



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARDS COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE
Regional Office V
Masbate City

July 31, 2018

MEMORANDUM

FOR : **MS. MA. NIEVA S. DELA PAZ**
Director IV
Information Management Service
Department of Public Works and Highways
Bonifacio Drive, Port Area
Manila

ATTENTION : **ANABELLE S. DELOS REYES**
Chief, User Support Division, IMS

Submitting herewith is the Updated Annual Procurement Plan (APP) for IT Equipment and Software and Project Procurement Management Plan (PPMP) for FY 2018, this office.

RAINERO A. ZERDA
District Engineer

RO.5 18 MAPGS/GMC/RAZ

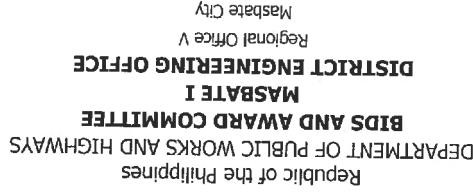
**FOR AND IN THE ABSENCE
OF DISTRICT ENGINEER :**
GERTILIN M. CANTILLAN
EP
OIC ASST. DISTRICT ENGINEER



ANNUAL PROCUREMENT PLAN FOR CY 2018

Code (PAP)	Procurement Program/Project	PMO/IU	Mode of Procurement	Schedule for each Procurement Activity					Source of Budget	Total	MOOE	CO	REMARKS
				Posting of ITB	Advertisement/Opening of Bids	Submission/Notice of Award	Contract Signing	Contract Award					
	1st Quarter		PUBLIC BIDDING							5,041,178.00			
	2nd Quarter		PUBLIC BIDDING							3,116,140.00			
	3rd Quarter		PUBLIC BIDDING							2,733,178.00			
	4th Quarter		PUBLIC BIDDING							2,428,640.00			
TOTAL										13,319,136.00			13,319,136.00
GRAND TOTAL													

Prepared by: MARIA ARRA PAZ G. SELLAR
QC Chief, Quality Assurance Section/Head BAC Secretariat
Submitted by: GERRYLIN M. CANTILLO
QC - Asst. District Engineer
Approved by: RAINERO A. ZERDA
District Engineer



MARIA ARRA PAZ G. SELLAR
Engineer II
3332-722

Item & Specifications		Unit of Measure	Mode of Procurement	Quantity Requirement					UNIT PRICE	TOTAL AMOUNT				
				Q1	Q2	Q3	Q4	Total						
1	Desktop Computer	set	Public Bidding	14	1,344,000.00	11	1,056,000.00	10	960,000.00	12	1,152,000.00	47	96,000.00	4,512,000.00
2	Desktop Computer w/ programs for Design	set	Public Bidding	8	1,144,000.00	2	286,000.00		-	2	286,000.00	12	143,000.00	1,716,000.00
3	Laptop Computer for Planning and Design Section	unit	Public Bidding	2	440,000.00		-	2	440,000.00			4	220,000.00	880,000.00
4	Laptop Computer	unit	Public Bidding	3		6		8		6		23	93,600.00	
5	Computer Set (i-series for autocad & other Engineering Program)	set	Public Bidding	2			1		90,000.00		-	3	90,000.00	270,000.00
6	Network Printer with Scanner (colored)	unit	Public Bidding	16	796,800.00	10	498,000.00	13	647,400.00	12	597,600.00	51	49,800.00	2,539,800.00
7	UPS	pc.	Public Bidding	7	105,000.00	2	30,000.00		-	6	90,000.00	15	15,000.00	225,000.00
8	External Hard Drive	unit	Public Bidding	11	66,000.00	10	60,000.00	4	48,000.00	5	30,000.00	31	6,000.00	186,000.00
9	Hard Drive	unit	Public Bidding			2	48,000.00	4	48,000.00	2	24,000.00	15	12,000.00	180,000.00
10	CPU	unit	Public Bidding			2	40,800.00	2	20,400.00	2	356,400.00	6	10,200.00	61,200.00
11	Monitor	unit	Public Bidding		-	4	40,800.00	2	20,400.00	2	96,000.00	8	24,000.00	192,000.00
12	Smartphone	unit	Public Bidding	1	39,600.00	13	514,800.00	9	356,400.00	2	79,200.00	25	990,000.00	990,000.00
13	External Router	pc.	Public Bidding	3	18,720.00	3	18,720.00		-	1	6,240.00	7	43,680.00	43,680.00
14	Wireless Router	pc.	Public Bidding	2	11,520.00	2	11,520.00		-		-	4	5,760.00	23,040.00
15	Network /Data Switch	unit	Public Bidding	6	43,200.00	3	21,600.00	3	21,600.00		-	15	7,200.00	108,000.00
16	Photocopying Machine/Printer w/ A3 size	unit	Public Bidding	1	200,000.00		-		-		-	1	200,000.00	200,000.00
17	Data Cable/UTP Cable (500m=1 roll)	roll	Public Bidding	1	6,000.00	1	6,000.00	1	6,000.00		6,000.00	4	6,000.00	24,000.00
SUB-TOTAL				82	4,454,840.00	73	2,639,440.00	60	2,667,800.00	56	2,388,640.00	271	1,024,400.00	12,150,720.00

