

Introduction:

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4018, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.
 Department/Bureau/Office: DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
 Region: V
 Address: BARAS, CANAMAN, CAGAYAN SUR
 Agency Code/UACS: D-8886
 Organization Type: National

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 31-Apr-2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191389-2V-401	INSECTICIDE, aerosol type	can	5	34	5	44	6,131.84	5	20	5	30	4,180.80	17	13	5	35	4,877.00	7	13	5	25	3,494.00	134.00	130.36	28674.24
PERFUMES OR COLOGNES OR FRAGRANCES																										
1	53131426-HS-501	LIQUID HAND SANITIZER, 500ml	bottle	38	48	38	124	18,777.32	38	18	38	134	20,291.62	38	48	38	124	18,777.32	38	48	38	124	18,777.32	506.00	151.43	76623.58
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12190501-AL-804	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	26	31	26	83	5,524.48	11	6	21	38	2,529.28	21	26	33	89	5,324.80	16	16	1	33	2,196.48	234.00	66.56	15575.04
4	12191801-AL-803	ALCOHOL, isopropyl, 68%-72%, 1 Gallon	gallon	31	76	23	130	50,429.60	6	6	6	18	6,982.56	31	70	17	118	43,774.36	11	8	6	25	9,888.00	291.00	367.92	112894.72
5	51471901-AL-301	ALCOHOL, isopropyl, 68%-72%, 500ml (1-5ml)	bottle	17	20	15	52	2,286.36	7	7	8	22	896.76	15	13	8	36	1,568.88	5	2	3	10	439.80	128.00	43.38	5229.80
6	51471901-AL-302	ALCOHOL, isopropyl, 68%-72%, scented, 3.755 liters	gallon	15	15	14	44	20,020.00	10	9	6	25	11,375.00	10	11	10	31	14,105.00	10	5	7	22	10,013.00	122.00	455.00	55513.00
7	51471305-PD-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	2	0	2	415.50	0	0	2	2	415.50	0	1	0	1	207.75	0	1	0	1	207.75	6.00	207.75	1246.50
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171750-01-P01	INK, for stamp pad	bottle	18	12	11	39	1,229.28	1	3	1	5	257.60	16	8	6	30	945.60	1	2	1	4	126.08	78.00	31.32	2458.56
FILMS																										
9	13111205-AC-P01	ACETATE	roll	0	12	0	12	10,173.84	0	10	0	10	8,476.20	0	8	0	8	6,762.56	0	0	4	4	3,391.28	34.00	847.62	28825.88
10	13111205-CF-P01	CARBON FILM, 44	box	3	0	0	3	663.00	0	0	0	0	0.00	3	0	0	3	663.00	0	0	0	0	0.00	6.00	221.00	1326.00
11	13111205-CF-P02	CARBON FILM, legal	box	5	1	0	1	208.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	208.52	208.52
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-803	CARTOLINA, assorted colors	sheet	5	12	0	17	1,423.24	0	24	0	24	1,009.28	15	0	0	15	1,255.80	0	5	0	5	418.40	63.00	83.72	5136.92
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	881.25	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.00	0.00
16	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	894.00	0.00
18	14111506-CF-L33	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1500.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (in of 30 April 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
19	14111009-LI-001	UDOSLEAF COVER, legal	bundle	0	0	10	10	7,940.00	0	0	10	10	7,940.00	0	0	10	10	7,940.00	0	10	0	10	10,990.00	90.00	794.94	39748.00	
20	14111504-NP-002	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	60	30	5	95	1,050.70	25	15	10	50	1,853.00	40	25	5	90	3,315.40	25	15	10	50	1,853.00	285.00	37.06	13562.30	
21	14111504-NP-004	NOTE PAD, stick on, 76mm x 120mm (3" x 4") min	pad	35	30	5	70	4,149.40	25	15	10	50	2,964.00	15	25	5	45	3,853.20	25	25	5	55	1,360.40	240.00	99.28	14327.20	
22	14111504-NP-003	NOTE PAD, stick on, 7" x 7"	pad	45	25	10	80	4,326.40	15	15	13	45	2,403.60	45	30	10	75	4,358.00	20	15	5	40	2,353.20	240.00	94.08	12879.20	
23	14111514-NB-001	NOTESBOOK, stenographer	piece	5	5	5	15	180.80	5	5	5	15	180.80	5	5	5	15	180.80	5	5	5	15	180.80	60.00	12.04	722.40	
24	14111507-PP-H01	PAPER, MULTICOPY, A4, 80 gsm	reams	265	135	85	365	52,614.18	95	135	85	315	41,547.90	165	135	85	385	52,614.18	95	135	85	310	42,364.60	1,395.00	136.66	19040.70	
25	14111507-PP-H02	PAPER, MULTICOPY, legal, 80gsm	reams	110	75	55	240	30,656.40	60	55	55	170	21,710.70	130	75	55	240	30,656.40	60	55	55	170	21,710.70	600.00	127.71	19472.20	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	55	180	60	295	26,004.33	45	120	80	235	23,091.10	65	160	60	285	26,004.33	65	130	60	235	23,091.10	1,040.00	98.26	102190.40	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	62	62	56	180	21,322.80	62	62	56	180	21,322.80	62	62	56	180	21,322.80	62	62	56	180	21,322.80	700.00	118.48	85291.20	
28	14111521-PP-B01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.12	0.00	
29	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	90.01	0.00	
30	14111808-TN-H02	Thermal Paper, 58GSM (184), 3/32 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	93.64	0.00	
31	14111903-RE-001	RECORD BOOK, 300 PAGES, size 214mm x 278mm min	book	155	45	15	215	15,294.00	10	0	0	20	1,494.40	80	15	15	110	7,779.20	40	0	0	40	1,808.80	385.00	70.72	27027.20	
32	14111903-RE-002	RECORD BOOK, 300 PAGES, size 214mm x 278mm min	book	80	65	15	160	16,307.20	1	0	0	5	509.60	80	15	15	110	11,213.20	10	0	0	10	1,009.20	385.00	101.82	29047.20	
33	14111704-TT-H02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	105	35	15	155	13,960.20	75	5	5	85	7,381.40	95	35	15	145	12,981.60	55	5	5	65	5,444.60	450.00	86.84	39030.00	
34	14111704-TT-P01	TISSUE, interfolded paper towel	pack	5	5	5	15	522.60	0	0	0	0	0.00	5	3	5	15	522.60	0	0	0	0	0.00	30.00	34.84	1045.20	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	5	5	5	15	357.00	0	0	0	0	0.00	5	5	5	15	507.00	0	0	0	0	0.00	30.00	33.80	1014.00	
BATTERIES AND CELLS AND ACCESSORIES																											
