



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NEGROS ORIENTAL
2nd DISTRICT ENGINEERING OFFICE
 NEGROS ORIENTAL
 Cangmating, Sibulan, Negros Oriental

ANNUAL PROCUREMENT PLAN (APP) FY 2021
(GOODS) (FINAL)

Code (PAP)	Procurement Program/Project	PMO / End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Airconditioning Maintenance Services									202,900.00		202,900.00	
	1st Quarter			SVP	1/7-13/21	1/13/2021	1/14/2021		GoP	50,725.00		50,725.00	
	Labor for Aircon Cleaning:												
1	A. Ceiling suspended type.	NO2 DEO	No	SVP	1/7-13/21	1/13/2021	1/14/2021		GoP	9,540.00		9,540.00	
2	B. Floor Mounted type.	NO2 DEO	No	SVP	1/7-13/21	1/13/2021	1/14/2021		GoP	11,925.00		11,925.00	
3	C. Wall Mounted (2.5Hp) type.	NO2 DEO	No	SVP	1/7-13/21	1/13/2021	1/14/2021		GoP	9,540.00		9,540.00	
4	D. Wall Mounted (1.5Hp) type.	NO2 DEO	No	SVP	1/7-13/21	1/13/2021	1/14/2021		GoP	16,960.00		16,960.00	
5	E. Window type.	NO2 DEO	No	SVP	1/7-13/21	1/13/2021	1/14/2021		GoP	2,760.00		2,760.00	
	2nd Quarter			SVP	4/7-13/21	4/13/2021	4/14/2021		GoP	50,725.00		50,725.00	
	Labor for Aircon Cleaning:												
1	A. Ceiling suspended type.	NO2 DEO	No	SVP	4/7-13/21	4/13/2021	4/14/2021		GoP	9,540.00		9,540.00	
2	B. Floor Mounted type.	NO2 DEO	No	SVP	4/7-13/21	4/13/2021	4/14/2021		GoP	11,925.00		11,925.00	
3	C. Wall Mounted (2.5Hp) type.	NO2 DEO	No	SVP	4/7-13/21	4/13/2021	4/14/2021		GoP	9,540.00		9,540.00	
4	D. Wall Mounted (1.5Hp) type.	NO2 DEO	No	SVP	4/7-13/21	4/13/2021	4/14/2021		GoP	16,960.00		16,960.00	
5	E. Window type.	NO2 DEO	No	SVP	4/7-13/21	4/13/2021	4/14/2021		GoP	2,760.00		2,760.00	
	3rd Quarter			SVP	7/7-13/21	7/13/2021	7/14/2021		GoP	50,725.00		50,725.00	
	Labor for Aircon Cleaning:												

1	A. Ceiling suspended type.	NO2 DEO	No	SVP	7/7-13/21	3/2021	7/14/2021		GoP	9,540.00		9,540.00	
2	B. Floor Mounted type.	NO2 DEO	No	SVP	7/7-13/21	7/13/2021	7/14/2021		GoP	11,925.00		11,925.00	
3	C. Wall Mounted (2.5Hp) type.	NO2 DEO	No	SVP	7/7-13/21	7/13/2021	7/14/2021		GoP	9,540.00		9,540.00	
4	D. Wall Mounted (1.5Hp) type.	NO2 DEO	No	SVP	7/7-13/21	7/13/2021	7/14/2021		GoP	16,960.00		16,960.00	
5	E. Window type.	NO2 DEO	No	SVP	7/7-13/21	7/13/2021	7/14/2021		GoP	2,760.00		2,760.00	
	4th Quarter			SVP	10/6-14/21	10/14/2021	10/15/2021		GoP	50,725.00		50,725.00	
	Labor for Aircon Cleaning												
1	A. Ceiling suspended type.	NO2 DEO	No	SVP	10/6-14/21	10/14/2021	10/15/2021		GoP	9,540.00		9,540.00	
2	B. Floor Mounted type.	NO2 DEO	No	SVP	10/6-14/21	10/14/2021	10/15/2021		GoP	11,925.00		11,925.00	
3	C. Wall Mounted (2.5Hp) type.	NO2 DEO	No	SVP	10/6-14/21	10/14/2021	10/15/2021		GoP	9,540.00		9,540.00	
4	D. Wall Mounted (1.5Hp) type.	NO2 DEO	No	SVP	10/6-14/21	10/14/2021	10/15/2021		GoP	16,960.00		16,960.00	
5	E. Window type.	NO2 DEO	No	SVP	10/6-14/21	10/14/2021	10/15/2021		GoP	2,760.00		2,760.00	
2	Common Office Supplies									2,881,616.00	672,985.00	2,208,631.00	
	1st Quarter	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,451,648.00	227,794.00	1,223,854.00	
1	Air Freshener	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	700.00	500.00	200.00	
2	Alcohol,ethyl 70%,500ml	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	11,200.00	7,200.00	4,000.00	
3	All Around Home Cleaner 1 lit.	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	5,800.00	5,580.00	220.00	
4	Ballpen refill, black	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,000.00		2,000.00	
5	Ballpen, black	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	10,200.00	1,200.00	9,000.00	
6	Ballpen,black/blue	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	600.00		600.00	
7	Ballpen (red,blue,black)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	400.00	400.00		
8	Bank Book(Gen.Form 104)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	750.00		750.00	
9	Bath soap	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	4,720.00	400.00	4,320.00	
10	Battery dry cell AA	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	100.00		100.00	
11	Binder Clamps (12s)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00	500.00		
12	Binder Clip (big/small)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	4,000.00		4,000.00	
13	Bond Paper sub20 (A4)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	28,500.00	10,000.00	18,500.00	
14	Bond Paper sub20 (legal)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	5,100.00	5,100.00		
15	Bond Paper sub20 (short)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	15,000.00	10,000.00	5,000.00	
16	Book Binder (A4 size)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	15,000.00	10,000.00	5,000.00	