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARD COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE
Regional Office V
Masbate City



Department/Bureau/Office:
Region:
Address:

Department of Public Works & Highways, Masbate 1 DEO, Masbate City

Capitol Road, Masbate City

Contact Person:
Position:
Email:

Telephone/Mobile Nos:

MARIA ARRA PAZ G. SELLAR
Engineer II

3332-722

Item & Specifications	Unit of Measure	Mode of Procurement	Quantity Requirement								UNIT PRICE	TOTAL AMOUNT								
			Q1				Q2						Q3				Q4			
			Total				Total						Total				Total			
IT EQUIPMENT			18	Multi Fcnction Printer (Colored)	unit	Public Bidding	1	40,000.00	1	40,000.00	1	40,000.00	4	160,000.00						
20	AVR	unit	Public Bidding	1	6,678.00								2	13,356.00						
21	Projector w/ screen protector	pc	Public Bidding		-	2	4,800.00	2	4,800.00				4	9,600.00						
22	Photocopier	unit	Public Bidding	1	32,400.00								1	32,400.00						
23	Network Switch	pc	Public Bidding	2	8,800.00	1	418,000.00						2	836,000.00						
24	Fax Machine	unit	Public Bidding	1	18,000.00								2	4,400.00						
25	AVR-SVC, 500VA, 500 watts	unit	Public Bidding	1	12,960.00								1	12,960.00						
26	AVR-SVC, 300VA, 1800watts	unit	Public Bidding		-	1	8,400.00	1	8,400.00				2	16,800.00						
27	Router	pc	Public Bidding	1	5,500.00	1	5,500.00	1	5,500.00				3	16,500.00						
28	Projector with monitor and tri-pod.	unit	Public Bidding	1	44,000.00								1	44,000.00						
SUB-TOTAL			10	586,338.00	6	476,700.00	66	3,116,140.00	6	65,378.00	57	2,428,640.00	23	592,738.00	1,617,138.00					
GRAND TOTAL			92	5,041,178.00	79	3,116,140.00	66	3,116,140.00	66	65,378.00	57	2,428,640.00	23	592,738.00	1,617,138.00	13,319,136.00				

Telephone/Mobile Nos: 3332-722

Prepared by:

Submitted by:

Approved by:

MARIA ARRA PAZ G. SELLAR

Head SAC Secretary/OIC - Chief, Quality Assurance Section

GERRYLIN M. CANTILLO

OIC-Assistant District Engineer

RAINERO A. ZERDA

District Engineer

Date Prepared: July 31, 2018



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARD COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE

Regional Office V

Masbate City

ITEMIZED LIST OF GOODS

PPMP, CY 2018:

Division: **Construction Section**

Category/Nature and Description/Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
			QTY.	AMOUNT	1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
					QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1 Computer Set (i-series for autocad & other Engineering Program)	set	90,000.00	3	270,000.00	2	180,000.00			1	90,000.00		
2 Network Printer w/ scanner	unit	41,500.00	4	166,000.00	2	83,000.00					2	83,000.00
3 UPS	pc.	12,500.00	2	25,000.00			1	12,500.00			1	12,500.00
4 Desktop Computer	set	80,000.00	2	160,000.00	2	160,000.00			2	160,000.00		
5 Laptop Computer	unit	78,000.00	4	312,000.00			2	156,000.00	2	156,000.00		
6 External Hard Drive	unit	5,000.00	1	5,000.00	1	5,000.00						
7 Hard Drive	unit	10,000.00	2	20,000.00			1	10,000.00	1	10,000.00		
8 Photocopying Machine/Printer w/ A3 size	unit	200,000.00	1	200,000.00	1	200,000.00						
TOTAL				958,000.00		428,000.00		178,500.00		416,000.00		95,500.00

PREPARED/SUBMITTED BY:

ELVIRA D. INFANTE

Chief, Construction Section

EVALUATED BY:

ROSARITA AGNES Q. GERONA

Administrative Officer IV
(Budget Officer II)

APPROVED BY:

RAINERO A. ZERDA

District Engineer

FOR AND IN THE ABSENCE
OF DISTRICT ENGINEER:

CRYLINA M. SANTILLAN
OFFICE ASSISTANT DISTRICT ENGINEER

Date Prepared: July 31, 2018



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARD COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE
Regional Office V
Masbate City

ITEMIZED LIST OF GOODS
PPMP, CY 2018

Division: **Finance Section**

Category/Nature and Description/Specification	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
			QTY.	AMOUNT	1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
					QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1 Desktop Computer	set	96,000.00	3	288,000.00	3	288,000.00		-		-		-
2 Laptop Computer	unit	93,600.00	4	374,400.00	2	187,200.00		-		-		-
3 Network Printer w/ scanner	unit	49,800.00	2	99,600.00	2	99,600.00		-	2	187,200.00		-
4 UPS	pc.	15,000.00	4	60,000.00	3	45,000.00		-		-		-
5 CPU	unit	24,000.00	2	48,000.00		-		-		-	1	15,000.00
6 Monitor	unit	10,200.00	0			-		-		-	2	48,000.00
7 Hard Drive	unit	12,000.00	4	48,000.00	2	24,000.00		-		-		-
8 External Hard Drive	unit	6,000.00	3	18,000.00	1	6,000.00		-	2	24,000.00		-
TOTAL				936,000.00		649,800.00		12,000.00		211,200.00		63,000.00

PREPARED/SUBMITTED BY:

CHRISTOPHER AMISTAD

Accountant III

Chief, Finance Section

Date Prepared: July 31, 2018

EVALUATED BY:

ROSARITA AGNES Q. GERONA

Administrative Officer IV

(Budget Officer II)

APPROVED BY:

RAINERO A. ZERDA

District Engineer

FOR AND IN THE ABSENCE
OF DISTRICT ENGINEER:

GERRY M. CANTIVEROS
Asst. District Engineer



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARD COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE
Regional Office V
Masbate City

ITEMIZED LIST OF GOODS
PPMP, CY 2018

Division: **Human Resource Administrative Section**
(HRMO, SPGSU, Cash & Records Unit)
(DE's Office, ADE's Office, DITDO & BAC Office)