26	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	42	10	10	62	2,250.60	5	15	5	25	807.50	30	25	10	65	2,359.50	5	5	5	15	544.50	167.00	36.20	6062.10	
27	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	22	10	10	42	808.66	5	15	5	25	493.25	10	20	10	40	799.20	5	5	5	15	265.95	122.00	19.73	2407.06	
28	26111702-BT-A03	BATTERY, dry Cell, size D	pack	5	5	5	15	1,493.00	5	5	5	15	1,493.00	5	5	5	15	1,493.00	5	5	5	15	1,493.00	40.00	94.20	1772.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
29	31200010-GL-301	GLUE, all purpose	jar	41	11	1	53	2,789.50	1	6	1	8	572.00	31	8	1	40	2,860.00	1	5	1	7	900.30	108.00	71.30	7722.00	
40	31150804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/12	box	17	5	0	22	434.72	0	18	0	18	197.90	7	5	0	12	237.52	0	2	0	2	36.52	46.00	19.76	908.86	
41	31150804-SW-001	STAPLE WIRE, standard	box	41	26	11	88	1,872.08	1	11	0	12	268.92	41	31	17	89	1,894.48	1	3	1	5	112.05	104.00	22.41	4947.94	
42	31201502-TA-E01	TAPE, electrical	roll	33	10	0	43	840.15	0	15	0	15	280.05	15	0	0	23	429.41	0	2	0	2	37.34	85.00	16.67	1586.95	
43	31201503-TA-H01	TAPE, masking, 24mm	roll	40	10	0	50	2,730.00	10	10	0	30	1,638.00	30	7	0	27	1,479.15	10	1	0	13	835.20	119.00	54.60	6467.40	
44	31201503-TA-H02	TAPE, MASKING, 48mm	roll	41	11	1	53	5,849.80	11	21	0	32	3,411.20	21	0	0	29	3,091.40	11	0	1	18	1,948.00	131.00	106.40	14071.20	
45	31201507-TA-P01	TAPE, packaging, 48mm	roll	41	33	0	74	1,340.36	10	22	0	32	715.52	20	5	0	25	539.00	10	4	0	14	313.04	122.00	22.36	2707.60	
46	31201502-TA-T01	TAPE, transparent, 24mm	roll	41	11	1	53	534.77	11	21	0	31	322.88	21	4	0	25	252.33	11	3	0	14	141.28	124.00	55.09	1281.16	
47	31201502-TA-T02	TAPE, transparent, 48mm	roll	40	30	0	70	998.50	18	20	0	38	599.10	20	7	0	27	539.19	10	0	5	15	289.55	123.00	18.97	2436.34	
48	31251507-TW-P01	THINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	59.24	5.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101804-EP-001	ELECTRIC FAN, industrial, ground type	unit	2	20	0	22	13,316.16	0	5	0	5	5,946.40	2	0	0	2	2,219.36	0	0	0	0	0.00	19.00	1309.68	21081.80	
50	40101804-EP-002	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1368.68	0.00	
51	40101804-EP-001	ELECTRIC FAN, stand type	unit	2	10	0	12	10,202.32	0	6	0	6	5,141.18	2	0	0	2	1,713.70	0	0	0	0	0.00	20.00	806.86	17137.20	
52	40101804-EP-H01	ELECTRIC FAN, wall mount, plastic blade	unit	2	2	0	4	2,699.84	0	2	0	2	1,349.92	2	0	0	2	1,349.92	0	0	0	0	0.00	8.00	674.96	5399.88	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TD-T02	THERMOSLY	piece	5	2	0	7	17,706.80	0	0	0	0	0.00	5	0	0	5	12,662.00	0	0	0	0	0.00	12.00	2352.40	3098.80	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101008-LT-001	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	12	6	18	3,704.76	0	10	0	10	2,050.20	0	0	0	0	1,234.92	0	0	0	0	0.00	34.00	205.82	6997.88	
55	39101009-LB-001	LIGHT BULB, Light Emitting Diode (LED)	piece	0	18	0	18	821.60	0	10	0	10	821.60	0	0	0	0	0.00	0	0	0	0	0.00	20.00	82.16	1643.20	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30-Apr-2021)	Total Amount for this year	
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4				Q4 amount
58	4311904-RU-P02	BLEES, plastic, 45mm	piece	23	22	0	37	694.18	0	0	0	0	0.00	15	0	0	15	285.20	0	0	0	0	0.00	52.00	1.76	908.36
CLEANING EQUIPMENT AND SUPPLIES																										
57	4713812-AF-A01	AIR FRESHENER, aerosol type	can	24	47	12	83	7,488.26	27	7	5	39	1,518.38	24	47	12	83	7,488.26	7	7	7	21	1,894.62	226.00	96.22	27395.72
58	4712804-BB-S01	BROOM, soft, lambo	piece	7	10	2	19	2,588.38	2	0	0	2	272.48	7	10	2	19	2,588.38	2	0	0	2	272.48	42.00	138.24	2732.08
59	4713004-BB-T01	BROOM, soft, long-hand	piece	0	10	0	10	182.00	0	0	0	0	0.00	0	10	0	10	182.00	0	0	0	0	0.00	20.00	18.20	364.00
60	4713829-TB-C01	CLEANER, toilet and urinal	bottle	5	45	5	55	2,288.00	0	0	0	0	0.00	5	45	5	55	2,288.00	0	0	0	0	0.00	115.00	41.60	4764.00
61	4713829-CL-P01	CLEANER, scouring powder	can	5	35	0	40	956.80	0	0	0	0	0.00	5	35	0	40	956.80	0	0	0	0	0.00	85.00	23.62	2032.20
62	4713811-DE-B01	DETERGENT BAR, 340g	piece	5	0	0	5	41.50	5	0	0	0	0.00	5	0	0	5	41.50	0	0	0	0	0.00	13.00	8.38	124.50
63	4713811-DE-P01	DETERGENT POWDER, all-purpose, 1kg	piece	0	10	12	27	1,460.18	5	0	0	0	0.00	5	10	0	15	911.28	0	0	0	0	0.00	47.00	54.08	2541.76
64	4713803-OS-A01	DISINFECTANT SPRAY, aerosol type	can	23	61	11	95	12,253.30	11	9	11	31	3,997.76	23	66	11	100	12,886.00	11	8	11	28	3,690.88	254.00	126.96	32755.04
65	4713801-DU-P01	DUST PAN, non-rigid plastic	piece	6	5	0	11	273.13	0	2	0	2	48.88	6	5	0	11	273.13	0	0	0	0	0.00	24.00	24.81	395.84
66	5224052-SH-S01	SODIUM HYPOCHLORITE, 3.75 liter	gallon	0	5	0	5	658.25	0	3	0	3	393.75	0	2	0	2	262.50	0	0	0	0	0.00	10.00	131.25	1312.50
67	7310612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	10	38	5	53	5,765.76	5	0	0	10	1,029.60	18	25	5	48	4,795.18	0	0	0	0	0.00	112.00	332.88	11531.32
68	4713802-FW-P01	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	359.76	0.00
69	4713830-PC-A01	FURNITURE CLEANER, aerosol type	can	5	25	5	35	3,003.00	0	15	0	15	3,003.00	0	5	12	22	2,842.84	5	5	5	15	1,301.80	87.00	130.32	3040.44
70	4713804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	6	6	0	12	27,496.00	0	3	0	3	38,304.00	0	0	0	0	11,440.00	0	0	0	0	0.00	30.00	2288.00	68640.00
71	4713813-NF-H01	NOFHEAD, heavy duty, screw type	piece	6	10	0	16	1,996.80	0	4	0	4	1,123.20	5	0	0	5	624.00	5	0	0	0	0.00	35.00	124.80	4368.00
72	4713825-HP-B01	NOFHEAD, made of nylon	piece	6	15	0	21	2,588.96	5	0	0	5	618.80	5	0	0	5	618.80	5	0	0	0	0.00	35.00	124.80	4368.00
