



REQUEST FOR PROPOSALS

June 2, 2025

Contract ID : 25CSPG0001(Negotiated Procurement-Small Value Procurement)
Contract Name : Consultancy Service for the Conduct of Geotechnical Investigation for
FY 2025 Roads and Building Projects, Ifugao

Name of Project	
1.	Construction of Multi-Purpose Building (SOCO), Barangay Hapid, Lamut, Ifugao
2.	Construction of School Building, Caba National High School, Caba, Lagawe, Ifugao
3.	Construction of Multi-Purpose Building, Barangay Burnay, Lagawe, Ifugao
4.	Construction of Cudog High School Multi-Purpose Building, Barangay Cudog, Lagawe, Ifugao
5.	Construction of Brgy. Bitu, Multi-Purpose Building, Barangay Bitu, Hingyon, Ifugao
6.	Construction of Road, Barangay Lingay, Kiangan, Ifugao
7.	Construction of School Building, Lower Pitawan Elementary School, Pitawan, Hingyon
8.	Construction of Bokiawan Multi-Purpose Building, Barangay Bokiawan, Hungduan, Ifugao
9.	Construction of Multi-Purpose Building, Barangay Bangbang, Hungduan, Ifugao
10.	Construction of LGU Poblacion Multi-Purpose Building, Barangay Poblacion, Tinoc, Ifugao
11.	Construction of Gumhang Multi-Purpose Building, Barangay Gumhang, Tinoc, Ifugao
12.	Construction of Multi-Purpose Building, Barangay Luhong, Tinoc, Ifugao
13.	Construction of Amduntog Multi-Purpose Building, Barangay Amduntog, Asipulo, Ifugao
14.	Construction of Multi-Purpose Building, Natcak, Barangay Camandag, Asipulo, Ifugao

Brief Description of the Services: The proposed projects are the subject of subsurface soil exploration work including Geotechnical Report

Contract Location : Ifugao
Approved Budget for the Contract : PhP 984,047.05
Contract Duration : not more than 93 Calendar Days
Cost of Bidding Documents : PhP 1,000.00
Source of Fund : PDE 2025

Bidding will be conducted through Rule XVI-Alternative Method of Procurement under Section 53.9 – Negotiated Procurement (Small Value Procurement), pursuant to the Revised Implementation Rules and Regulations (IRR) of Republic Act No. 9184. The BAC shall undertake a simplified bidding and shall invite at least three (3) qualified Consultants.

The BAC now calls qualified Consultants to bid/negotiate and submit their proposals for the abovementioned project for evaluation and post-qualification.

The procurement calendars of activities are listed hereunder for your information and guidance in the preparation of your bids/proposal:

Procurement Activities	Schedule (Date & Time)	Place
Issuance of Bidding Documents	June 2-9, 2025	<ul style="list-style-type: none"> - Hard Copies at DPWH-Ifugao First DEO, Lagawe, Ifugao, BAC Office, New Building - DPWH at www.dpwh.gov.ph - PhilGeps at www.philgeps.gov.ph
Pre-bid Conference (Optional)	n/a	
Deadline for Receipt of Bids/Proposal	June 9, 2025 until 10:00 A. M.	BAC Office, New Building, DPWH-Ifugao First DEO, Lagawe, Ifugao
Opening of Bid Proposals	June 9, 2025 at 10:30 A. M.	BAC Office, New Building, DPWH-Ifugao First DEO, Lagawe, Ifugao

The Procuring Entity/BAC shall conduct Evaluation of Consultant's bids/proposals using the Quality-Cost Based Evaluation (QCBE). Passing Technical Scores and Quality-Cost Weights procedure. Only one bid whose technical proposal pass the minimum technical evaluation score of seventy-five percent (75%) shall have their financial proposals opened and evaluated. The technical proposal shall carry eighty percent (80%) weight in evaluation.

You may purchase the Bidding Documents for this Contract for a fee of One Thousand Pesos (PhP 1,000.00) at the DPWH-Ifugao First District Engineering Office, Lagawe, Ifugao. You may also download the Bidding Documents from the websites of DPWH at www.dpwh.gov.ph and the PhilGeps at www.philgeps.gov.ph and shall pay the fee for these documents upon submission of your bid/proposal.

