quarter		small value					GAA 2022	33,250.00			As the need arises
2nd Quarter							GAA 2022	-			
3rd Quarter		small value					GAA 2022	12,057.50			
4th Quarter		small value					GAA 2022	12,057.50			
Total								57,365.00			
(f) CONCRETE CUTTER											
1st Quarter		small value					GAA 2022	39,800.00			As the need arises
2nd Quarter							GAA 2022	-			
3rd Quarter		small value					GAA 2022	21,222.50			
4th Quarter		small value					GAA 2022	21,222.50			
Total								82,245.00			
Other Heavy Equipment											
1st Quarter		small value					GAA 2022	290,500.00			As the need arises
2nd Quarter							GAA 2022	-			
3rd Quarter							GAA 2022	-			
4th Quarter							GAA 2022	-			
Total								290,500.00			
(g) UNIFORMS/SAFETY GEARS											
1st Quarter		small value					GAA 2022	714,790.50			As the need arises
2nd Quarter		small value					GAA 2022	242,785.50			
3rd Quarter		small value					GAA 2022	243,460.50			
4th Quarter		small value					GAA 2022	222,625.50			
Total								1,423,662.00			
Sub total of Page 3								3,285,334.40			

X. Laboratory Supplies											
1st Quarter		small value					GAA 2022	2,500.00			As the need arises
2nd Quarter							GAA 2022	-			
3rd Quarter		small value					GAA 2022	2,500.00			
4th Quarter							GAA 2022	-			
Total								5,000.00			
XI. Medical Supplies/ Equipment											
1st Quarter		public bidding					GAA 2022	1,322,332.00			As the need arises
2nd Quarter		public bidding					GAA 2022	1,096,444.00			
3rd Quarter		public bidding					GAA 2022	1,044,670.00			
4th Quarter		small value					GAA 2022	952,207.00			
Total								4,415,653.00			
XII. INDUSTRIAL and SCIENTIFIC EQUIPMENT											
1st Quarter		small value					GAA 2022	36,150.00			As the need arises
2nd Quarter		small value					GAA 2022	11,850.00			
3rd Quarter		small value					GAA 2022	11,850.00			
4th Quarter		small value					GAA 2022	11,850.00			
Total								71,700.00			
XIII. COMMUNICATION EQUIPMENT											
1st Quarter		small value					GAA 2022	76,800.00			As the need arises
2nd Quarter							GAA 2022	-			
3rd Quarter							GAA 2022	-			
4th Quarter							GAA 2022	-			
Total								76,800.00			
XIV. REPAIR OF I.T. EQUIPMENT											
1st Quarter		small value					GAA 2022	794,800.00			As the need arises
2nd Quarter		small value					GAA 2022	932,380.00			
3rd Quarter		small value					GAA 2022	774,800.00			
4th Quarter		small value					GAA 2022	815,200.00			
Total								3,317,180.00			
XV. REPAIR and MAINTENANCE OF OFFICE EQUIPMENT and FIXTURES											
1st Quarter		public bidding					GAA 2022	10,557,320.00			As the need arises
2nd Quarter		small value					GAA 2022	823,000.00			
3rd Quarter		small value					GAA 2022	954,000.00			
4th Quarter		small value					GAA 2022	598,000.00			
Total								12,932,320.00			
XVI. FUEL and LUBRICANTS											
1st Quarter		public bidding					GAA 2022	1,935,828.60			lump sum
2nd Quarter		small value					GAA 2022	32,603.60			
3rd Quarter		public bidding					GAA 2022	1,906,703.60			
4th Quarter		small value					GAA 2022	31,953.60			
Total								3,907,089.40			
Sub total of Page 4								24,725,742.40			



<b>XVII. SURVEY &amp; RBIA PPE/SUPPLIES/EQUIPMENT</b>											
1st Quarter		small value					GAA 2022	11,800.00			
2nd Quarter							GAA 2022	-			
3rd Quarter							GAA 2022	-			
4th Quarter		small value					GAA 2022	1,200.00			
<b>Total</b>								<b>13,000.00</b>			lump sum
<b>XVIII. REPAIR and MAINTENANCE OF SERVICE VEHICLES &amp; HEAVY EQUIPMENT</b>											
		small value	LUMP SUM					9,920,000.00			
								-			
								-			
<b>Total</b>								<b>9,920,000.00</b>			lump sum
<b>XIX. ELECTRICITY/ WATER/ UTILITIES</b>											
		small value	LUMP SUM								
								<b>3,500,000.00</b>			lump sum
<b>XX. SECURITY SERVICES</b>											
		public bidding	LUMP SUM					<b>2,800,000.00</b>			
<b>XXI. OTHER CONTINGENCIES FOR EMERGENCY PURCHASE, etc.....</b>											
1st Quarter								500,000.00			
2nd Quarter								500,000.00			
3rd Quarter								500,000.00			
4th Quarter								500,000.00			
<b>Total</b>								<b>2,000,000.00</b>			As the need arises
<b>Sub total of Page 5</b>								<b>18,233,000.00</b>			
<b>GRAND TOTAL</b>								<b>101,126,067.53</b>			

Prepared by:

  
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Submitted by:

  
**GENE RYAN A. ALTEA**  
 BAC, Chairman

Approved by:

  
**WARREN B. AZOTEA**  
 District Engineer

DPWH-G&S-02: The Annual Procurement Plan is a breakdown of all the requirements for goods and services for the coming year as consolidated by the BAC Secretariat based on the submitted PPMs from the End-User/Implementing Unit and the final budget as approved under the General Appropriations Act (GAA). The BAC Secretariat shall extract the common use supplies to be procured through the DBM-PS into an APP for Common Use Supplies and Equipment. This is submitted to the Head of Procuring Entity for approval. The APP should also include provisions for unforeseen based on historical records.