73	4713801-AC-C01	NOSE, all cotton	bundle	5	14	0	19	1,022.98	5	0	0	5	288.30	5	0	0	5	288.30	5	0	0	5	288.30	34.00	57.02	1529.08
74	4713802-SC-P01	SCOURING PAD	pack	10	5	20	25	2,808.00	0	2	0	2	224.84	10	0	0	15	1,684.80	0	0	0	0	0.00	42.00	112.32	4717.44
75	4712705-TB-P04	TRASHBAG, GFF spew, black, 940mmx1030mm	pack	11	18	0	29	8,868.88	11	5	0	16	2,093.20	10	0	0	15	1,684.80	0	0	0	0	0.00	42.00	112.32	4717.44
76	4712702-WB-P01	WASTEBAGSET, non-rigid plastic	piece	0	0	10	10	405.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13.00	27.96	405.40
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
77	4321107-DS-K01	DESKTOP FOR BASIC USERS	unit	2	7	0	9	223,142.40	0	0	0	0	0.00	1	0	7	8	198,348.80	0	0	0	0	0.00	17.00	24,793.60	423461.20
78	4321107-DS-K02	DESKTOP FOR MID-RANGE USERS	unit	1	15	0	16	678,246.40	0	0	0	0	0.00	3	0	5	8	378,123.20	0	0	0	0	0.00	24.00	42,380.40	901369.60
79	4321103-LAP-K01	LAPTOP FOR MID-RANGE USERS	unit	1	28	0	29	889,232.00	0	0	0	0	0.00	3	0	15	18	745,038.00	0	0	0	0	0.00	39.00	41,392.00	1404388.00
80	43201027-HD-K02	EXTERNAL HARD DRIVE, 1 TB	piece	0	25	0	25	77,965.20	0	0	0	0	0.00	10	0	20	30	90,959.40	0	0	0	0	0.00	65.00	2088.84	348924.60
81	43200110-PD-L01	FLASH DRIVE, 16 GB	piece	30	80	0	110	16,418.40	0	0	0	0	0.00	30	0	30	60	10,048.40	0	0	0	0	0.00	170.00	167.44	18494.80
82	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	30	10	0	40	2,226.00	0	0	0	0	0.00	30	0	30	30	2,226.00	0	0	0	0	0.00	45.00	111.30	5088.30
83	43211708-MO-C02	MOUSE, WIRELESS, USB	unit	0	10	0	10	2,202.00	0	0	0	0	0.00	12	0	18	22	3,388.00	0	0	0	0	0.00	37.00	194.00	5698.00
84	43212102-PR-S02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	5	0	5	190,504.88	0	0	0	0	0.00	0	0	5	5	190,504.88	0	0	0	0	0.00	30.00	38106.87	381066.75
85	43212102-PR-C01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5	5	45,957.80	0	0	0	0	0.00	5.00	9191.32	45957.80
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5	5	3,624.42	0	0	0	0	0.00	5.00	724.88	3624.42
87	43212105-PR-L02	PRINTER, laser, colored	unit	1	0	0	1	47,394.20	0	0	0	0	0.00	3	0	5	8	67,192.00	0	0	0	0	0.00	14.00	7688.00	137386.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
88	44121710-CH-P01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	20.84	0.00
89	44122105-BF-C01	CLIP, backfold, 10mm	box	33	20	0	53	262.80	0	0	10	13	87.80	18	0	20	20	175.20	0	0	0	0	0.00	88.00	8.76	525.80
90	44122105-BF-C02	CLIP, backfold, 21mm	box	30	20	0	50	456.00	0	0	10	10	152.20	30	0	10	20	304.40	0	0	0	0	0.00	60.00	18.32	912.20
91	44122105-BF-C03	CLIP, backfold, 30mm	box	10	20	0	30	670.88	0	0	10	10	222.80	30	0	10	20	447.20	0	0	0	0	0.00	60.00	22.36	1341.88
92	44122105-BF-C04	CLIP, backfold, 50mm	box	13	32	2	47	2,811.60	2	2	22	26	1,418.80	12	2	22	36	1,885.60	2	2	2	6	327.60	114.00	54.60	6244.40
93	44121801-CY-B02	CORRECTION TAPE, 8m	piece	35	120	7	170	2,008.96	0	0	105	113	1,343.20	35	30	107	172	2,008.96	0	0	0	15	175.20	474.00	11.08	5536.32
94	44111515-DF-B01	DATA FILE BOX	piece	35	0	0	35	2,702.00	0	0	0	0	0.00	35	0	0	35	2,702.00	0	0	0	0	0.00	70.00	77.28	5604.00
95	44122013-DF-P01	DATA FOLDER	piece	35	105	0	140	9,952.80	0	0	0	0	0.00	35	0	105	145	9,952.80	0	0	0	0	0.00	280.00	68.84	19605.60

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec				Q4	Q4 amount	
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
367	4402103-HI-C34	Toner Cartridge, HP CM4130C (HP4130C) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5818.80	0.00
368	4402103-HP-163	Toner Cartridge, HP CM425A (HP4155A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
369	4402103-HP-154	Toner Cartridge, HP CM420C (HP4130C) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5818.80	0.00
370	4402103-HP-167	Toner Cartridge, HP CM413A (HP4155A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
371	4402103-HI-154	Toner Cartridge, HP CM4130C (HP4130C) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3800.00	0.00
372	4402103-HP-834	TONER CART, HP QM12A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4109.20	0.00
373	4402103-HP-846	TONER CART, HP Q753A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3408.00	0.00
374	4402103-SA-806	TONER CART, SAMSUNG MLT-D120S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
375	4402103-SA-807	TONER CART, SAMSUNG MLT-D120S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
376	4402103-SA-808	TONER CART, SAMSUNG MLT-D200S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
377	4402103-SA-809	TONER CART, SAMSUNG MLT-D120S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3875.98	0.00
378	4402103-SA-834	TONER CART, Samsung MLT-D120S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7159.20	0.00
379	4402103-SA-821	TONER CART, Samsung MLT-D200S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3499.80	0.00
380	4402103-SA-838	TONER CART, Samsung MLT-D200S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00
381	4402103-SA-820	TONER CART, Samsung MLT-D200S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00
382	4402103-SA-812	TONER CART, SAMSUNG MLT-D200S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.14	0.00
383	4402103-SA-803	TONER CART, SAMSUNG MLT-D200S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00
384	4402103-SA-836	TONER CART, SAMSUNG SCX-0655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00
385	4402103-SA-815	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13799.36	0.00
386	4402103-CA-800	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
387	4512117-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23625.60	0.00
