

APP-CSE 2023 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2019-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09270478245, or email apscs.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: Office of the Secretary
Region: VI
Address: Fort San Pedro, Iloilo City

Agency Code/UA/CS: _____
Organization Type: _____

Contact Person: Patrick B. Gimeno
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 Jan 2022)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.85		0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	25	0	0	25	8,263.75	25	0	0	25	8,263.75	25	0	0	25	8,263.75	25	0	0	25	8,263.75	100	330.55		33,055.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CE-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91		0.00
4	60121413-CE-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36		0.00
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	10	0	0	10	44.70	25	0	0	25	111.75	30	0	0	30	134.10	10	0	0	10	44.70	75	4.47		335.25
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	30	0	0	30	666.00	30	0	0	30	666.00	30	0	0	30	666.00	50	0	0	50	1,110.00	140	22.20		3,102.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	50	0	0	50	1,110.00	30	0	0	30	666.00	0	0	0	0	0.00	50	0	0	50	1,110.00	130	22.20		2,898.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	25	0	0	25	555.00	25	0	0	25	555.00	10	0	0	10	222.00	20	0	0	20	444.00	80	22.20		1,776.00
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
10	43121517-CC-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60		0.00
11	45111600-PR-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	1	0	0	1	16,388.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	16,388.00		16,388.00
BATTERIES AND CELLS AND ACCESSORIES																											
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	25	0	0	25	512.25	0	0	0	25	512.25	0	0	0	20	409.80	20	0	25	45	922.65	115	20.49		2,356.35
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	25	0	0	25	430.50	0	0	25	25	430.50	0	0	20	20	366.80	20	0	0	20	366.80	90	18.34		1,650.60
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	20	0	20	1,924.00	0	20	0	20	1,924.00	0	20	0	20	1,924.00	20	0	0	20	1,924.00	80	96.20		7,696.00
CLEANING EQUIPMENT AND SUPPLIES																											
15	47131012-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	30	0	0	30	2,449.20	30	0	0	30	2,449.20	30	0	0	30	2,449.20	30	0	0	30	2,449.20	120	81.64		9,796.80
16	47131604-BR-A01	BROOM, Soft (Wala Tambok)	piece	30	0	0	30	4,087.20	0	0	0	0	0.00	30	0	0	30	4,087.20	0	0	0	0	0.00	60	136.24		8,174.40
17	47131604-BR-T01	BROOM, Stick (Wala Ting-ting)	piece	0	30	0	30	683.40	0	0	0	0	0.00	0	0	30	30	683.40	0	30	0	30	683.40	90	22.78		2,050.20
18	47131020-TB-G01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	50	0	0	50	2,000.00	0	50	0	50	2,000.00	0	30	0	30	1,248.00	0	25	0	25	1,040.00	155	41.60		6,448.00
19	47131005-CL-P01	CLEANER, Scouring Powder, 350g	can	0	10	0	10	239.20	10	0	0	10	239.20	10	0	0	10	239.20	10	0	0	10	239.20	40	23.92		956.80
20	47131011-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30		0.00
21	47131011-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	50	0	0	50	2,704.00	50	0	0	50	2,704.00	0	0	0	0	0.00	50	0	0	50	2,704.00	150	54.08		8,112.00
22	47131003-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	10	10	10	30	4,196.70	10	10	10	30	4,196.70	10	20	10	40	5,595.60	10	20	10	50	6,994.50	130	139.89		20,185.50
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	25	0	0	25	691.00	25	0	0	25	691.00	10	0	0	10	276.40	0	10	0	10	276.40	70	27.64		1,934.80
24	47131002-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76		0.00
25	47131030-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	10	10	10	30	3,603.00	5	5	5	15	1,801.80	5	5	5	15	1,801.80	5	5	5	15	1,801.80	75	120.12		9,009.00

Item & Specifications			Unit of Measures	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (in ₦ of 27.06.2017)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
26	7310651246-L01	LIQUID HAND SOAP, 500mL	bottle	50	0	0	50	2,147.50	0	50	0	50	2,147.50	0	0	50	2,147.50	0	0	0	50	2,147.50	200	42.95	8,590.00	
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 20 liters capacity	unit	15	0	0	15	34,720.00	0	0	0	0	0.00	15	0	0	15	34,720.00	0	0	0	0	0.00	30	2,289.00	68,640.00
28	47131613-MP-F02	MOPHANDLE, heavy duty	piece	5	0	0	5	624.00	5	0	0	5	624.00	5	0	0	5	624.00	0	0	0	0	0.00	15	124.00	1,872.00
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	15	0	0	15	1,837.65	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	122.51	1,837.65
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	50	0	0	50	2,657.00	50	0	0	50	2,657.00	50	0	0	50	2,657.00	50	0	0	50	2,657.00	200	53.14	10,628.00
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.93	0.00
32	47121701-TB-PH	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	25	25	25	75	10,003.00	20	20	20	60	8,642.40	15	15	15	45	6,481.80	10	10	10	30	4,321.20	210	144.01	30,249.40
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	30	0	0	30	857.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	31.91	957.30
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	25	0	0	25	722.75	25	0	0	25	722.75	25	0	0	25	722.75	0	0	0	0	0.00	75	28.91	2,168.25
CONSUMER ELECTRONICS																										
35	52181535-DV-R01	DIGITAL VOICE RECORDER	unit	5	0	0	5	36,695.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,339.16	36,695.80