17	Book Binder (long size)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	15,000.00	15,000.00		
18	Book Paper (A3 size)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	30,000.00	15,000.00	15,000.00	
19	Book Paper (A4 size)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	20,000.00	10,000.00	10,000.00	
20	Book Paper (Legal size)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	12,500.00	6,000.00	6,500.00	
21	Book Paper sub20 (A3)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,500.00		1,500.00	
22	Bookpaper,short (sub20/70gsm)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,500.00	2,500.00		
23	Broom, soft tambo	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,260.00	260.00	2,000.00	
24	Calculator ribbon (Adrite)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00		500.00	
25	Calculator,12 digits	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	700.00	200.00	500.00	
26	Canon NPG 51 Toner,black	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	16,000.00		16,000.00	
27	Carbon Paper Flastofoil	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	600.00		600.00	
28	Cash Book (Gen.Form 103)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,500.00		1,500.00	
29	Chipboard	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,800.00		2,800.00	
30	Cleaner,toilet bowl/urinal	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	12,000.00	8,000.00	4,000.00	
31	Cleanser,scouring powder	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,400.00		2,400.00	
32	Computer Cleaner	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	90.00		90.00	
33	Continous Paper (2 ply)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,000.00		1,000.00	
34	Correction pen	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	375.00		375.00	
35	Correction Tape	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	6,100.00	2,200.00	3,900.00	
36	Detergent Bar	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	240.00		240.00	
37	Detergent Powder,all purpose,1kg/pouch	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,470.00	270.00	1,200.00	
38	Dishwashing Liquid	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	9,060.00	660.00	8,400.00	
39	Disinfectant Spray, aerosol type	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,800.00	1,000.00	800.00	
40	Document Keeper	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,500.00		3,500.00	
41	Double sided tape	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	600.00	300.00	300.00	
42	Double sided tape (1")	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	750.00	300.00	450.00	
43	Duct Tape	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	200.00	100.00	100.00	
44	Dust Pan	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	100.00		100.00	
45	Engineers Field Book	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	10,500.00	5,500.00	5,000.00	
46	Envelope, expanding,legal	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	6,000.00	3,000.00	3,000.00	

47	Expanding envelope (blue)	NO2 DEO	No	shopping	1/7-13/21	3/2021	1/14/2021		GoP	200.00	100.00	100.00	
48	Expanding Folder	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,800.00	800.00	1,000.00	
49	Fastener Plastic	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	240.00	100.00	140.00	
50	Fastener Plastic (short)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	7,400.00	2,400.00	5,000.00	
51	Fastener,plastic,8.5"	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	240.00	240.00		
52	Fastener,plastic,long	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	200.00		200.00	
53	Filling Cabinet steel	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,750.00		3,750.00	
54	Filling Folder (Arch File)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	160,900.00	10,900.00	150,000.00	
55	Folder Rack/Organizer	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,250.00	1,250.00		
56	Folder,expanded (legal)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,350.00	1,000.00	1,350.00	
57	Folder,expanded,blue,A4	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,000.00	1,500.00	1,500.00	
58	Folder,expanded,green,legal	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	600.00		600.00	
59	Folder,legal, blue	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	240.00	240.00		
60	Folder,ordinary,legal	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,200.00		3,200.00	
61	Garbage Bag	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	700.00		700.00	
62	Glass Cleaner	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	260.00		260.00	
63	Glass Cleaner (big)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	10,800.00	5,800.00	5,000.00	
64	Glass Wiper	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	600.00	300.00	300.00	
65	Glue (180g)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	160.00		160.00	
66	Glue, all purpose	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	960.00	960.00		
67	Highlighter Pen,red & yellow	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00	250.00	250.00	
68	Ink Refill for markers	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	200.00	200.00		
69	Insect Repellent Spray	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,920.00	720.00	1,200.00	
70	Mailing envelope	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00		500.00	
71	Marker (black & blue)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,260.00		1,260.00	
72	Marker,fine (black & blue)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	200.00	200.00		
73	Marker,fine (black)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00	500.00		
74	Marker,whiteboard,BK	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,070.00		1,070.00	
75	Masking Tape, 24mm	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,200.00	600.00	600.00	
76	Mop	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	520.00	270.00	250.00	
77	Mylar Film	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	750,000.00		750,000.00	
78	Padlock	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00	250.00	250.00	
79	Paper Clamp	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	400.00	200.00	200.00	