388	4511609-MH-P01	MULTIMEDIA PROJECTOR	unit	0	1	0	1	17,472.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	17472.00	17472.00
FLAG OR ACCESSORIES																										
389	15121905-PH-P01	PHILIPSIE NATIONAL FLAG	piece	0	12	0	12	3,418.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	289.94	3418.98
PRINTED PUBLICATIONS																										
390	35201524-BA-H01	HANDBOOK (BA 9194), 8th edition	book	0	30	0	30	1,116.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	37.21	1116.30
FIRE FIGHTING EQUIPMENT																										
391	46191801-PE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	1	0	1	9,152.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1144.00	14872.00
392	46191601-PE-H01	FIRE EXTINGUISHER, pure HFC	unit	1	1	0	2	11,228.90	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	9613.25	11236.90
CONSUMER ELECTRONICS																										
393	52162535-OV-R01	DIGITAL VOICE RECORDER	unit	2	0	0	2	12,811.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	8425.64	12811.20
FURNITURE AND FURNISHINGS																										
394	56101504-CH-801	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.08	0.00
395	56101504-CH-802	MONOBLOC CHAIR, white	piece	0	24	0	24	7,236.40	0	0	0	0	0.00	24	0	0	0	2400.00	0	0	0	0	0.00	0.00	301.40	15254.40
396	56101509-TM-801	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.32	0.00
397	56101509-TM-802	MONOBLOC TABLE, beige	unit	0	5	0	5	5,444.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	1386.88	5444.40
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
398	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	24	0	24	1,074.18	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	37.04	1279.38
399	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	24	0	24	1,113.89	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	38.41	1305.94
400	60121504-ER-P01	ERASER, plastic/rubber	piece	5	25	0	30	151.10	5	5	0	10	43.70	5	0	0	5	21.85	5	0	0	5	21.85	50.00	4.37	218.30
401	60121524-SP-P01	SIGN PER, black	piece	54	86	24	176	1,503.76	24	24	24	72	1,498.32	54	74	24	152	1,079.52	24	24	24	72	1,498.72	472.00	30.28	4962.72
402	60121524-SP-P02	SIGN PER, blue	piece	42	76	2	120	2,401.20	12	3	2	16	324.36	42	52	2	96	1,944.96	12	2	2	16	324.16	248.00	30.28	5024.40

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (or of 30 April 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
224	4433105-HP-021 TONER CART, HP CE315A, Black	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	2014.30	0.00
225	4433105-HP-021 TONER CART, HP CE315A, Cyan	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	2542.80	0.00
226	4433105-HP-021 TONER CART, HP CE315A, Yellow	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	2542.80	0.00
227	4433105-HP-023 TONER CART, HP CE315A, Magenta	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	2542.80	0.00
228	4433105-HP-024 TONER CART, HP CE320A, Black	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	2956.18	0.00
229	4433105-HP-024 TONER CART, HP CE320A, Cyan	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	3072.16	0.00
230	4433105-HP-024 TONER CART, HP CE320A, Yellow	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	3072.16	0.00
231	4433105-HP-024 TONER CART, HP CE320A, Magenta	cart	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	3072.16	0.00
232	4433105-HP-025 TONER CART, HP CE360A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	4433105-HP-025 TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8800.40	0.00
234	4433105-HP-026 TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	4433105-HP-026 TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	4433105-HP-026 TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	4433105-HP-027 TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	4433105-HP-027 TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	4433105-HP-027 TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	4433105-HP-027 TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	4433105-HP-028 TONER CART, HP CE105A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4486.80	0.00
242	4433105-HP-028 TONER CART, HP CE105X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7302.00	0.00
243	4433105-HP-052 Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	4433105-HP-053 Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5287.60	0.00
245	4433105-HP-055 Toner Cartridge, HP CF280A, LaserJet Pro M401/M402	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	4433105-HP-052 TONER CART, HP CF280AC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.22	0.00
247	4433105-HP-058 Toner Cartridge, HP CF201A (HP10A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8806.00	0.00
248	4433105-HP-057 Toner Cartridge, HP CF203A (HP10A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	4433105-HP-051 Toner Cartridge, HP CF203XC (HP10X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4236.00	0.00
250	4433105-HP-058 Toner Cartridge, HP CF203A (HP10X) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	4433105-HP-052 Toner Cartridge, HP CF225XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	4433105-HP-060 Toner Cartridge, HP CF300A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	4433105-HP-060 Toner Cartridge, HP CF301A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2957.60	0.00
254	4433105-HP-060 Toner Cartridge, HP CF302A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2957.60	0.00