FACE MASK																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	25	0	0	25	1,937.50	100	0	0	100	7,750.00	100	0	0	100	7,750.00	100	0	0	50	3,875.00	275	77.50	21,312.50
FILMS																										
37	13111201-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.08	0.00
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	10	0	0	10	2,210.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	221.00	2,210.00
39	13111301-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	50	0	0	50	11,037.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	238.54	11,037.00
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-N01	FIRE EXTINGUISHER, dry chemical	unit	10	0	0	10	11,440.00	0	0	0	0	0.00	10	0	0	10	11,440.00	0	0	0	0	0.00	20	1,144.00	22,880.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	50	0	0	50	280,662.50	0	0	0	0	0.00	50	0	0	50	280,662.50	0	0	0	0	0.00	100	5,613.25	561,325.00
FLAG OR ACCESSORIES																										
42	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	5	0	0	5	1,424.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	284.84	1,424.20
FURNITURE AND FURNISHINGS																										
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	20	0	0	20	6,949.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	247.41	6,949.20
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	20	0	0	20	6,898.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	314.92	6,898.40
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	20	0	0	20	24,960.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,248.00	24,960.00
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	20	0	0	20	24,960.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	1,248.00	24,960.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	5	0	0	5	5,548.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,109.68	5,548.40
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	0	0	5	4,284.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	856.86	4,284.30
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	268.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-D30001	DESKTOP, for Basic Users	unit	50	0	0	50	1,279,680.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	24,793.60	1,279,680.00
52	43211507-D30002	DESKTOP, for Mid-Range Users	unit	25	0	0	25	1,039,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	42,390.40	1,039,760.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	20	0	0	20	55,848.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	2,792.40	55,848.00
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	15	0	0	15	635,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	42,380.00	635,700.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	15	0	0	15	702,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	46,800.00	702,000.00
56	43211700-MO-C01	MOUSE, OPTICAL, USB connection type	unit	25	0	0	25	3,744.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	149.76	3,744.00
57	43212102-PR-C02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30,100.97	0.00
58	43212102-PR-C01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.99	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	10	0	0	10	756.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	25.61	756.10
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	10	0	0	10	2,058.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	385.82	2,058.20
MANUFACTURING COMPONENTS AND SUPPLIES																										

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 31.10.2022)	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE				
62	31201610-C2-J01	GLUE, all-purpose, 200 grams	jar	25	0	0	25	1,700.00	25	0	0	25	1,700.00	0	0	0	0	0.00	0	0	0	0	0.00	50	70.72	3,536.00
63	31151004-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
64	31151004-SW-S01	STAPLE WIRE, standard	box	50	0	0	50	1,180.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	1,180.00	100	23.76	2,376.00
65	31201502-TA-E01	TAPE, electrical	roll	50	0	0	50	972.50	0	0	0	0	0.00	50	0	0	50	972.50	0	0	0	0	0.00	100	19.45	1,945.00
66	31201503-TA-H01	TAPE, masking, 24mm	roll	25	0	0	25	1,547.00	0	0	0	0	0.00	25	0	0	25	1,547.00	0	0	0	0	0.00	50	61.88	3,094.00
67	31201503-TA-H02	TAPE, masking, 40 mm	roll	0	25	0	25	3,029.00	0	0	0	0	0.00	0	0	25	25	3,029.00	0	0	0	0	0.00	50	121.16	6,058.00
68	31201517-TA-P01	TAPE, packaging, 40 mm	roll	0	0	25	25	559.00	0	0	0	0	0.00	0	25	0	25	559.00	0	0	0	0	0.00	50	22.36	1,118.00
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	25	0	25	279.50	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	279.50	50	11.18	559.00
70	31201512-TA-T02	TAPE, transparent, 40 mm	roll	25	0	0	25	564.25	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	564.25	50	22.57	1,128.50
71	31151507-TW-P01	TWINE, plastic	roll	0	0	0	25	1,665.50	0	0	0	0	0.00	25	0	0	25	1,665.50	0	0	0	0	0.00	50	66.63	3,331.50
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111004-RU-P02	RULER, plastic, 450 mm	piece	50	0	0	50	832.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	16.64	832.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44126112-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	25	0	0	25	370.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	14.82	370.50
74	44101602-PB-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,334.72	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	15	0	0	15	3,993.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	266.24	3,993.60