Bids must be delivered at the BAC Office, DPWH-Ifugao First District Engineering Office, Lagawe, Ifugao and will be opened in the presence of the bidder's representatives who choose to attend. Bids received in excess of the ABC shall be declared non-complying at the bid opening. Late bids shall not be accepted.

The Ifugao First District Engineering Office reserves the right to accept or reject any or all bids and to annul the bidding process and to reject all bids at any time prior to contract award, without incurring any liability or obligation to the affected bidders, in accordance with the provision of Section 41 of RA 9184 and its IRR.

Your prompt reply on the matter is highly appreciated.

Very truly yours,


JESSIE CRIS D. BOGNADON
 BAC Chairman

Noted:


DIOSDADO C. LOMIBAO
 District Engineer 6/2/25

TERMS OF REFERENCE

Consultancy Service for the Conduct of Geotechnical Investigation for FY 2025 Roads and Building Projects, Ifugao

I. INTRODUCTION

A. OBJECTIVE

1. To obtain information of the subsurface soil conditions and other relevant data necessary for the design of any infrastructure project.
2. To determine the geotechnical parameters such as engineering properties of the soil and other characteristics for necessary analysis and design.
3. To acquire and identify geotechnical concerns and foundation considerations required in the detailed engineering design of infrastructure projects to ensure a safe and economical foundation design.

B. PROJECT SCOPE

The proposed structure is subject for detailed engineering design and the results of the geotechnical investigation is the basic data required for the design of a safe and economical foundation of the infrastructure project.

II. SCOPE OF SERVICES

A. GENERAL

The Consultant shall coordinate with the DPWH Planning & Design Section, particularly on Engineering Survey and Investigation Unit during the conduct of geotechnical investigations along the proposed project, specifically at locations with observed slope failures, tension cracks, landslide scars, and areas with settlement and subsidence and at sinking areas.

The Consultant shall identify areas with geological problems and difficulties and water bearing stratum causing subsurface discharge, which could affect the stability of the proposed structure.

B. THE SERVICES

In general, the Consultant shall conduct the following:

- 2.1. Geotechnical Investigation**, consisting of, but not limited to the following:
- a. Collection of geological information such as satellite imagery and geological maps for the project areas.
 - b. Detailed soil investigation shall be undertaken along the proposed project with the purpose of identifying types of sub-grade soils.
 - c. The Consultant shall conduct the soil boring to prescribed depth in accordance with the DPWH Design Guidelines, Criteria and Standards (DGCS) and



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IFUGAO 1st DISTRICT ENGINEERING OFFICE
Lagawe, Ifugao, Cordillera Administrative Region



- Department Order 75 Series 2024 and at areas affected by slope failures to determine ground and subsurface conditions. Disturbed and undisturbed soil and rock samples obtained shall be subjected to physical and mechanical tests.
- d. Borehole locations shall be identified by the representative of the Planning and Design Section.

GEOTECHNICAL REQUIREMENTS FOR DESIGN		
Name of Project	Number of Boreholes	Depth
1 Construction of Multi-Purpose Building (SOCO), Barangay Hapid, Lamut, Ifugao	2	7.5 meters per borehole
2 Construction of School Building, Caba National High School, Caba, Lagawe, Ifugao	2	7.5 meters per borehole
3 Construction of Multi-Purpose Building, Barangay Burnay, Lagawe, Ifugao	2	7.5 meters per borehole
4 Construction of Cudog High School Multi-purpose Building, Barangay Cudog, Lagawe, Ifugao	2	7.5 meters per borehole
5 Construction of Barangay Bitu Multi-purpose Building, Barangay Bitu, Hingyon, Ifugao	2	7.5 meters per borehole
6 Construction of Road, Barangay Lingay, Kiangnan, Ifugao	1	7.5 meters per borehole
7 Construction of School Building, Lower Pitawan Elementary School, Pitawan, Hingyon	2	7.5 meters per borehole
8 Construcion of Bokiawan Multi-purpose Building, Barangay Bokiawan, Hungduan, Ifugao	2	7.5 meters per borehole
9 Construction of Multi-Purpose Building, Barangay Bangbang, Hungduan, Ifugao	2	7.5 meters per borehole
10 Construction of LGU Poblacion Multi-purpose Building, Barangay Poblacion, Tinoc, Ifugao	2	7.5 meters per borehole
11 Construction of Gumhang Multi-purpose Building, Barangay Gumhang, Tinoc, Ifugao	2	7.5 meters per borehole
12 Construction of Multi-Purpose Building, Barangay Luhong, Tinoc, Ifugao	2	7.5 meters per borehole
13 Construcion of Amduntog Multi-purpose Building, Barangay Amduntog, Asipulo, Ifugao	2	7.5 meters per borehole
14 Construction of Multi-Purpose Building, Natcak, Barangay Camandag, Asipulo, Ifugao	2	7.5 meters per borehole

