

Department of Public Works and Highways (DPWH)

Contract ID:

Contract Name:

Location of the Contract:

KEY PERSONNEL'S CERTIFICATE OF EMPLOYMENT

Date of Issuance

To: BAC Chairman
Department of Public Works and Highways
(ADDRESS)

Dear Sir / Madame:

I am _____, a Licensed _____ Engineer with
(Name of Nominee) (Type of Engineer)
Professional License No. _____ issued on _____ at _____.
(Date of Issuance) (Place of Issuance)

I hereby certify that _____ has engaged my services
(Name of Contractor)
as _____ on the Contract for the Contract _____, if awarded to it.
(Designation) (Contract Name)
I have supervised the following Projects (similar to the bid) as _____:
(Designation)

Name of Project	Owner	Cost	Date Completed

At present, I am supervising the following projects (similar to that bid):

Name of Project	Owner	Cost	Date Completed

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the Department of Public Works and Highways (DPWH) at least twenty one (21) days before the effective date of my separation.

As _____, I know I will have to stay in the job site all the time to supervise and
(Designation)
manage the Project to the best of my ability, and I am aware that I am authorized to handle only ONE (1) Contract (Project) at a time.

I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the Contract without any firm commitment on my part to assume the post of _____ therefor, if the contract is awarded to him since I understand that to do so will be
(Designation)
sufficient ground for my disqualification as _____ in any future DPWH bidding or
(Designation)
employment with any Contractor doing business with the DPWH.

(Signature of Engineer)

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DRY SEAL

Republic of the Philippines)
_____) S.S.

SUBSCRIBED AND SWORN TO before me this _____ day of _____ 20____, affiant exhibited to me his Community Tax Certificate No. _____ issued on _____ at _____, Philippines.

Notary Public
Until December 31, 20____
PTR No. _____
Issued at _____
Issued on _____
TIN No. _____

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____;