80	Paper Clip,32mm	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	194.00	194.00		
81	Paper Clip,plastic	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	160.00	160.00		
82	Paper, Multipurpose, 70gsm (A4 size)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	55,000.00	55,000.00		
83	Paste	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	70.00		70.00	
84	Pencil No.2	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	485.00	125.00	360.00	
85	Photo paper	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,200.00	900.00	1,300.00	
86	Plastic Straw,twine	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	80.00		80.00	
87	Post it adhesive note pad	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00		500.00	
88	Puncher	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	800.00	800.00		
89	Puncher (heavy duty)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	2,500.00		2,500.00	
90	Record Book w/ pages	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	10,500.00		10,500.00	
91	Record Book, 300 pages	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	14,400.00	14,400.00		
92	Record Book, 500 pages	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	13,000.00	1,000.00	12,000.00	
93	Ribbon Cartridge LQ-300+II	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	270.00		270.00	
94	Rubber Bond	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00		500.00	
95	Ruler,plastic,12"	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	400.00		400.00	
96	Sign Pen liquid/gel ink 0.5	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,700.00	1,200.00	2,500.00	
97	Signpen refill for existing pen brand	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,200.00		1,200.00	
98	Signpen,black 0.5	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,100.00	600.00	2,500.00	
99	Signpen,black 0.7	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	600.00		600.00	
100	Spray Paint	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	40,000.00		40,000.00	
101	Stamp Pad No.3	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	340.00		340.00	
102	Staple Wire Bostich-B8	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	900.00		900.00	
103	Staple Wire No. 23/13	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	8,000.00		8,000.00	
104	Staple Wire No. 23/17	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	8,000.00		8,000.00	
105	Staple Wire No.35	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,450.00	1,250.00	200.00	
106	Stapler w/ remover	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,770.00	570.00	1,200.00	
107	Steel Rack	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,200.00		3,200.00	
108	Stick on notes removable (film indexer adhesive notes)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,750.00		1,750.00	
109	Sticker Paper (various color)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,000.00		1,000.00	
110	Toilet Bowl Cleaner	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	480.00	240.00	240.00	

111	Toilet Tissue Paper 2ply	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	3,429.00	725.00	2,704.00	
112	Transparent Tape, 1"	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	265.00		265.00	
113	Transparent Tape, 24mm	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	180.00	180.00		
114	Trash bag	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	1,120.00		1,120.00	
115	Typewriter Ribbon	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	250.00		250.00	
116	Uninterruptible Power Supply (UPS)	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	45,000.00		45,000.00	
117	WD 40	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	500.00	500.00		
118	Yellow Pad Paper	NO2 DEO	No	shopping	1/7-13/21	1/13/2021	1/14/2021		GoP	120.00		120.00	
	2nd Quarter			shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	904,712.00	201,842.00	702,870.00	
119	6 col. Columnar Pad	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00		1,000.00	
120	Air Freshener	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,100.00	2,100.00		
121	Air Freshener	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	500.00	200.00	300.00	
122	Alcohol,ethyl 70%,500ml	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	4,600.00	3,600.00	1,000.00	
123	All around Home Cleaner.(1lit/bot)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,080.00	1,860.00	220.00	
124	Ballpen refill-black (pilot)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	400.00	400.00		
125	Ballpen,black/blue	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	300.00		300.00	
126	Ballpen,fine(re,blue,black)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	400.00		400.00	
127	Ballpen-black (pilot)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	900.00	900.00		
128	Bank Book(Gen.Form 104)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	750.00		750.00	
129	Bath soap	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	560.00	360.00	200.00	
130	Battery dry cell AA	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	100.00		100.00	
131	Binder Clip (big/small)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00	1,000.00		
132	Bond Paper sub20 (A4)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	27,000.00	7,500.00	19,500.00	
133	Bond Paper sub20 (legal)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	5,100.00		5,100.00	
134	Bond Paper sub20 (legal)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,300.00		3,300.00	
135	Book Paper sub20 (A3)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	900.00		900.00	
136	Bookpaper-short (sub.20)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	5,000.00	5,000.00		
137	Broom, soft tambo	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	820.00	400.00	420.00	
138	Brown envelope (long)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	860.00	720.00	140.00	
139	Calculator,12 digits	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,200.00	700.00	2,500.00	

140	Carbon film,PE blue	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	12,000.00	12,000.00		
141	Carbon Paper Flastrofoil	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	600.00		600.00	
142	Cash Book (Gen.Form 103)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	825.00		825.00	
143	Chipboard	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	1,500.00		1,500.00	
144	Cleaner,toilet bowl and urinal,900ml-1000ml cap	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	6,000.00	6,000.00		
145	Cleanser,scouring powder,(350g min/can)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	1,200.00	1,200.00		
146	Computer Cleaner	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	290.00		290.00	
147	Continous Paper (2 ply)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	3,000.00		3,000.00	
148	Correction pen	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	375.00		375.00	
149	Correction Tape,1pc in individual plastic (8m)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	2,150.00	1,950.00	200.00	
150	Detergent Powder	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	990.00	720.00	270.00	
151	Dishwashing Liquid	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	1,940.00	1,400.00	540.00	
152	Disinfectant Sprav,aerosol type	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	900.00	900.00		
153	Document Keeper	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	11,000.00	7,500.00	3,500.00	
154	Double sided tape	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	1,250.00	350.00	900.00	
155	Duct Tape	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	950.00	750.00	200.00	
156	Dust pan	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	550.00	200.00	350.00	
157	DVD Rewritable (w/ individual container)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	10,500.00	10,500.00		
158	Ecoi Paper (assrtd size)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	500,000.00		500,000.00	
159	Engineer's Field book	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	600.00	600.00		
160	Envelope,expanding,kraf tboard, legal size	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	1,800.00	1,800.00		
161	Eraser, rubber	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	130.00	130.00		
162	Expanding envelope (blue)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	700.00		700.00	
163	Expanding folder	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	900.00	900.00		
164	Fastener Plastic	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	240.00		240.00	
165	Fastener,plastic,8.5"	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	240.00		240.00	
166	Fastener,plastic,long	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	200.00		200.00	
167	Filling Cabinet steel	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	3,750.00		3,750.00	
168	Filling Folder (Arch File)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	61,900.00	10,900.00	51,000.00	
169	Folder Rack/Organizer	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021	GoP	1,250.00		1,250.00	