255	4433105-HP-060 Toner Cartridge, HP CF303A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2957.60	0.00
256	4433105-HP-061 Toner Cartridge, HP CF300A (HP300A) Black LaserJet	cart	2	0	0	2	14,112.80	2	0	0	2	14,112.80	2	0	0	2	14,112.80	2	0	0	2	14,112.80	8.00	7056.40	30431.20
257	4433105-HP-061 Toner Cartridge, HP CF301A (HP300A) Cyan LaserJet	cart	1	0	0	1	8,946.24	1	0	0	1	8,946.24	1	0	0	1	8,946.24	1	0	0	1	8,946.24	4.00	8946.24	33394.96
258	4433105-HP-061 Toner Cartridge, HP CF302A (HP300A) Yellow	cart	1	0	0	1	8,946.24	1	0	0	1	8,946.24	1	0	0	1	8,946.24	1	0	0	1	8,946.24	4.00	8946.24	33394.96
259	4433105-HP-061 Toner Cartridge, HP CF303A (HP300A) Magenta	cart	1	0	0	1	8,946.24	1	0	0	1	8,946.24	1	0	0	1	8,946.24	1	0	0	1	8,946.24	4.00	8946.24	33394.96
260	4433105-HP-062 Toner Cartridge, HP CF400A (HP200A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.70	0.00
261	4433105-HP-062 Toner Cartridge, HP CF401A (HP200A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.03	0.00
262	4433105-HP-062 Toner Cartridge, HP CF402A (HP200A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.03	0.00
263	4433105-HP-062 Toner Cartridge, HP CF403A (HP200A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.03	0.00
264	4433105-HP-063 Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265	4433105-HP-064 Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	4433105-HP-063 Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3616.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30-Apr-2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
181	H103105-HP-040	3pk Cartridge, HP CM65A (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.00	0.00
182	H103105-HP-040	3pk Cartridge, HP CM66A (HP62) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1578.20	0.00
183	H103105-HP-040	3pk Cartridge, HP CM67A (HP62) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1578.20	0.00
184	H103105-HP-040	3pk Cartridge, HP CM68A (HP62) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1578.20	0.00
185	H103105-HP-040	INK CART, HP CM65AA (HP62XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	H103105-HP-040	INK CART, HP CM66AA (HP62XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.00	0.00
187	H103105-HP-040	INK CART, HP CM67AA (HP62XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.00	0.00
188	H103105-HP-040	INK CART, HP CM68AA (HP62XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.00	0.00
189	H103105-HP-030	INK CART, HP CM63AA (HP70X) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.00	0.00
190	H103105-HP-030	INK CART, HP CM63AA (HP70X) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.00	0.00
191	H103105-HP-030	INK CART, HP C230YAA (HP70X) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.00	0.00
192	H103105-HP-030	INK CART, HP C230YAA (HP70X) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.00	0.00
193	H103105-HP-040	INK CART, HP C232A (HP805A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	H103105-HP-030	INK CART, HP C232A (HP805A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	236.88	0.00
195	H103105-HP-030	INK CART, HP C232A (HP805A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	236.88	0.00
196	H103105-HP-030	INK CART, HP C232A (HP805A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	236.88	0.00
197	H103105-HP-040	3pk Cartridge, HP R605AA (HP80) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	H103105-HP-040	3pk Cartridge, HP R602AA (HP80) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	H103105-HP-030	3pk Cartridge, HP J655AA (HP90) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	993.75	0.00
200	H103105-HP-030	3pk Cartridge, HP J655AA (HP90) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	993.75	0.00
201	H103105-HP-030	3pk Cartridge, HP J655AA (HP90) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	993.75	0.00
202	H103105-HP-030	3pk Cartridge, HP J650AA (HP90) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	498.80	0.00
203	H103105-HP-030	3pk Cartridge, HP J653AA (HP90) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	H103105-HP-030	3pk Cartridge, HP J656AA (HP90) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	H103105-HP-030	3pk Cartridge, HP J658AA (HP90) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	H103105-HP-040	3pk Cartridge, HP J675AA (HP95) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	H103105-HP-030	3pk Cartridge, HP T605AA (HP90) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	452.62	0.00
208	H103105-HP-030	3pk Cartridge, HP T605AA (HP90) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	452.62	0.00
209	H103105-HP-030	3pk Cartridge, HP T605AA (HP90) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	452.62	0.00
210	H103105-HP-030	3pk Cartridge, HP T601AA (HP90) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.20	0.00
211	H103112-EP-005	REBON CART, EPSON C136013316 (R0700) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.40	0.00
212	H103112-EP-007	REBON CART, EPSON C136013310 (R01000) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	H103112-EP-013	REBON CART, EPSON C136013312, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	H103105-08-803	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	H103105-08-804	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1890.80	0.00
216	H103105-08-805	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	H103105-08-809	TONER CART, BROTHER TN-2320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3267.20	0.00