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	50	0	0	50	1,648.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	32.97	1,648.50
77	44122105-BF-C01	CLIP, backfold, 19mm	box	10	0	0	10	67.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	8.72	87.20
78	44122105-BF-C02	CLIP, backfold, 25mm	box	10	0	0	10	147.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	14.75	147.50
79	44122105-BF-C03	CLIP, backfold, 32mm	box	10	0	0	10	255.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	25.56	255.60
80	44122105-BF-C04	CLIP, backfold, 50mm	box	10	0	0	10	560.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	56.04	560.40
81	44121001-CT-R02	CORRECTION TAPE, 8 meters	piece	50	0	0	50	576.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	11.53	576.50
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	50	0	0	50	1,671.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	33.43	1,671.50
83	44115115-DF-B01	DATA FILE BOX	piece	50	50	0	100	7,720.00	50	0	0	50	3,860.00	50	0	0	50	3,860.00	50	0	0	50	3,860.00	250	77.20	19,300.00
84	44122011-DF-F01	DATA FOLDER	piece	50	0	0	50	3,432.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	68.64	3,432.00
85	44102302-D5-A01	DATING AND STAMPING MACHINE	piece	0	25	0	25	11,349.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	453.96	11,349.00
86	44121506-EH-F01	ENVELOPE, Documentary, A4, 500 pieces per box	box	100	0	0	100	76,440.00	0	25	25	50	38,220.00	0	25	0	25	19,110.00	25	0	0	25	19,110.00	200	764.40	152,880.00
87	44121506-EH-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	25	0	25	24,518.00	25	0	0	25	24,518.00	25	0	0	25	24,518.00	0	25	0	25	24,518.00	100	989.72	98,972.00
88	44121506-EH-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	730.40	0.00
89	44121506-EH-X02	ENVELOPE, Expanding, Plastic	piece	50	0	0	50	1,524.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	30.49	1,524.50
90	44121506-EH-A02	ENVELOPE, Mailing, 500 pieces per box	box	50	0	0	50	21,626.00	0	0	0	0	0.00	0	0	50	50	21,626.00	0	0	0	0	0.00	100	432.52	43,252.00
91	44121504-EH-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	50	0	0	50	24,440.00	0	0	0	0	0.00	0	50	0	50	24,440.00	0	0	0	0	0.00	100	488.00	48,800.00
92	44111911-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	5	0	0	5	57.05	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	11.41	57.05
93	44101714-FX-H01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	50	0	0	50	4,732.00	50	0	0	50	4,732.00	50	0	0	50	4,732.00	50	0	0	50	4,732.00	200	94.64	18,928.00
95	44115115-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	100	0	100	8,520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	85.20	8,520.00
96	44122010-FT-D01	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	0	0	25	25	278.25	0	0	25	25	278.25	0	0	0	0	0.00	0	0	0	0	0.00	50	11.13	556.50
97	44122010-FT-D02	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	711.50	0	0	0	0	0.00	50	14.23	711.50
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	50	0	0	50	13,520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	270.40	13,520.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	266.52	0.00
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	50	0	0	50	9,377.00	0	0	0	0	0.00	0	0	50	50	9,377.00	0	0	0	0	0.00	100	187.54	18,754.00
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	25	0	0	25	7,228.00	0	50	0	50	14,456.00	0	25	0	25	7,228.00	0	50	0	50	14,456.00	150	289.12	43,368.00
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	333.26	0.00
105	44122000-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
106	44115115-MF-B02	MAGAZINE FILE BOX, Large	piece	50	0	0	50	2,090.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	41.60	2,080.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 01 Jan 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4				Q4 AVERAGE	
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	30	0	0	30	1,833.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	36.66	1,833.00	
108	44121708-HP-B01	MARKER, Permanent, Black	piece	25	0	0	25	186.75	25	0	0	25	186.75	25	0	0	25	186.75	25	0	0	25	186.75	100	7.47	747.00	
109	44121708-HP-B02	MARKER, Permanent, Blue	piece	0	25	0	25	186.75	0	25	0	25	186.75	0	25	0	25	186.75	25	0	0	25	186.75	100	7.47	747.00	
110	44121708-HP-B03	MARKER, Permanent, Red	piece	0	25	0	25	186.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	7.47	186.75	
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	50	0	0	50	482.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	9.65	482.50	
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	482.50	50	9.65	482.50	
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	25	0	0	25	241.25	25	0	0	25	241.25	0	0	0	0	0.00	0	0	0	0	0.00	50	9.65	482.50	
114	44122014-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	50	0	0	50	441.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	9.65	482.50	
115	44122014-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	50	0	0	50	689.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	689.00	100	13.78	1,378.00	
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,207.60	0.00	
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	25	0	0	25	319.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	30.79	319.75	
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	50	0	0	50	10,643.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	212.87	10,643.50	
119	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	50	0	0	50	7,340.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	150.00	7,340.00	
