

Accreditation of Civil Society Organizations

To provide civil society organizations (CSOs) with partnership/observer status in all programs, activities and projects (PAPs) of the Department of Public Works and Highways.

Guidelines for Accreditation:

1. Civil society organizations in the Philippines who have interest in the field of good governance, infrastructure development and other related activities may designate representatives to act as partners and/or observers in all stages of project development cycle (identification, preparation, budgeting, procurement, implementation, operation, and post evaluation) and in other areas of mutual interest;
2. CSOs requesting for accreditation must accomplish the accreditation form attached together with the following documents:
 - 2.1 Copy of Securities and Exchange Commission registration;
 - 2.2 Copy of charter or constitution and by-laws and any other document that may explain the organization's purpose, aims, and initiatives;
 - 2.3 Proof of interest in good governance, infrastructure development and other related activities, i.e. reports, press releases, news clippings, newsletters and other periodicals;
 - 2.4 Should the applicant be a network, or similar member entity, a description of the membership system, indicating the total number of members, the type of their geographical distribution; and,
 - 2.5 Other documents that may deemed necessary.
3. The Public Information Division shall review the documents submitted and submit recommendation to the Committee on DPWH-CSO Partnership;
4. The Committee on DPWH-CSO Partnership sitting en-banc shall recommend to the DPWH Secretary approval of accreditation.
5. The DPWH Secretary shall approve accreditation.



**ACCREDITATION FORM
 For Civil Society Organizations**

Name of the organization / entity	
Mailing Address	
Telephone number(s)	
Fax Number(s)	
E-mail	
Website	
Year established	
Brief Summary of the purpose and the activities of your organization / entity	
Total number of members and geographical distribution, if applicable	
Please not more than two (2) desired interest of participation	<input type="checkbox"/> Project identification <input type="checkbox"/> Project implementation <input type="checkbox"/> Project preparation <input type="checkbox"/> Project operation <input type="checkbox"/> Budgeting <input type="checkbox"/> Post project evaluation <input type="checkbox"/> Procurement <input type="checkbox"/> Others, please specify <hr style="width: 20%; margin-left: auto; margin-right: 0;"/>
Programs and activities in areas relevant to good governance, infrastructure development, and other related activities	

To complete your accreditation, send to the Civil Society Division, External Stakeholders Office, DPWH Central Office copy of the following documents:

1. Copy of Securities and Exchange Commission registration;
2. Copy of charter or constitution and by-laws and any other document that may explain the organization's purpose, aims, and initiatives;
3. Proof of interest in good governance, infrastructure development and other related activities, i.e. reports, press releases, news clippings, newsletters and other periodicals;
4. Should the applicant be a network, or similar member entity, a description of the membership system, indicating the total number of members, the type of their geographical distribution; and,
5. Other documents that may be deemed necessary.

Information concerning the contact person:

Surname _____ First Name _____ Middle Name _____

Position: _____

Phone : _____ Fax : _____ E-mail : _____

Information concerning the contact person:

Surname _____ First Name _____ Middle Name _____

Position: _____

Phone : _____ Fax : _____ E-mail : _____

Review and sign this statement :

I confirm that the above information is true and complete. I understand that my organizations / entity's application is subject to review and approval by the DPWH Secretary. Accreditation of Civil Society Organizations in the DPWH does not imply financial support for my participation.

Signed: _____

Name: _____

Title/Position: _____

Date: _____

Please send the filled-out form together with the copies of the documents required above to the following mailing address:

Committee on DPWH-CSO Partnership
thru: Public Information Division
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Bonifacio Drive, Port Area, Manila 1018

or send the filled-out form and the required copies of the documents
thru e-mail: pid_info@dpwh.gov.ph

Thank you for applying for accreditation!