Category/Nature and Description/Specification	UNIT	UNIT PRICE	DISTRIBUTION BY QUARTERS									
			TOTAL CALENDAR		1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
			QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1 Desktop Computer	set	96,000.00	37	3,552,000.00	9	864,000.00	9	864,000.00	10	960,000.00	9	864,000.00
2 Network Printer w/ scanner	unit	49,800.00	37	1,842,600.00	9	448,200.00	9	448,200.00	10	498,000.00	9	448,200.00
3 Laptop Computer	unit	93,600.00	11	1,029,600.00		-	4	374,400.00	3	280,800.00	4	374,400.00
4 UPS	pc.	15,000.00	6	90,000.00	3	45,000.00		-	3	45,000.00		-
5 CPU	unit	24,000.00	4	96,000.00		-	2	48,000.00	2	48,000.00		-
6 Monitor	unit	10,200.00	4	40,800.00		-	2	20,400.00	2	20,400.00		-
7 Smartphone	unit	39,600.00	15	594,000.00		-	8	316,800.00	7	277,200.00		-
8 External Router	pc.	6,240.00	2	12,480.00		-	2	12,480.00		-		-
9 Wireless Router	pc.	5,760.00	2	11,520.00		-	2	11,520.00		-		-
10 Network/Data Switch	unit	7,200.00	12	86,400.00	3	21,600.00	3	21,600.00	3	21,600.00	3	21,600.00
11 Data Cable/UTP Cable (500m=1 roll)	roll	6,000.00	4	24,000.00	1	6,000.00	1	6,000.00	1	6,000.00	1	6,000.00
12 Network Cable Tester	pc.	2,400.00	4	9,600.00		-	2	4,800.00	2	4,800.00		-
13 Fax Machine	unit	18,000.00	1	18,000.00		-		-		-		-
14 External Hard Drive	unit	6,000.00	20	120,000.00	5	30,000.00	5	30,000.00	5	30,000.00	5	30,000.00
15 Hard Drive	unit	12,000.00	4	48,000.00		-	2	24,000.00		-	2	24,000.00
16 AVR-SVC,500VA, 5000watts	unit	12,960.00	1	12,960.00		-		-		-		-
17 AVR-SVC,3000VA, 1800watts	unit	8,400.00	2	16,800.00		-		-		-		-
TOTAL				7,604,760.00		1,414,800.00		2,182,200.00		2,191,800.00		1,768,200.00

PREPARED/SUBMITTED BY:

ROSANNA B. REAL

Administrative Officer V

Chief, Human Resource & Administrative Section

Date Prepared: July 31, 2018

EVALUATED BY:

ROSARITA AGNES Q. GERONA

Administrative Officer IV

(Budget Officer II)

APPROVED BY:

RAINERO A. ZERDA

District Engineer

**FOR AND IN THE ABSENCE
OF DISTRICT ENGINEER**

GERRYLM M. CANTILLER
OIC (ASST. DISTRICT ENGINEER)



Republic of the Philippines
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARD COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE
 Regional Office V
 Masbate City

ITEMIZED LIST OF GOODS
PPMP, CY 2018:

Division: **Maintenance Section**

GOODS	UNIT	UNIT PRICE	DISTRIBUTION BY QUARTERS									
			TOTAL CALENDAR		1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
			QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1 Smartphones GPS Cable	unit	39,600.00	10	396,000.00	1	39,600.00	5	198,000.00	2	79,200.00	2	79,200.00
2 Projector w/ screen protector	unit	32,400.00	1	32,400.00	1	32,400.00						
3 Network Printer w/ scanner	unit	49,800.00	3	149,400.00	1	49,800.00						
4 UPS	pc	15,000.00	3	45,000.00	1	15,000.00	1	15,000.00				
5 CPU	unit	24,000.00	2	48,000.00							1	15,000.00
6 Monitor	unit	10,200.00	2	20,400.00			2	20,400.00			2	48,000.00
7 External Router	pc.	6,240.00	2	12,480.00	2	12,480.00						
8 Wireless Router	pc.	5,760.00	2	11,520.00	2	11,520.00						
9 Network Switch	unit	5,520.00	1	5,520.00	1	5,520.00						
10 Network Cable Tester	pc.	2,400.00	1	2,400.00	1	2,400.00						
11 External Hard Drive	unit	6,000.00	3	18,000.00			3	18,000.00				
12 Hard Drive	unit	12,000.00	2	24,000.00			1	12,000.00	1	12,000.00		
13 AVR	unit	6,678.00	2	13,356.00	1	6,678.00			1	6,678.00		
TOTAL				778,476.00		175,398.00		263,400.00		178,800.00		142,200.00