120	44120337-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	25	0	0	25	6,855.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	274.23	6,855.75	
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	25	0	0	25	3,389.00	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	3,389.00	50	135.20	6,760.00	
122	44121905-QP-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00	
123	44121619-QS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	0	50	1,668.50	50	33.37	1,668.50
124	44121615-ST-B01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	7,200.00	50	145.00	7,200.00	
125	44121613-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	800.16	0.00	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	50	0	0	50	1,793.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	27.87	1,793.50	
127	64121605-TD-T01	TAPE DISPENSER, table top	piece	50	0	0	50	3,640.00	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	1,820.00	75	32.00	5,600.00	
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
129	14111306-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111306-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.08	0.00	
131	14111306-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,520.00	0.00	
132	14111306-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,826.40	0.00	
133	14111306-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	290.40	0.00	
134	14111306-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
136	14111314-IP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	50	0	0	50	1,833.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	1,833.00	100	37.06	3,706.00	
137	14111314-IP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	50	0	0	50	2,964.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	2,964.00	100	59.28	5,928.00	
138	14111314-IP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	50	0	0	50	2,660.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	2,660.00	100	52.00	5,200.00	
139	14111314-IP-B01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00	
140	14111307-IP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	100	0	0	100	16,365.00	100	0	100	200	33,130.00	100	0	100	200	33,130.00	100	100	100	300	49,665.00	800	165.65	132,520.00	
141	14111307-IP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	300	0	0	300	56,754.00	0	0	0	0	0.00	0	0	0	0	0.00	56,754.00	0	0	0	0	0.00	600	189.18	113,508.00
142	14111307-IP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	500	0	0	500	68,870.00	500	0	0	500	68,870.00	0	0	0	400	55,096.00	0	0	0	0	0.00	1400	137.74	192,836.00	
143	14111307-IP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00	
144	14111331-PP-B01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00	
145	14111303-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00	
146	14111331-RE-B01	RECORD BOOK, 300 PAGES	book	200	0	0	200	12,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	62.40	12,480.00	
147	14111331-RE-B02	RECORD BOOK, 500 PAGES	book	200	0	0	200	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	104.00	20,800.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	100	0	0	100	3,360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	33.60	3,360.00	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	100	0	0	100	8,632.00	0	0	0	0	0.00	50	0	0	50	4,316.00	0	0	0	0	0.00	150	86.32	12,948.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53116269-FB-S01	LIQUID HAND SANITIZER, 500mL	bottle	100	0	0	100	8,865.00	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	8,865.00	200	88.65	16,170.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (in P 10.00 2012)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE					
PESTICIDES OR PEST REPELLENTS																											
152	10191509-99-A01	INSECTICIDE, 600mL	can	100	0	0	100	13,936.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	139.36	13,936.00	
PRINTED PUBLICATIONS																											
153	15101318-A101	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	10	0	0	10	372.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	37.21	372.10	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103105-ER-003	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0,947.20	0.00	
2	44103105-ER-004	INK CARTRIDGE, BROTHER LC678, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	919.00	0.00	
3	44103105-ER-005	INK CARTRIDGE, BROTHER LC671YBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00	
4	44103105-CA-001	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
5	44103105-CA-002	INK CARTRIDGE, CANON CL-811, Colored	cart	25	0	0	25	29,458.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	1,178.32	29,458.00	
6	44103105-CA-001	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
7	44103105-CA-002	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
8	44103105-EP-017	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	50	0	0	50	12,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	249.60	12,480.00	
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	50	0	0	50	12,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	249.60	12,480.00	
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	50	0	0	50	12,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	249.60	12,480.00	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	50	0	0	50	12,480.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	249.60	12,480.00	
