



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**MALABON - NAVOTAS DISTRICT ENGINEERING OFFICE**  
C-4 Road, Brgy. Bagumbayan North, Navotas City

**ANNUAL PROCUREMENT PLAN FOR F.Y. 2018**

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Advertisement/ Posting of REOI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
EAO	OFFICE EQUIPT. SUPPLIES & CONSUMABLES											
	1st Quarter	MNDEO	Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 106,644.64		P 106,644.64	
	2nd Quarter	MNDEO	Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		151,672.04		151,672.04	
	3rd Quarter	MNDEO	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		114,494.48		114,494.48	
	4th Quarter	MNDEO	Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		116,648.19		116,648.19	
	<b>SUB-TOTAL</b>								P 489,459.35		P 489,459.35	
EAO	COMMON OFFICE SUPPLIES											
	1st Quarter	MNDEO	PS-DBM / Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 360,936.42		P 360,936.42	
	2nd Quarter	MNDEO	PS-DBM / Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		210,565.50		210,565.50	
	3rd Quarter	MNDEO	PS-DBM / Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		287,280.45		287,280.45	
	4th Quarter	MNDEO	PS-DBM / Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		192,720.85		192,720.85	
	<b>SUB-TOTAL</b>								P 1,051,503.22		P 1,051,503.22	
EAO	INFORMATION AND TECHNOLOGY											
	1st Quarter	MNDEO	Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 720,508.97		P 720,508.97	
	2nd Quarter	MNDEO	Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		331,637.58		331,637.58	
	3rd Quarter	MNDEO	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		378,182.55		378,182.55	
	4th Quarter	MNDEO	Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		341,456.95		341,456.95	
	<b>SUB-TOTAL</b>								P 1,771,786.05		P 1,771,786.05	
EAO	COMMON OFFICE EQUIPMENT											
	1st Quarter	Finance Sec.	Shopping	January 04, 2018	January 11, 2017	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 47,313.80		P 47,313.80	
	2nd Quarter	Const. Sec. & Finance Sec.	Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		145,000.00		145,000.00	
	3rd Quarter	Finance Sec.	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		10,254.40		10,254.40	
	<b>SUB-TOTAL</b>								P 202,568.20		P 202,568.20	
								<b>Sub-total :</b>	<b>P 3,515,316.82</b>		<b>P 3,515,316.82</b>	



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				Advertisement/ Posting of REOI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
EAO	<b>COMMON ELECTRICAL SUPPLIES</b>											
	1st Quarter	MNDEO	PS-DBM / Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 7,382.00		P 7,382.00	
	2nd Quarter	MNDEO	PS-DBM / Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		4,809.90		4,809.90	
	3rd Quarter	MNDEO	PS-DBM / Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		7,699.74		7,699.74	
	4th Quarter	MNDEO	PS-DBM / Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		4,722.80		4,722.80	
	<b>SUB-TOTAL</b>								P 24,614.44		P 24,614.44	
EAO	<b>COMMON OFFICE DEVICES</b>											
	1st Quarter	MNDEO	PS-DBM / Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 7,717.94		P 7,717.94	
	2nd Quarter	MNDEO	PS-DBM / Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		4,809.90		4,809.90	
	3rd Quarter	MNDEO	PS-DBM / Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		7,159.74		7,159.74	
	4th Quarter	MNDEO	PS-DBM / Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		4,722.80		4,722.80	
	<b>SUB-TOTAL</b>								P 24,410.38		P 24,410.38	
EAO	<b>COMMON JANITORIAL SUPPLIES</b>											
	1st Quarter	MNDEO	PS-DBM	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 23,331.72		P 23,331.72	
	2nd Quarter	MNDEO	PS-DBM	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		22,694.76		22,694.76	
	3rd Quarter	MNDEO	PS-DBM	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		23,115.40		23,115.40	
	4th Quarter	MNDEO	PS-DBM	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		22,242.36		22,242.36	
	<b>SUB-TOTAL</b>								P 91,384.24		P 91,384.24	
EAO	<b>CONSUMABLES</b>											
	1st Quarter	Finance Sec.	Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 32,200.00		P 32,200.00	
	2nd Quarter	Finance Sec.	Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		32,200.00		32,200.00	
	3rd Quarter	Finance Sec.	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		37,200.00		37,200.00	
	4th Quarter	Finance Sec.	Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		37,200.00		37,200.00	
	<b>SUB-TOTAL</b>								P 138,800.00		P 138,800.00	
								<b>Sub-total :</b>	<b>P 279,209.06</b>		<b>P 279,209.06</b>	