170	Folder, blue, legal size	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	11,240.00		11,240.00	
171	Folder, fancy (legal/A4 size)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,500.00	900.00	1,600.00	
172	Folder, white, legal size	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	8,250.00		8,250.00	
173	Folder, expanded (legal)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,350.00		2,350.00	
174	Folder, expanded, blue, short	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	11,000.00		11,000.00	
175	Folder, expanded, green, legal	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00		1,200.00	
176	Glass Cleaner	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,060.00	260.00	1,800.00	
177	Glass Wiper	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	300.00		300.00	
178	Glue, all purpose (200gm)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	480.00	480.00		
179	Highlighter pen	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	480.00	480.00		
180	Ink Refill for markers	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	200.00		200.00	
181	Insect Repellent Spray	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,960.00	360.00	3,600.00	
182	Mailing envelope	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	500.00		500.00	
183	Marker, fine (black & blue)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	200.00		200.00	
184	Marker, permanent, black	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	780.00		780.00	
185	Marker, whiteboard, BK	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,400.00		3,400.00	
186	Mechanical pencil	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	840.00		840.00	
187	Paper Clamp	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,670.00	1,070.00	1,600.00	
188	Paper Clip, plastic	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	160.00		160.00	
189	Paper, multicopy, 80gsm, A4)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	15,000.00	15,000.00		
190	Paper, multipurpose, 70gsm (A4)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	36,000.00	36,000.00		
191	Paper, multipurpose, 70gsm (legal)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	15,000.00	15,000.00		
192	Paste	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	70.00		70.00	
193	Pencil (mongol type) No.2	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	120.00	120.00		
194	Pencil Lead with eraser	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	750.00	750.00		
195	Pencil No.2	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	125.00		125.00	
196	Pentel pen-asstrd colors)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	420.00	420.00		
197	Photographic Paper	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	400.00	400.00		
198	Plastic Fastener	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,000.00	2,000.00		
199	Plastic Straw, twine	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	80.00		80.00	

200	Post it adhesive note pad	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00	500.00	500.00	
201	Puncher (heavy duty)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	5,000.00	2,500.00	2,500.00	
202	Push pin,100pcs/case	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	300.00	300.00		
203	Record Book,300pages	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	7,200.00	7,200.00		
204	Record Book,500 pages	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	8,000.00	6,000.00	2,000.00	
205	Repair of computer printer	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00	1,200.00		
206	Ribbon Cartridge LQ-300+II	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	270.00		270.00	
207	Risograph	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	10,000.00	10,000.00		
208	Ruler,plastic,12"	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	40.00		40.00	
209	Sign pen refill for existing sign pen brand	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	600.00	600.00		
210	Sign pen,black,liquid gel,0.5	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,250.00	1,250.00		
211	Signpen,black 0.5	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	300.00		300.00	
212	Signpen,black 0.7	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	300.00		300.00	
213	Sponge Mop	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	600.00	600.00		
214	Stamp Pad No.3	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	140.00		140.00	
215	Staple Cartridge No. 70FE	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	28,000.00		28,000.00	
216	Staple Wire Bostich-B8	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	900.00		900.00	
217	Staple Wire No. 35	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,100.00		3,100.00	
218	Staple Wire, 23/13	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	8,000.00	4,000.00	4,000.00	
219	Stapler w/ staple remover	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	970.00	400.00	570.00	
220	Steel Rack	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,200.00		3,200.00	
221	Sticker paper (any color)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00	1,000.00		
222	Tape,masking,24mm	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	300.00	300.00		
223	Tape,transparent,24mm	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	90.00	90.00		
224	Toilet Bowl Cleaner	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	480.00		480.00	
225	Toilet Tissue Paper 2ply	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,077.00	1,352.00	725.00	
226	Transparent Tape, 1"	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	250.00		250.00	
227	Trash bag	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	120.00		120.00	
228	Typewriter ribbon-black	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	2,520.00	2,520.00		
229	WD 40 (oil 11.2 oz)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	250.00	250.00		
230	Wiper glass	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	300.00	300.00		

231	Wyteboard eraser	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	4,200.00	4,200.00		
232	Wyteboard marker (blue and black)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,500.00	1,500.00		
233	Yellow Pad Paper	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	120.00		120.00	
	3rd Quarter			shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	177,618.00		177,618.00	
234	Book Paper (A4 size)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	20,000.00		20,000.00	
235	Book Paper (A3 size)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	30,000.00		30,000.00	
236	Book Paper (Legal size)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	12,500.00		12,500.00	
237	Index of Payment to creditors	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	25,000.00		25,000.00	
238	Bond Paper sub20 (A4)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	19,500.00		19,500.00	
239	Bond Paper sub20 (legal)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	6,800.00		6,800.00	
240	Correction Tape	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
241	Toilet Bowl Cleaner	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	240.00		240.00	
242	Insect Repellent Spray	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	360.00		360.00	
243	Signpen,black 0.7	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	300.00		300.00	
244	Signpen,black 0.5	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	300.00		300.00	
245	Ballpen,black/blue	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	300.00		300.00	
246	All Around Home Cleaner 1 lit.	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	100.00		100.00	
247	Toilet Tissue Paper 2ply	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	600.00		600.00	
248	Air Freshener	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
249	Filling Folder (Arch File)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	10,900.00		10,900.00	
250	Fastener Plastic	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	240.00		240.00	
251	Staple Wire No. 35	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
252	Trash bag	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	60.00		60.00	
253	Alcohol(70%,500ml)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	800.00		800.00	
254	Marker,fine (black & blue)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
255	Detergent Powder	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	70.00		70.00	
256	All Around Home Cleaner 1 lit.	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	120.00		120.00	
257	Dishwashing Liquid	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	210.00		210.00	
258	Folder,ordinary,legal	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	1,600.00		1,600.00	
259	Mop	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	70.00		70.00	
260	Puncher	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	300.00		300.00	
261	Book Paper sub20 (A3)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	900.00		900.00	
262	Folder,expanded,legal	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	350.00		350.00	