218	H103105-08-911	TONER CART, BROTHER TN-2350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	H103105-HP-012	TONER CART, HP CM45A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2380.00	0.00
220	H103105-HP-014	TONER CART, HP CM40A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2337.36	0.00
221	H103105-HP-018	TONER CART, HP CM25AA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	7,332.00	0	0	0	0	0.00	0.00	7332.00	7332.00
222	H103105-HP-021	TONER CART, HP CM27AA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.00	0.00
223	H103105-HP-022	TONER CART, HP CM28AA (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
139	H301002-PB-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	1	0	0	1	9,534.72	0	0	0	0	0.00	1	0	0	1	9,534.72	0	0	0	0	0.00	2.00	9534.72	19069.44
140	H301007-CA-C02	CALCULATOR, compact	unit	33	25	0	35	12,138.75	0	0	0	0	0.00	33	0	0	30	3,468.90	0	0	0	0	0.00	45.00	748.88	15008.22
141	H301124-PK-M02	FACSIMILE MACHINE	unit	1	0	0	1	5,842.00	0	0	0	0	0.00	1	0	0	1	5,842.00	0	0	0	0	0.00	2.00	5842.00	11684.00
142	H301005-PT-H01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	4	1	33	15	130,464.00	0	1	0	1	9,297.00	3	0	0	3	27,862.00	0	0	0	0	0.00	19.00	1827.60	176641.60
143	H301003-P5-H01	PAPER SHREDDER	unit	3	0	2	8	28,496.00	0	0	0	0	0.00	3	0	0	1	5,899.20	0	0	0	0	0.00	6.00	6060.20	74955.20
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
144	H401009-BR-C03	DRUM CART, BROTHER DR-2455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00
145	H401005-BR-B04	INK CART, BROTHER LC376, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00
146	H401005-BR-B05	INK CART, BROTHER LC376BKE, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1821.60	0.00
147	H401009-BR-C06	Drum Cart, Brother DR-4010, high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
148	H401003-BR-B36	Toner Cart, Brother TN-456 BLACK, high yield 8500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00
149	H401003-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 8500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
150	H401003-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
151	H401003-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 8500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
152	H401005-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	889.04	0.00
153	H401005-CA-C04	INK CART, CANON CL-74L, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
154	H401005-CA-C02	INK CART, CANON CL-80L, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
155	H401005-CA-B04	INK CART, CANON PG-740, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
156	H401005-CA-B02	INK CART, CANON PG-850, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00
157	H401005-EP-B17	INK CART, EPSON C13T664100 (TM641), Black	Cart	30	48	15	90	22,464.00	15	48	15	75	18,720.00	30	15	15	60	14,976.00	15	48	15	75	18,720.00	300.00	249.60	74880.00
158	H401005-EP-C17	INK CART, EPSON C13T664050 (TM641), Cyan	Cart	25	25	15	65	16,224.00	15	25	15	55	13,728.00	25	15	15	55	13,728.00	15	25	15	55	13,728.00	220.00	249.60	54612.00
159	H401005-EP-M17	INK CART, EPSON C13T664000 (TM641), Magenta	Cart	25	25	15	65	16,224.00	15	25	15	55	13,728.00	25	15	15	55	13,728.00	15	25	15	55	13,728.00	220.00	249.60	54612.00
160	H401005-EP-Y17	INK CART, EPSON C13T664000 (TM641), Yellow	Cart	25	25	15	65	16,224.00	15	25	15	55	13,728.00	25	15	15	55	13,728.00	15	25	15	55	13,728.00	220.00	249.60	54612.00
161	H401005-HP-B40	INK Cartridge, HP C2P04AA (HP62) Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
162	H401005-HP-Y40	INK Cartridge, HP C2P04AA (HP62) Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	933.56	0.00
163	H401005-HP-B09	INK CART, HP C8818AA, (HP61), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	H401005-HP-T10	INK CART, HP C9032AA, (HP62), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	H401005-HP-P40	INK Cartridge, HP C9037A (HP72) 60ml Photo Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	H401005-HP-C40	INK Cartridge, HP C9038A (HP72) 60ml Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	H401005-HP-M40	INK Cartridge, HP C9039A (HP72) 60ml Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	H401005-HP-Y40	INK Cartridge, HP C9403A (HP72) 60ml Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	H401005-HP-G40	INK Cartridge, HP C9403A (HP72) 60ml Gray	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
170	H401005-HP-B46	INK Cartridge, HP C9603A (HP72) 130ml Matte Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
171	H401005-HP-B17	INK CART, HP C0841WA, (HP60), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	913.20	0.00
172	H401005-HP-T17	INK CART, HP C0843WA, (HP60), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	360.00	0.00
173	H401005-HP-B35	INK CART, HP C0887AA, (HP70), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	360.00	0.00
174	H401005-HP-T25	INK CART, HP C0888AA, (HP70), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.60	0.00
175	H401005-HP-C40	INK CART, HP C0972AA, (HP 820XL), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.60	0.00
176	H401005-HP-M40	INK CART, HP C0973AA, (HP 820XL), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.60	0.00
177	H401005-HP-Y40	INK CART, HP C0974AA, (HP 820XL), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1746.80	0.00
178	H401005-HP-B40	INK CART, HP C0975AA, (HP 820XL), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.00	0.00
179	H401005-HP-B20	INK CART, HP C0952AA, (HP61), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