The review and approval of the geotechnical investigation reports by the DPWH
– Ifugao First District Engineering Office do not relieve the Consultant/s from



the responsibility of determining the sufficiency and appropriateness of the geotechnical investigation works including the laboratory tests and evaluation of results.

III. IMPLEMENTATION

A. STAFFING

3.1. Preparation and Submission of Reports

3.1.1 Monthly Progress Report (MPR)

During the period of the contract, the Consultant shall prepare Monthly Progress Report (MPR) in a form to be approved by the DPWH qualified representative and submit them to Planning & Design Section.

The MPR shall consist and/or discuss, but shall not be limited to the following:

- a. Overall summary of accomplishment
- b. Drilling progress
- c. Laboratory tests accomplishment
- d. Schedule of work
- e. List of equipment used
- f. Organizational chart
- g. Detailed progress of charts

3.1.2 Partial Reports on Investigation Results

The Consultant is required to submit partial reports consisting of completed results of boring in the form of a final boring log and soil profile for immediate use in the preliminary design work.

3.1.3 Final Report

The Consultant shall prepare the geotechnical report & analysis in **three (3) bound copies and an electronic file/softcopy per project site** to be submitted to DPWH, Ifugao First District Engineering Office, Lagawe, Ifugao. The final report shall be in accordance to Department Order 75 Series 2024. It shall include, but not be limited to the following:

- a. Geotechnical Plan (follow Geotechnical plan as prescribed by DO 72s2024)



- b. Project Background
- c. Project Location and Site Description
- d. Objectives and Scope of Works
- e. Field Investigation and Methodology
- f. Borehole Drilling and Sampling
- g. Geotechnical Parameters
 - Unit Weight
 - Angle of Friction,
 - Cohesion,
 - Soil Strength,
 - Void Ratio,
 - Swell Index, etc.)
- h. Final Boring Logs (follow prescribed Format as per DO 75s2024)
- i. Summary of Results from Field and Laboratory Tests (follow prescribed Format as per DO 75s2024)
- j. Laboratory Test Performed and Results/Final Laboratory Test Results (FLTR)
 - Mechanical Sieve Analysis
 - Specific Gravity Test,
 - Atterberg Limits Test,
 - Consolidation Tests,
 - Natural Moisture Content,
 - Soil Strength Test,
 - California Bearing Ratio Test,
 - Permeability Test,
 - Compaction Test,
 - Swell Index Test, etc.
- k. Preliminary Calculation and Analysis
 - Global Stability Analysis for Slope Protection
 - Allowable Bearing Capacity (Shallow Foundation)
 - Allowable Bearing Capacity (Deep Foundation)
- l. Soil Clarification (AASHTO, USCS)
- m. Ground Water Table
- n. Borehole Location Plan
- o. Idealized Soil Profile Plan
- p. Ground Improvement Technique/s
- q. Recommendation such as type of proposed countermeasures / structures to address geological / geotechnical problems including Foundation Type and Foundation depth. In the event that micro piles, driven piles, or bored piles are necessary, the recommended length must also be indicated in the



report, as well as the recommended depth in case of a spread of foundation.

