



Republic of the Philippines
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
 Manila

097.13 DPWH
 02.XI.2014

FEB 21 2014

NBCDO MEMORANDUM)
)
 CIRCULAR NO. 01)
 Series of 2014 02.XI.14)
 X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X)

**SUBJECT: INSPECTION OF ELEVATORS IN
 GOVERNMENT BUILDINGS AND
 POSTING OF INSPECTION
 CERTIFICATES**

**TO : All Acting Building Officials
 City / Municipal Engineers and Others Concerned**

In compliance with the memorandum dated 30 January 2014 from the Office of the President relative to the state of government elevators to ensure the safety of the Public at large, you are hereby directed to conduct an annual inspection of the same and are required to post certificates proving that the elevators have been inspected and found in order.

Furthermore, for purposes of monitoring and reporting to the President the status of compliance with the above-mentioned directive, submit an update report on a quarterly basis (at the end of each quarter) to the Office of the Secretary, Attention: NBCDO Acting Executive Director, copy furnished Undersecretary Rafael C. Yabut and Project Director Estrella T. Villar of the DPWH.

Attached are the template of the certificate that shall be posted inside the elevators that have been inspected and Checklist for Inspection of Electric Elevators.

For strict compliance.


ROGELIO L. SINGSON
 Secretary

Department of Public Works and Highways
 Office of the Secretary



WIN4V13667

[Office of the Building Official of _____]

ELEVATOR INSPECTION CERTIFICATE

OWNER/LESSEE:

ELEVATOR NO. : _____
Year Installation : _____
Classification : _____
Car Speed (FPM) : _____
Max Load (Lbs) : _____

LOCATION:

Load Test : _____

ANNUAL INSPECTION

Inspected by :

Inspection Date :

Expiration Date :

(Signature over printed name)

CERTIFICATE SHALL BE POSTED UNDER A GLASS COVER IN THE ELEVATOR CAR.
THIS CERTIFICATE AUTHORIZES OPERATION OF THIS ELEVATOR UNTIL EXPIRATION DATE

CHECKLIST FOR INSPECTION OF ELECTRIC ELEVATORS

GENERAL NOTES:

- (a) See ASME A17.2-2004 for detailed inspection information on each item number.
 (b) OK p meets requirements; NG p insert number to identify comment on back of this Checklist; NA = not applicable.

Address: _____ _____ _____ ID No : _____ Rated load: _____ Speed : _____	Inspected by: _____ <div style="text-align: right; font-size: small;">Print</div> Signature: _____ Date: _____
---	---

	OK	NG	NA		OK	NG	NA
1. ELEVATOR — INSIDE OF CAR				2.9. Guarding of exposed auxiliary Equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.1. Door reopening device	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.10. Numbering of elevators, machines, and disconnect switches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2. Stop switches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.11. Disconnecting means and control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.3. Operating control devices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.12. Controller wiring, fuses, grounding, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.4. Sills and car floor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.13. Governor, overspeed switch, and seal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.5. Car lighting and receptacles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.14. Code data plate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.6. Car emergency signal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.15. Static control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.7. Car door or gate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.16. Overhead beam and fastenings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.8. Door closing force	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.17. Drive machine brake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.9. Power closing of doors or gates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.18. Traction drive machines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.10. Power opening of doors or gates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.19. Gears, bearings, and flexible couplings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.11. Car vision panels and glass car doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.20. Winding drum machine and slack cable device	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.12. Car enclosure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.21. Belt- or chain-drive machine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.13. Emergency exit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.22. Motor generator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.14. Ventilation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.23. Absorption of regenerated power	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.15. Signs and operating device symbols	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.24. AC drives from a DC source	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.16. Rated load, platform area, and data plate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.25. Traction sheaves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.17. Standby power operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.26. Secondary and deflector sheaves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.18. Restricted opening of car or hoistway doors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.27. Rope fastenings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.19. Car ride	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.28. Terminal stopping devices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. ELEVATOR — MACHINE ROOM				2.29. Car and counterweight safeties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1. Access to machine space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.30. Low oil protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2. Headroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.31. Inspection control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3. Lighting and receptacles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.32. Maintenance records	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4. Machine space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2.33. Static control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.5. Housekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
2.6. Ventilation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
2.7. Fire extinguisher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
2.8. Pipes, wiring, and ducts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Office of the President
of the Philippines
Malacañang

Department of Public Works and Highways

Office of the Secretary



OUT4\$53044

CABINET ACTION/DECISION

File No. 01302014-485

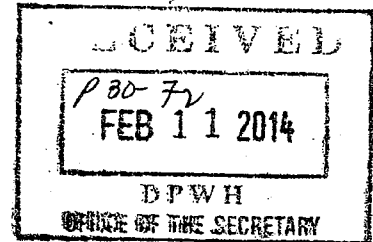
MEMORANDUM

FOR : The Honorable Secretary
Department of Public Works and Highways

FROM : The Cabinet Secretary

SUBJECT : **STATE OF GOVERNMENT ELEVATORS**

DATE : 30 January 2014



At the 20th Cabinet Meeting held today at the Aguinaldo State Dining Room, Malacañan Palace, the state of government elevators was discussed.

In the course of the discussions, the DPWH was directed to require the posting of certificates proving that government elevators have been inspected and in order.

For purposes of monitoring and reporting to the President the status of compliance with the above directive, please submit an update report to the Office of the Cabinet Secretary, Malacañan Palace, J.P. Laurel Street, San Miguel, Manila (Tel. No. 784-4286 loc. 4974).

Thank you for your continued cooperation.


JOSE RENE D. ALMENDRAS

cc: The Honorable Secretary, PMS