180	H401005-HP-T20	INK CART, HP C0952AA, (HP61), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (in M \$ April 2020)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
96	44121306-EN-001	ENVELOPE, documentary, A4	box	15	0	12	27	38,175.40	5	8	0	5	3,365.46	15	0	31	25	16,827.25	5	0	0	5	3,365.46	62.00	873.09	41,721.58
97	44121306-EN-002	ENVELOPE, DOCUMENTARY, for legal size document	box	33	22	0	55	28,741.06	5	20	0	25	23,179.00	15	1	22	33	30,994.38	5	0	0	5	4,625.60	94.00	827.16	87,153.04
98	44121306-EN-001	ENVELOPE, expanding, kraft, legal	box	5	24	0	29	21,413.80	5	32	0	27	19,936.00	5	1	0	6	4,400.40	5	0	0	5	3,692.00	67.00	736.40	49,472.80
99	44121306-EN-002	ENVELOPE, expanding, plastic	piece	10	24	0	34	1,026.66	5	0	0	5	152.45	20	0	0	60	1,829.40	5	0	0	5	152.45	104.00	30.49	1,170.88
100	44121306-EN-002	ENVELOPE, mailing	box	15	2	0	17	6,429.40	5	0	0	5	1,891.00	15	12	0	27	10,211.40	5	0	0	5	1,891.00	94.00	378.20	20,422.85
101	44121304-EN-002	ENVELOPE, mailing, with window	box	5	0	0	5	2,168.40	5	0	0	5	2,168.40	5	0	0	5	2,168.40	5	0	0	5	2,168.40	20.00	433.68	88,721.60
102	44112912-EN-001	ERASER, FELT, for blackboard/whiteboard	piece	5	10	0	15	154.30	0	10	0	10	303.00	5	0	0	5	51.00	5	0	0	5	51.00	30.00	10.30	309.00
103	44122118-PA-001	FASTENER, metal, one-sharp edges	box	30	170	5	205	17,299.05	5	5	5	15	1,251.15	30	5	5	40	3,736.40	5	5	5	15	1,251.15	275.00	83.41	229,577.75
104	44111525-PO-001	FILE ORGANIZER, expanding, plastic, legal	piece	5	10	2	17	1,190.60	0	10	0	10	880.40	5	0	0	5	438.20	0	0	0	0	0.00	30.00	86.04	2,381.23
105	44122018-PT-001	FILE TAB DIVIDER, Bristol board, for A4	set	5	10	0	15	278.25	0	10	0	10	222.60	5	0	0	5	53.60	0	0	0	0	0.00	30.00	86.04	2,381.23
106	44122018-PT-002	FILE TAB DIVIDER, legal	set	5	0	0	5	71.35	0	0	0	0	0.00	5	0	0	5	71.35	0	0	0	0	0.00	10.00	14.23	142.30
107	44122011-PO-001	FOLDER, fancy, with slide, A4	bundle	5	28	0	34	9,183.80	0	0	0	0	0.00	5	0	0	5	1,310.00	0	0	0	0	0.00	39.00	270.40	10,494.80
108	44122011-PO-002	FOLDER, fancy, with slide, legal	bundle	5	24	0	29	8,044.52	0	0	0	0	0.00	5	0	0	5	1,539.40	0	0	0	0	0.00	39.00	311.88	10,806.40
109	44122011-PO-001	FOLDER, L-type, A4	pack	5	20	5	29	6,885.77	5	5	5	15	2,571.45	5	5	5	15	2,571.45	5	5	5	15	2,571.45	84.00	171.43	14,003.12
110	44122011-PO-002	FOLDER, L-type, legal	pack	5	20	5	29	6,885.77	5	5	5	15	2,571.45	5	5	5	15	2,571.45	5	5	5	15	2,571.45	84.00	171.43	14,003.12
111	44122027-PO-001	FOLDER, accordion	box	15	31	5	51	46,584.64	5	5	5	15	24,289.60	15	6	5	26	24,788.84	5	5	5	15	24,289.60	327.00	932.64	103,932.48
112	44122011-PO-001	FOLDER, with tabs, A4	pack	5	29	5	39	10,881.00	5	5	5	15	4,185.00	5	5	5	15	4,185.00	5	5	5	15	4,185.00	84.00	279.00	23,046.00
113	44122011-PO-004	FOLDER, with tabs, legal	pack	5	31	5	41	13,175.76	5	5	5	15	4,820.40	5	5	5	15	4,820.40	5	5	5	15	4,820.40	86.00	321.36	27,036.96
114	44122008-IT-001	INDEX TAB, self-adhesive, transparent	box	5	10	5	20	3,684.20	5	5	5	15	890.20	5	5	5	15	890.20	5	5	5	15	890.20	130.00	56.88	6,294.80
115	44113115-PP-002	MAGAZINE FILE BOX, large	piece	5	0	0	5	208.00	0	0	0	0	0.00	5	0	0	5	208.00	0	0	0	0	0.00	10.00	41.60	456.00
116	44121716-NA-001	MARKER, fluorescent	set	33	27	5	65	2,382.90	0	0	0	0	0.00	33	13	0	46	1,759.68	0	0	0	0	0.00	113.00	36.66	4,142.58
117	44121708-NW-001	MARKER, whiteboard, black	piece	37	67	7	111	1,485.18	2	2	2	6	30.28	37	7	7	51	414.70	2	2	2	6	30.28	194.00	13.38	2,060.52
118	44121708-NW-002	MARKER, whiteboard, blue	piece	15	5	5	25	394.50	0	0	0	0	0.00	15	5	5	25	394.50	0	0	0	0	0.00	50.00	13.38	889.00
119	44121708-NW-003	MARKER, whiteboard, red	piece	5	15	5	25	394.50	0	0	0	0	0.00	5	5	5	15	200.75	0	0	0	0	0.00	48.00	13.38	535.20
120	44121708-NP-001	MARKER, permanent, black, bullet type	piece	37	67	7	111	396.78	2	2	2	6	13.88	37	7	7	51	457.98	2	2	2	6	13.88	174.00	8.99	1,582.52
121	44121708-NP-002	MARKER, permanent, blue, bullet type	piece	38	30	5	73	628.80	0	0	0	0	0.00	38	5	5	48	404.37	0	0	0	0	0.00	115.00	8.99	1,032.70
122	44121708-NP-003	MARKER, permanent, red, bullet type	piece	5	35	5	45	404.10	0	0	0	0	0.00	5	5	5	15	134.70	0	0	0	0	0.00	60.00	8.99	538.80
123	44122104-PC-001	PAPER CLIP, vinyl/plastic coated, 23mm	box	11	46	6	63	488.88	6	8	6	19	139.68	11	8	6	23	178.48	6	6	6	18	139.68	122.00	7.38	946.70
124	44122104-PC-002	PAPER CLIP, vinyl/plastic coated, 50mm	box	11	51	6	68	937.04	6	11	6	23	316.94	11	11	6	28	385.84	6	11	6	23	316.94	142.00	13.76	1,896.76
125	44121706-PE-001	PENCIL, lead, with eraser	box	33	30	2	64	1,706.56	2	5	2	9	187.11	35	2	2	39	835.81	2	5	2	9	187.11	121.00	20.79	2,515.59
126	44122017-RB-001	RING BINDER, plastic, 32mm	bundle	10	12	0	22	5,275.38	0	0	0	0	0.00	10	0	0	10	2,387.36	0	0	0	0	0.00	32.00	229.79	7,673.28
127	44122101-BU-001	RUBBER BAND, No. 18	box	38	10	5	53	3,301.65	5	5	5	15	1,500.75	38	5	5	48	2,801.40	5	5	5	15	1,500.75	91.00	130.05	9,934.55
128	44121805-SF-001	STAMP PAD, felt	piece	6	11	0	17	594.15	0	0	0	0	0.00	6	1	3	9	279.00	0	0	0	0	0.00	30.00	34.85	1,048.80
129	44121812-BL-001	BLADE, for general purpose cutter / utility knife	piece	5	18	0	23	382.80	0	0	0	0	0.00	5	0	0	5	74.80	0	0	0	0	0.00	45.00	14.82	665.80
130	44121612-CL-001	CLUTTER/UTILITY KNIFE, for general purpose	piece	25	5	0	30	1,002.90	0	0	0	0	0.00	25	0	0	25	825.75	0	0	0	0	0.00	55.00	33.40	1,838.65
131	44103012-OG-001	GLUING AND STAMPING MACHINE	piece	7	0	0	7	3,177.72	0	0	0	0	0.00	7	0	0	7	3,177.72	0	0	0	0	0.00	14.00	452.96	6,355.44
132	44121615-PS-001	PENCIL SHARPENER, manual, single cutter head	piece	9	10	0	19	3,890.73	0	0	0	0	0.00	9	1	0	5	1,013.35	0	0	0	0	0.00	24.00	202.87	4,094.08