263	Calculator,12 digits	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	350.00		350.00	
264	Stapler w/ remover	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	210.00		210.00	
265	Dust Pan	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	100.00		100.00	
266	Broom, soft tambo	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	100.00		100.00	
267	Computer Cleaner	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	90.00		90.00	
268	Post it adhesive note pad	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	50.00		50.00	
269	Folder,expanded,blue,A4	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	3,000.00		3,000.00	
270	Duct Tape	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
271	Transparent Tape, 1"	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	90.00		90.00	
272	Dishwashing Liquid	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	120.00		120.00	
273	Air Freshener	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
274	Ruler,plastic,12"	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	40.00		40.00	
275	Dishwashing Liquid-100ml	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	150.00		150.00	
276	Ballpen,fine(re,blue,black)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	400.00		400.00	
277	Bond Paper sub20 (A4)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	7,500.00		7,500.00	
278	Bond Paper sub20 (legal)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	3,300.00		3,300.00	
279	Ribbon Cartridge LQ-300+II	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	270.00		270.00	
280	Brown envelope (long)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	140.00		140.00	
281	Carbon Paper Flastofoil	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	600.00		600.00	
282	Chipboard	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	38.00		38.00	
283	Continuous Paper (2 ply)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	1,000.00		1,000.00	
284	Correction pen	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	375.00		375.00	
285	Document Keeper	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	3,500.00		3,500.00	
286	Double sided tape	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	600.00		600.00	
287	Alcohol,ethyl 70%	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
288	Expanding envelope (blue)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	200.00		200.00	
289	Folder,expanded (legal)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	2,000.00		2,000.00	
290	Filling Cabinet steel	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	3,750.00		3,750.00	
291	Folder,legal, blue	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	240.00		240.00	
292	Folder Rack/Organizer	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	1,250.00		1,250.00	
293	Cash Book (Gen.Form 103)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	125.00		125.00	
294	Bank Book(Gen.Form 104)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021		GoP	250.00		250.00	

295	Glass Cleaner	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	260.00		260.00	
296	Glass Wiper	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	300.00		300.00	
297	Folder,expanded,green,1 each	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	600.00		600.00	
298	Detergent Powder,500g	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	200.00		200.00	
299	Mailing envelope	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	500.00		500.00	
300	Mop	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	250.00		250.00	
301	Padlock	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	500.00		500.00	
302	Paper Clamp	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	500.00		500.00	
303	Paper Clip,plastic	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	160.00		160.00	
304	Fastener,plastic,long	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	200.00		200.00	
305	Fastener,plastic,8.5"	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	240.00		240.00	
306	Pencil No.2	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	125.00		125.00	
307	Plastic Straw,twine	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	80.00		80.00	
308	Puncher (heavy duty)	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	400.00		400.00	
309	Record Book,500 pages	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	1,000.00		1,000.00	
310	Ink Refill for markers	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	200.00		200.00	
311	Bath soap	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	200.00		200.00	
312	Transparent Tape, 1"	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	160.00		160.00	
313	Signpen,black,0.5	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	2,500.00		2,500.00	
314	Stamp Pad	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	140.00		140.00	
315	Staple Wire No.35	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	1,250.00		1,250.00	
316	Staple Wire Bostich-B8	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	900.00		900.00	
317	Steel Rack	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	3,200.00		3,200.00	
318	Toilet Bowl Cleaner	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	240.00		240.00	
319	Toilet Tissue Paper 2ply	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	125.00		125.00	
320	Paste	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	70.00		70.00	
321	Marker,whiteboard,BK	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	340.00		340.00	
322	Yellow Pad Paper	NO2 DEO	No	shopping	7/7-13/21	7/13/2021	7/14/2021	GoP	120.00		120.00	
	4th Quarter			shopping	10/6-14/21	10/14/2021	10/15/2021	GoP	347,638.00	243,349.00	104,289.00	
323	Air Freshener	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021	GoP	2,100.00	2,100.00		
324	Alcohol(68%- 70%,scented,500ml)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021	GoP	3,600.00	3,600.00		
325	All around Home Cleaner.(1lit/bot)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021	GoP	1,860.00	1,860.00		
326	Ballpen-black (pilot)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021	GoP	900.00	900.00		
327	Ballpen refill-black (pilot)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021	GoP	400.00	400.00		

