

## Department of Public Works and Highways (DPWH)

**Contract ID:**

**Contract Name:**

**Location of the Contract:**

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Republic of the Philippine  
Department of Public Works and Highways  
*Name of the Procuring Entity*  
*Address of the Procuring Entity*

### CHECKLIST OF CONTRACT DOCUMENTS AND SUPPORTING DOCUMENTS

A. The Contract itself shall include the following:

1. Contract Agreement
2. Documents forming part of the Contract Agreement:
  - a. Bidding Documents for the Contract (Annex "A")
    1. General Conditions of Contract (GCC)
    2. Special Conditions of Contract (SCC)
    3. Drawings
    4. Specifications
    5. Invitation to Apply for Eligibility and to Bid (IAEB)
    6. Instructions to Bidders (ITB)
    7. Bid Data Sheet (BDS)
    8. Supplemental/Bid Bulletins (Adenda)
  - b. Contractor's Calculated Bid in the Form of Bid, including the Technical and Financial Proposals (Annex "B")
  - c. Contractor's Letter of Intent (LOI) for Eligibility and Contractor's Information from the DPWH Registry (Annex "C")
  - d. Notice of Award with the Contractor's "Conforme" (Annex "D")
  - e. Performance Security (Annex "E")
  - f. Credit Line (using Form DPWH-INFR-70) or Cash Deposit Certificate (Annex "F")
  - g. PERT/CPM diagram and Bar Chart with S-curve (Annex "G")

The documents in Items 1 and 2-a to 2-c above shall be provided by the Procuring Entity, while the documents in Items 2-d to 2-g shall be submitted by the winning bidder.

B. The following are the required supporting documents for the Contract:

1. Approved Program of Work (Annex "I")
2. Obligation Slip (OS) (Annex "II")
3. Certificate of Availability of Funds (CAF) (Annex "III")
4. Abstract of Bids as Calculated (Annex "IV")
5. Approved BAC Resolution Declaring the LCRB and Recommending Award (Annex "V")