133	44103012-PU-001	PUNCHER, paper, heavy duty	piece	25	30	0	55	8,234.00	0	0	0	0	0.00	25	0	0	25	2,563.60	0	0	0	0	0.00	72.00	130.91	3,897.51
134	44121615-SF-001	SCISSORS, commercial	pair	25	14	0	39	1,581.94	0	0	0	0	0.00	25	2	0	27	1,095.12	0	0	0	0	0.00	88.00	40.58	2,676.00
135	44121615-ST-001	STAPLER, standard type	piece	10	10	0	20	5,816.00	0	0	0	0	0.00	10	0	0	10	1,404.00	0	0	0	0	0.00	50.00	140.40	7,320.00
136	44121615-ST-001	STAPLER, heavy duty, binder type	unit	25	6	0	31	41,139.90	0	0	0	0	0.00	25	0	0	25	9,140.20	0	0	0	0	0.00	55.00	914.22	95,852.30
137	44121613-SR-001	STAPLE REMOVER, pierce type	piece	15	10	0	25	396.00	0	0	0	0	0.00	15	0	0	15	124.30	0	0	0	0	0.00	45.00	24.90	1,120.50
138	44121609-TD-001	TAPE DISPENSER, table top	piece	8	7	0	15	362.00	0	1	0	1	362.00	8	2	0	8	321.00	0	0	0	0	0.00	23.00	64.20	1,476.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (or if not April 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
24	8112306-HP-001	Multi Function PRINTER		4	0	0	4	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	8.00	0.00	
25	39023013-UP-001	UNINTERRUPTIBLE POWER SUPPLY (UPS)		7	0	0	7	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
26	4019300-HP-001	Mobile Phone		10	0	0	10	0.00	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	7.00	0.00	0.00
27	43011711-SC-001	Scanner, Colored, Double sided, feeder type		6	0	0	6	0.00	0	0	0	0	0.00	2	0	0	2	0.00	0	0	0	0	0.00	23.00	0.00	0.00
28	53023001-GB-001	GO BAG, for disaster relief, rescue operations		10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
29	80194701-SP-001	Solar Panel		5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	0.00	0.00
30	4630304-L3-001	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		24	0	0	24	0.00	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	5.00	0.00	0.00
31	26111607-CC-001	Charge Controller and DC Inverter for Solar Panel		5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29.00	0.00	0.00
32	46101502-BP-001	Bullet proof vest		24	0	0	24	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00	0.00
33	25172502-WB-001	Wheels, (Type of vehicle)		2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24.00	0.00	0.00
34	46061813-HP-001	Fuel Filter		2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00
35	46102710-SW-001	Drinking Water/ Fountain		2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	0.00	0.00
36	26111729-AB-001	Auto Battery		2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00
37		Drinking Water	refill	100	100	300	300	0.00	100	100	300	300	0.00	100	100	300	300	0.00	100	100	300	300	0.00	1,200.00	0.00	0.00
38		Laserjet pro MFP M425dn	cart	0	3	0	3	0.00	0	0	0	0	0.00	0	3	0	3	0.00	0	0	0	0	0.00	6.00	0.00	0.00
39		Sharp Toner A6620	cart	0	3	0	3	0.00	0	0	0	0	0.00	0	3	0	3	0.00	0	0	0	0	0.00	0.00	0.00	0.00
40		Air Purifier	unit	5	0	0	5	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	4000.00	22500.00
41		Prohead HP Designjet Z3600	cart	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	3.00	0.00
42		3x HP Designjet Z300 Matte Black	cart	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	0.00	0.00
43		3x HP Designjet Z300 Photo Black	cart	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	0.00	0.00
44		3x HP Designjet Z300 Photochromatic Red	cart	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	0.00	0.00
45		3x HP Designjet Z300 Cyan	cart	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	0.00	0.00
46		3x HP Designjet Z300 Magenta	cart	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	0.00	0.00
47		3x HP Designjet Z300 Yellow	cart	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00
48		3x Epson L6170 001 Black	bottle	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00	0.00
49		3x Epson L6170 001 Cyan	bottle	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	0.00	0.00
50		3x Epson L6170 001 Magenta	bottle	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00
51		3x Epson L6170 001 Yellow	bottle	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00
52		Toner Kyocera Taskalfa 1001	cart	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00	0.00
53		Toner HP LaserJet Pro R501	cart	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00	0.00
54		Wireless Doorbell	unit	1	0	0	1	2,000.00	0	0	0	0	0.00	1	0	0	1	2,000.00	0	0	0	0	0.00	2.00	3000.00	4000.00
55		Hot and Cold Water Dispenser	unit	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	10000.00	10000.00
56		Fountain Pen	piece	1	0	0	1	2,000.00	1	0	0	1	2,000.00	1	0	0	1	2,000.00	1	0	0	1	2,000.00	4.00	3000.00	8000.00
57		Fountain Pen Cartridge Refill (Blue and Standard (Black)) (1% per box)	pack	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	60.00	460.00	24900.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
58		Tender Chair JH 6031BU		5	0	0	5	0.00	5	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00	0.00	
A. TOTAL:																											
B. ADDITIONAL PROVISION FOR INFLATION (50% of TOTAL)																							P		4,944,007.73		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P		884,804.77		
																							P		-		
D. GRAND TOTAL (A + B + C)																											
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																							P		7,222,674.49		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

CHRISTINA MARGIE A. MORAL
Property/Supply Officer

Date Prepared: August 20, 2021

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

DELLA A. BALINGBING
Accountant / Budget Officer

Head of Office/Agency