12	44103105-HP-040	INK CARTRIDGE, HP C3P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
13	44103105-HP-T40	INK CARTRIDGE, HP C3P05AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,049.32	0.00	
14	44103105-HP-009	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
16	44103105-HP-P40	INK CARTRIDGE, HP C9397AA (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
17	44103105-HP-C40	INK CARTRIDGE, HP C9398AA (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
18	44103105-HP-M40	INK CARTRIDGE, HP C9399AA (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
19	44103105-HP-Y40	INK CARTRIDGE, HP C9400AA (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
20	44103105-HP-G40	INK CARTRIDGE, HP C9401AA (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80	0.00	
21	44103105-HP-B40	INK CARTRIDGE, HP C9403AA (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00	0.00	
22	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	980.00	0.00	
23	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
24	44103105-HP-B33	INK CARTRIDGE, HP C0807AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
25	44103105-HP-T33	INK CARTRIDGE, HP C0808AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
26	44103105-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
27	44103105-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
28	44103105-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
29	44103105-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
32	44103105-HP-B49	INK CARTRIDGE, HP CH563AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	
33	44103105-HP-C49	INK CARTRIDGE, HP CH564AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
34	44103105-HP-M49	INK CARTRIDGE, HP CH567AA (HP62), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568AA (HP62), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
36	44103105-HP-B43	INK CARTRIDGE, HP CH643AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00	
37	44103105-HP-C43	INK CARTRIDGE, HP CH646AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00	
38	44103105-HP-M43	INK CARTRIDGE, HP CH647AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00	
39	44103105-HP-Y43	INK CARTRIDGE, HP CH648AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,317.36	0.00	
40	44103105-HP-B36	INK CARTRIDGE, HP CH692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
41	44103105-HP-T36	INK CARTRIDGE, HP CH693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	494.56	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity For the year	Price Catalogue (in ₹ as of 2022)	Total Amount For the year		
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE
43	441031051P-T33	INK CARTRIDGE, HP C2108AA (HP676), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
44	441031054P-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
45	441031054P-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
46	441031054P-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
47	441031054P-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
48	441031051P-T13	INK CARTRIDGE, HP F6V26AA (HP690), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	421.32	0.00
49	441031054P-B43	INK CARTRIDGE, HP F6V27AA (HP690), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	421.32	0.00
50	441031054P-C30	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
51	441031054P-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
52	441031054P-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
53	441031054P-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.00	0.00
54	441031054P-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
55	441031054P-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
56	441031054P-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
57	441031054P-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
58	441031054P-C51	INK CARTRIDGE, HP T6L99AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
59	441031054P-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
60	441031054P-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
61	441031054P-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.00	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#0750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.40	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015006)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.00	0.00
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.30	0.00
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,002.40	0.00
71	44103103-BR-B13	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
77	441031031P-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
78	441031031P-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	441031031P-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	441031031P-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	441031034P-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	441031034P-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
83	441031034P-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	441031034P-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	441031034P-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	441031034P-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	441031034P-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	441031034P-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	441031034P-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

[illegible]