328	Binder Clip (big/small)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00	1,000.00		
329	Bookpaper-short (sub.20)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	5,000.00	5,000.00		
330	Broom, soft tambo	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	400.00	400.00		
331	Carbon film,PE blue	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	12,000.00	12,000.00		
332	Cleaner,toilet bowl and urinal,900ml-1000ml cap	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	6,000.00	6,000.00		
333	Cleanser,scouring powder,(350g min/can)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,200.00	1,200.00		
334	Correction Tape,1pc in individual plastic (8m)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,950.00	1,950.00		
335	Detergent Bar,140grms as packed	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	120.00	120.00		
336	Detergent Powder,all purpose,1kg/pouch	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	600.00	600.00		
337	Disinfectant Spray,aerosol type	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	900.00	900.00		
338	Dishwashing Liquid- 250ml	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,400.00	1,400.00		
339	DVD Rewritable (w/ individual container)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	10,500.00	10,500.00		
340	Document Keeper	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	7,500.00	7,500.00		
341	Double sided tape (1")	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	350.00	350.00		
342	Engineer's Field book	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	600.00	600.00		
343	Envelope,expanding,kraf tboard, legal size	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,800.00	1,800.00		
344	Eraser, rubber	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	30.00	30.00		
345	Expanding folder	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	900.00	900.00		
346	Filling folder (hardbound)(arch file folder)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	51,000.00	51,000.00		
347	Folder, fancy (legal/A4 size)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	900.00	900.00		
348	Glass Cleaner (big)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,800.00	1,800.00		
349	Glue,all purpose (200gsm)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	480.00	480.00		
350	Insect repellent spray	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	3,600.00	3,600.00		
351	Mechanical pencil	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	2,400.00	2,400.00		
352	Paper Clip,32mm,100pcs	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	97.00	97.00		
353	Paper,multicopy,80gsm (A4)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	15,000.00	15,000.00		

354	Paper,multipurpose,70gs m (A4)	NO2 DEO	No	shopping	10/6-14/21	14/2021	10/15/2021		GoP	36,000.00	36,000.00		
355	Paper,multipurpose,70gs m(legal)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	15,000.00	15,000.00		
356	Pencil (mongol type) No.2	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	120.00	120.00		
357	Pencil Lead with eraser	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	750.00	750.00		
359	Pentel pen-asstrd colors)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	420.00	420.00		
360	Photographic Paper	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	400.00	400.00		
361	Plastic Fastener	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	2,000.00	2,000.00		
362	Post it adhesive paper	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	500.00	500.00		
363	Push pin,100pcs/case	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	300.00	300.00		
364	Record Book,300pages	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	7,200.00	7,200.00		
365	Record Book,500 pages	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	6,000.00	6,000.00		
366	Risograph	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	10,000.00	10,000.00		
367	Bath soap	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	360.00	360.00		
368	Sign pen,black,liquid gel,0.5	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,250.00	1,250.00		
369	Sign pen refill for existing sign pen brand	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	600.00	600.00		
370	Sponge Mop	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	600.00	600.00		
371	Staple Wire, heavy duty 23/13	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	4,000.00	4,000.00		
372	Staple Wire, heavy duty 23/17	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	4,000.00	4,000.00		
373	Stapler w/ staple wire remover	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	400.00	400.00		
374	Sticker paper (various color)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00	1,000.00		
375	Tape,masking,24mm	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	300.00	300.00		
376	Tape,transparent,24mm	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	90.00	90.00		
377	Toilet tissue paper 2-ply sheets	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,352.00	1,352.00		
378	Typewriter ribbon-black	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	2,520.00	2,520.00		
379	WD 40 (oil 11.2 oz)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	250.00	250.00		
380	Wiper glass	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	300.00	300.00		
381	Wyteboard eraser	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	4,200.00	4,200.00		
382	Wyteboard marker (blue and black)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,500.00	1,500.00		
383	Repair of computer printer	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,200.00	1,200.00		
384	Dust pan	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	200.00	200.00		

385	Paper clamps (big/small)	NO2 DEO	No	shopping	10/6-14/21	14/2021	10/15/2021		GoP	900.00	900.00		
386	Duct tape (color gray)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	750.00	750.00		
387	Puncher (heavy duty)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	500.00	500.00		
388	Brown envelope (long)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	720.00	720.00		
389	Highlighter pen	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	480.00	480.00		
390	Multipurpose Drawer	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	800.00	800.00		
391	Stapler w/ remover	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00		1,000.00	
392	Folder, legal	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	900.00		900.00	
393	Correction Tape,1pc in individual plastic (8m)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,200.00		1,200.00	
394	Ballpen, blue	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00		1,000.00	
395	Ballpen, red	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00		1,000.00	
396	Ballpen, black	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00		1,000.00	
397	Ballpen, green,fine	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00		1,000.00	
398	Scotch Tape, 1 inch	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	200.00		200.00	
399	Paper clamps (big/small)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	3,000.00		3,000.00	
400	Staple Wire No. 35	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,125.00		1,125.00	
401	Marker,fine (blue,black,red)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,250.00		1,250.00	
402	Sign pen,black,liquid gel,0.5	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,200.00		1,200.00	
403	Stamp Pad Ink,purple/red	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	600.00		600.00	
404	Columnar Notebook, 24 cms	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	2,500.00		2,500.00	
405	Stamp Pad No.2	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	800.00		800.00	
406	Duct tape (2")	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,250.00		1,250.00	
407	Alcohol(68%-70%,scented,500ml)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	4,800.00		4,800.00	
408	Double sided tape (1")	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	900.00		900.00	
409	Bond Paper (A3)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	4,150.00		4,150.00	
410	Bond Paper sub20 (A4)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	15,000.00		15,000.00	
411	Insect Repellent Spray	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	720.00		720.00	
412	Signpen,black 0.7	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	300.00		300.00	
413	Signpen,black 0.5	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	300.00		300.00	
414	Ballpen,black/blue	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	300.00		300.00	