- r. Type of recommended foundation drawn adjacent to boring log with SPT graph (Soil Profile along structures showing boring/drilling logs)
- s. Evaluation and Recommendation
- t. Location Map and Ground Shaking Hazard Map
- u. Liquefaction Assessment Report
 - Liquefaction Assessment of Soil layers based on the results of geotechnical investigation (as per BSDS 2013 and DGCS Volume 2A)
 - Preliminary screening analysis (based on grain size analysis and Atterberg limit test, water table as per BSDS 2013)
 - Calculation of Cyclic Resistance Ratio and Cyclic Stress Ratio (based on geotechnical parameters of soil)
- v. Geological Aspect
 1. Geohazard Assessment Report
 2. Project Description/Background
 3. Discussion on Geology
 - Regional, District, and Project Site Geology
 - Geologic Map (Scale of 1:50,000 or more detailed) and
 - Field Photographs of Geologic Mapping (Showing outcrops, geologic structures of the project area)
 4. Discussion on Seismicity
 - Active Fault Map (Showing the 3 nearest active faults from the site)
 - Historical Records of Seismicity within the area (showing 3 nearest earthquake source)
 - Length of active Fault (based on PHIVOLCS Map)
 - Near-source Factor
 - Seismic Response Coefficient (C_a , C_v)
 5. Discussion on Geomorphology, Topography, Climate, and Vegetation supported by maps
 - Geomorphological Map
 - Topographic Map
 - Climate Map
 6. Discussion on Geohazard Susceptibility
 - Rainfall – Induced Landslide Map
 - Earthquake – Induced Landslide Map
 - Flood Hazard Maps and Discussion on Fluvial Hazards
 - Liquefaction Hazard Map
 7. Discussion on Problematic Soils (Expansive Soils, Fills, highly Comprehensible Soil, Contaminated Soils, Collapsible Soil)



3.1.4 Other data to be submitted

a. Boring Logs

- Job, boring, hole number, date, time, drillers and supervisor
- Weather condition, coordinates
- Depth of water level
- Method of penetration
- Description of soil/rock strata encountered
- Depth of soil boundaries, surface elevation
- Size, type and depth of samples and sample number
- Type and depth of in situ test
- Standard Penetration Tests Resistance, "N" values
- Detailed notes on drilling procedure, casing size and resistance to driving
- Depth of boring
- Other relevant information such as Rock Quality Designation (RQD), percent (%) core recovery, etc.

b. Photographs (Geotagged)

Photographs showing the borehole drilling and sampling at each proposed site shall be taken by the Consultant and form part of the report. The photographs to be taken shall depict the following:

- Equipment Used
- Core drilling operation
- Water level measurements
- Performance of SPT sampling;
- All cores and SPT samples placed in core boxes
- Date photographs were taken
- Location or station

- ##### c. The subsurface exploration works including laboratory tests and georesistivity survey shall be completed within time frame upon receipt of the Notice to Proceed.

B. DURATION OF CONSULTANCY SERVICES



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IFUGAO 1st DISTRICT ENGINEERING OFFICE
Lagawe, Ifugao, Cordillera Administrative Region




The Consultant's contract period for undertaking the geotechnical investigation shall not be more than **93 Calendar Days** and the Consultant shall commence work within seven (7) days after receipt of Notice to Proceed (NTP)

C. ASSISTANCE TO BE PROVIDED BY THE CLIENT

In connection with the tasks of the Consultant that require inputs and assistance, the DPWH shall ensure that the Consultant has access to all relevant information necessary to the performance of the above services. The Consultant is expected to provide office space and equipment and all other resources necessary for completing the services.