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				Advertisement/Posting of REOI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
EAO	COMMON OFFICE SUPPLIES AND EQUIPMENT											
	1st Quarter	MNDEO	PS-DBM / Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 41,049.43		P 41,049.43	
	2nd Quarter	MNDEO	PS-DBM / Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		47,825.92		47,825.92	
	3rd Quarter	MNDEO	PS-DBM / Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		47,960.74		47,960.74	
	4th Quarter	MNDEO	PS-DBM / Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		47,565.88		47,565.88	
	SUB-TOTAL								P 184,401.97		P 184,401.97	
EAO	EQUIPMENT											
	1st Quarter	Maint. Sec.	PS-DBM / Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 19,320.00		P 19,320.00	
	2nd Quarter	Maint. Sec.	PS-DBM / Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		124,110.00		124,110.00	
	3rd Quarter	Maint. Sec.	PS-DBM / Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		41,360.00		41,360.00	
	4th Quarter	Maint. Sec.	PS-DBM / Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		19,320.00		19,320.00	
	SUB-TOTAL								P 184,790.00		P 184,790.00	
EAO	COMMON COMPUTER SUPPLIES											
	1st Quarter	Finance & Maint. Sec.	Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 4,370.96		P 4,370.96	
	2nd Quarter	Finance & Maint. Sec.	Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		1,252.56		1,252.56	
	3rd Quarter	Finance & Maint. Sec.	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		952.56		952.56	
	4th Quarter	Finance Sec.	Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		630.28		630.28	
	SUB-TOTAL								P 7,206.36		P 7,206.36	
EAO	PAPER MATERIALS AND PRODUCTS											
	1st Quarter	Finance Sec.	Shopping	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 4,573.05		P 4,573.05	
	2nd Quarter	Finance Sec.	Shopping	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		4,573.05		4,573.05	
	3rd Quarter	Finance Sec.	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		4,573.05		4,573.05	
	4th Quarter	Finance Sec.	Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		4,573.05		4,573.05	
	SUB-TOTAL								P 18,292.20		P 18,292.20	
								Sub-total :	P 394,690.53		P 394,690.53	



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EAO	<b>REPAIR AND MAINTENANCE OFFICE EQUIPMENT</b>											
	1st Quarter	QAS	Negotiated Proc.	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 500.00	P 500.00		
	2nd Quarter	QAS	Negotiated Proc.	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		500.00	500.00		
	3rd Quarter	QAS	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		0.00	0.00		
	4th Quarter	QAS	Shopping	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		0.00	0.00		
	<b>SUB-TOTAL</b>								P 1,000.00	P 1,000.00		
EAO	<b>FUEL ADDITIVES &amp; LUBRICANT</b>											
	1st Quarter	QAS	Negotiated Proc.	January 04, 2018	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 29,298.68	P 29,298.68		
	2nd Quarter	QAS	Negotiated Proc.	April 03, 2018	April 10, 2018	April 12, 2018	April 13, 2018		29,298.68	29,298.68		
	3rd Quarter	QAS	Negotiated Proc.	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		28,183.68	28,183.68		
	4th Quarter	QAS	Negotiated Proc.	October 02, 2018	October 09, 2018	October 11, 2018	October 12, 2018		28,183.68	28,183.68		
	<b>SUB-TOTAL</b>								P 114,964.72	P 114,964.72		
EAO	<b>FURNITURE AND FIXTURES</b>											
	1st Quarter	Admin. Sec.	Shopping	January 04, 2010	January 11, 2018	January 15, 2018	January 16, 2018	Engineering Administrative Overhead (EAO)	P 38,300.00		P 38,300.00	
	3rd Quarter	Admin. Sec.	Shopping	July 04, 2018	July 11, 2018	July 13, 2018	July 16, 2018		30,800.00		30,800.00	
	<b>SUB-TOTAL</b>								P 69,100.00		P 69,100.00	
								<b>Sub-total :</b>	<b>P 185,064.72</b>	<b>P 115,964.72</b>	<b>P 69,100.00</b>	





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				Advertisement/ Posting of REOI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	SUB-TOTAL(Page 1)								P 3,515,316.82			
	SUB-TOTAL(Page 2)								279,209.06			
	SUB-TOTAL(Page 3)								394,690.53			
	SUB-TOTAL(Page 4)								185,064.72			
							GRAND TOTAL :		P 4,374,281.13			


Submitted by:

  
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Administrative Officer VI  
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Recommended by:

  
**FERNANDO C. GARCIA**  
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**MARLO B. CORREA**  
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