415	All Around Home Cleaner 1 lit.	NO2 DEO	No	shopping	10/6-14/21	14/2021	10/15/2021		GoP	200.00		200.00	
416	Toilet Tissue Paper 2ply	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,200.00		1,200.00	
417	Air Freshener	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	400.00		400.00	
418	Filling Folder (Arch File)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	10,900.00		10,900.00	
419	Fastener Plastic	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	240.00		240.00	
420	Alcohol(70%,500ml)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,900.00		1,900.00	
421	Marker,fine (black & blue)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	360.00		360.00	
422	Detergent Powder	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	126.00		126.00	
423	All Around Home Cleaner 1 lit.	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	240.00		240.00	
424	Book Paper sub20 (A3)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,200.00		1,200.00	
425	Folder,expanded,legal	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	350.00		350.00	
426	Folder,expanded,blue,A4	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	6,000.00		6,000.00	
427	Duct Tape	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	400.00		400.00	
428	Transparent Tape, 1"	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	90.00		90.00	
429	Dishwashing Liquid- 100ml	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	150.00		150.00	
430	Ballpen,fine(re,blue,blac k)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	400.00		400.00	
431	Bond Paper sub20 (A4)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	7,500.00		7,500.00	
432	Bond Paper sub20 (legal)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	3,300.00		3,300.00	
433	Ribbon Cartridge LQ- 300+II	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	270.00		270.00	
434	Brown envelope (long)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	70.00		70.00	
435	Chipboard	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	38.00		38.00	
436	Continuous Paper (2 ply)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00		1,000.00	
437	Correction pen	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	375.00		375.00	
438	Double sided tape	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	900.00		900.00	
439	Alcohol,ethyl 70%	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	200.00		200.00	
440	Expanding envelope (blue)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	200.00		200.00	
441	Folder,expanded (legal)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	2,000.00		2,000.00	
442	Filling Cabinet steel	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	3,750.00		3,750.00	
443	Folder,legal, blue	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	80.00		80.00	
444	Folder Rack/Organizer	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,250.00		1,250.00	
445	Cash Book (Gen.Form 103)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	125.00		125.00	

446	Glass Wiper	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	300.00		300.00	
447	Folder,expanded,green,l egal	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	600.00		600.00	
448	Mailing envelope	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	500.00		500.00	
449	Paper Clamp	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	500.00		500.00	
450	Paper Clip,plastic	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	160.00		160.00	
451	Fastener,plastic,long	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	200.00		200.00	
452	Fastener,plastic,8.5"	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	240.00		240.00	
453	Pencil No.2	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	125.00		125.00	
454	Puncher (heavy duty)	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	400.00		400.00	
455	Record Book,500 pages	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,000.00		1,000.00	
456	Bath soap	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	200.00		200.00	
457	Transparent Tape, 1"	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	160.00		160.00	
458	Stamp Pad No.3	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	70.00		70.00	
459	Staple Wire No.35	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	1,250.00		1,250.00	
460	Staple Wire Bostich-B8	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	900.00		900.00	
461	Steel Rack	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	6,400.00		6,400.00	
462	Toilet Bowl Cleaner	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	240.00		240.00	
463	Toilet Tissue Paper 2ply	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	125.00		125.00	
464	Marker,whiteboard,BK	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	170.00		170.00	
465	Yellow Pad Paper	NO2 DEO	No	shopping	10/6-14/21	10/14/2021	10/15/2021		GoP	40.00		40.00	
3	Common Office Equipment Supplies and Consumables									4,282,711.00	317,106.00	3,965,605.00	
	1st Quarter			shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,493,175.00		1,493,175.00	
1	Computer mouse	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,500.00		3,500.00	
2	Cannon Ink Cartridge:751 BK	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	40,000.00		40,000.00	
3	Cannon Ink Cartridge:751 Y	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	20,000.00		20,000.00	
4	Cannon Ink Cartridge:751 C	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	20,000.00		20,000.00	
5	Cannon Ink Cartridge:751 M	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	20,000.00		20,000.00	
6	Cannon Ink Cartridge:750 PGBK	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	40,000.00		40,000.00	
7	Cannon PFI- 8107:Magenta	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	150,000.00		150,000.00	

8	Cannon PFI-8107:Yellow	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	50,000.00		150,000.00	
9	Cannon PFI-8107:BK	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	150,000.00		150,000.00	
10	Cannon PFI-8107:MBK	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	250,000.00		250,000.00	
11	Cannon PFI-8107:Cyan	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	150,000.00		150,000.00	
12	Epson Ink T6641	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	37,500.00		37,500.00	
13	Epson Ink T6642	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	22,500.00		22,500.00	
14	Epson Ink T6643	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	22,500.00		22,500.00	
15	Epson Ink T6644	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	22,500.00		22,500.00	
16	Epson Ink 003:black	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	39,000.00		39,000.00	
17	Epson Ink 003: cyan	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	23,400.00		23,400.00	
18	Epson Ink 003: magenta	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	23,400.00		23,400.00	
19	Epson Ink 003:yellow	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	23,400.00		23,400.00	
20	Toner 2380 for printer	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	11,875.00		11,875.00	
21	Toner Q2612A for printer	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	9,000.00		9,000.00	
22	Epson ink #003 (black)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	9,000.00		9,000.00	
23	Epson ink #003 (cyan)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,000.00		3,000.00	
24	Epson ink #003 (magenta)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,000.00		3,000.00	
25	Epson ink #003 (yellow)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,000.00		3,000.00	
26	Epson Ink L210:M (1lit)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,600.00		1,600.00	
27	Epson Ink L210:B (1lit)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	800.00		800.00	
28	Epson Ink L210:Y (1lit)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,600.00		1,600.00	
29	Epson Ink L210:C (1lit)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,600.00		1,600.00	
30	Epson L1800 673: Y	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00		1,200.00	
31	Epson L1800 673: BK	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00		1,200.00	
32	Epson L1800 673: LC	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00		1,200.00	
33	Epson L1800 673: LM	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00		1,200.00	
34	Epson L1800 673: M	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00		1,200.00	
35	Epson L1800 673: C	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,200.00		1,200.00	
36	Canon NPG 51 Toner.black	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	16,000.00		16,000.00	
37	Develop Ineo 164 Toner	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	12,000.00		12,000.00	
38	Keyboard USB type	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,400.00		1,400.00	
39	UPS Battery	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	4,000.00		4,000.00	