Submitted:


JANICE MAE C. PULAO
OIC-Chief, Planning and Design Section

Recommending Approval:


JAIME N. TOBOL
OIC-Assistant District Engineer

Approved by:


DIOSDADO C. LOMIBAO
District Engineer

Bid Requirements

FORM NO.	NAME OF FORM
DPWH-CONSL-08	Joint Venture Agreement (JVA)
DPWH-CONSL-09	Eligibility Check Form
DPWH-CONSL-21	Technical Proposal Submission Form
DPWH-CONSL-24(TPF4)	Description of the Approach, Methodology and Work Plan for Performing the Project
DPWH-CONSL-25(TPF5)	Organizational Chart, Team Composition and Tasks for the Project
DPWH-CONSL-28(TPF8)	Activity (Work Schedule)
DPWH-CONSL-29	Omnibus Sworn Statement
DPWH-CONSL-30(FPF1)	Financial Proposal Submission Form
DPWH-CONSL-31(FPF2)	Summary of Costs
DPWH-CONSL-32(FPF3)	Breakdown of Price for the Project
DPWH-CONSL-33(FPF4)	Breakdown of Remuneration for the Project
DPWH-CONSL-34(FPF5)	Reimbursables by Activity
DPWH-CONSL-35	Preliminary Examination of Bids
Additional Attachments:	
Business/Mayor's Permit	
PhilGeps Certificate of Registration and Membership	
Income/Business Tax Return	

ELIGIBILITY CHECK

Contract ID: 25CSPG0001
Contract Name: Consultancy Service for the Conduct of Geotechnical Investigation for FY 2025 Roads, and Building Projects, Ifugao
Contract Location: Ifugao
Consultant: _____

A. Presence of Required Eligibility Documents

Class "A" Documents

LEGAL DOCUMENTS

1. DTI, SEC or CDA Registration, or any proof of such registration as stated in the Bidding Documents. () Passed () Failed
2. Mayor's Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, valid until: () Passed () Failed
3. Tax clearance per Executive Order 398, series of 2008, as finally reviewed and approved by the BIR. () Passed () Failed

TECHNICAL DOCUMENTS

1. Statement of all on-going and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the bidding documents, and all information required therein. () Passed () Failed
2. Statement specifying consultant's nationality and confirming that those who will actually perform the services are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions, including their respective curriculum vitae. () Passed () Failed

FINANCIAL DOCUMENT

1. Audited Financial Statement, showing, among others, the consultant's total and current assets and liabilities, stamped "Received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission. () Passed () Failed

Class "B" Documents

1. Valid JVA, in case a joint venture is already in existence. () Passed () Failed
2. In the absence of a JVA, duly notarized statements from all the potential joint venture partners that they will enter into and abide by the provisions of the JVA in the instance the bid is successful, shall be included in the bid. () Passed () Failed

Note: Any missing document in the above-mentioned checklist is a ground for ineligibility.

B. Compliance with Legal and Regulatory Requirements

- Complies with requirements for Filipino citizen/proprietorship/partnership/corporation/cooperative/JV () Passed () Failed
Complies with regulation for regulated professions. () Passed () Failed

Overall Rating: () Eligible () Ineligible

BAC FOR CONSULTANCY SERVICES

JESSIE CRIS D. BOGNADON

Administrative Officer V
Chairperson

MICHAEL F. MARTIN

Engineer III
Vice - Chairman

IAN B. TAYABAN

Engineer II
Member

JANICE MAE C. PULAO

Engineer II
Member

FABIANA C. BINWAG

Engineer II
Member

CONTRACT ID: 25CSPG0001
CONTRACT NAME: Consultancy Service for the Conduct of Geotechnical Investigation for FY 2025 Roads, and Building Projects, Ifugao **DATE:**
CONTRACT LOCATION: Ifugao
BIDDER:

CHECKLIST OF TECHNICAL REQUIREMENTS

TECHNICAL ENVELOPE:

APPROVED BUDGET FOR THE CONTRACT (ABC)

P

REQUIRED BID SECURITY:

Form of Bid Security

- | | | |
|--|--------------------|---|
| a. Cash or cashier's/manager's check issued by a Universal or Commercial Bank. | 2% of the ABC or | P |
| b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; provided that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. | 2% of the ABC or | P |
| c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. | 5% of the ABC or | P |
| d. Bid Securing Declaration | No amount required | |

Validity Period: [insert required number] calendar days from bids opening] _____

BID SECURITY SUBMITTED:

Form: _____
 Company: _____
 Number: _____
 Official Receipt No. _____
 Validity Period: _____
 Amount: _____