PREPARED/SUBMITTED BY:

CARLOS V. ABAN
 Chief, Maintenance Section

Date Prepared: July 31, 2018

EVALUATED BY:

ROSARITA AGNES Q. GERONA
 Administrative Officer IV
 (Budget Officer II)

APPROVED BY:

RAINERO A. ZERDA
 District Engineer

FOR AND IN THE ABSENCE OF DISTRICT ENGINEER:

GERRYLYN M. CANTILLO
 OIC ASST. DISTRICT ENGINEER



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARD COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE

Regional Office V

Masbate City

ITEMIZED LIST OF GOODS
PPMP, CY 2018

Division: **Planning and Design Section**

GOODS		UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
						1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1	Desktop Computer for Design	set	143,000.00	12	1,716,000.00	8	1,144,000.00	2	286,000.00		-	2	286,000.00
2	Laptop Computer	unit	220,000.00	4	880,000.00	2	440,000.00		-	2	440,000.00		-
3	Network Printer w/ Scanner (colored)	unit	45,650.00	5	228,250.00	2	91,300.00	1	45,650.00	1	45,650.00	1	45,650.00
4	Photocopier	unit	418,000.00	2	836,000.00	1	418,000.00	1	418,000.00		-		-
5	External Hard Drive	unit	5,500.00	4	22,000.00	4	22,000.00		-		-		-
6	Hard Drive	unit	11,000.00	3	33,000.00	3	33,000.00		-		-		-
7	Network Switch	pc.	4,400.00	2	8,800.00	2	8,800.00		-		-		-
8	Router	pc.	5,500.00	3	16,500.00	1	5,500.00	1	5,500.00	1	5,500.00		-
TOTAL					3,740,550.00		2,162,600.00		755,150.00		485,650.00		331,650.00

PREPARED/SUBMITTED BY: **JOSEPHINE F. GIME**
Chief-Planning and Design Section

EVALUATED BY: **ROSARITA AGNES Q. GERONA**
Administrative Officer IV
(Budget Officer II)

APPROVED BY: **RAINERO A. ZERDA**
District Engineer

FOR AND IN THE ABSENCE
OF DISTRICT ENGINEER
GERRYLIN M. CANTILLO
OIC ASST. DISTRICT ENGINEER

Date Prepared: July 11, 2018



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BIDS AND AWARD COMMITTEE
MASBATE I
DISTRICT ENGINEERING OFFICE
Regional Office V
Masbate City

ITEMIZED LIST OF GOODS
PPMP, CY 2018

Division: **Quality Assurance Section**

GOODS Category/Nature and Description/Specification	UNIT	UNIT PRICE	DISTRIBUTION BY QUARTERS									
			TOTAL CALENDAR		1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
			QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
1 Desktop Computer	unit	80,000.00	4	320,000.00	1	80,000.00	1	80,000.00		-	2	160,000.00
2 Laptop Computer	unit	78,000.00	4	312,000.00	1	78,000.00		-	1	78,000.00	2	156,000.00
3 Projector with monitor and tri-pod	unit	44,000.00	1	44,000.00	1	44,000.00		-		-		-
4 Multi Function Printer (Colored)	pc	40,000.00	4	160,000.00	1	40,000.00	1	40,000.00	1	40,000.00	1	40,000.00
TOTAL				836,000.00		242,000.00		120,000.00		118,000.00		356,000.00

PREPARED/SUBMITTED BY: **MARIA ARRA PAZ G. SELLAR**
OIC-Chief, Quality Assurance Section
BAC- Chairman
Date Prepared: July 31, 2018

EVALUATED BY: **ROSARITA AGNES Q. GERONA**
Administrative Officer IV
(Budget Officer II)

APPROVED BY: **RAINERO A. ZERDA**
District Engineer

FOR AND IN THE ABSENCE OF DISTRICT ENGINEER :
GERRYLIN M. CANTILLO
OIC ASST. DISTRICT ENGINEER