40	Adding Machine w/ printer	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	5,000.00		5,000.00	
41	Aircondition	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	20,000.00		20,000.00	
42	Brother Ink (BT5000C)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,050.00		1,050.00	
43	Brother Ink (BT5000M)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,050.00		1,050.00	
44	Brother Ink (BT5000Y)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,050.00		1,050.00	
45	Brother Ink (BT5000BK)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,600.00		1,600.00	
46	Cannon ink refill:BK	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	850.00		850.00	
47	Cannon Pixma Cartridge 810	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,380.00		1,380.00	
48	Cannon Pixma Cartridge 811	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,380.00		1,380.00	
49	Computer Desktop w/ accessories	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	100,000.00		100,000.00	
50	Keyboard USB type	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00		1,000.00	
51	Optical mouse	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00		1,000.00	
52	Calculator,14 digits	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	500.00		500.00	
53	Epson Cartridge (colored)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00		1,000.00	
54	Epson Cartridge (black)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,000.00		1,000.00	
55	Epson ink T6641	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,040.00		1,040.00	
56	Epson ink T6642	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	600.00		600.00	
57	Epson ink T6643	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	600.00		600.00	
58	Epson ink T6644	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	600.00		600.00	
59	Epson Printer	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	10,000.00		10,000.00	
60	External Hard drive (2 TB)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	16,000.00		16,000.00	
61	HP Ink Printer Cartridge	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,250.00		1,250.00	
62	License OS (windows 8 Prof)	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,000.00		3,000.00	
63	Money Counter	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	1,250.00		1,250.00	
64	Printer w/ scanner	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	10,000.00		10,000.00	
65	Typewriter	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	15,000.00		15,000.00	
66	USB Flash Drive-64GB	NO2 DEO	No	shopping	4/7-13/21	4/13/2021	4/14/2021		GoP	3,200.00		3,200.00	
	2nd Quarter			shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	1,767,408.00	158,553.00	1,608,855.00	
67	Epson ink (black) 70ml	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	4,500.00	4,500.00		
68	Epson ink (cyan)70ml	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	4,500.00	4,500.00		
69	Epson ink (majenta)70ml	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	4,500.00	4,500.00		
70	Epson ink (yellow)70ml	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	4,500.00	4,500.00		

71	HP Cartridges 704 - black	NO2 DEO	No	shopping	4/7-13/21	/27/2021	4/28/2021		GoP	5,400.00	5,400.00		
72	HP Cartridges 704 - tri-color	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	5,400.00	5,400.00		
73	HP Cartridges 932-black	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	26,600.00	26,600.00		
74	HP Cartridges 933-magenta	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	5,970.00	5,970.00		
75	HP Cartridges 933-cyan	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	5,730.00	5,730.00		
76	HP Cartridges 933-yellow	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	5,730.00	5,730.00		
77	Photocopier Toner(TN118)	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	37,500.00	37,500.00		
78	Central Processing Unit (CPU)	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	2,400.00	2,400.00		
79	IU After Assy.(A1XU-R700-00)	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	7,900.00	7,900.00		
80	Imaging unit Assy.(A1XU-R700-00)	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	8,700.00	8,700.00		
81	Drum (DV116)	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	9,900.00	9,900.00		
82	Developer (DV116)	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	1,500.00	1,500.00		
83	Fusing Unit (A3PE-PP3V-00)	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	11,823.00	11,823.00		
84	External Har Drive,1TB/2TB	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	5,000.00	5,000.00		
85	Computer Keyboards	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	5,500.00	1,000.00	4,500.00	
86	Epson Ink 001-black	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	3,500.00		3,500.00	
87	Epson Ink 001-Cyan	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	3,500.00		3,500.00	
88	Epson Ink 001- Magenta	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	3,500.00		3,500.00	
89	Epson Ink 001-Yellow	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	3,500.00		3,500.00	
90	Ink Cartridge Cannon PFI-102:black	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	300,000.00		300,000.00	
91	Ink Cartridge PFI-102:MBK	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	300,000.00		300,000.00	
92	Ink Cartridge PFI-102:Cyan	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	180,000.00		180,000.00	
93	Ink Cartridge PFI-102:Magenta	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	180,000.00		180,000.00	
94	Ink Cartridge PFI-102:Yellow	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	180,000.00		180,000.00	
95	TONER TN118	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	35,000.00		35,000.00	
96	Twinhead Rechargeable Lamp	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	4,000.00		4,000.00	
97	External Hard Drive	NO2 DEO	No	shopping	4/7-13/21	4/27/2021	4/28/2021		GoP	32,000.00		32,000.00	