- | | | |
|--|------------|------------|
| 1. Bid Security in the prescribed form, amount and validity period. | () Passed | () Failed |
| 2. Organizational Chart for the contract to be bid. | () Passed | () Failed |
| 3. List of completed and on-going projects. | () Passed | () Failed |
| 4. Approach, work plan and schedule. | () Passed | () Failed |
| 5. List of Personnel to be assigned to the contract to be bid, with their complete qualification and experience data. | () Passed | () Failed |
| 6. A sworn statement by the prospective bidder or its duly authorized representative in the form prescribed by the GPPB as to the following: | | |
| a. It is not "blacklisted" or barred from bidding by the GOP or any of the agencies, offices, corporations, or LGUs including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB. | () Passed | () Failed |
| b. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided are true and correct. | () Passed | () Failed |
| c. It is authorizing the Head of the Procuring Entity or his duly authorized representative/s to verify all the documents submitted. | () Passed | () Failed |
| d. The signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding with the duly notarized Secretary's Certificate attesting to such fact, if the prospective bidder is a corporation, partnership, cooperative, or joint venture. | () Passed | () Failed |
| e. It complies with the disclosure provision under Section 47 of the Act in relation to other provisions of RA 3019. | () Passed | () Failed |
| f. It complies with the responsibilities of the prospective or eligible bidder provided in the PBDs. | () Passed | () Failed |
| g. It complies with existing labor laws and standards. | () Passed | () Failed |
| h. It complies with the prohibition against payment of commissions/fees. | () Passed | () Failed |

Note: Any missing document in the above-mentioned checklist is a ground for rejection of the bid.

Findings: () Passed () Failed

BAC FOR CONSULTING SERVICES

JESSIE CRIS D. BOGNADON

Administrative Officer V
 Chairperson

JANICE MAE C. PULAO

Engineer II
 Member

IAN B. TAYABAN

Engineer II
 Member

FABIANA C. BINWAG

Engineer II
 Member

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

OMNIBUS SWORN STATEMENT
AS REQUIRED BY RA 9184-IRR SECTION 25.2b)iv)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. *Select one, delete the other:*

If a sole proprietorship: As the owner and sole proprietor or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]* *[insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative]*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of the Project]* of the *[Name of the Procuring Entity]* accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *Select one, delete the rest:*

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office/Implementing Unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office/Implementing Unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office/Implementing Unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards;

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Make an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*; and

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a

Department of Public Works and Highways

Contract ID:

Contract Name:

Location of the Contract:

person or entity under an obligation involving the duty to deliver certain goods or services,
to the prejudice of the public and the government of the Philippines pursuant to Article 315
of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at
_____, Philippines.

[Bidder's Representative/Authorized Signatory]

SUBSCRIBED AND SWORN to before me this ____ day of [month] [year] at [place of
execution], Philippines. Affiant/s is personally known to me and was identified by me through
competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-
8-13-SC). Affiant exhibited to me his/her [insert type of government identification card used],
with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.

KNOW ALL MEN BY THESE PRESENTS:

That this JOINT VENTURE or ASSOCIATION AGREEMENT exclusively for this Project, is entered into By and Between _____, of legal age, (civil status) _____, (name of owner/proprietor/partner) of _____ and a resident of _____ (OR name of consulting proprietorship/partnership, Address, Authorized Representative under a Resolution No. (to be attached))

And

_____, of legal age, _____ (civil status) _____, owner/proprietor of _____ a resident of _____ (or name of Consulting Firm, Address, Authorized Representative under a Board Resolution No. (to be attached))

That the Parties agree to join together their resources, equipment, and what is need to facilitate the Joint Venture or Association to participate in the Eligibility, Bidding and Undertaking of the here-under stated project to be conducted by the _____ (Name of the Procuring Entity)

NAME OF PROJECT

That the share and nationality of each party in this agreement is as follows:

	Nationality	Share
Consultant A	_____	_____
Consultant B	_____	_____

That the Parties agree that _____ and/or _____ shall be the official Authorized Representative of the Joint Venture, and is granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Joint Venture or Association in the bidding as fully and effectively and the Joint Venture may do and if personally present with full power of substitution and revocation.

THAT this Joint Venture or Association Agreement shall remain in effect only for the above stated Project until terminated by both parties.

Done this _____ day of _____ in the year of our Lord _____.

Authorized Representative
Firm A _____

Authorized Representative
Firm B _____

DPWH-CONSL-TPF 1. TECHNICAL PROPOSAL SUBMISSION FORM

[Letterhead of Bidder]

[Date]

[Name of Chairperson of BAC]

[Designation]

[Name of DPWH Procuring Entity]

[Office Address]

Dear Sir / Madame:

Subject: Technical Proposal Submission

We, the undersigned, offer to provide the consulting services for *[insert Name of Project]* in accordance with your Bidding Documents dated *[insert date]* and our Bid. We are hereby submitting our Bid, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope.

We confirm that the information contained in the Eligibility Documents submitted earlier together with the Expression of Interest remain correct as of the date of bid submission.

If negotiations are held during the period of bid validity, i.e., before *[insert date]*, we undertake to negotiate on the basis of the proposed staff. Our Bid is binding upon us and subject to the modifications resulting from contract negotiations.

In accordance with Clause 51 of the General Conditions of Contract (GCC) which is part of the Bidding Documents for this Project, we acknowledge and accept the Procuring Entity's right to inspect and audit all records relating to our Bid irrespective of whether we enter into a contract with the Procuring Entity as a result of this Bid or not.

We understand you are not bound to accept any Bid received for the selection of a consultant for the Project.

We acknowledge that failure of our authorized representative to sign this Technical Proposal Submission Form and the abovementioned Financial Proposal Submission Form shall be a ground for the rejection of our Bid.

Very truly yours,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

**DPWH-CONSL-24(TPF 4). DESCRIPTION OF THE APPROACH, METHODOLOGY
AND WORK PLAN FOR PERFORMING THE PROJECT**

DPWH-CONSL-25(TPF 5). ORGANIZATIONAL CHART, TEAM COMPOSITION AND TASKS FOR THE PROJECT

Insert Organizational Chart for the Project.

1. Technical/Managerial Staff		
Name	Position	Task

2. Support Staff		
Name	Position	Task

Name of the Bidder

KEY PERSONNEL

(FORMAT OF CURRICULUM VITAE))

Give the detailed information of the following personnel who are schedule to be assigned as full time staff for the project. Fill up Form on the DETAILED CURRICULUM VITAE INFORMATION FOR KEY PERSONNEL for each person.

1. Name of Firm: _____
2. Name of Staff: _____
3. Date of Birth: _____
4. Nationality: _____
5. Education: _____

School	Course	Degree	Year Graduated	Year Attended	
				From (mm/yy)	To (mm/yy)

6. Profession: _____
7. PRC Registration No.: _____
8. Membership in Professional Societies: _____
9. Length of Service with the Firm: _____
10. Current Position in the Firm: _____
11. Years of Experience: _____
12. Employment Record: *[Recent to Previous]*

Company / Agency	Position	Employment Status	From (mm/yy)	To (mm/yy)

13. Training: *[Recent to Previous]*

Training Course	From (mm/dd/yy)	To (mm/dd/yy)	Location

14. Experience: *[Recent to Previous]*

Name of Project:	
Project Cost:	
Position:	

Types of Service:	
Duration of Assignment:	<i>Start to Completion [mm/yy]</i>
Client:	
Location:	
Detailed Task Assignment:	

Language:

[For each language, indicate proficiency: Excellent, Good, Fair and Poor in Speaking, Reading and Writing]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualification and my experience.

[Signature of staff member] Date: _____
Month/Day/Year

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
 Notary Public for _____ until _____
 Roll of Attorneys No. _____
 PTR No. __, *[date issued]*, *[place issued]*
 IBP No. __, *[date issued]*, *[place issued]*
 Doc. No. ____
 Page No. ____
 Book No. ____
 Series of ____.

DPWH-CONSL-28(TPF 8). ACTIVITY (WORK) SCHEDULE

A. Field Investigation and Study Items

	<i>[1st, 2nd, etc. are months from the start of project.]</i>												
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	
Activity (Work)													

B. Completion and Submission of Deliverables/Reports

Deliverables/Reports <i>Example</i>	Date
1. <i>Inception Report</i>	
2. <i>Interim Report</i>	
3. <i>Monthly Progress Reports:</i> (a) <i>First</i> (b) <i>Second</i> ... (n)	
4. <i>Draft Final Report</i>	
5. <i>Final Report</i>	

DPWH-CONSL-30(FPF 1). FINANCIAL PROPOSAL SUBMISSION FORM

[[Letterhead of Bidder]

[Date]

[Name of Chairperson of BAC]

[Designation]

[Name of DPWH Procuring Entity]

[Office Address]

Dear Sir / Madame:

Subject: Financial Proposal Submission

We, the undersigned, offer to provide the consulting services for *[insert Name of Consultancy Project]* in accordance with your Bidding Documents dated *[insert date]* and our Bid (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of *[amount in words and figures]*.

Our Financial Proposal shall be binding upon us up to expiration of the bid validity period, i.e., *[insert date]*.

In accordance with Clause 51 of the General Conditions of Contract (GCC) which is part of the Bidding Documents for this Project, we acknowledge and accept the Procuring Entity's right to inspect and audit all records relating to our Bid irrespective of whether we enter into a contract with the Procuring Entity as a result of this Bid.

We confirm that we have read and we understand and accept the contents of the Instructions to Bidders (ITB), Bid Data Sheet (BDS), General Conditions of Contract (GCC), Special Conditions of Contract (SCC), Terms of Reference (TOR), the provisions relating to the eligibility of Consultant, the applicable guidelines for the procurement rules of the Funding Source, and all Supplemental/Bid Bulletins issued and other attachments and inclusions included in the Bidding Documents sent to us.

We understand you are not bound to accept any Bid you receive.

We remain,

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

DPWH-CONSL-30(FPF1)

DPWH-CONSL-31(FPF 2). SUMMARY OF COSTS

Item	Cost (PhP)
A. Remuneration	
B. Reimbursables	
C. Geotechnical Investigation	
D. Subtotal	
E. 12% VAT (Personnel Services)	
F. 5% Contingency (Subtotal)	
G. Grand Total Amount of Financial Proposal	

DPWH-CONSL-32(FPF 3). BREAKDOWN OF PRICE FOR THE PROJECT

Item	Amount (PhP)
<u>Remuneration:</u>	
A. Key Expert	
1. Geotechnical Engineer	
B. Support Staff (Non-Key Expert)	
1. Drilling	
- Senior Driller	
- Mechanic	
- Driller	
- Driller Aides	
2. Hole-to-Hole Transfer	
- Laborer	
3. Laboratory Testing and Report Preparation	
- Laboratory Technician	
- Data Encoder	
<u>Reimbursables:</u>	
A. Housing Allowance	
B. Service Vehicle (for Shipment of Samples)	
C. Printing and Reproduction of Reports, Documents, etc.	
<u>Geotechnical Investigation:</u>	
A. <u>Mobilization/Demobilization</u>	
- <u>Cargo/Delivery Truck (9-10 mt., 270 Hp)</u>	
- <u>Boom Truck, (5 tons, 160 Hp)</u>	
B. <u>Drilling</u>	
1. Drilling and Sampling with SPT	
- Drilling thru Ordinary Soil	
- Drilling thru Rock (using Diamond/Tungsten Bit)	
- Undisturbed Sampling	
- Standard Penetration Test	
2. Hole-to-Hole Transfer	
- Cargo/Delivery Truck (9-10mt., 270 Hp)	

DPWH-CONSL-34(FPF 5). REIMBURSABLES PER ACTIVITY

Reimbursable Expenses	Unit	Quantity	Unit Cost	Amount (PhP)
1. Housing Allowance	Lump sum			
2. Service Vehicle (For Shipping of Samples)	Vehicle-days			
3. Printing and Reproduction of Reports, Documents, etc	Lump sum			
TOTAL				